

## Minutes

### Northampton County Comprehensive Plan Advisory Committee

#### Work Session

December 13, 2012

This was a regular meeting of the Northampton County Comprehensive Plan Advisory Committee (CPAC) held on Thursday, December 13, 2012, in the County Administration main conference room located at 16404 Courthouse Road in Eastville, Virginia.

Those attending were Chair Bill Parr, Vice-Chair Bill Payne, Charles Bell, Butch Bailey, William Moore and Richard Drury. Those absent were Peter Lawrence, David Long and Pat Coady.

Also attending were Ava Wise, consultant; Peter Stith, Long Range Planner; and Kay Downing, Administrative Assistant.

The meeting was called to order at 9:05 a.m. and a quorum established.

The minutes of the December 6, 2012 meeting were unanimously approved as submitted upon motion by Mr. Payne and second from Mr. Bell.

#### Action:

A title description for development maps was reviewed. While the content was deemed acceptable the Committee reformatted and condensed the description. Motion was made by Mr. Payne that a map description, as revised today, be included on each map which was seconded by Mr. Drury. The motion carried unanimously.

#### Action:

Proposed development area maps were reviewed one last time. Motion was made by Mr. Drury and seconded by Mr. Payne that the Townsend map be increased in area to reflect a more rectangular shape from north to south. The motion carried unanimously.

Peer reviews and comments related to the draft CPAC Summary Report were discussed. By consensus, it was agreed that some of those key review points be included in the document if agreeable to those commenting and to identify such sources.

A review of both the summary report and 12 month plan was held. By consensus the Committee agreed the summary report should include a major statement in the first paragraph about how existing county policies have influenced growth in the county. Ms. Wise stressed that a County-Wide Master Plan should be priority and accomplished as soon as possible. Also, a comprehensive assessment and inventory of available

resources and capital should be developed. She also stressed that the 12 month plan should not be narrowed-down with too many specifics, but should be an open-ended document that can promote varied economic opportunities. However, it was determined that a few specific examples could be added to strategic recommendations in order to prevent false interpretations of the document from occurring. Mr. Drury suggested that a graphic model or matrix be included in the 12 month plan and that a regional approach should be encouraged that not only includes Accomack County but Hampton Road as well. Ms. Wise suggested that specific expectations of the Economic Development Authority should be outlined as well in the document. Other definitive points mentioned for inclusion were: (1) the vast export of dollars from the county; (2) the major future impacts of losing the hospital; (3) emphasizing the issues around the disenfranchised segment of our population including poverty statistics; (4) workforce housing data; (5) data from the citizens' survey as part of the methodology; and (6) a dire need to create tax incentives to attract a 24 hour emergency medical care facility.

A review of the existing economic section of the comp plan was conducted. Section 3.5.5, Business Goals and Strategies, was found lacking in various degrees and it was noted that the creation of a county economic development plan was never pursued.

Action:

Motion was made by Mr. Payne that the Committee recommend to the Board that the Summary Report and Twelve Month Plan with all related appendices and documents replace comprehensive plan Sections 3.1 through 3.5.5 inclusive. Second was made by Mr. Bell and the motion carried unanimously.

Prior to adjourning the Committee scheduled its next meeting on January 3, 2013 with all final edits accomplished no later than January 10 so that the final work product can be finished and presented to the Board at its January 28, 2013 work session.

It was determined that the Chair would coordinate with Ms. Wise final allocation of funds for completion of the work product.

**Adjourn**

There being no other business the meeting was adjourned at 11:13 a.m. upon motion by Mr. Bell and second by Mr. Moore.