

**Planning & Zoning Fee Schedule –Effective July 14, 2010**

**Plat Review**

1-9 Lot Subdivision	\$100 + \$10/lot
10+ Lot Subdivision	\$300 + \$10/lot
Family Subdivision	\$50 + \$10/lot
Vacation of Recorded Plat	\$25
Resubdivision	\$25
Physical/Boundary Survey	\$0

**Engineered Site Plan/Plan of Development**

Note: Fees are based on area of land disturbance

1 acre or less	\$1,515
1.1-2.0 acres	\$1,765
2.1-5.0 acres	\$2,265
5.1-10.0 acres	\$2,765
10.1-20.0 acres	\$4,265
Each additional 10 acres	\$2,265

*Re-Review Fees*

1 acre or less	\$265
1.1-2.0 acres	\$390
2.1-5.0 acres	\$515
5.1-10.0 acres	\$640
10.1-20.0 acres	\$765
Each additional 10 acres	\$140

**Re-Review fees are assessed when:**

- 1) Significant changes in the manner of runoff is managed or the site grading is re-configured to change how stormwater quantity/quality treatment is provided
- 2) A project submittal is reviewed (2) times and remains out of compliance with any applicable regulations.
- 3) Revisions to an approved project require re-evaluation of the stormwater calculations.

**Single Family Plan of Development**

Parcel w/ Resource Protection Area (requires full Erosion & Sediment Control Plan)	\$75
Parcel w/o Resource Protection Area (Agreement in Lieu of a Plan)	\$50

**Zoning Requests**

Zoning Map Amendment	\$500
Zoning Text Amendment	\$250
Special Use Permit - Minor	\$250
Special Use Permit – Major	\$400
Variance & Buffer Exceptions	\$300
Zoning Appeal	\$250
Administrative Buffer Waiver-if separate from Plan of Development	\$50
Administrative Buffer Waiver – if part of Plan of Development	\$0
Water Quality Impact Assessment – if separate from Plan of Development	\$50
Water Quality Impact Assessment – if part of Plan of Development	\$0

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**Zoning Requests (continued)**

Photometric Plan – if separate from Plan of Development	\$50
Photometric Plan – if part of Plan of Development	\$0

**Documents**

Comprehensive Plan (color) – without Appendices	\$50
Comprehensive Plan (color) – with Appendices	\$100
Comprehensive Plan (black & White) – without Appendices	\$25
Comprehensive Plan (black & White) – with Appendices	\$50
Zoning Ordinance	\$15
Subdivision Ordinance	\$5

**Other Fees**

Wetland Application	\$300 + advertising fee
Sign Permit	
2 sq. ft. – 10 sq. ft. sign area	\$15 per sign
11 sq. ft. – 20 sq. ft. sign area	\$25 per sign
21 sq. ft. – 50 sq. ft. sign area	\$50 per sign
51 sq. ft. – 64 sq. ft. sign area	\$75 per sign
Greater than 65 sq. ft. sign area	\$100 per sign

Site Evaluation Fee – Other than Resource Protection Area components: \$25.00  
Site Evaluation Fee – Resource Protection Area components (except Non-tidal Wetlands): \$25 for every 100 linear feet or portion thereof; distance determined by aerial photography on file or plat (Note: Non-tidal wetlands must be delineated by a qualified consultant.)

**After-the-fact Permits** – Double the regular fee

**Copying Fees**

Regular Copy: \$0.50 per page

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### Fee Schedule for GIS Data and Maps

GIS Data Layers – provided in Shapefile digital format on CD and mailed (\$5 mailing fee) or posted to an FTP site or emailed if small enough:

General Public Rate	\$15 per layer or \$125 (whichever is cheaper)
Student Rate	\$5 per layer or \$40 (whichever is cheaper)

CD of maps already created – provided in PDF or JPG format  
\$2 (plus \$5 shipping if mailed)

### Plotter Print-Out Fee

Plotting of maps that are already created in any of the following sizes:

17”x22,” 22”x34,” 28”x40,” 34”x44”	\$20
Mailing of plotted maps	\$5 folded; \$10 rolled

### Printer Print-Out Fee

Printing of maps that are already created

8.5”x11” Color or B&W	\$2.50
8.5”x14” Color or B&W	\$3.00
11”x17” Color or B&W	\$5.00

### Creating Maps

Any size \$22 per hour, plus plot or print fee

### Government rates

GIS Data free to other government entities and non-profit organizations.  
(Incorporate info-sharing when possible)

# AFD applications

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§ 15.2-4303. Power of localities to enact ordinances; application form and fees; maps; sample form.

A. Each locality shall have the authority to promulgate forms and to enact ordinances to effectuate this chapter. The locality may charge a reasonable fee for each application submitted pursuant to this chapter; such fee shall not exceed \$500 or the costs of processing and reviewing an application, whichever is less.

B. The locality shall prescribe application forms for districts that include but need not be limited to the following information:

1. The general location of the district;
2. The total acreage in the district or acreage to be added to an existing district;
3. The name, address, and signature of each landowner applying for creation of a district or an addition to an existing district and the acreage each owner owns within the district or addition;
4. The conditions proposed by the applicant pursuant to § [15.2-4309](#);
5. The period before first review proposed by the applicant pursuant to § [15.2-4309](#); and
6. The date of application, date of final action by the local governing body and whether approved, modified or rejected.

C. The application form shall be accompanied by maps or aerial photographs, or both, prescribed by the locality that clearly show the boundaries of the proposed district and each addition and boundaries of properties owned by each applicant, and any other features as prescribed by the locality.

D. For each notice required by this chapter to be sent to a landowner, notice shall be sent by first-class mail to the last known address of such owner as shown on the application hereunder or on the current real estate tax assessment books or maps. A representative of the local planning commission or local governing body shall make affidavit that such mailing has been made and file such affidavit with the papers in the case.

(1977, c. 681, § 15.1-1509; 1978, c. 604; 1979, c. 377; 1984, c. 20; 1987 c. 552; 1997, c. [587](#); 2005, c. [667](#); 2011, cc. [344](#), [355](#).)

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