

The Northampton County Board of Social Services met in the Board Room of the Social Services Building on July 19, 2016. Present were William Denny, Chairman, Edith Johnson, Vice Chair, John Williams, Board Member and Mozella Francis, Secretary.

On a motion by Mr. Williams, the minutes of the June 14, 2016 meeting were approved. There was no public comment or correspondence.

The Board was provided a copy of the 2016-17 budget. Ms. Francis informed the Board that she had requested additional monies from the State in June, as shown in the Pass Thru account. This request was to purchase a new server, installation of panic buttons and a new screen and projector. Ms. Francis noted that the majority of the requested money will be returned to the state as the local match for using all of the additional monies would be greater than the amount allotted by the Board of Supervisors. The Board of Directors reviewed the budget and there were no noted concerns.

Ms. Francis informed the Board that the requested agency credit cards had arrived and that they were secured under the name of Northampton County Department of Social Services as discussed at the last Board meeting. The securing bank is SunTrust.

Ms. Francis provided the Board a copy of the agency 2016-17 compensation plan that was

approved by the Board of Directors to determine if any areas needed to be amended. The Board agreed that the compensation plan was to remain as initially approved. Under this plan, the Board had approved a 2% cost of living increase that was to be implemented by the State. Ms. Francis informed the Board that the State reported a shortage in the Governor's budget and therefore; they will not be implementing the 2% cost of living raise.

Mr. Ed Stetar Sr. Sufficiency Specialist III updated the Board on the state of the View/TANF Program. Mr. Stetar educated the Board on how customers can access the programs as well as pointed out some of the challenges associated with the program. Mr. Stetar informed the Board that we presently have 30 View/TANF cases open at Northampton County DSS. This number is a third of the number of participants three years ago. Mr. Williams wanted to know what Mr. Stetar's thoughts were as to why such a significant decline. Mr. Stetar stated that he thinks that the numbers are down because receiving TANF is no longer a requirement to receive other services as it has been in the past.

Ms. Francis informed the Board that she presently has five employees who are eligible for retirement. Two of the employees have already informed Ms. Francis as to their ending date, while the others have not completed the necessary

paperwork. Ms. Francis is working on a succession plan for a smooth transition.

On a motion by Chairman William Denny, the Board went into Closed Session in accordance with Section 2.1-344 of the Code of Virginia, as amended, for the purpose of discussion or consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining appointees or employees of any public body.

The Board returned to Open Session.

On a roll call vote certifying to the best of each member's knowledge, only public matters exempted from the public meeting and in the original motion were discussed. The vote was Denny: yes; Johnson: yes and Williams: yes.

Ms. Francis informed the Board that her upcoming schedule was as follows: four day Executive Leadership Training in Richmond, Eastern Shore Opioid and Heroin Roundtable with Lt. Governor Ralph Northam, Secretary Hazel et. al. and regularly scheduled monthly meetings.

The next meeting was scheduled for Tuesday,
August 16, 2016 at 9:00 a.m.

The meeting was adjourned at 10:01 a.m.

Attested by _____
William Denny, Chairman
August 16, 2016
Mozella F. Francis
Secretary