

The Northampton County Board of Social Services met in the Board Room of the Social Services Building on December 19, 2017. The meeting was called to order at 9:00am. Present were William Denny, Chairman, Edith Johnson, Vice Chair, John Williams, Board Member and Mozella Francis, Director.

On a motion by Mr. Williams, the minutes of the November 14, 2017 meeting were approved with no noted changes. There was no public comment or correspondence.

The Board was provided a copy of the 2017-18 budget. Actual Agency expenditures are slightly under the predicted budget due to retirements. Adult Protective Services expenditures are up and there is an increase in the number of homeless adults. Public Assistance IV-E expenditures are up as well due to the extreme nature of the client's needs.

The Board was updated on agency staffing. There is an ad running in the Eastern Shore Post for an additional Family Services Specialist. This position will take the place of the vacated Human Services Assistant position, as the need for family Services Specialist has increased.

Mrs. Francis gave the Board a summary of the 2017 Toys for Tots drive. It was one of our most successful drives. In total, 310 children received toys for Christmas and 138 bags of food were given out to needy families.

Mrs. Francis informed the Board that she has been asked to attend the Northampton County Orientation to the Board of Supervisors on December 21<sup>st</sup>. At this meeting, she will give an overview of the agency and her presentation will be focused towards requesting a CSA Coordinator for the agency.

In 2018, the Agency will begin bulk uploading files into DMIS. DMIS is a scanning/imaging system implemented by the State to unify all agencies' scanned files. This new uploading system will allow us to scan and upload in one process instead of several steps. It is a fairly large expenditure up front, but will save the agency many man-hours in the long run.

Mrs. Francis spoke to the Board about potential Medicaid expansion due to proposed government policy. The big issue the Agency would face with Medicaid expansion is the increased case load and the increase in manpower necessary to cover the new cases.

On a motion by Board Member John Williams, the Board went into Closed Session in accordance with Section 2.1-344 of the Code of Virginia, as amended, for the purpose of discussion or consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining appointees or employees of any public body.

The Board returned to Open Session.

On a roll call vote certifying to the best of each member's knowledge, only public matters exempted from the public meeting and in the original motion were discussed. The vote was Chairman Denny: yes, Vice Chair Johnson: yes and Williams: yes.

There were no action items at this time.

Mrs. Francis schedule from now until next meeting is TBA.

The next Board meeting is scheduled for Tuesday, January 16, 2018 at 9:00 a.m.

The meeting was adjourned at 10:30 a.m.

\_\_\_\_\_  
Attested by \_\_\_\_\_  
William Denny, Chairman  
January 16, 2018  
Mozella F. Francis  
Director

