

The Northampton County Board of Social Services met in the Board Room of the Social Services Building on December 6, 2016. Present were William Denny, Chairman, Edith Johnson, Vice Chair, John Williams, Board Member and Mozella Francis, Secretary.

On a motion by Mr. Williams and seconded by Ms. Johnson, the minutes of the November 15, 2016 meeting were approved with no noted changes. There was no public comment or correspondence.

The Board was provided a copy of the 2016-17 budget. The Board was given an actual copy and prediction of anticipated spending for the remainder of the fiscal year. There were no noted concerns and all agreed to accept the budget as presented.

The Board was updated on the status of the Toys for Tots/Angel Tree event scheduled for December 14-15 and was invited to attend.

The Board was informed of the upcoming Federal Review for Child and Family Services and was informed of the steps taken to prepare for the review. Mr. Williams extended his willingness to help in any way and was echoed by Mr. Denny and Ms. Johnson. Mrs. Francis explained the changes and the move towards greater oversight and monitoring by the state.

Mrs. Francis provided the Board with the names and current payout amount of employees scheduled for retirement in the 2017 calendar year. The employees are Bonnie James, Naudya Mapp, Ed Stetar and JoAnne Martin. The current payout amount is \$55,000.00. Mr. Williams proposed that the Board of Directors revisit lowering the cap amount that workers who had worked at least five years in the agency and who had accrued the matching sick time could cash in. Ms. Johnson agreed that this should be a discussion for the future and a motion to table until a later time was made. All agreed.

The Board was informed that the County approved a one-time holiday bonus for the county employees. All full-time employees received a \$300.00 bonus and part-time employees received \$150.00. Mr. Williams made a motion that all Department of Social Services Staff receive the \$300.00 bonus and Ms. Johnson seconded the motion. All members were in agreement.

Mrs. Francis informed the Board that interviews were being conducted for the Fraud Investigator I position and that by next Board Meeting, this position should be filled. The Board was informed about the challenges of filling this position. Mr. Williams emphasized the importance of not just filling, but securing someone in the position which has been an on-going issue. Mrs. Francis was asked to provide the Board with the last date and number of staff persons that have been hired in the Fraud Investigator I position in the last five years.

On a motion by Chairman William Denny, the Board went into Closed Session in accordance with Section 2.1-344 of the Code of Virginia, as amended, for the purpose of discussion or consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining appointees or employees of any public body.

The Board returned to Open Session.

On a roll call vote certifying to the best of each member's knowledge, only public matters exempted from the public meeting and in the original motion were discussed. The vote was Denny: yes; Johnson: yes and Williams: yes.

Mrs. Francis informed the Board that there were no meetings scheduled for December due to the holiday schedule. The Board will be updated as to the Director's schedule during January's Board Meeting.

The next Board Meeting is scheduled for Tuesday, January 17, 2017 at 9:00 a.m.

The meeting was adjourned at 10:00 a.m.

Attested by _____
William Denny, Chairman
January 17, 2017
Mozella F. Francis
Secretary

