

Northampton County



Finance Department
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MEMORANDUM:

TO: Board of Supervisors
FROM: John D. Chandler, Director of Finance
DATE: March 13, 2018
RE: FY 2019 Expenditures – Summary Report

I am pleased to provide the following Summary of Expenditures with regard to the FY 2019 County Budget separated into major topics as outlined below. This summary reflects the requirements submitted by the **Department Heads** and preliminary recommendations from the **Financial Director** and **County Administrator**.

Detailed Expenditure Report

Tab A contains the FY 2019 Department Request Summarized by Fund. This report shows expenses for the FY 2016, FY 2017 and FY 2018 Adopted Budgets, the FY 2019 Departmental Requests, Finance Director and the difference between the FY 2018 Adopted Budget and the FY 2019 Finance Director. Insurance expenses are estimated based on current information. Proposed pay adjustments and insurance increase are both included in the contingency line item.

Personnel Requests

Tab B contains new personnel related requests including new positions and OT increases. A pay increase including Compensation Board positions is not included.

Operating Request

Tab C contains a summary, by department, of the changes from FY19 Finance Director amounts vs. FY18 adopted budget for operating items greater than or less than \$2,500.

Capital Outlays

Tab D contains a summary of capital outlays by department for multiple funds.

Outside Agency Requests

Tab E contains a summary of requests made by outside agencies and departments such as fire

and rescue stations, libraries, and economic and community development entities.

Transfers Out

In addition to Federal and State assistance, fines, penalties and other sources of revenue, the County supports all departments with General Fund monies. Tab F contains a summary of the funding provided to departments in order for them to meet their operational requirements.

Schools

School Board's Proposed Budget for Fiscal Year 2019 will be presented at a subsequent meeting.

Budget Requests – Board of Supervisors

The Board focus has been:

- Improved Teacher salaries
- Improved Deputy salaries
- Improved Correction Officer salaries
- Lowering of the Farm Machinery & Equipment tax rate
- Assist County's elderly population
- Work to attract new business

The Staffs focus has been:

- Equitable pay for all employees
- Required Capital enhancements to meet County needs
- Maintain existing equipment/assets in proper working order
- Maintain contribution to Capital Reserve Fund if County resources allow

Summary (Proposed adjustments to personnel/medical insurance are included in contingency)

	2017 Actual Amount	2018 Adopted Budget	2019 Finance	
			Director Requests	FY19 Request- FY18 Adopted
General Fund				
Personnel	7,167,805.18	7,762,117.00	8,059,630.00	297,513.00
Operating	4,420,908.09	4,811,831.00	5,297,373.00	485,542.00
Capital	626,747.59	99,667.00	301,315.00	201,648.00
Transfers Out	13,568,886.93	14,051,283.00	14,064,659.00	13,376.00
Contingency	<u>5,384.00</u>	<u>101,926.00</u>	<u>757,208.00</u>	<u>655,282.00</u>
Total	25,789,731.79	26,826,824.00	28,480,185.00	1,653,361.00
ESRJ				
Personnel	\$2,721,093.21	\$2,863,841.00	\$2,843,109.00	(20,732.00)
Operating	\$913,108.09	\$974,992.00	\$1,001,760.00	26,768.00
Capital	\$0.00	\$0.00	\$0.00	0.00
Transfers Out	<u>\$32,037.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>0.00</u>
Total	\$3,666,238.30	\$3,838,833.00	\$3,844,869.00	6,036.00
Public Utilities Fund				
Personnel	\$98,727.62	\$89,183.00	\$74,579.00	(14,604.00)
Operating	\$87,853.76	\$99,658.00	\$150,576.00	50,918.00
Capital	\$4,159.93	\$0.00	\$12,418.00	12,418.00
Depreciation	\$1,887.50	\$0.00	\$0.00	
Transfers Out	<u>\$3,863.00</u>	<u>\$4,275.00</u>	<u>\$4,275.00</u>	<u>0.00</u>
Total	\$196,491.81	\$193,116.00	\$241,848.00	48,732.00

If detailed discussion is necessary, a schedule will be developed to address specific areas of concern.

TAB B – PERSONNEL RELATED REQUESTS – FY18 Adopted vs. FY19 Requested

	FY19 Requested vs. FY18 Adopted Major Changes
<u>Commissioner of Revenue (1209)</u>	
Positions 120 & 195 (Deputy I)	
Increased pay and benefits not budgeted in FY18	\$2,466
<u>General Reassessment (1210)</u>	
Reduction in PT Field Work (No Reassessment in FY19)	(\$31,426)
<u>Treasurer (1213)</u>	
Budgeted for OT (Comp. time earned in previous years is unable to be used due to small size of department)	\$5,628
<u>Electoral Board (1301)</u>	
Budget for Position 224 (Deputy Registrar)	
Increase vs. FY18 (Electoral Board Approved)	\$6,152
<u>Clerk of the Court (2106)</u>	
Budgeted for Position 226 (Deputy III) incorrectly budgeted FY18	\$5,503
<u>Victim Witness Program (2107)</u>	
Budgeted for FT vs. PT Position 178 (Witness Agent - Board approved July 17)	\$22,600
<u>Sheriff (3102)</u>	
Salaries & Wages – School Resource officer not in FY18 approved	\$ 45,453
Speed Enforcement increase from FY18	\$ 24,808
Salaries & Wages – Overtime	\$ 8,941
Salaries & Wages – Holiday Regular	\$ 9,059
FICA & Medicare	\$ 6,909
VRS	\$ 4,275
Line of Duty	\$ 2,700
Health Insurance – School Resource officer not in FY18 approved	\$ 7,004
Misc.	<u>\$ 4,139</u>
	\$113,288
<u>EMS (3205)</u>	
Salaries & Wages – Regular – Step Increases	\$ 80,165
Salaries & Wages – Earned Promotions	\$ 11,531
Inclement Weather Event – budgeted in PT FY18	\$ 10,050
Holiday OT increase vs. budgeted in PT FY18	\$ 22,405
PT positions & Position savings from FY18 budget	(\$ 40,698)
Retirement (Step/Promotions)	\$ 4,959
FICA	\$ 3,985
Line of Duty Act – step/promotions and budget in PT FY 18	\$ 5,190

OT Increase vs. FY18	\$ 14,720
Misc.	\$ 2,970
	<u>\$115,277</u>
 <u>Care & Confinement (225-3302)</u>	
Salaries & Wages – Overtime (budget adjustment between Holiday Regular – Holiday OT & Salaries)	\$ 40,989
Salaries & Wages – Holiday Overtime	(\$ 29,195)
Salaries & Wages – Holiday Regular	(\$ 21,309)
Retirement	(\$ 9,241)
Line of Duty Act	\$ 3,921
Health Insurance	(\$ 7,916)
Misc.	<u>\$ 2,019</u>
	(\$ 20,732)
 <u>Public Works Administration (4101)</u>	
Position 232 (Director of PW) increase vs. FY18 budget	\$ 5,242
40% of Asst. Director now charged to PW Administration	<u>\$40,047</u>
	\$45,289
 <u>Solid Waste Services (4204)</u>	
2 – PT Positions – wages not budgeted in FY18	\$ 25,173
OT Increase vs. FY18	<u>\$ 3,431</u>
	\$ 28,604
 <u>Facilities Management (4302)</u>	
FT Custodian Position vs. PT FY18	\$ 18,914
Benefits not budgeted in FY18	\$ 14,075
Reduction due to Asst. Director now to Admin & Public Utilities	(\$ 22,574)
PT increase vs. FY18	<u>\$ 1,344</u>
	\$ 11,759
 <u>Public Utilities (501-4500)</u>	
OT Increase vs. FY18	\$ 2,669
Reduction due to Asst. Director now to Admin & Public Utilities	(\$18,106)
Position 449 (Asst. Dir.) increase not budgeted in FY18	<u>\$ 833</u>
	(\$14,604)
 <u>Social Services (210-5300)</u>	
Position 476 – CSA Coordinator (\$60,645 X .33 = \$20,212.97) (If approved to be shared with Accomack County)	\$20,213
** Accomack has approved contingent on Northampton approval **	
Misc.	<u>\$ 6,818</u>
	\$27,031
 <u>Parks & Recreation (7101)</u>	
PT OT (Summer Camp) not budgeted in FY18	\$ 5,533
PT Security (FY19 budgeted in operations)	<u>(\$31,012)</u>
	(\$ 25,479)
 <u>Planning, Permitting & Enforcement (8105)</u>	
Zoning Administrator, Permit Tech. & Long-Range Planner (reductions from FY18 budget)	(\$ 23,949)
OT Increase vs. FY18	\$ 5,539
Building/Code Inspector – combine with FY18 Building Inspector PT & Code Compliance PT	<u>\$12,983</u>
	(\$5,427)

Personnel Contingency (9900)

Sheriff – one retirement	\$ 9,873
Sheriff – 27 FTE \$4,000 Supplement for FT + 17% benefits	\$126,360
Sheriff – 7 FTE \$2,000 Support Personnel	\$ 16,380
Animal Control 2 FTE \$4,000	\$ 9,360
Care & Confinement – 42 FTE \$2,000 Supplement for FT + 17% benefits	\$ 98,280
Care & Confinement – 10 FTE \$2,000 Supplement for FT+ 17% benefits	\$ 23,400
Care & Confinement – 1 retirements	\$ 9,142
Social Services – one retirement	\$ 11,852
Commissioner of Revenue – two promotions	
Facilities Management – one retirement	\$ 7,324
Deputy I - \$2,500 each plus benefits	\$ 5,850
2% raise for all County employees (FT & PT)	\$185,265
Medical/Dental –	
• Employer share decreased to 80% of single premium vs. 82% of the ValAdv 25/500/30% Single Employee Plan	
• Subscribers 167 X \$120 increase in employer portion X 9 months	
• 1/3 of 911 13 employees for 9 months	
• Eliminate 25/30% plan	
• Approx. \$144 more per single subscriber for 9 months or \$192 annually	
• Approx. \$1,629 more per family subscriber for 9 months or \$2,172 annually	
• Premium increase currently quoted @ \$24.2%	

\$186,600

Base Contingency

\$60,000

\$749,686

TOTAL

\$1,035,615

See attached Staff levels proposed for FY19

All personnel amounts include benefits and taxes.
Does not include associated equipment.

FY2019 COUNTY STAFF

BOARD OF SUPERVISORS' EMPLOYEES		
DEPARTMENT	# FULL-TIME	# PART-TIME
BOARD OF SUPERVISORS	5	0
COUNTY ADMINISTRATION	2	0
COUNTY ATTORNEY	0	1
FINANCE	4	0
INFORMATION TECHNOLOGY	3	0
VICTIM WITNESS	1	0
EMERGENCY MEDICAL SERVICES	25	15
BUILDING INSPECTIONS	0	0
PUBLIC WORKS ADMINISTRATION	1	0
SOLID WASTE SERVICES	4	22
FACILITIES MANAGEMENT	6	3
PUBLIC UTILITIES	2	0
PARKS & RECREATION	2	18
HARBORS & BOATS	0	2
PLAN, PERMIT & ENFORCE	8	0
TOTAL EMPLOYEES	63	61

CONSTITUTIONAL OFFICERS & THEIR EMPLOYEES		
DEPARTMENT	# FULL-TIME	# PART-TIME
COMMISSIONER OF THE REVENUE	5	3
COUNTY TREASURER	4	0
COMMONWEALTH ATTORNEY	3	2
CLERK OF THE CIRCUIT COURT	4	1
SHERIFF	33	4
CARE & CONFINEMENT OF PRISONERS	53	0
ANIMAL CONTROL	2	0
TOTAL EMPLOYEES	104	10

NOTE: STATE FUNDING IS PROVIDED TO OFFSET THE COST OF SOME OR ALL OF THE WAGES FOR CONSTITUTIONAL OFFICERS/EMPLOYEES & STATE MANAGED EMPLOYEES

"STATE" MANAGED EMPLOYEES		
DEPARTMENT	# FULL-TIME	# PART-TIME
EXTENSION SERVICES	3	2
ELECTORAL BOARD	2	0
SOCIAL SERVICES	33	2
TOTAL EMPLOYEES	38	4

TOTAL EMPLOYEE COUNT	
FULL TIME	PART TIME
205	75

FY2018 COUNTY STAFF

BOARD OF SUPERVISORS' EMPLOYEES		
DEPARTMENT	# FULL-TIME	# PART-TIME
BOARD OF SUPERVISORS	5	0
COUNTY ADMINISTRATION	2	0
COUNTY ATTORNEY	0	1
FINANCE	4	0
INFORMATION TECHNOLOGY	3	0
VICTIM WITNESS	0	1
EMERGENCY MEDICAL SERVICES	25	16
BUILDING INSPECTIONS	0	0
PUBLIC WORKS ADMINISTRATION	1	0
SOLID WASTE SERVICES	4	19
FACILITIES MANAGEMENT	5	2
PUBLIC UTILITIES	2	0
PARKS & RECREATION	2	19
HARBORS & BOATS	0	2
PLAN, PERMIT & ENFORCE	8	2
TOTAL EMPLOYEES	61	62

CONSTITUTIONAL OFFICERS & THEIR EMPLOYEES		
DEPARTMENT	# FULL-TIME	# PART-TIME
COMMISSIONER OF THE REVENUE	5	0
COUNTY TREASURER	4	0
COMMONWEALTH ATTORNEY	3	1
CLERK OF THE CIRCUIT COURT	4	0
SHERIFF	33	2
CARE & CONFINEMENT OF PRISONERS	53	0
ANIMAL CONTROL	2	0
TOTAL EMPLOYEES	104	3

NOTE: STATE FUNDING IS PROVIDED TO OFFSET THE COST OF SOME OR ALL OF THE WAGES FOR CONSTITUTIONAL OFFICERS/EMPLOYEES & STATE MANAGED EMPLOYEES

"STATE" MANAGED EMPLOYEES		
DEPARTMENT	# FULL-TIME	# PART-TIME
EXTENSION SERVICES	3	2
ELECTORAL BOARD	2	1
SOCIAL SERVICES	33	2
TOTAL EMPLOYEES	38	5

TOTAL EMPLOYEE COUNT	
FULL TIME	PART TIME
203	70

TAB C – OPERATING RELATED REQUESTS – FY18 Adopted vs. FY19 Requested

	FY19 Request vs. FY18 Adopted Major Changes
<u>Board of Supervisors (1101)</u>	
Financial Review – Davenport & Co.	\$ 7,500
Salary Survey – County Staff	\$ 7,500
Misc. items < > \$2,500	<u>\$ 1,481</u>
	\$16,481
<u>County Administrator (1201)</u>	
Advertising	(\$11,075)
Rental of Equipment	(\$ 8,177)
Misc. items < > \$2,500	<u>(\$ 4,799)</u>
	(\$24,051)
<u>Independent Auditor (1201)</u>	
	\$ 3,000
<u>Commissioner of Revenue (1209)</u>	
Computer Software (EGTS Personal Property Software Upgrade) ½ in Commissioner of Revenue budget & ½ in Treasurer budget	\$72,000
Misc. Items < > \$2,500	<u>\$ 11</u>
	\$72,011
<u>General Reassessment (1210)</u>	
Postage (No Reassessment Year)	(\$ 7,314)
Misc. Items < > \$2,500	<u>(\$ 5,529)</u>
	(\$12,843)
<u>Treasurer (1213)</u>	
Computer Software (EGTS Personal Property Software Upgrade) ½ in Commissioner of Revenue budget & ½ in Treasurer budget	\$72,000
Misc. Items < > \$2,500	<u>\$ 226</u>
	\$72,226
<u>Finance (1220)</u>	
Misc. Items < > \$2,500	\$4,319
<u>Information Technology (1240)</u>	
Maintenance Contracts (Enhanced Anti-Virus Software upgrade \$4,400)	\$ 7,085
Professional Services – Other (Implementation/support virtual network)	\$ 2,500
Other Contracted Services (Website Redesign-advancing to FY18)	<u>\$24,200</u>
Misc. Items < > \$2,500	<u>(\$ 2,655) Recommend</u>
	\$31,130 \$6,930
<u>Electoral Board (1301)</u>	
Misc. Items < > \$2,500	\$ 2,554
<u>General District Court (2102)</u>	
Office Supplies – Other (Historical reduction)	(\$ 2,600)

<u>Magistrates (2103)</u>	
Misc. Items < > \$2,500	\$ 550
 <u>Juvenile & Domestic Relations Ct (2104)</u>	
Misc. Items < > \$2,500	\$ 770
 <u>Victim Witness (2107)</u>	
Office Supplies – Other (Historical reduction)	(\$11,982)
Office Supplies – Office Equipment	(\$ 2,995)
Misc. Items < > \$2,500	<u>\$ 4,151</u>
	(\$10,826)
 <u>Commonwealth Attorney (2201)</u>	
Misc. Items < > \$2,500	\$ 509
 <u>Sheriff (3102)</u>	
Eastern Shore Task Force (Dues - not budgeted FY18)	\$ 5,900
Computer Hardware (ID Network)	(\$45,926)
Vehicle & Equipment Supplies – Other (historical adjustment)	\$ 5,800
Police Supplies – Firearms (Taser Replacement)	\$ 2,700
Police Supplies – Other (historical adjustment)	\$ 4,825
Misc. Items < > \$2,500	<u>\$ 5,060</u>
	(\$ 21,641)
 <u>Ambulance & Rescue (3203)</u>	
Four For Life - decrease	(\$3,001)
 <u>EMS (3205)</u>	
Travel – Mileage, Tolls & Parking	
(Request to offset tolls for employees commuting from Hampton Roads)	\$15,000
Maintenance Contracts	\$ 2,963
Misc. Items < > \$2,500	<u>\$ 3,780</u> <u>Recommend</u>
	\$18,780 \$6,743
 <u>Care & Confinement (225-3302)</u>	
Repairs & Maintenance (2 DVR's & historical adjustment)	\$ 5,000
Utilities – Electric (historical adjustment)	\$ 10,000
Travel – Mileage, Tolls & Parking (training/extraditing – E-ZPass)	\$ 3,000
Travel – Meals & Lodging (training/extraditing)	\$ 7,192
Medical & Laboratory Supplies (historical adjustment)	(\$ 7,800)
Other Operating Supplies – Uniforms (dress & inmate uniforms)	\$ 5,000
Misc. Items < > \$2,500	<u>\$ 13,376</u>
	\$ 26,768
 <u>Public Works Administration (4101)</u>	
Misc. Items < > \$2,500	\$ 1,188

Solid Waste Services (4204)

Other Contracted Services (Fee change per contract – Davis Disposal)	\$ 21,461
Groundwater Management	
• New required DEQ Semi-Annual Monitoring	\$33,200
• New required DEQ Quarterly Monitoring	\$19,800
• Groundwater/gas monitoring	\$11,575
Recycling Services (Oil now paid service & historical adjustment)	\$ 4,915
Waste Hauling Services (historical adjustment)	(\$ 4,012)
Vehicle & Equipment Supplies – Fuel (historical adjustment/\$ increase)	\$ 3,060
Misc. Items < > \$2,500	<u>\$ 1,248</u>
	\$ 91,247

Facilities Management (4302)

Repairs & Maintenance

- Herbicides (new budget item) \$ 1,000
- Replace 5 geothermal pumps – Admin building \$ 2,500
- Upgrade Electric Service – Maintenance Shop \$ 4,000
- Wire Staircase Lights – Courthouse \$ 2,500
- Misc. Items < \$2,500 (\$ 700)

Maintenance Contracts

(HVAC Maintenance Contract Courthouse – new & historical increase)	\$ 3,731
Utilities – Electric (mini splits Middle School & historical adjustment)	(\$15,500)
Utilities – Heating (more efficient system Middle School cafeteria & Historical)	(\$23,500)
Utilities – Water & Sewer (historical)	\$ 7,788
Leases & Rentals – Rental of Equipment (man lift)	\$ 2,800
Vehicle & Equipment Supplies – Fuel (10 Vehicles – historical adj.)	\$ 4,200
Vehicle & Equipment Supplies – Other	
Maintain 10 aged vehicles, repair forklift \$8,100 (not required if Bobcat Capital request is approved) & historical adj.)	\$14,500
Misc. Items < > \$2,500	<u>(\$ 954)</u>
	(\$ 3,935)

Public Utilities (501-4500)

Professional Services – Engineering Services WWTP (New)	\$ 6,900
To meet DEQ requirements	
Repairs & Maintenance	
• Sewage Pump for Admin Pump Station	\$8,586
• WWTP Solids Feed Pump	\$5,685
• Middle School Sewage Panel	\$3,800
• Underground propane tank – Bayview Generator	\$3,000
• Reduction in historical	(\$5,476)
Maintenance Contracts – Water Tower service contract – new (8 years)	\$8,800
Office Supplies (Computer Software)	
• Remote Monitoring & Control Water Plant Bayview	\$12,800
• Remote Monitoring for WWTP	\$11,000
Vehicle & Equipment Supplies – Fuel (historical and price increase)	\$ 3,000
Misc. Items < > \$2,500	<u>\$6,823 Recommended</u>
	\$64,918 \$50,918

<u>Social Services (210-5301/5302/5305)</u>	
Eligibility Administration	(\$11,311)
Eligibility Administration – Pass-Through	\$ 9,310
VIEW Purchase Service & Administration	\$ 9,203
CDC Quality Initiative	(\$ 5,000)
Auxiliary Grants	\$ 4,431
Safe & Stable Families	\$ 3,012
Misc. Items < > \$2,500	<u>\$ 1,488</u>
	\$11,133
<u>Parks & Recreation (7101)</u>	
Maintenance Contracts (Historical increase)	\$ 4,000
Other Contracted Services	
• Grade, level & reseed – NMS Football Field	\$15,000
• Grade, level & apply dirt – NMS Track	\$10,000
• Security NC Sheriff – Events	\$ 5,020
Misc. Items < > \$2,500	<u>\$ 4,968</u> <u>Recommend</u>
	\$48,204 \$ 13,988
<u>Harbors & Boat Ramps (7107)</u>	
Misc. Items < > \$2,500	(\$ 500)
<u>Planning, Permitting & Enforcement (8105)</u>	
Sign Maintenance	(\$4,500)
GIS Program	\$4,480
Printing & Binding	(\$5,000)
Communications – Postage	(\$8,750)
Travel – Tuition & Registration	
(DEQ/PE training GIS certification, CZA/APA Conferences)	\$6,112
Office Supplies – Computer Hardware	(\$5,000)
Vehicle & Equipment Supplies – Other	
(Historical increase – aged vehicles)	\$3,500
Misc. Items < > \$2,500	<u>\$ 458</u>
	(\$8,700)
<u>Wetlands Board (8106)</u>	
Misc. Items < > \$2,500	\$ 300
<u>Planning commission (8107)</u>	
Misc. Items < > \$2,500	\$1,694
<u>NC Tourism Commission Capital Fund (725-8108)</u>	
15% of Transient Occupancy Tax (TOT) Not budgeted FY18	\$52,500
<u>Extension Service Administration (8301)</u>	
Misc. Items < > \$2,500	\$3,400
<u>Extension Service - Johnson Grass (8305)</u>	
Misc. Items < > \$2,500	(\$1,300)

<u>Contingency (9900)</u>		
Payroll Timekeeping System - monthly fee (12 @ \$2,500)	\$ 30,000	<u>Recommend</u> \$0
	<u>Department</u>	<u>Recommend</u>
TOTAL OPERATING CHANGES	\$464,285	\$349,832

TAB D – CAPITAL OUTLAYS

General Fund (100)

<u>Sheriff (3102)</u>	<u>Request</u>	<u>Recommend</u>
2 Dodge Chargers (Outfitted)	\$92,210	\$81,210
Reduced by \$11k with proceeds insurance proceeds and parts from wrecked vehicle		
<u>Emergency Medical Services (100-3205)</u>		<u>Recommend</u>
Quick Response Vehicle (20% of total outfitted cost of \$60k) (Applying for a RSAF 80/20 grant - will purchase vehicle if grant approved.)	\$ 12,000	\$12,000
Other Machinery & Equipment (AED Replacement) Grant	<u>\$ 14,448</u>	<u>\$ 0</u>
	\$ 26,448	\$12,000
<u>Solid Waste (4204)</u>		<u>Recommend</u>
8 – Green Boxes	\$ 8,760	\$ 0
F250 Pickup (Outfitted with service body – state contract)	\$ 33,075	\$ 33,075
Zero Turn Mower	\$ 12,000	\$ 12,000
New Tractor with Mower Attachment	<u>\$ 50,000</u>	<u>\$ 0</u>
	\$ 103,835	\$45,075
<u>Facilities Management (4302)</u>		<u>Recommend</u>
Heavy Equipment Trailer (Bobcat mobility)	\$ 5,000	\$ 5,000
1 - Aerators for retention Ponds @ Government Complex	\$ 5,230	\$ 5,230
1 - Aerators for retention Ponds @ Government Complex	\$ 5,230	\$ 0
Emergency Generator for Maintenance Shop	\$ 7,000	\$ 0
Expand Storage Area at Maintenance Shop	\$ 5,000	\$ 5,000
Bobcat	\$ 45,000	\$ 45,000
HVAC System - Courthouse Back Stairwell	\$ 5,000	\$ 5,000
HVAC System – Middle School Cafeteria	\$ 20,000	\$ 0
HVAC – Replace 3 2 of 14 units – Social Services	\$ 24,000	\$ 16,000
Replace EMS Building Roof	\$ 8,000	\$ 8,000
UV Air Purifying Lights – Administration Building	\$ 15,000	\$ 5,000
Bobcat attachments	\$ 2,300	\$ 2,300
Gas Powered Air Compressor	\$ 3,000	\$ 3,000
Pallet Jack	\$ 1,500	\$ 1,500
Snow Plow for truck (Light Duty)	\$ 2,000	\$ 2,000
1 F250 Pickup Trucks (State contract)	\$ 30,000	\$ 0
1 F250 Pickup Trucks (State contract)	<u>\$ 30,000</u>	<u>\$ 30,000</u>
	\$213,260	\$133,030
<u>Parks & Recreation (7101)</u>		<u>Recommend</u>
Toro Infield Sand Pro (grooming softball infield) (will try ATV attachment from school)	\$ 10,000	\$0
<u>Harbor & Boat Ramps (100-7107)</u>		
Handicap Restroom – Oyster & Willis Wharf (\$3,000 Ea.)	\$ 6,000	
Kayak Launch – Oyster & Wise Point (\$5,000 Ea.)	\$ 10,000	

Well – Oyster (All other ramps have fresh water available)	\$ 7,000	<u>Recommend</u>
	\$ 23,000	\$0
<u>Planning, Permitting & Enforcement (8105)</u>		<u>Recommend</u>
½ Ton Truck (State Contract)	\$ 30,000	\$30,000
<u>Contingency (9900)</u>		
Snow Plow (4204) – Snow Plow Package added to vehicle request	\$ 5,522	
Snow Plow (4302) – Upgrade to automatic vs. manual	\$ 2,000	
Payroll Timekeeping System – implementation	\$ 20,000	<u>Recommend</u>
	\$ 27,522	\$7,522
<u>Harbor Improvement Fund (221-7107)</u>		
Hydrographic Surveys for Willis Wharf Dredging (Before & After)	\$ 5,000	
Construct Pier to access middle boat slips – Willis Wharf	\$20,000	
Willis Wharf Dredging Project	\$373,495	<u>Recommend</u>
	\$398,495	\$0
<u>County Capital Projects Fund (303-3205)</u>		
EMS – Garage Project	\$320,000	
Contingency	\$ 30,000	<u>Recommend</u>
	\$350,000	\$0
<u>County Capital Reserve Fund (310-9900)</u>		<u>Recommend</u>
Contingency	\$300,000	\$0
<u>Public Utilities Fund (501-4500)</u>		
Instrumentation for Dissolved Oxygen Control – WWTP	\$ 9,918	
Truck Crane	\$ 2,500	
Water Treatment System – Government Complex	\$ 48,376	<u>Recommend</u>
	\$ 60,794	\$12,418
Capital Summary	Requested	Recommend
General Fund Capital Outlays	\$ 532,275	\$ 308,837
Harbor Improvement Fund Capital Outlays	\$ 398,495	\$ 0
Public Utilities Fund (501-4500)	\$ 60,794	\$ 12,418
County Capital Projects Fund (303-3205)	\$ 350,000	\$ 0
Capital Reserve Outlays	\$ 300,000	\$ 0
TOTAL	\$1,641,564	\$321,255

TAB E – OUTSIDE AGENCY REQUESTS

	Request	Change	Recommend
		FY18	
<u>Fire Prevention (100-3204)</u>			
Cape Charles	\$ 30,000	\$ 0	\$30,000
Cheriton	\$ 52,940	\$22,940	\$30,000
Exmore	\$ 50,000	\$20,000	\$30,000
Eastville	\$ 60,000	\$30,000	\$30,000
Nassawadox	\$ 30,000	\$ 0	\$30,000
Accomack Training Center	\$ 28,002	\$14,302	\$28,002
Northampton County Fire & Rescue Commission (10% of 100-0013-40700 Building Permits)	\$ 30,000	\$21,300	\$ 10,500
Volunteer Incentive	\$ 7,000	(\$11,375)	\$ 7,000
Volunteer Line of Duty Premiums	\$ 10,900	\$1,345	\$10,900
Virginia Department of Forestry	<u>\$ 2,308</u>	<u>\$ 0</u>	<u>\$ 2,308</u>
	\$301,150	\$98,512	\$208,710
 <u>Animal Control Contribution (100-3503)</u>			
A-N Animal Control Facility	\$ 35,600	(\$4,422)	\$ 35,600
 <u>Emergency Management (100-3505)</u>			
ESVA 911 Commission (100-3505-56500)	\$ 46,094	\$ 1,980	\$46,095
	<u>\$319,086</u>	<u>\$60,782</u>	<u>\$319,086</u>
	\$365,180	\$62,762	\$365,180
 <u>Local Health (100-5101)</u>			
Northampton County Health Department	\$404,300	\$19,251	\$404,300
 <u>ES Community Services Board (100-5205)</u>			
	\$ 74,561	\$5,323	\$74,561
 <u>Welfare Administration (100-5301)</u>			
	\$ 1,800	(\$700)	\$ 1,800
 <u>Comprehensive Services Act (100-5309)</u>			
	\$140,000	(\$5,000)	\$140,000
 <u>Community College (100-6501)</u>			
	\$ 20,723		\$20,723
 <u>Eastern Shore Regional Library (100-7302)</u>			
FY19 Operations	\$138,000	\$11,441	\$138,000
Renovate & Expand Requesting funds over a three-year period to renovate and expand purchased property to improve library services to Northampton and Accomack residents.			
	<u>\$ 50,000</u>	<u>\$50,000</u>	<u>\$50,000</u>
	\$188,000	\$60,441	\$188,000
 <u>Cape Charles Public Library (100-7303)</u>			
	\$ 30,000	\$10,000	\$20,000

	Request	Change	Recommend
		FY 18	
<u>Community Development (100-8102)</u>			
ESVA Housing Alliance	\$ 4,747		\$ 4,747
A-N Planning District Commission	\$ 32,518		\$32,518
ES Coalition Against Domestic Violence (Misc.)	\$ 15,000	\$ 5,000	\$10,000
Green Works (Misc.)	\$ 2,834		\$ 2,834
Cape Charles 4 th of July Fireworks	\$ 7,000	\$ 7,000	\$ 0
Cape Charles Public Beach Maintenance & Safety	\$ 10,000	\$10,000	\$ 0
Cape Charles Breakwater	\$ 75,000	\$75,000	\$ 0
ES Area Agency on Aging (meals)	\$ 14,400		\$14,400
ES Resource Conservation & Development Commission	<u>\$ 7,281</u>		<u>\$ 7,281</u>
	\$ 168,780	\$99,834	\$71,780
<u>Other Economic Development (100-8108)</u>			
A-N Transportation District Commission	\$ 18,666		\$ 18,666
Star Transit	\$109,408	\$19,968	\$109,408
HR Small Business Development Center	\$ 2,000		\$ 2,000
VA ES Tourism Commission (45% of TOT)	<u>\$157,500</u>	<u>\$13,500</u>	<u>\$157,500</u>
	\$287,574	\$33,468	\$287,574
<u>Soil & Water Conservation (100-8203)</u>			
A-N PDC Groundwater Commission	\$ 20,385		\$ 20,385
ES Soil & Water Conservation District	<u>\$ 10,898</u>		<u>\$ 10,898</u>
	\$ 31,283		\$ 31,283
Total	\$2,013,351	\$380,469	\$1,849,511

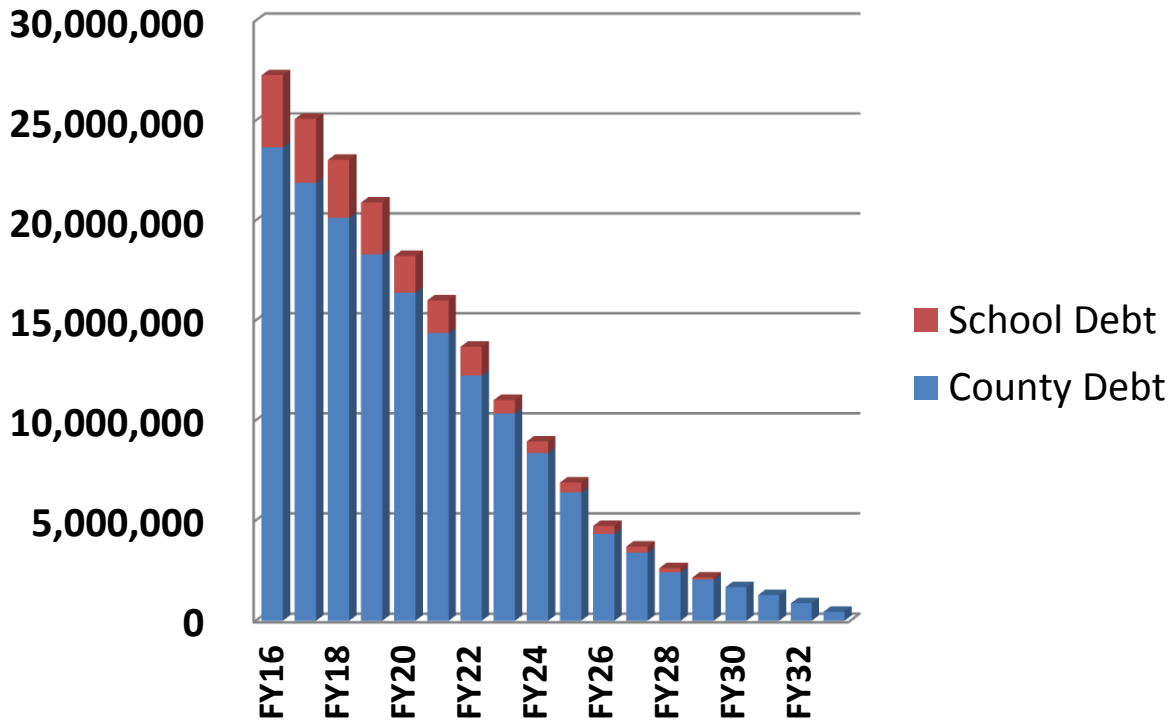
TAB F – TRANSFERS OUT

Transfers from the General Fund

	Request	Change FY 18	Recommend
Social Services	\$ 485,057	(\$ 2,110)	\$ 444,625
ES Regional Jail	\$ 1,555,683	(\$108,394)	\$1,573,169
Northampton County Tourism Grant Fund (15% of TOT)	\$ 52,500	\$4,500	\$ 52,500
School Debt Service	\$ 344,732	\$954	\$ 344,732
General Debt Service	\$ 2,597,785	(\$3,399)	\$2,597,785
Transfer Harbor Improvements	\$ 384,035	\$384,035	\$ 0
Transfer – Public Utilities	\$ 114,224	\$114,224	\$ 51,848
Capital Reserve Fund	\$ 300,000	\$0	\$ 0
Estimated School Contribution based on Board Direction for Teacher Salary Improvements	<u>\$ 9,000,000</u>	<u>\$392,923</u>	<u>\$9,000,000</u>
Total	\$14,834,016	\$782,733	\$14,064,659

See attached for detail of current and future Debt Service

Combined County and School Debt



Principal & Interest Payments (without leases)

