

Minutes
Northampton County Planning Commission
May 3, 2016

This was a regular meeting of the Northampton County Planning Commission held on Tuesday, May 3, 2016, in the Board chambers located at 16404 Courthouse Road in Eastville, VA.

Those present were Chair Jacqueline Chatmon, Vice-Chair Dixon Leatherbury, Mark Freeze, Sylvia Stanley, Kay Downing and Michael Ward

Absent- Dave Fauber

Also in attendance was Peter Stith, Long Range Planner, and Theresa Adkins, Recording Secretary

The Chair called the meeting order at 7:03 p.m. and established a quorum.

The agenda was then revised to table the March 1, 2016 and the April 5, 2016 until the meeting in June. Also Chairman Chatmon requested that number 8 on the agenda be moved to the number 7. Motion to accept the agenda as revised was made by Commissioner Leatherbury with second by Commissioner Ward. The motion carried unanimously 6 to 0.

Public Hearings:

None

Matters from the public

None

Consideration of Minutes

The resubmitted March 9, 2016 minutes were accepted as submitted upon motion by Commissioner Leatherbury and second from Commissioner Stanley. The motion carried unanimously 6 to 0.

The minutes of April 20, 2016 minutes were unanimously approved as submitted upon motion by Commissioner Leatherbury with second from Commissioner Freeze. The motion carried unanimously 6 to 0.

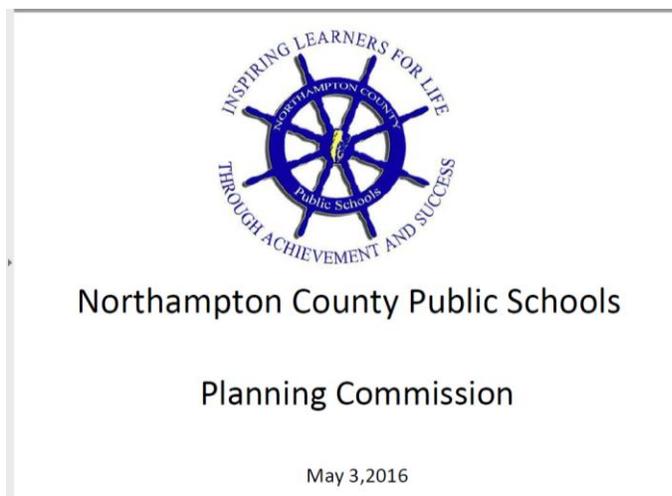
New Business

The Commission invited members of the school board to a panel discussion that they were asked to present a 5 minute opening statement, highlighting the most important points, and present whatever additional data they feel would be appropriate, followed by questions from the Commissioners and comments from other panel member. In order to obtain a broad perspective, representatives from the School Board, the Parent-Teacher Associations, the School Superintendent, the teacher association and the high school student body are being asked to participate.

The Commission asked that their statements included consideration of the following issues:

1. Improvements and additions to the physical facilities of the education system.
2. Any changes to the location of the physical facilities
3. The appropriateness or inappropriateness of a single location for the middle and high school.
4. What additional programs or resources are needed to improve workforce skills and training
5. What impediments exists in attracting and retaining qualified teachers and administrators, such as affordable housing, part time and/or seasonal employment and opportunities for educational advancement.
6. Where appropriate, please provide an estimate of the cost of implementing your recommendations.

Eddie Lawrence gave the Planning Commission a over view of what is offered in the schools today and what they would like to see and do in the future. He gave the following power point.



Our Mission and Vision



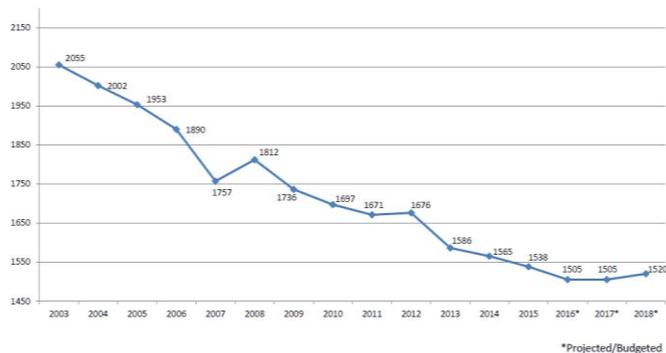
- Northampton County Public Schools, in partnership with the entire community, will create a safe and nurturing environment for all students, regardless of gender, ethnicity, socio-economic status, language or disability. NCPS will encourage and empower all students to meet high academic standards, demonstrate responsible citizenship, and graduate with the knowledge, skills and abilities necessary to compete in a global economy.

School Level Enrollment

- Enrollment Projections

| Year | 16-17 | 19-20 | 22-23 |
|---------------|-------|-------|-------|
| Elementary | 992 | 893 | 903 |
| Middle School | 237 | 361 | 242 |
| High School | 484 | 482 | 621 |
| Middle/High | 721 | 843 | 863 |

Our Average Daily Membership



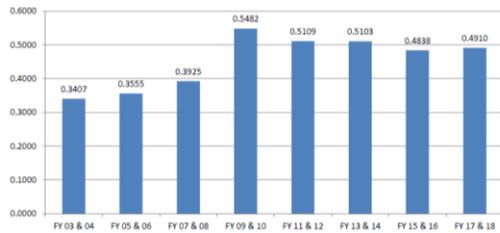
Our Local Composite Index

•This is the most significant factor in determining NCPS' share of State funding.

•Formula is based on the following factors from a "base year" (FY2013 for FY17&18):

- True Value of Real Property (50%), Adjusted Gross Income (40%), Taxable Retail Sales (10%)
- Locality's population, State's population, NCPS ADM, and Statewide ADM are also factors.

•For the 2017 & 2018 biennium, the LCI increased from the previous biennium, representing a shift of funding responsibility from the State back to the Locality.



Kiptopeke Elementary



Kiptopeke Elementary

Built 1993

Principal Sabrina Parker

A. Principal Harold Sullivan

Enrollment 494 PK-6

F/R Lunch 79%

Inst/Staff 44

Bus Drivers 8

Kiptopeke State School Accreditation

| Subject | <u>Accreditation Denied</u> | | | Benchmark |
|---------|-----------------------------|----|-----|-----------|
| | 14 | 15 | 16 | |
| English | 60 | 55 | 61 | No-I |
| Math | 57 | 76 | 77 | Yes |
| History | 88 | 83 | 93* | Yes |
| Science | 73 | 70 | 89* | Yes |

Occohannock Elementary



Occohannock Elementary

| | |
|--------------|----------------|
| Built | 1993 |
| Principal | Ron Yurko |
| A. Principal | Michelle Buell |
| Enrollment | 524 PK-6 |
| F/R Lunch | 76% |
| Inst/Staff | 43 |
| Bus Drivers | 8 |

Occohannock State School Accreditation

Partially Accreditation

| <u>Subject</u> | <u>14</u> | <u>15</u> | <u>16</u> | <u>Benchmark</u> |
|----------------|-----------|-----------|-----------|------------------|
| English | 59 | 66 | 71 | No-I |
| Math | 67 | 71 | 84 | Yes |
| History | 83 | 82 | 95* | Yes |
| Science | 72 | 76 | 75 | Yes |

Northampton Middle

Built 1955 and 78

Principal Laurel Crenshaw

A. Principal NA

Enrollment 223 Grades 7-8

F/R Lunch 79%

Inst/Staff 16

Bus Drivers 15 (shared with the NHS)

Northampton Middle Accreditation Status

Partially Accreditation

| <u>Subject</u> | <u>14</u> | <u>15</u> | <u>16</u> | <u>Benchmark</u> |
|----------------|-----------|-----------|-----------|------------------|
| English | NA | 50 | 61 | No-I |
| Math | NA | 60 | 66 | No-I |
| History | NA | 61 | 69 | No-I |
| Science | NA | 63 | 66 | No-I |

Northampton High



Northampton High School

Built 1955 and 78

Principal Mike Myers

A. Principal H. Marsh and K. Bell

Enrollment 444 9-12

F/R Lunch 65%

Inst/Staff 45

Bus Drivers 15 (shared with the NMS)

Northampton High School

Accreditation Status

Fully Accredited Improving

| <u>Subject</u> | <u>14</u> | <u>15</u> | <u>16</u> | <u>Benchmark</u> |
|-----------------|-----------|-----------|-----------|------------------|
| English | 76 | 79 | 75 | Yes |
| Math | 50 | 71 | 77 | Yes |
| History | 70 | 73 | 67 | 3YR |
| Science | 72 | 77 | 71 | Yes |
| Graduation Rate | 88 | 85 | 85 | Yes |

Division Challenges

- Funding
- Northampton High School/Middle School
- Teacher Retention
- Administrator Shortage
- Poverty Rate
- Growing ELL population
- Course Offerings

Division Challenges

- Growing student enrollment?
- Talented and Gifted Programs
- Special Education Program
- Dual Enrollment/AP classes
- CTE Offerings
- STEM opportunities

Division Staff

- | | |
|----------------------|------|
| • Central Office | 12 |
| • Building Admin | 8 |
| • Guidance | 4 |
| • Teachers | 130* |
| • Instructional Aide | 18 |
| • Maintenance | 3 |
| • School Health | 6 |
| • Support Services | 9 |

Mr. Lawrence stated that working with Northampton County Schools is his passion; it is an exciting time to be involved in Secondary Education. The State plans to deemphasize Standards of Learning (SOL) tests and emphasize workforce readiness skills. High school students will be required to have industry credentials and two (2) to three (3) work-related exposures. Mr. Lawrence discussed additional programs in Northampton County such as horticulture, building trades, auto mechanics, tourism and hospitality, and marketing combined with culinary arts. Northampton County plans to have a dual enrollment program with job shadowing and internships in the future.

Mr. Lawrence also discussed the repairs that the School Board has made, the repairs that are still needed in the buildings and how important it is that a new middle/high school be built.

Justin Wheeler, President of the Teachers Association addressed the Commission talked about how to keep qualified teachers and the importance of affordable housing. Mr. Wheeler went over what the average teachers salary in Northampton County and the burden to make their bills. He also said there is so little to do here for the young teachers in their free time.

Unfinished Business

The Commission had a discussion on the three tabled petitions for Eastville.

Mr. Stith updated the Commission of the work the staff has done with the Town of Eastville on gathering information the Commissioners requested the April 5, 2016 meeting.

The Planning Commission continued their review of the text and map petitions brought forth from the Town of Eastville, There was concern with two sections in the existing zoning ordinance.

The Commission discussed the setbacks in the CG zone and the Street Oriented Frontage map.

Commissioner Leatherbury made a recommendation that staff draft appropriate wording of sections 12.4(D), 12.6(A), and the street oriented commercial frontage map for the work session on April 20, 2016, with a second from Commissioner Downing, carried 6-0.

Action:

After a brief discussion, Commissioner Leatherbury made a motion to re-table the petition and with a second from Commissioner Stanley, the motion carried 6-0.

Monthly Staff Report

The staff report below was presented to the Commission.

TO: Northampton County Planning Commission

FROM: Peter Stith, AICP
Long-Range Planner

SUBJECT: May Staff Report REVISED

DATE: April 29, 2016

1. Board/Town Action on Zoning Matters: The Board of Supervisors approved the 2016 Zoning at their April 12, 2016 regular meeting. Attached to this report is the motion and further guidance for staff to incorporate all three documents into one ordinance. This effort will take some time and will most likely require additional public hearings. Staff is currently working on a clean document and map for use in advance of that effort. No timeline or framework has been established yet to complete this task.
2. Comprehensive Plan Review: At the April work session, the Commission reviewed comments on Part I and the Introduction. The work sessions will continue to be used for this review.
3. Next Meeting: Work Session on May 18, 2016. At the May work session there will be a joint public hearing with the town of Nassawadox on some text amendments being put forth by the town. Packets for this meeting will be sent out by May 11, 2016.
4. BoardDocs: I sent out an email earlier about upcoming training with BoardDocs. This service will allow easier access to agenda items for both the Commission and the public. Commissioners will have a login and will be able to access the site from anywhere. The potential dates are May 18th, May 31st and June 1st. This training is not mandatory but encouraged. I will need to know which dates work best for those that wish to attend. There will need to be several sessions during the day because Board members will also be in attendance and we cannot have more than two members present during any one session.

With no further business the Chairman asked for a motion to recess. A motion to recess until May 18, 2016 work session was made by Commissioner Ward and seconded by Commissioner Freeze, The motion carried with all in favor (6-0).

Chairman

Secretary