

Minutes
Northampton County Planning Commission
Work Session
May 22, 2013

This was a recessed meeting of the Northampton County Planning Commission held on Wednesday, May 22, 2013 in the main conference room in the County Administration Building located at 16404 Courthouse Road in Eastville, Virginia. The purpose of the meeting was to continue review of the comprehensive plan.

Those present were Chair Martina Coker, Vice-Chair Michael Ward, Severn Carpenter, Dixon Leatherbury, Sylvia Stanley and Roberta Kellam. Absent from the meeting was Mary Miller.

Also attending were Charles McSwain, Director of Economic Development; Peter Stith, Long Range Planner; and Kay Downing, Administrative Assistant.

The meeting was called to order at 7:00 p.m. and a quorum established.

Review and acceptance of the agenda

The agenda was accepted as presented upon motion by Commissioner Kellam with second by Commissioner Stanley. The motion carried 6 to 0.

Comprehensive Plan Review

Discussion and review of the comp plan continued. The following edits were made to Part II Section 7 Community Facilities & Services.

Page 7-3, Section 7.4 in the third paragraph the first sentence should be reworded to reflect that several radio stations serve the area instead of listing each individual station. The second sentence in the last paragraph should be corrected to the present tense and it should be determined if the Emergency Alert Program is part of the EMS Department's budget.

Page 7-4, at the top of the page in the second complete sentence, the word "the" should be deleted before "PJM". Section 7.7.1, references to wastewater treatment systems should be relocated to Section 7.7.2. Also, information concerning the Exmore sewer system should be confirmed.

Page 7-5, information listed in the first full paragraph will be verified for the Town of Cape Charles.

Page 7-6, Section 7.7.2, in the first paragraph it should be clarified how sludge is handled for disposal.

Page 7-7, all dates are to be verified at the top of the page throughout the first paragraph. In section 7.7.3, the fifth sentence appearing in green highlight is to be deleted as no source could be cited.

Page 7-9, at the end of the first paragraph in Section 7.9 the last 2 sentences were deleted as was the second whole paragraph highlighted in green.

Page 7-10, Section 7.9.2, it was decided by consensus that trends should be included related to volunteers and this section should be edited utilizing Hollye Carpenter's information. Commissioner Coker will ask Ms. Carpenter for more detailed information.

Page 7-12, Section 7.9.3, town police force information is to be verified for inclusion.

Page 7-15, Section 7.11, the term "network" is to be deleted in the seventh sentence; by consensus the sixth sentence that also appears in the Population Section is to be deleted in that section; and Commissioner Coker is to verify data that appears in the fifth sentence.

Page 7-16, in the first paragraph the word "federally" is to be inserted before the word "designated" in the first sentence; in the fourth sentence, the word "centers" should be capitalized; and by consensus, the verbiage that appears in this paragraph from the Health section of Population is to be deleted from the Health section. In the second full paragraph, information should detail operating hours and service data.

Page 7-17, a new heading, "Eastern Shore Health District", was added above the second full paragraph; data on the percentage of migrant clientele is to added if available; a new heading, "Riverside Shore Memorial Hospital", was added above the last paragraph which is to be updated to reflect the correct names of medical services affiliated with Riverside Regional Medical Center.

Page 7-18, at the end of the section, reference should be made that medical facilities in Nassawadox are currently dependent on the hospital's waste water treatment facility and its long-term future is unclear and must be addressed.

Page 7-19, a new header, "Mental Health Services", is to be added at the top of the page and a general introduction is to be included; information on the lack of inpatient care and how mental health services are provided should also be included.

Page 7-20, in the third full paragraph, first word of the first sentence should be changed from "In" to "Near"; information in the top four paragraphs should be rewritten for clarity and inclusiveness and should also include the Community Services Board website.

Page 7-21, Section 7.12, information in the first paragraph should be updated and terms referring to the Eastern Shore Regional Library used throughout this section should be consistent with one another; the duplicated sentence appearing in the second paragraph should be deleted; and the affiliation of the Cape Charles Library should be noted.

Page 7-22, Section 7.13.1, first paragraph, in the third sentence add “disk golf” and delete the word “tot”.

Page 7-23, in the first paragraph add bike trail information. In Section 7.13.3, the fifth sentence should be reworded for clarity. Section 7.13.4, reference to the little league ball field should be deleted in the first paragraph and reference to the marina should be included. In the third paragraph, the beginning of the first sentence should read, “The Randy Custis Memorial Park in Nassawadox has multiple baseball diamonds, soccer fields and other athletic fields for organized team sports....”

Page 7-24, the second paragraph, in the first sentence Bay Creek Marina should be changed to Kings Creek Marina and the words “on King’s Creek” should be deleted. It was noted that additional information is coming from the school system concerning Section 7.14 and will be included once received.

Page 7-29, the entire first paragraph of Section 7.14.2 is to be deleted; in the second paragraph update the square footage of campus buildings and include information on the General Education Diploma (GED) program as well.

At the bottom of page 7-30, the last sentence should be rewritten for clarity.

Page 7-31, Section 7.15, in the fifth bullet point add “Wardtown and Hare Valley”; in the ninth bullet point add the word “Regional” before “Jail”; and in the eleventh bullet point the word “Easter” should be corrected as “Eastern”.

Page 7-32, the second bullet point should include Dogwood Apartments; paragraphs 1 and 2 should be moved to Section I of the comp plan.

All typographical, punctuation and grammatical errors are to be corrected.

A short break was taken at 8:30 a.m.

The latest draft of Section 5, Part II Housing Data and Analysis was reviewed with the following edits made.

Page 5-3, Section 5.3, the approximate square miles listed in the first sentence should be verified.

Page 5-6, Section 5.6.1, the third sentence that was struck in a previous draft was added back in; data should be distinguished between ACS versus Census. Mr. Stith noted during discussion that he could only find 2010 ACS data related to this section.

Page 5-8, Section 5.6.4, the last sentence in the first paragraph should be moved to Part I Strategies of the comp plan. The source of information provided in the second paragraph should be identified.

Section 5.7, in the third paragraph, the last sentence should be corrected as the county does not regulate construction of single-wide mobile homes. Recently received Information on subsidized housing data from the Accomack-Northampton Planning District Commission should be included. Discussion was held on the affordability of stick-built homes versus the costs and depreciation rate of single-wide homes. It was suggested that information on the long-term benefits and costs of permanent housing should be used to educate the general public.

Reviews of Section 5.7 and other sections as listed on the agenda were not finished due to the late hour.

Status Reports from Comp Plan Subcommittees: none.

Adjournment

Motion to adjourn was made by Commissioner Stanley and second from Commissioner Carpenter at 10:00 p.m. The motion carried unanimously 6 to 0.

Chair

Secretary