

VIRGINIA:

At a regular meeting of the Board of Supervisors of the County of Northampton, Virginia, held in the Board Chambers of the County Administration Building, 16404 Courthouse Road, Eastville, Virginia, on the 14th day of January, 2014, at 4:00 p.m.

Present:

Laurence J. Trala, Vice Chairman

Richard L. Hubbard

Larry LeMond

Oliver H. Bennett

Granville F. Hogg, Jr.

The meeting was called to order by the Vice Chairman.

Closed Session

Motion was made by Mr. Hubbard, seconded by Mr. Bennett, that the Board enter Closed Session in accordance with Section 2.2-3711 of the Code of Virginia of 1950, as amended:

(A) Paragraph 1: Discussion or consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees or employees of any public body.

Appointments to boards, committees

(B) Paragraph 3: Discussion or consideration of the condition, acquisition, or use of real property for public purpose, or of the disposition of publicly held property.

(C) Paragraph 5: Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

(D) Paragraph 7: Consultation with legal counsel and briefings by staff members, consultants, or attorneys pertaining to actual or probable litigation, and consultation with legal counsel employed or retained by the Board of Supervisors regarding specific legal matters requiring the provision of legal advice by such counsel.

Cheriton Boundary Line Adjustment Request

All members were present and voted “yes.” The motion was unanimously passed.

After Closed Session, the Vice Chairman reconvened the meeting and said that the Board had entered the closed session for those purposes as set out in paragraphs 1, 3, 5, and 7 of Section 2.1-3711 of the Code of Virginia of 1950, as amended. Upon being polled individually, each Board member confirmed that these were the only matters of discussion during the closed session.

The Vice Chairman read the following statement:

It is the intent that all persons attending meetings of this Board, regardless of disability, shall have the opportunity to participate. Any person present that requires any special assistance or accommodations, please let the Board know in order that arrangements can be made.

Board and Agency Presentations:

(1) Dr. Walter Clemons, Div. Superintendent, Northampton County Public Schools

Dr. Clemons stated that the ADM was 1578-1580 with the budget being based on 1560. He also noted that the most significant loss of students between June and September 2013 occurred at Occohannock Elementary School (-38) with Kiptopeke losing about 18 students. Dr. Clemons further noted that the Department of Education will be conducting a two-day curriculum review starting tomorrow. Lastly, he said that the FY 2015 budget had been submitted on December 31st, representing a reduction from years’ past due to the loss of school improvement funds.

(2) Charles McSwain & Curt Smith: Stormwater Management Ordinance, Purpose and Requirements

Mr. McSwain and Mr. Smith shared the following presentation to the Board:



Stormwater Management Program Implementation

Curt Smith
Director of Planning
Accomack-Norhampton Planning District
Commission

January 14, 2014



Presentation Overview



1. Purpose of Regulations
2. General SWMP Description
3. Stormwater Requirements: Now vs. July 2014
4. Benefits of New Program
5. SWMP BMP Options
6. Funding & Staffing Plan
7. Current Timeline / Next Steps



Purpose of Regulations

1. Require local governments to adopt stormwater programs and review and approve Construction General Permit Applications.
 - Local control over permit approvals
 - Improved compliance with regulations
2. Establish Statewide Criteria to protect water quality.
 - Allows new development to be consistent with the Chesapeake Bay TMDL requirements.
3. Establish a statewide fee schedule for permits.
 - 72% of fee for local governments and 28% for DEQ program oversight.

January 14, 2014

Accomack-Norhampton Planning District Commission



General SWMP Description

- Virginia mandates that each locality develop a program that includes:
 - Reviewing stormwater plans & calculations for new construction
 - Operating a post-construction enforcement program that ensures that stormwater features are inspected & maintained in good order; and
 - Administering the state permit program for construction activities. This includes:
 - Entering project information to a state website
 - Inspecting sites to ensure that sediment & other types of pollution are not entering the drainage system
 - Enforcing other requirements of the state general permit



January 14, 2014

Accomack-Norhampton Planning District Commission

Stormwater Requirements: Now vs. July 2014

EXISTING REQUIREMENTS	ITEM	NEW PROGRAM
DEQ	ADMINISTRATION	COUNTY
DEQ	INSPECTIONS & MONITORING	COUNTY
DEQ	ENFORCEMENT	COUNTY
QUALITY & QUANTITY	TECHNICAL CRITERIA	QUALITY & QUANTITY, BUT NEW COMPUTATION METHODS & CRITERIA
PAID TO STATE FOR PERMIT COVERAGE: <ul style="list-style-type: none"> 1-<5 ACRES = \$450 (DEQ for Construction General Permit) and \$300 (DCR for VSMP General Permit) ≥5 ACRES = \$750 (DEQ) and \$500 (DCR) 	FEEES	PAID TO COUNTY (72%) & DEQ (28%) TO COVER ALL COSTS <ul style="list-style-type: none"> 1-<5 ACRES = \$2,700 ≥5 ACRES = \$3,400 to \$9,000
For >2,500 FT ² in CBPA <ul style="list-style-type: none"> Permit fees only 	CBPA/RMA	FOR >2,500 FT ² AND <1 ACRE : <ul style="list-style-type: none"> \$290 for VSMP Permit and Engineered Site Plan costs

January 14,
2024

Accomack-Northampton Planning District Commission

Stormwater Requirements: Now vs. July 2014

EXISTING REQUIREMENTS	ITEM	NEW PROGRAM
APPROVED PLAN REQUIRED FOR >2,500 FT ² (Done by DEQ)	EROSION & SEDIMENT CONTROL PLANS	APPROVED PLAN REQUIRED FOR >2,500 FT ² (Done by County)
For >2,500 FT ² in CBPA (Done by DEQ) <ul style="list-style-type: none"> Requires Plan approval for development for >16% impervious coverage Requires BMP maintenance agreements for all BMPs 	STORMWATER MANAGEMENT PLANS	FOR >2,500 FT ² AND <1 ACRE : <ul style="list-style-type: none"> Requires technical review & approval including adherence to water quality & quantity provisions Provision for long-term maintenance agreements for all BMPs Provision for off-site compliance options FOR >1 ACRE or Within Common Plan of Development : <ul style="list-style-type: none"> Require VSMP Permit Registration with DEQ Requires technical review & approval including adherence to water quality & quantity provisions Provision for long-term maintenance agreements for all BMPs
REVIEW REQUIRED FOR >2,500 FT ² (Done by DEQ)	SWPPP	REVIEWED ON-SITE BY COUNTY FOR >1 ACRE or Within Common Plan of Development (Done by County)

January 14,
2024

Accomack-Northampton Planning District Commission



Benefits of New Program

- County has many of the required elements in place now, but not receiving funding for it
- County can control speed of plan review & approval
 - Economic development advantage
 - Address local issues
- Regulations are equal if not slightly better than current criteria resulting in better protection of natural resources
- Based on sound science & current treatment technologies
- Expect reduction in legislative case proffers or conditions. Only state-approved BMPs will be permitted and County will not be held liable for approving alternative BMPs
- One-stop shopping for developers/contractors
 - Developed to be as similar as possible to Accomack's SWMP



January 14, 2014 Accomack-Northampton Planning District Commission



SWMP Best Management Practice Options

- BMP Clearinghouse for approved BMPs and technical guidance

#	Practice	#	Practice
1	Rooftop Disconnection	11	Wet Swale
2	Sheetflow to vegetated filter or open space	12	Filtering Practice
3	Grass Channel	13	Constructed Wetland
4	Soil Amendments	14	Wet Pond
5	Vegetated Roof	15	Extended Detention Pond
6	Rainwater Harvesting		
7	Permeable Pavement		
8	Infiltration		
9	Bioretention		
9	Urban Bioretention		
10	Dry Swale		

January 14, 2014 Accomack-Northampton Planning District Commission

SWMP Best Management Practice Options



3 Grass Channel
4 Soil Amendments



#	Practice
11	Wet Swale
12	Filtering Practice
13	Constructed Wetland
14	Wet Pond
15	Extended Detention Pond

SWMP Best Management Practice Options



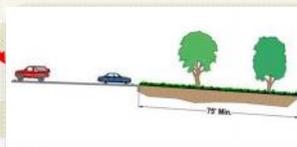
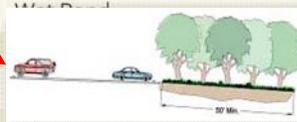
#	Practice
1	Rooftop Disconnection
2	Sheetflow to vegetated filter or open space
3	Grass Channel
4	Soil Amendments
5	Vegetated Roof
6	Rainwater Harvesting
7	Permeable Pavement
8	Infiltration
9	Bioretention
9	Urban Bioretention
10	Dry Swale



SWMP Best Management Practice Options



#	Practice	#	Practice
1	Rooftop Disconnection	11	Wet Swale
2	Sheetflow to vegetated filter or open space	12	Filtering Practice
3	Grass Channel	13	Constructed Wetland
4	Soil Amendments	14	Wet Pond
5	Vegetation	15	Wet Pond
6	Rainwater Harvesting		
7	Permeable Pavement		
8	Infiltration		
9	Bioretention		
9	Urban Bioretention		
10	Dry Swale		



January 14, 2014, Accomack-Northampton Planning District Commission

SWMP Best Management Practices



#	Practice	#	Practice
1	Rooftop Disconnection		
2	Sheetflow to vegetated filter or open space		
3	Grass Channel		
4	Soil Amendments		
5	Vegetation		
6	Rainwater Harvesting		
7	Permeable Pavement		
8	Infiltration		
9	Bioretention		
9	Urban Bioretention		
10	Dry Swale		



January 14, 2014, Accomack-Northampton Planning District Commission

Funding & Staffing Plan



Stormwater Program Function	Staff	Implementation Tasks	Additional workload shown in % of total hours worked for one position / per year	Annual Funding Amount- Estimate
Plan Review	Contract Engineer - Certified Plan Reviewer	Plan Review / SWPPP Plan Review**	**10%	**\$20,800
	Zoning Staff - Certified Plan Reviewer / Administrator	Agreement in Lieu of a Plan Review	10%	\$6,550
	Zoning Staff - Certified Plan Reviewer / Administrator	Minor Plan Review	10%	\$6,550
	Zoning Staff - Certified Plan Reviewer / Administrator	CAP / Wetlands /BZA Review, Staff Support and Reporting	5%	\$3,275
Inspections	Zoning Staff - Certified Inspector	SWMP / SWPPP Inspections	85%	\$30,055
Administration	Zoning Staff - Certified Administrator	Administrative Program Duties & Tasks (plus supplies, equipment and position support)	5%	\$13,275
	Zoning Staff - Certified Administrator	Enforcement Process	5%	\$3,275
	Zoning Staff - Certified Administrator	Education and Training	3%	\$3,000
	County Attorney	County Attorney Legal Review	1%	\$1,000
Totals:			*134%	*\$87,780

- Expected workload increase of 134% (most from inspections)
- Estimated funding increase of additional \$87,780/year

January 14, 2014

Accomack-Norhampton Planning District Commission

Current Timeline / Next Steps



- **January 2014:** Preliminary SWMP Application Package Submitted to DEQ for review
 - Draft Ordinance
 - Funding & Staffing Plan
 - Policies & Procedures Document
- **May 15, 2014:** Submittal deadline for Final SWMP Application Package to DEQ
 - Ordinance must be adopted by BOS prior to deadline
- **June 13, 2014:** DEQ deadline for approval of SWMP
- **July 1, 2014:** Deadline for SWMP implementation

January 14, 2014

Accomack-Norhampton Planning District Commission



	<p>Curt Smith Director of Planning Accomack-Northampton Planning District Commission csmith@a-npdc.org 757-787-2936</p>	
---	--	--

* * * * *

(3) Presentation from Robinson, Farmer, Cox Associates – FY 2013 Audit

Mr. Paul Lee and Ms. Ann Wahl of Robinson, Farmer, Cox Associates, addressed the Board with regard to the FY 2013 audit, noting that they had issued a clean opinion with no qualifications.

Consent Agenda:

- (4) Minutes of the meetings of December 10 and 26, 2013.
- (5) Consider adoption of Resolution endorsing Community Unity Day on January 20, 2014.

RESOLUTION

WHEREAS, Northampton County's economic and social well-being requires the best efforts and cooperation of county residents of all races, creeds and backgrounds; and

WHEREAS, the Northampton County Branch of the National Association for the Advancement of Colored People, the Citizens for a Better Eastern Shore, and the Northampton County Public Schools have organized a COMMUNITY UNITY DAY to commemorate the life of Dr. Martin Luther King, Jr., which includes a community breakfast to be held at 8:30 a.m. at Northampton High School, followed by a walk to Eastville.

NOW, THEREFORE, the Northampton County Board of Supervisors does hereby endorse the COMMUNITY UNITY DAY to be held January 20, 2014.

(6) Consider approving the Abstract of Votes Cast in the January 7, 2014 Special Election and spreading same upon the minutes of this meeting.

Motion was made by Mr. Bennett, seconded by Mr. LeMond, that the Consent Agenda be approved as presented. All members were present and voted “yes.” The motion was unanimously passed.

County Officials’ Reports:

(7) Mrs. Leslie Lewis, Director of Finance, presented the following Budget Amendment and Appropriation Requests for the Board’s consideration:

TO: Board of Supervisors
FROM: Leslie Lewis, Director of Finance
DATE: December 17, 2013
RE: Budget Amendments and Appropriations – FY 2014

Your approval is respectfully requested for the following budget amendments and supplemental appropriations:

\$9,575.00 – This represents insurance proceeds received as a result of an incident involving one of the Facilities Management pickup trucks. Please transfer these funds to 100-4302-58650.

\$19,850.00 – This represents insurance proceeds received as a result of an incident involving one of the Sheriff’s vehicles. Please transfer these funds to 100-3102-58650)

\$890.00 – This represents insurance proceeds received as a result of damage sustained at the Wardtown Waste Collection Site. Please transfer these funds to 100-4204-50800.

\$293.00 – This represents a request from the Commonwealth Attorney’s office to move

these funds from the Forfeiture Account to that function's office supplies line item (100-2201-55350).

\$96,473.30 – This represents pass-through funding from the Virginia Department of Transportation for the Barrier Island Center Grant.

* * * * *

Motion was made by Mr. LeMond, seconded by Mr. Bennett, that the budget amendments and supplemental appropriations be approved as presented above. All members were present and voted "yes." The motion was unanimously passed.

Additional documentation relative to some of the items referenced above was presented by the County Administrator as follows:

MEMORANDUM

TO: Board of Supervisors
FROM: Katherine H. Nunez, County Administrator
DATE: January 8, 2014
RE: Board Authorization:
Items as Detailed Below

The purpose of this memorandum is to request authority from the Board to proceed with the following budgetary requests. Please note that if the Board approves moving forward, all funding to secure these budget items is currently available within the FY 2014 budget through the County's health insurance accounts where certain employees have chosen not to utilize the County's benefits and we have garnered sufficient funds to cover these requested budgetary items. We anticipate a surplus of approximately \$89,000 in these accounts.

(1) Replace 2004 GMC Truck in the Facilities Management Department which was damaged in an accident on December 2, 2013. Insurance proceeds in the amount of \$9,575.00 have been received to replace this vehicle. The cost of a new truck is \$24,486.51 thereby leaving a net sum to transfer of \$14,912.00 from the health insurance accounts. Board authority is respectfully requested.

(2) Replace 2010 Dodge Charger in the Sheriff's Office which was damaged in accident on

November 29, 2013. Insurance proceeds in the amount of \$19,850.00 have been received to replace this vehicle. The cost of a new cruiser is \$23,829.00 thereby leaving a net sum to transfer of \$3,979.00 from the health insurance accounts. Board authority is respectfully requested.

(3) EMS Staffing. We are recommending and requesting that the Board approve the addition of one full-time employee to the EMS roster at a 40-hour work week and to provide funding for the requisite overtime pay. This staff increase will provide two ambulances staffed seven days/week and will continue with one ambulance staffed seven nights/week with a supervisor on shift 24/7. The cost of this request (to become effective with the Board's vote tonight) is \$30,562.00.

(4) Tall Ships Initiative. Staff is recommending that the Tall Ships Initiative for the 2014 summer season be funded with a \$15,000 contribution.

* * * * *

Motion was made by Mr. Bennett, seconded by Mr. LeMond, that the Board approve the transfer of funds as outlined above in items (1), (2) and (4). All members were present and voted "yes." The motion was unanimously passed.

Motion was made by Mr. Bennett, seconded by Mr. Hogg, that the Board table action on item (3) referenced above, for further consideration at the January 27th work session. All members were present and voted "yes." The motion was unanimously passed.

TO: Board of Supervisors
FROM: Leslie Lewis, Director of Finance
DATE: December 17, 2013
RE: Budget Amendments and Appropriations – FY 2014

Your approval is respectfully requested for the following budget amendments and supplemental appropriations from the Northampton County Public Schools:

- (a) Appropriation decrease of **\$395,190.99** to reflect the actual 1003(g) School Improvement Grant Award for the 2013-14 school year.
- (b) Appropriation increase of **\$2,000** to reflect a donation made to the Occohannock Elementary

School Library by the Virgelia T. & Tyson Mapp Educational Endowment Fund.

(c) Appropriation of **\$7,500** to reflect a National Board Certification Incentive Award received from the Virginia Department of Education for two qualifying teachers.

(d) Appropriation of **\$582,670** to reflect an administrative budget entry required for financial reporting in order to reflect the budget for Issuance of a Capital Lease, which was used to purchase School Buses and Promethean Boards.

* * * *

Motion was made by Mr. Bennett, seconded by Mr. Hogg, that the budget amendment and supplemental appropriation be approved as presented above. All members were present and voted “yes.” The motion was unanimously passed.

TO: Board of Supervisors
FROM: Leslie Lewis, Director of Finance
DATE: January 7, 2014
RE: **Approval of New Mileage Rate**

The Internal Revenue Service has modified its standard mileage rate for 2014 to be: \$0.56 per mile, a slight decrease from the \$0.565 per mile rate in 2013.

Board concurrence with this mileage rate change is respectfully requested.

* * * * *

Motion was made by Mr. LeMond, seconded by Mr. Bennett, that the Board approve the new mileage rate as set by the Internal Revenue Service for 2014 to be \$0.56 per mile. All members were present and voted “yes.” The motion was unanimously passed.

In the interest of time, the Second Quarter, FY 2014 Financial Statements, which were included with the agenda packet, will be discussed at the January 27th work session.

The motion was unanimously passed.

At 6:25 p.m., the Board recessed for supper.

At 7:00 p.m., the Vice Chairman reconvened the meeting.

The invocation was offered by Mr. Bennett.

The Pledge of Allegiance was recited.

(8) Organizational Matters:

The floor was opened for nominations for the office of Chairman. Mr. Hubbard nominated Mr. LeMond for Chairman. The motion was seconded by Mr. Bennett. There being no further nominations, the floor was closed. In the matter of the election of Mr. LeMond as Chairman, all members were present and voted “yes.” Mr. LeMond was elected Chairman and assumed the Chair.

The floor was opened for nominations for the office of Vice Chairman. Mr. Hogg nominated Mr. Hubbard for Vice Chairman. The motion was seconded by Mr. Hubbard.

Mr. Trala nominated Mr. Bennett for Vice Chairman. The motion was seconded by Mr. Bennett.

There being no further nominations, the floor was closed.

In the matter of the election of Mr. Hubbard for Vice Chairman, all members were present and voted “yes” with the exception of Mr. Bennett and Mr. Trala. The motion was passed. Mr. Hubbard was elected Vice Chairman.

In the matter of the election of Mr. Bennett for Vice Chairman, all members were present and voted “yes,” with the exceptions of Mr. LeMond, Mr. Hogg and Mr. Hubbard. The motion failed.

Motion was made by Mr. Hubbard, seconded by Mr. Bennett that the Board retain the same schedule for regular and work session meetings as set out below. All members were

present and voted “yes.” The motion was unanimously passed. Said meeting schedule is set out below:

Regular meetings:

Second Tuesday of each month, commencing at 4:00 p.m. in the Board Room, 16404 Courthouse Road, Eastville, Virginia.

Work Session meetings:

Fourth Monday of each month, commencing at 5:00 p.m. in the Board Room, 16404 Courthouse Road, Eastville, Virginia.

Following comments from Mr. Bennett, motion was made by Mr. Trala, seconded by Mr. Hogg, that the Board Member Manual be adopted. All members were present and voted “yes.” The motion was unanimously passed. The Board Member Manual is on file in the office of the County Administrator.

(9) Ms. Katherine H. Nunez, County Administrator, presented the following bi-monthly report was presented for the Board’s review.

- (i) 1/27/14: Work Session: Topic to be announced
- (ii) 2/24/14: Work Session: Presentation of FY 2015 expenditures
- (iii) 3/24/14: Work Session: Topic to be announced

The County Administrator’s bi-monthly report was presented as follows:

TO: Board of Supervisors
FROM: Katie H. Nunez, County Administrator
DATE: January 10, 2014
RE: Bi-Monthly Report

I. Projects:

A. Public Service Authority:

The next meeting of the PSA is Tuesday, January 21, 2014 @ 7:00 p.m. in County Administration Building.

At this time, the County Administrator noted that the PSA has received updated information from Riverside Hospital and that the PSA Chairman, Bob Panek, was in the audience. The Chairman recognized Mr. Panek who stated that the PSA has recently re-

established communication with Riverside. Riverside said that they do not intend to close the wastewater system when they move to Accomack County and that they recognize their responsibility to serve the four customers in Nassawadox and would be retaining facilities there. They have engaged an engineering firm to evaluate the current facility and provide recommendations on continuing wastewater services at Nassawadox to be completed within sixty days. They will consider partnering with the PSA for future services.

B. Zoning Ordinance Revision:

Staff continues to review the proposed zoning ordinance and solicit and receive input from the public. We have held two public information meetings on December 4 & 5, 2013 to allow us to answer any questions from the public and to receive comments from the public regarding this proposed document. The staff has provided a new calendar for the Board's consideration. As you will note, we are proposing that the Board will finalize the draft ordinance at this meeting (January 14, 2014) and vote to send it to a joint public hearing with the Planning Commission – said public hearing to be held on March 11, 2014. It is our intention to hold another round of public **information** meetings on February 26 & 27 in advance of the public hearing. Planning & Zoning staff will provide a presentation on the requested changes since our last round of changes at the November 19, 2013 meeting and included behind this memorandum as attachments.

At this time, Mr. Charles McSwain, Development Director, presented the following memorandum to the Board regarding proposed zoning map changes:

TO: Northampton County Board of Supervisors
FROM: Peter Stith, AICP
Long-Range Planner
SUBJECT: Draft Zoning Map Changes
DATE: January 9, 2013

Included in your packet are proposed map changes since November 19, 2013 as a result of public comment from the two public information sessions held in December as well as staff review. The proposed changes for your consideration are as follows:

- Changed Mobile Home Park south of Eastville on Robbins Ct. from C – Commercial to AG – Agriculture.

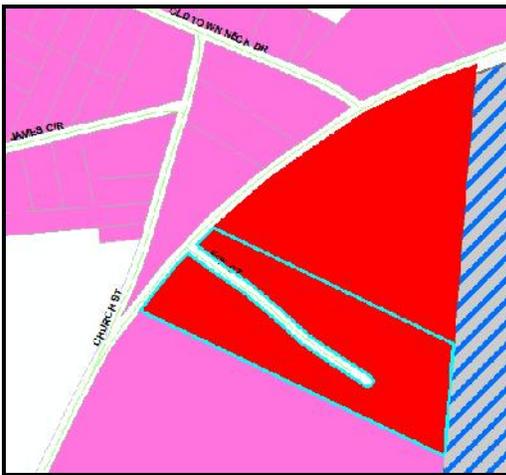


November 19, 2013

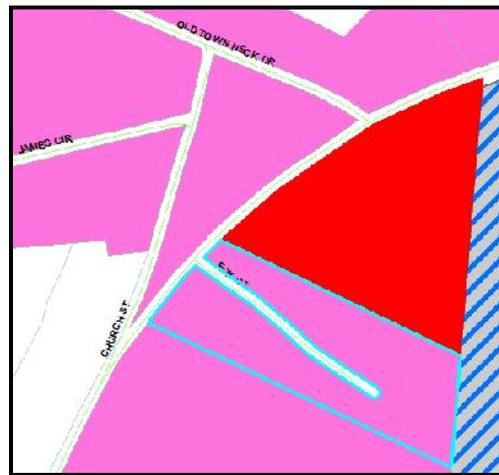


January, 14, 2014

- Changed Mobile Home Park north of Eastville on Fox Ct. from C – Commercial to H – Hamlet.

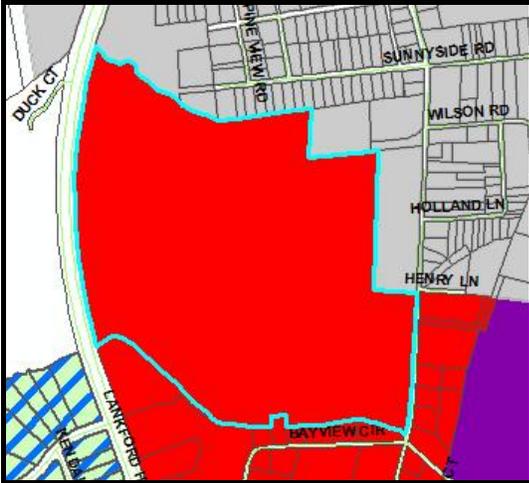


November 19, 2013



January, 14, 2014

- Changed parcel south of Cheriton from C – Commercial to AG – Agriculture.

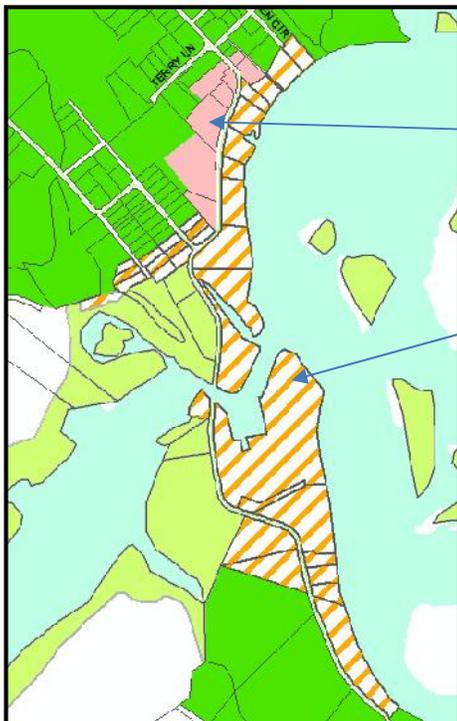


November 19, 2013



January 14, 2014

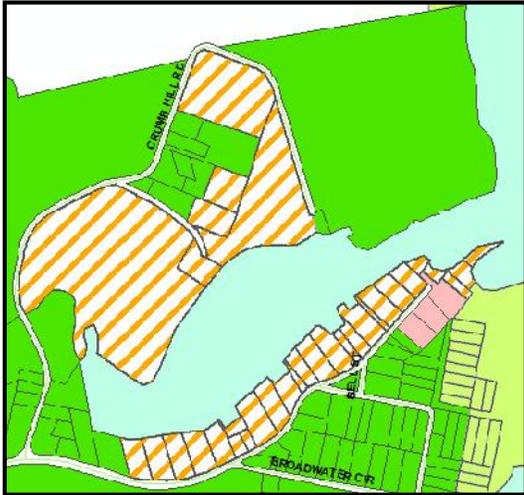
- Eliminated VNB – Village Neighborhood Business District and created V-WC – Village Waterfront Commercial District. Areas proposed as VNB changed to VC. The new V-WC district is proposed for the Willis Wharf waterfront.



Willis Wharf

VNB changed to VC

New V-WC District

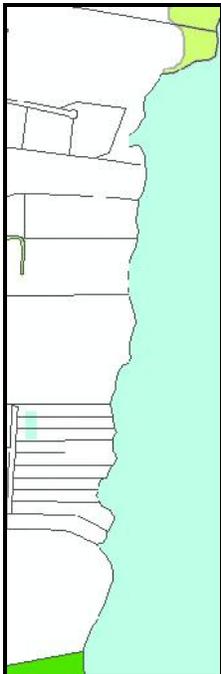


Oyster November 19, 2013
VC
VC and VNB



Oyster January 14, 2014 – pink area is now VC

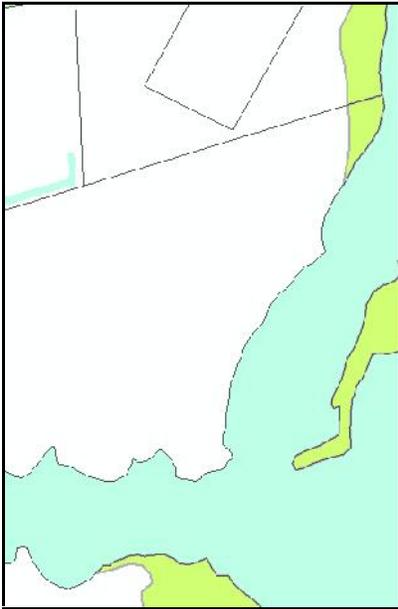
- Expanded CNSV – Conservation district on the seaside to include two areas that were previously proposed as AG – Agriculture.



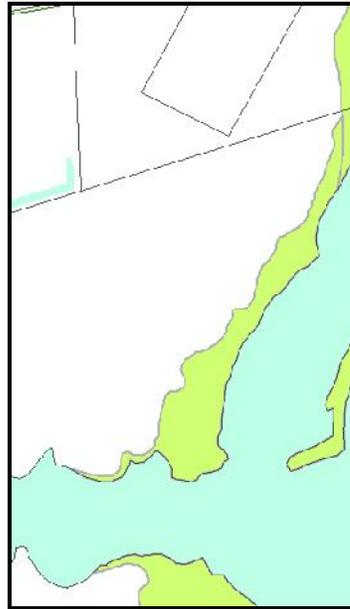
November 19, 2013



January 14, 2014



November, 19, 2013



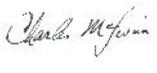
January 14, 2014

* * * * *

Mr. McSwain then discussed the following memorandum concerning proposed text changes:

Memorandum

To: Board of Supervisors

From: Charles McSwain 

Re: Proposed Changes to Draft Zoning Code, January 14, 2014, Update based on Citizen Input

Date: January 14, 2014

The following changes from the November draft of the proposed Zoning Code are recommended for consideration by the Board. Please note that when reading the attached copy of the code footnoted as 2012-1-14 Staff Working Draft, all the text which is blue highlighted and underlined does not represent changes. The blue text indicates a 'link' to the definition of that word or term.

Districts and Uses

Conservation:

Hunting by local residents is considered customary and not subject to land use regulation. Thus, the Hunting land use is recommended to be changed to Hunting Commercial and so reflected in both the use list and definition which indicates it will regulate such things as hunting lodges, a more intense use for hunting.

“Shoreline Setback” added to Conservation district to protect the fragile ecosystem along the existing undeveloped shore from development. With the removal of the Chesapeake Bay Protection Area from the Seaside, the conservation district is being recommended to include a setback and any lands without such conservation buffer on the seaside are being remapped to include a Conservation district (see Map Change presentation).

Agriculture:

All Airfield and Airport uses are removed from “permitted” and only Airfield, now broadly defined, is a special use.

Intensive recreation uses are removed from permitted and put into special use class. This is in consideration of the adjacency of many residential uses abutting agricultural uses. Specifically such use is motorized vehicle recreation.

Hamlet:

Bulk retail sales are removed from a permitted use due to the potential size and traffic associated with same.

Village – Waterfront Commercial:

This district has been redesigned to reflect the Vision Statement of the waterfront community. The only application of this district is in Willis Wharf and is shown in proposed map changes. Uses are greatly reduce and limited to waterfront commerce similar to existing uses.

Commercial:

Recreation and sports, motorized vehicles related is moved to a special use requirement.

Residential R-5:

Hunting Commercial now defined as a more intensive use is permitted.

Airfields are by special use permit only

§154.1-310 VEHICLES, CONTAINERS AND MANUFACTURED UNITS CONVERTED TO PERMANENT ACCESSORY STRUCTURES AND BUILDINGS.

Staff awaits the determination of the Board on inclusion or deletion of this section or some form of it.

§ 154.1-311 MARINA SITING.

Standards for marina siting are deleted because they are redundant to other Chapters of Northampton Code and/or regulation by other authorities, e.g., VMRC and Wetlands Board.

§154.1-606 PERIMETER SCREENING.

Change recommended by Board in November to limit period of buffer maintenance to 3 years received several opposing comments from citizens. The thought is that if a buffer is appropriate, it should survive so long as the abutting uses are in place.

§§154.1-609-613 {Proposed to be removed.}

Legal recommends citing Virginia Code which may change from time to time rather than reciting Virginia Code within the Northampton Code. These topics are also included in the County's Subdivision Code.

§ 154.1-615 STABILIZATION OF CRITICAL SLOPES OR SHORELINE.

This topic is addressed through the Erosion and Sediment and upcoming Stormwater Management regulation.

§154.1-1001 ENFORCEMENT.

Traditionally enforcement of the County's zoning code has relied on criminal penalties. This proposed section on enforcement, drafted by legal, shifts most of the enforcement to civil penalties, e.g., tickets and fines. This is believed to be a more appropriate means of enforcement, reducing the court's burden, and providing consequences for minor infractions without the process related to criminal action. Repeated civil penalties can still lead to criminal prosecution.

* * * * *

Motion was made by Mr. Trala, seconded by Mr. Hogg, that the Board approve the proposed map and text changes as presented and to authorize staff to proceed to public hearing with the revised draft zoning ordinance and map as outlined. All members were present and voted "yes." The motion was unanimously passed. The

joint public hearing with the Northampton County Planning Commission will be held on March 11, 2014.

C. Update on the USDA Request for Proceeds from the Sale of the former STIP in Cape Charles:

Enclosed are copies of my recent correspondence to USDA informing them of our intentions to meet our outstanding obligations on the grants from the STIP property and the correspondence from the Virginia Office of USDA Rural Development to the Washington D.C. main office of USDA which recommends approval of this project with certain conditions.

HISTORY: Received correspondence in April 2013 from USDA indicating that since we have not fulfilled the agreement regarding the \$599,734.80 (part of the negotiation in 2008 & 2009 to fulfill the grants provided for the development of the STIP project), then they are seeking these funds be repaid to USDA.

As you may recall from our June 22, 2012 Board meeting, I provided an update on our capital plan, including a discussion about the former Middle School property and seeking a direction from the Board on the intended use of the property. As part of that discussion, I included a reminder to the Board that we still needed to resolve our obligation to USDA and discussions with USDA previously regarding a re-use of this property for location of the EMS facility as well as other additional community uses (cafeteria, auditorium, classrooms for EMS training, etc.) appeared to meet the program requirements for these funds to be spent on. Please note that there are sufficient funds assigned to the renovation of the former Middle School and relocation of the EMS into this facility within our capital fund to meet our obligation to USDA. However, if we are obligated to repay USDA, we would need to discuss where that source of funding would come from since the capital funds would not qualify this payment as eligible. See note below pulled from my report on June 22, 2012:

Please note that the improvements considered for the former Middle School property were going to serve another obligation of the County – meeting our outstanding obligation to USDA relative to three outstanding grants associated with the former STIP property. More specifically, the County needs to expend \$599,734.80 on a project that meets the requirements of USDA in a manner similar to which the original grant proceeds had been extended. If the County fails to do this, then USDA will require us to re-pay \$599,734.80 to them to resolve the remaining grant obligations. The conversion of the former middle school into a mixed use community center (public safety, recreation, office space, community meeting rooms) meets the USDA qualifications and is in keeping with our bond requirements. If the Board chooses not to proceed forward with the former middle school, we would need to determine how we will meet this outstanding obligation to USDA.

D. Middle School Renovation:

The Request for Proposals for Architectural and Engineering Services for the renovation of the Middle School property has been issued. I have designated a Middle School Renovation Committee composed of the Director of Public Works, the Building Official, the Emergency Medical Services Director, the Development Director, the Parks & Recreation Director, the Information Technology Director and myself.

The schedule is as follows:

- Deadline for receipt of proposals – January 21, 2014
- The Middle School Renovation Committee will evaluate proposals – January 24, 2014
- Interviews will be scheduled for the top ranked 3 to 5 firms – first week of February 2014
- The Middle School Renovation Committee will select and negotiate with the top choice candidate in order to provide a recommendation to the Board of Supervisors – February 10 thru 21, 2014.
- Board of Supervisors to award contract for this project – February 24, 2014.

At the request of Mr. Hogg, motion was made by Mr. Trala, seconded by Mr. Bennett, that Mr. Hogg be added to the membership of the Middle School Renovation Committee. All members were present and voted “yes.” The motion was unanimously passed.

E. District 2 Polling Place:

The Electoral Board has received notification from American Legion Post 56 in Cheriton that this facility will no longer be available for use as a voting location and has provided the County until July 1, 2014 to locate a new polling place. The Electoral Board is working on this issue and we will move this out to a public hearing as soon as they have identified a new location that meets their criteria as soon as possible.

F. Request from Eastern Shore Community College:

In advance of the FY15 budget discussions, I wanted to share with you a specific request received from the Eastern Shore Community College to allow you sufficient time to consider and research as needed. As part of the Virginia Community College System, the main building of the ES Community College has been part of their capital plan for renovation and was recently approved to move this project forward on the capital plan. However, funds are needed for site work and the ESCC is petitioning both counties to provide certain funds over the next 3 years for this purpose. I have enclosed a copy of the request letter.

G. 2014 Legislative Session:

Provided below are key days for the 2014 Legislative Session in Richmond.

Jan. 8: General Assembly convened at noon; deadline for filing VRS bills or bills/resolutions continuing or creating a study.
Jan. 10: Deadline for requests for drafts or re-drafts of bills and budget amendments.
Jan. 17: Deadline for filing bills and resolutions.
Feb. 3: House Appropriations and Senate Finance committees present their budgets.
Feb. 6: Local Government Day at the General Assembly sponsored by VML, VACo and Virginia Association of Planning District Commissions.
Feb. 11: Cross-over day: Each house completes work on its own legislation, except for the budget.
Feb. 14: Houses of introduction complete work on budget.
Feb. 26: Last day for each house to act on budget bill of the other house.
March 3: Last day for committee action on legislation.
March 8: General Assembly scheduled to adjourn.
April 23: Reconvened (veto) session.

II. OTHER:

- A. Enclosed is notification that a new Health Director has been selected for the Eastern Shore Health District. My office will schedule time for Dr David Matson to meet with the Board in the near future.
- B. I will be attending the Virginia Local Government Manager's Association (VLGMA)'s Winter Conference from February 19 thru February 21, 2014. This conference will be held in Charlottesville.
- C. Enclosed is correspondence received from Northampton Fire and Rescue requesting daytime staffing of EMS personnel. I will work with EMS Director Hollye Carpenter to provide the financial analysis to fill this request and will include this as part of our upcoming budget discussions for the FY15 budget.

It was the consensus of the Board to include this item as a discussion item during its January 27th work session.

* * * * *

Citizen Information Period:

Mr. Robert C. Richardson of Seaview said that the proposed CBBT tunnel construction was budgeted at \$888,000,000 and said that the Board should require that the contract be administered from the Kiptopeke side of the bridge. Additionally, he said that the Board should require that the electric grid for the lower Eastern Shore should be extended across the new

tunnels. He also thought that training through the local school system should be put in place to meet the labor needs for the new tunnel construction.

Mr. David Boyd read the following comments:

Comments to the Northampton County Board of Supervisors, 1/14/2014, by David Boyd (similar comments were made to the PSA, 12/17/2013)

- 1) Is the additional \$70,000 in funding being proposed by the PSA an addition to the earlier funding of \$90,000 the BOS spent earlier out of taxpayers money, without the county residents being made aware of it (apparently even the BOS chairman wasn't aware of it)?*
- 2) Is there a plan to recoup this \$70,000 and the earlier \$90,000 from the proposed commercial customers and re-pay it to the County taxpayers?*
- 3) Does this project include engineering for the alternate route to the Bayview treatment facility? If not, why not? That's a much shorter run to an underutilized facility – should be much cheaper.*
- 4) Why is this engineering plan not designed to include the Town of Cheriton? Any central sewer design in this vicinity needs to include Cheriton. Studies of fecal pollution in Kings Creek indicated the majority of that pollution was coming from Cheriton.*
- 5) The survey for the interest in this project is inherently flawed. It assumed anyone who didn't say no was interested in hooking up, thus skewing the results to show more were interested than is the likely case. It would have been just as valid, perhaps more so, to assume those that didn't say they were interested would NOT be potential customers. The survey and analysis was conducted with inherently biased assumptions, and is therefore not a valid estimate of interest, as presented.*
- 6) Has the total cost of this project been calculated, so we know what the potential indebtedness to the county residents will be?*
- 7) If it is assumed the commercial customers will eventually pay for it, has a valid study of the number of customers, versus the total cost of the project been made, to determine if this project is within the realm of reason for those customers to pay that cost?*
- 8) Remember the County population is shrinking and had done so consistently for 80 years. If, in 50 years we have ½ the current number of residents, the cost per resident will be twice what it would be with current population numbers. Furthermore, virtually every project such as a regional central sewer system has built in assumptions of substantial population growth. That would mean in 50 years there would be perhaps twice the population to pay the costs, so the cost per person would be ½ the number based on current population numbers. Therefore, if you compare per capita cost estimates for an area with a shrinking population like Northampton County, to the estimates normally used for this type of project, we may be paying 4 times as*

much per person before all is said and done.

Ultimately, Northampton County residents are liable for whatever project costs the PSA is unable to fulfill. Given the way real estate and other taxes have increased so dramatically in the past 10 years, I don't think we can afford another project to saddle the residents with far more debt than the average sewer project customer.

It is also VERY important to keep in mind, central sewers are generally needed to offset increasing sewage load based on constantly growing population – that line of thinking does not apply to Northampton County.

Roughly 150 people turned out at the Cheriton PSA public comment session, and another 100 or so turned out to tell the BOS what they thought. Well over 90% of them were opposed to this project. It seems to have made little difference to you what their opinions were.

Since then, a general election ousted the Chairman of the BOS, in favor of someone inclined to think more reasonably on issues like this. I believe this sewer project had a major influence on those election results.

Please heed the wishes of Northampton County residents to halt this sewer project.

Sincerely,

David Boyd

* * * * *

Mr. Bill Parr, representing Eastern Shore Communications, referenced a request made to allow communications equipment (antennas) on the County water tower and asked if there were any questions from the Board. The County Administrator indicated that she would be calling Mr. Parr in the morning with regard to this matter.

Mr. Jeff Walker asked the Board members to please speak clearly into the microphones so that the audience could hear.

(10) Presentation of check from Sentara.

Ms. Hollye Carpenter, Director of Emergency Medical Services, introduced Dr. Carl Hardman and Ms. Shannon Ferguson of Sentara Heart, who presented the County with a check in the amount of \$8,500.00, representing grant match funds for LifePak 15 upgrades.

(11) Documentation from R H Meyers – submission for the public record.

Mr. Bob Meyers referenced information included in the agenda packet relative to package sewage treatment systems for four facilities in Nassawadox and asked that this information be made a part of the record of this meeting. The attachments specific to the AdvanTex Treatment Systems products are on file in the Office of the County Administrator.

Janice,

Thanks for posting the draft minutes for 12/26. I did a lot of reading of the old PSA minutes over the weekend but could not find any written reference with specifics to the Administrator's comment on Page 2. Also, I am attaching the 8 documents I gave to Chmn. Randall on 20 Dec. Please make sure they are included in the permanent record since some areas were discussed at the meeting. Since Mr. Randall will be replaced by Mr. Hogg, shortly, I would appreciate if you will provide Mr. Hogg with the attached documentation now, so he will know what I asked to be presented to the BOS through Chmn. Randall.

The comment on draft page 2 as reported by the County Administrator.

"the PSA has spoken with the other users of the Riverside system (Heritage Hall, dialysis center, community services board),but that no one had been able to provide a copy of any contract they have with Riverside; indeed, none of those users had indicated that they have problems with the existing system." does not change the fact that all four facilities have clearly indicated on 20 Dec 2013 that their sewage and water needs for continued service after Riverside vacates the hospital are the same as indicated in the 2010 PSA report. Apparently this part of my letter to Chmn. Randall was not discussed or reviewed.

Also Chairman Randall's comment "He said that a nearby property owner has been approached and is willing to house such facility on his property." may have been said by the Chairman, but that is a change and misinterpretation of what I reported to him in writing. Please see the Nassawadox intro doc. for the complete correct information. I wrote "I have contacted Heritage Farms with whom the old PSA had a working relationship prior to 2008. I was assured by Heritage Farms that they would cooperate fully to solve this problem." Chmn. Randall seems to have been making

assumptions that I do not wish to have attributed to me.

If the above referenced minutes are to remain as they currently are in the draft, please include this entire email with attachments, in the record for presentation at the next BOS meeting during the comments from the public.

Thank you,
Bob Meyers

* * * * *

R. H. Meyers

7516 Prettyman Cir., Exmore, VA 23350

Tel: (757) 442-3814

20 Dec 2013

[*meyersrh@verizon.net*](mailto:meyersrh@verizon.net)

Mr. Randall,

Attached is the basic starting information and requirements to start the planning process for a package sewage treatment system for the four facilities in Nassawadox.

The rough numbers for the treatment equipment are:

Orenco equipment	\$100K
Holding Tanks	\$60K
Recirc and Discharge tanks	\$40K

Specialized equipment such as that for eliminating chemicals will incur additional cost. I have checked with Fresenius and all their discharge water is clean and free of sterilization chemicals as they have an in-house separation system for chemical disposal.

All four facilities I have indicated on the attached map are still in need of sewage treatment if Riverside ceases operation of its currently polluting treatment plant whose output does not meet DEQ standards. I have contacted each one in the last two days to determine if there have been any changes since my report to the PSA in Aug 2010. In addition, I have contacted Heritage Farms with whom the old PSA had a working relationship prior to 2008. I was assured by the Neal family that they would cooperate fully to solve this problem.

Additionally, none of the 4 facilities has any idea of the period of notice they will receive in Riverside decides to stop sewage operations. The Family Practice building is currently leased to

Riverside and the agreement with the owner, Dr. Gibb, is to provide only 3 months notice before vacating. I suggested that the facilities ask Riverside how much advance notice they could expect when the next pay their sewer bills.

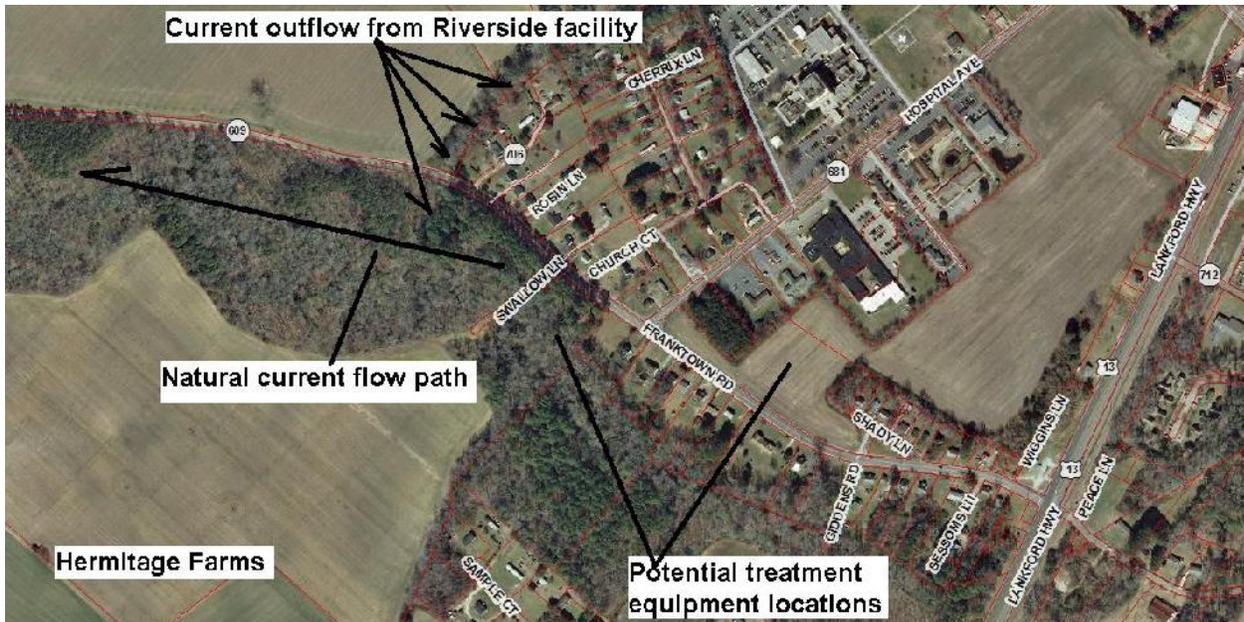
During the PSA interview with Joe Zager on 30 Aug 2010, he made it clear that Riverside was getting out of the sewage processing business when they vacated Nassawadox at the end of 5 years. Evaluating the visible construction progress on the new facility in Onley, I am guessing that the move could not be much earlier than 1Q2016. Nevertheless, time is running out rapidly especially considering that DEQ approvals must be sought.

I would be willing to assist moving the solution to this problem forward since the PSA has been at a dead standstill and has neglected to consider this their highest priority. Instead they have been spending taxpayer funds involving themselves in speculative actions in the Cape Charles US13 area contrary to the desires of the BOS, and an overwhelming number of County, Cape Charles and Cheriton citizens.

Sincerely,

RH Meyers

* * * *



* * * * *

IMPORTANCE OF HERITAGE HALL

TO JOBS & THE ECONOMIC HEALTH OF NORTHAMPTON

Nassawadox has approx. 140 current employees staffing our facility. We have put back close to \$2.5 million into their pockets in wages this year to date. In addition to wages, we invest \$179,000 in employee benefits which include health, dental, & vision insurance, employee assistance programs, a retirement plan, and other miscellaneous employee incentives. We contract with other local residents for lawn care, beauty & barber, medical & dietary consultation services for an additional \$58,000 a year. We utilized Eastern Shore Ambulance for \$57,700 in transports this year and Eastern Shore Post for advertising at roughly \$1500 a year. This year's taxes have included \$27,300 in real estate tax, \$8,500 in personal property tax and approximately \$600 a year for additional meals tax. Utilities paid to local companies were \$98,300 to A&N Electric and \$65,250 to Riverside Health for Water & Sewer. We also have a contract with Riverside Shore Memorial for Lab services. We currently use approx. 12,000 to 15,000 gallons of water a day.

Chad Isabelle

From: "Chad Isabelle, NA ADMIN"
Date: Dec 20, 2013 11:59:08 AM
Subject: Info
To: "meyersrh@verizon.net" <meyersrh@verizon.net>

* * * * *

Mr. Meyer stated that he was “delighted” that the receipt of his documentation “broke the logjam” where this matter was concerned.

Public Hearings:

The Chairman called to order the following public hearing:

(12) Pursuant to the Code of Virginia Section 15.2-2507, the Northampton County Board of Supervisors will hear public comments on the following proposed amendment to its Fiscal Year 2014 County Budget. The proposed amendment is a request from the Northampton County School Board for an increase of \$2,034,795.00, in order to appropriate the balances remaining in the Federal awards listed below after all Fiscal

Year 2013 reimbursements were processed:

<u>Account Description</u>	<u>Funds Remaining From Prior Year Awards</u>
Title I, Part A (Basic Programs)	\$ 466,967.96
Title I, Part C (Migrant)	\$ 252,291.88
Title VI-B, Special Education (Sect. 611)	\$ 128,626.48
Learn-2-Succeed CIG	\$ 166.73
Title VI-B Sped Pk (Sect. 619)	\$ 5,823.40
Title VI-B Rural and Low Income Schools	\$ 23,567.44
Title III, Part A (Language Acquisition)	\$ 37,660.71
Title II, Part A (Teacher Quality)	\$ 109,403.71
School Improvement 1003G	<u>\$1,010,286.69</u>
	\$ 2,034,795.00

The Chairman asked if there were any present desiring to speak.

Ms. Brook Thomas distributed an amended listing showing a requested \$941,638.79 in the “School Improvement 1003G” line item, resulting in an amended total of \$1,966,147.10, and noted that one allocation actually reflected FY 13.

Mr. Robert C. Richardson of Seaview suggested that this “pot of gold” might help with training local students for jobs associated with the new tunnel construction project and said that he supported this request.

Mr. Phil Prosis questioned the year-source of these funds. The County Administrator indicated that this request is for tracking of re-appropriated funds with the same grant provisions as originally approved.

The County Administrator indicated that, as per the Code of Virginia, a public hearing was required due to the size of these grant awards.

Mr. Hogg questioned how the funds were being utilized and Ms. Thomas responded that they would be used for staffing, contractual services, materials/supplies, travel, professional development – it depended on the individual grant terms.

There being no further speakers, the public hearing was closed.

Motion was made by Mr. Trala, seconded by Mr. Bennett, that the budget amendment and appropriation be approved as amended and set out above. All members were present and voted “yes.” The motion was unanimously passed.

(13) Consider sale of the following described property, to-wit:

All that certain lot or parcel of land, together with the improvements situated thereon, same being located in Oyster, Northampton County, Virginia, as more particularly shown in red on that certain plat of survey entitled, “Plat of a Survey of a certain Property near Oyster, Northampton County, Va., to be conveyed by G. L. Webster Co. to Northampton County”, surveyed December, 1977, by John E. Chubb, C.L.S., and recorded in Book 191, page 498 in the Northampton County Circuit Court Clerk’s Office.

The Chairman asked if there were any present desiring to speak.

The County Administrator indicated that this small parcel of marshland has been leased to the Resteins for many years and that it was the consensus of the Board to entertain the offer of sale from Mr. Restein.

There being no further speakers, the public hearing was closed.

Motion was made by Mr. Bennett, seconded by Mr. Hubbard, that the Board approve the sale of real estate as described above to Mr. and Mrs. Joseph J. Restein, III. All members were present and voted “yes.” The motion was unanimously passed.

Action Items:

(14) Consider approval of contract from the Virginia Department of Environmental Quality for Stormwater Program Development and Implementation.

In response to a question from Mr. Hogg, Mr. McSwain indicated that these grant funds would be used for equipment and staffing in preparation for the implementation of the stormwater program. Motion was made by Mr. Hogg, seconded by Mr. Hubbard, that the Board approve the contract from the Virginia Department of Environmental Quality for Stormwater

Program Development and Implementation. All members were present and voted “yes.” The motion was unanimously passed.

Matters Presented by the Board Including Committee Reports & Appointments

Motion was made by Mr. Bennett, seconded by Mr. Trala, that Mr. Willie C. Randall be allowed to remain a member of the Ad-Hoc Emergency Care Committee through the end of the committee’s charge (February 2014), and that Mr. LeMond remain a member of such committee as well. All members were present and voted “yes.” The motion was unanimously passed.

Motion was made by Mr. Bennett, seconded by Mr. Trala, that Mr. Hubbard be reappointed to serve on the Agricultural-Forestal District Committee. All members were present and voted “yes.” The motion was unanimously passed.

Motion was made by Mr. LeMond, seconded by Mr. Bennett, that Mr. Laurence Trala be reappointed to serve on the Eastern Shore of Virginia Housing Alliance. All members were present and voted “yes.” The motion was unanimously passed.

Motion was made by Mr. Trala, seconded by Mr. Bennett, that Mr. LeMond be appointed to the Accomack-Northampton Planning District Commission, to succeed Mr. Willie C. Randall for the remainder of that term to expire December 31, 2014. All members were present and voted “yes.” The motion was unanimously passed.

Motion was made by Mr. LeMond, seconded by Mr. Bennett, that Mr. Granville F. Hogg, Jr. be appointed to serve on the Northampton County Fire & Rescue Commission, replacing Mr. LeMond. All members were present and voted “yes.” The motion was unanimously passed.

Motion was made by Mr. Bennett, seconded by Mr. Hogg, that Mr. Laurence Trala be reappointed to serve on the Eastern Shore of Virginia 911 Commission. All members were present and voted “yes.” The motion was unanimously passed.

Motion was made by Mr. Bennett, seconded by Mr. Trala, that Mr. Rick Hubbard be reappointed to serve on the Eastern Shore of Virginia Groundwater Committee and that Mr. Granville F. Hogg, Jr., be appointed to the Eastern Shore of Virginia Groundwater Committee. All members were present and voted “yes.” The motion was unanimously passed.

Motion was made by Mr. Trala, seconded by Mr. Bennett, that Mr. Rick Hubbard be nominated for reappointment to the Local Emergency Planning Committee (now known as the Eastern Shore Preparedness Coalition). All members were present and voted “yes.” The motion was unanimously passed.

Motion was made by Mr. Hubbard, seconded by Mr. Trala, that Mr. Laurence Trala and Mr. Oliver Bennett be reappointed to serve on the Accomack-Northampton Transportation District Commission and that Mr. Granville F. Hogg, Jr., be appointed to the ANTDC to succeed Mr. Willie C. Randall. All members were present and voted “yes.” The motion was unanimously passed.

Motion was made by Mr. LeMond, seconded by Mr. Bennett, that Mr. Larry LeMond be reappointed to serve on the Eastern Shore of Virginia Tourism Commission. All members were present and voted “yes.” The motion was unanimously passed.

Motion was made by Mr. Trala, seconded by Mr. Bennett, that Mr. Granville F. Hogg, Jr., be appointed to serve on the Eastern Shore Regional Jail Board, replacing Mr. Willie C. Randall. All members were present and voted “yes.” The motion was unanimously passed.

Motion was made by Mr. Hogg, seconded by Mr. Bennett, that Mr. Laurence Trala and Mr. Rick Hubbard be reappointed to serve on the Eastern Shore Regional Jail Board. All members were present and voted “yes.” The motion was unanimously passed.

Mr. Hogg and Mr. Hubbard commented on informational items contained in the agenda packet relative to certain shellfish contamination area notices issued by the Virginia Department of Health. Mr. Hogg asked to receive a history summation relative to the Plantation Creek notice.

At the suggestion of Mr. Hubbard, it was the consensus of the Board to schedule another board retreat in the near future but that staff may not be needed for this event. Board members agreed to develop topics of discussion.

Mr. Bennett asked the Board to consider moving the February 11th Board meeting date in view of a conflict he has with school activities. The Board will discuss this request at its January 27th work session.

Mr. Trala recognized newly-elected School Board Member, Mr. Skip Oakley.

Mr. Hogg said that he would like to have the Board consider the public comments heard earlier in the evening relative to the Public Service Authority – perhaps at the work session.

Recess

Motion was made by Mr. Trala, seconded by Mr. Bennett, that the meeting be recessed until 5:00 p.m., Monday, January 27, 2014 to conduct the work session. All members were present and voted “yes.” The motion was unanimously passed.

The meeting was recessed.

_____CHAIRMAN

_____ COUNTY ADMINISTRATOR