

VIRGINIA:

At a recessed meeting of the Board of Supervisors of the County of Northampton, Virginia, held in the Board Chambers of the County Administration Building, 16404 Courthouse Road, Eastville, Virginia, on the 2nd day of April, 2014, at 5:00 p.m.

Present:

Larry LeMond, Chairman

Richard L. Hubbard, Vice Chairman

Oliver H. Bennett

Laurence J. Trala

Granville F. Hogg, Jr.

The meeting was called to order by the Chairman.

County Administrator's Report

County Administrator Katherine H. Nunez and Finance Director Leslie Lewis presented the following cover memo and tracking sheet showing the balanced FY 2015 County Budget as set out below:

(Revised for the April 2, 2014 Meeting)

MEMORANDUM:

TO: Katie Nunez, County Administrator
Board of Supervisors

FROM: Leslie Lewis, Director of Finance

DATE: February 19, 2014 (March 28, 2014)

RE: FY 2015 County Budget

I am pleased to provide a FY 2015 balanced County Budget *with surplus*. This does not require a tax increase. Please feel free to ask questions as necessary.

Detailed Expenditure Reports of Primary Funds

These reports are contained behind this memorandum under **Tab 2** in your binder.

Position Requests

These reports are contained behind this memorandum under **Tab 3** in your binder and are summarized below:

- (1) County Administration:
Eliminate Administrative Assistant Position – savings of \$38,932 **DONE**

- (2) General Reassessment:
Provide part-time funding for Field Workers for 2015 Reassessment
– add \$75,592 **NOT RECOMMENDED**

- (3) Treasurer:
Provide part-time funding as a result of twice/year tax billing
– add \$15,260 **RECOMMENDED**

- (4) Electoral Board:
Convert part-time into one full-time position, providing true backup to Registrar – add \$12,939 **RECOMMENDED**

- (5) Emergency Medical Services:
Requesting new positions – add \$203,262 **PARTIAL RECOMMENDATION**

- (6) Animal Control:
Requesting one new deputy – add \$49,245 **NOT RECOMMENDED**

- (7) Facilities Management:
Convert one part-time position into one full-time custodian
– add \$16,594 **NOT RECOMMENDED**

- (8) Parks & Recreation:
Convert one part-time position into full-time position (Assistant)
– add \$30,829 **NOT RECOMMENDED**

(9) Planning & Zoning:
Eliminate Administrative Assistant Position – savings of \$52,775 **DONE**

(10) Social Services:
Provides staff raises due to Compensation Study – add \$55,342 **RECOMMENDED**

Capital Requests

(1) County Administration:
Replace two copy machines - \$25,000 **RECOMMEND AS A 3-YR. LEASE**

(2) Information Technology:
New VoIP Server/Software - \$58,400 **RECOMMEND BUT W/
FINANCING THROUGH VENDOR**

(3) Electoral Board:
ADA-Compliant Voting Booths - \$ 1,050
Optical Scan Machines & Hopper - \$27,000
Voting Booths - \$ 3,000
Total \$31,050 **RECOMMEND AS A 3-
YR. LEASE**

(4) Sheriff’s Office:
Four vehicles (\$38,045 ea) - \$152,180 **RECOMMEND ONLY 3 VEHICLES –
PURCHASE OUTRIGHT W/ INCREASED**

(5) Solid Waste System:
Replace six greenboxes - \$24,000 **PARTIAL RECOMMENDATION: ONLY
REPLACE 4 BOXES – TO BE PURCHASED**

(6) Facilities Management:
Replacement Van - \$21,000
Leaking Roof - \$45,000 **VAN: RECOMMEND 3-YR LEASE PURCHASE
ROOF: NOT RECOMMENDED**

(7) Parks & Recreation:
Improvements to gym - \$13,528 **NOT RECOMMENDED**

Transfers Out

See **Tab 4** – Graphs showing Summary of Transfer from the General Fund and Annual Debt Payment. Transfers to other functions within the County Budget are outlined below. I will briefly explain each during my presentation.

Description	Request	County Administrator's Recommendation
(1) School Contribution	\$8,698,290	\$8,016,766
(2) Social Services Contribution	\$ 488,289	\$449,565
(3) Jail Contribution	\$1,604,065	\$1,540,320
(4) Public Utilities Fund	\$ 538,664	-0-
(5) School Debt	\$ 368,359	\$368,359
(6) General Debt	\$2,528,923	\$2,103,381
(7) Wastewater Fund	\$ 130,000	-0-
(8) Capital Reserve	\$ 922,730	\$777,640

Tab 5 – Total County Debt After Refinance and Debt Payment Charts

Tab 6 – General Fund Balance Chart

Tab 7 – School Contribution

Tab 8 – Tax Revenues

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DEPT #	DESCRIPTION	REVENUE	EXPENSES	RUNNING BALANCE
	Starting Deficit, as of the Finance Director Level			\$2,858,104
0011	Decrease Tax Revenue based on final numbers for Commissioner of Revenue	(\$41,945.00)		\$2,900,049
0011	Decrease Tax Revenue based on final numbers for Commissioner of Revenue for supplemental billing	(\$52,438.00)		\$2,952,487
0014	Increase County Fines	\$891.00		\$2,951,596
0016	Increase Solid Waste Revenue	\$32,410.00		\$2,919,186
0016	Increase Parks Revenue	\$4,150.00		\$2,915,036
0026	Add revenue of Port Authority Grant to dredge Willis Wharf	\$75,000.00	\$0	\$2,840,036
0026	Add revenue of Port Authority Grant to repair 3rd dock at Willis Wharf	\$15,000.00	\$0	\$2,825,036
0043	Reduce Financing Proceeds - will fund the Sheriff's 3 Vehicles from the already budgeted Fines Revenue	(\$152,180.00)		\$2,977,216

CHANGES TO REVENUE STREAMS - (\$89,112)

0045	Add revenue from Harbor Slip Reserved Revenue to serve as match \$ for Port Authority Grant to dredge Willis Wharf	\$25,000.00		\$2,952,216
0045	Add revenue from Harbor Slip Reserved Revenue to serve as match \$ for Port Authority Grant to repair 3rd dock at Willis Wharf	\$5,000.00	\$0	\$2,947,216
3205	EMS - Adjust pay of one position to reflect new hire at lower pay March 2014		(\$1,811)	\$2,945,405
3205	EMS - Add position pursuant to BOS vote on 2/24/14		\$48,856	\$2,994,261
3205	Delete 2 of the 4 new EMS positions (Position # 322 & 323)		(\$91,883)	\$2,902,378
3502	Delete request for 3rd Animal Control Officer position		(\$48,196)	\$2,854,182
4302	Delete request for converting one PT Custodian to FT Custodian in Facilities Management		(\$32,818)	\$2,821,364
7101	Delete Parks request to convert PT Assistant to FT Assistant		(\$32,929)	\$2,788,435
7101	Delete request for raise in Parks Director position		(\$1,997)	\$2,786,438
1101	Board of Supervisors - delete request for salary study		(\$5,000)	\$2,781,438
1201	Reduce Office Supplies - Admin		(\$10,000)	\$2,771,438
1201	Reduce Advertising Account - County Admin		(\$15,500)	\$2,755,938
1209	Reduce COR - eliminate scanners and printers		(\$2,780)	\$2,753,158
1210	Delete PT \$ for General Reassessment		(\$60,606)	\$2,692,552
1213	Reduce Postage Account - Treasurer		(\$8,000)	\$2,684,552
1213	Reduce Office Supplies - Treasurer		(\$3,500)	\$2,681,052
1213	Reduce Travel & Training - Treasurer's		(\$1,550)	\$2,679,502
1213	Maintenance Contract for NWS & EGTS - Treasurer		(\$355)	\$2,679,147
1220	Maintenance Contract for NWS - Finance		(\$227)	\$2,678,920
1301	Reduce Office Supplies - Electoral Board		(\$430)	\$2,678,490
1301	Reduce \$ for Election officers		(\$3,000)	\$2,675,490
2104	Reduce Office Supplies - J&DR Court		(\$770)	\$2,674,720
2106	Reduce Telephone Account - Clerk of Circuit Court		(\$400)	\$2,674,320
2106	Reduce Office Supplies - Clerk of Court		(\$2,480)	\$2,671,840
2106	Remove Clerk of Circuit Court Maintenance Contracts tied to TTF Reimbursement until we can verify if Comp Board is funding this.		(\$13,100)	\$2,658,740
2106	Delete printer and laptop request - Clerk of Circuit Court		(\$1,500)	\$2,657,240
3102	Reduce Telephone Accounts - Sheriff		(\$3,040)	\$2,654,200
3102	Reduce Office Supplies - Sheriff		(\$2,200)	\$2,652,000
3102	Reduce Sheriff - Police Supplies (AMMO)		(\$3,780)	\$2,648,220
3102	Reduce Sheriff - Uniforms		(\$2,400)	\$2,645,820
3102	Restore Software License for Dispatch Console		\$175	\$2,645,995
3102	Maintenance Contracts for Sheriff		(\$7,475)	\$2,638,520
3102	Other Communications - Sheriff - equipment associated with new position request		(\$1,200)	\$2,637,320

REDUCTION TO PERSONNEL REQUESTS - (\$160,778)

REDUCTIONS TO INDIVIDUAL DEPARTMENTS - (\$370,035)

3102	Reduce SHERIFF Communications - Telephone - equipment associated with new position request		(\$540)	\$2,636,780
3205	Reduce EMS Uniforms by 2 positions		(\$1,000)	\$2,635,780
3205	Reduce EMS Other Supplies (Turnout Gear) by 2 positions		(\$2,000)	\$2,633,780
3303	Reduce Office Supplies - Judicial Court Services		(\$700)	\$2,633,080
3401	Maintenance Contract for NWS - Building		\$235	\$2,633,315
3401	Reduce Building - Other Contracted Service		(\$1,000)	\$2,632,315
3401	Reduce Building - Vehicle Other		(\$1,000)	\$2,631,315
3505	Reduce Office Supplies - Emergency Service		(\$500)	\$2,630,815
3505	Increase to reflect the stipends implemented in FY14 for Emergency Management		\$10,000	\$2,640,815
3505	Reduce requested increased contribution to E-911 Commission		(\$18,277)	\$2,622,538
4204	Reduce Solid Waste - Vehicle Other		(\$1,000)	\$2,621,538
4302	Reduce Facilities - Repairs & Maintenance		(\$49,000)	\$2,572,538
4302	Reduce Facilities - Construction & Improvements		(\$45,000)	\$2,527,538
4302	Facilities - Reduce Water & Sewer Charges		(\$4,519)	\$2,523,019
7107	Harbors & Ramps: Added Repair of 3rd Dock at Willis Wharf		\$20,000	\$2,543,019
8101	Reduce P&Z - GIS Program expenses		(\$10,000)	\$2,533,019
8101	Maintenance Contract for NWS - P&Z		\$224	\$2,533,243
8101	Reduce BZA Compensation		(\$750)	\$2,532,493
8104	Maintenance Contract for NWS - Code		\$149	\$2,532,642
8104	Reduce Code Compliance - Code Enforcement (Demo \$)		(\$70,000)	\$2,462,642
8105	Reduce Fuel Account - Economic Develop		(\$1,000)	\$2,461,642
8105	Reduce Economic Development Computer Hardware and Software		(\$1,500)	\$2,460,142
8105	Economic Development - reduce travel		(\$3,750)	\$2,456,392
8301	Reduce Compensation Contract Services - Extension Services		(\$6,675)	\$2,449,717
8305	Reduce Recycling Service - Johnsongrass		(\$1,900)	\$2,447,817
9800	Reduce leasing amount due to recommended funding approach for the Sheriff's vehicles - will now only recommend to lease/purchase a maintenance van and voting machines (Principal & Interest)		(\$45,816)	\$2,402,001
9900	Increase Contingency for 2 possible employee retirements (buyout of leave)		\$14,402	\$2,416,403
3204	Reduce by correcting the amount needed for the Volunteer Fire & EMS Incentive based upon the # who qualified in FY14		(\$9,700)	\$2,406,703
3204	Fund contributions to all fire companies at \$30,000 each		(\$228,740)	\$2,177,963
5101	Reduce Health Department to FY14 level		(\$10,775)	\$2,167,188
5205	Reduce Community Service Board to FY14 level		(\$4,403)	\$2,162,785
8102	Delete request from ES Coalition Against Domestic Violence		(\$8,394)	\$2,154,391
8102	Delete request from Cape Charles re: computer lab, fireworks, breakwater & beach operations		(\$113,000)	\$2,041,391

**REDUCTIONS
TO OUTSIDE
AGENCIES -
(\$363,512)**

8102	Delete request from Red Cross		(\$2,500)	\$2,038,891
8108	Reduce request from HR Small Business Center		(\$1,000)	\$2,037,891
8108	New request from Tall Ships for FY15 funding		\$15,000	\$2,052,891
3102	Delete request for 4th Sheriff vehicle (recommending 3 vehicles but purchasing outright through Fine Revenue)		(\$38,045)	\$2,014,846
4204	Reduce replacement of greenboxes from 6 unit to only 4 units		(\$8,000)	\$2,006,846
7101	Delete request for gym floor refinishing at former Middle School		(\$13,528)	\$1,993,318
9600	Delete transfer to Public Utilities Fund - not recommending the 2 capital items of Green Sand Filtration and Cover/Lab for Testing		(\$538,664)	\$1,454,654
9600	Delete funding for Wastewater Project		(\$130,000)	\$1,324,654
9600	Reduce transfer from General Fund into Debt Service Fund to reflect the state's share of debt service revenue on the Social Service building		(\$161,000)	\$1,163,654
9600	Reduce Transfer to Regional Jail Electric Accounts		(\$3,500)	\$1,160,154
9600	Reduce contribution into Capital Reserve (level to the FY14 contribution)		(\$145,090)	\$1,015,064
9600	Reduce School Contribution for Operating Budget		(\$681,525)	\$333,539
9600	Reduce transfer to Regional Jail - Reduce Maintenance Contracts		(\$500)	\$333,039
9600	Reduce transfer to Regional Jail - Reduce Dues & Memberships		(\$1,000)	\$332,039
9600	Reduce Transfer to Regional Jail - Reduce Food		(\$10,000)	\$322,039
9600	Reduce Transfer to Regional Jail - reduce water and sewer charges		(\$6,079)	\$315,960
9600	Utilize debt service reserve (1/3rd of tax reserve of \$793,626)		(\$264,542)	\$51,418
All Payroll Accts	Corrected VRS Rate and GLIP Rate		(\$178,306)	(\$126,888)
	Bonus to Employees of 1.5% held in contingency until state budget is passed			\$118,494

REDUCTIONS TO CAPITAL REQUESTS - (\$598,237)

REDUCTIONS TO TRANSFERS TO OTHER FUNDS - (\$1,403,236)

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Other budgetary documentation including Detailed Expenditure Reports, Position Report, Transfers Out, Debt Charts, Fund Balance Chart, School Contribution (inserted below), and Tax Revenue spreadsheet were shared with the Board.

The County Administrator explained that she was proposing to fund the School Operations at the FY 2014 funding level and to cover the exact cost of the FY 2015 bus lease as

outlined below:

<u>FY2014 BUS LEASE SCHEDULE</u>	
FY09 Lease (Last Year)	\$ 102,934.00
FY10 Lease (Last Year)	\$ 76,532.50
FY11 Lease (Year 4 of 5 Years)	\$ 46,891.13
FY12 Lease (Year 3 of 5 Years)	\$ 52,170.29
FY13 Lease (Year 2 of 5 Years)	\$ 54,155.26
FY14 Projected Lease (Yr 1 of 5 Yrs)	\$ 108,913.13
TOTAL FOR FY2014 BUS LEASE	\$ 441,596.31

Less Reduction of FY09 Lease from Insurance Payoff of Bus #6 that was still on this lease	\$ (18,732.79)
Apply the rest of the remaining insurance proceeds from the 2 bus accidents	\$ (14,267.21)
ADJUSTED TOTAL FOR FY2014 BUS LEASE CONTRIBUTION	\$ 408,596.31

Original Request for Bus Replacement	\$ 427,864.00
Correction to Bus Lease (Difference between School Request and Actual Funding Needed)	\$ (19,267.69)
<u>FY2014 TOTAL SCHOOL BUS LEASE CONTRIBUTION</u>	\$ 408,596.31

<u>FY2014 SCHOOL CONTRIBUTION FOR OPERATIONS</u>	
Original Request for Operations	\$7,800,019.37
KHN Recommended Change to Contribution re: Sick Leave Bank:	(\$100,373.00)
FY2014 SCHOOL CONTRIBUTION FOR OPERATIONS	\$7,699,646.37

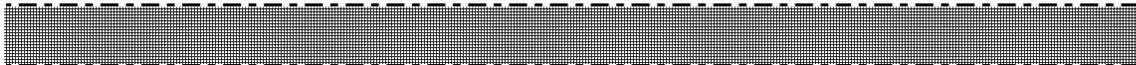
GRAND TOTAL OF FY2014 SCHOOL CONTRIBUTION FROM COUNTY	\$ 8,108,242.68
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FY2015 Bus Lease Schedule

FY11 Lease (Year 5 of 5)	\$46,891.33
FY12 Lease (Year 4 of 5 Years)	\$52,170.29
FY13 Lease (Year 3 of 5 Years)	\$54,155.26
FY14 Lease (Yr 2 of 5 Years)	\$99,770.04
FY15 Projected Lease (Yr 1 of 5 Years)	\$64,131.96

PROJECTED TOTAL FOR FY2015 BUS LEASE \$317,118.88

Difference between FY2014 Lease and FY2015 Lease (savings) \$(91,477.43)



FY2015 SCHOOL CONTRIBUTION FOR OPERATIONS

Original Request for Operations	\$ 8,381,172.00
KHN Recommendation - reduce to fund at FY2014 level	(\$681,525.63)

FY2015 SCHOOL CONTRIBUTION FOR OPERATIONS \$ **7,699,646.37**

GRAND TOTAL OF FY2015 SCHOOL CONTRIBUTION FROM COUNTY	\$ 8,016,765.25
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Difference between FY2014 Contribution and FY2015 County Admin Contribution \$(91,477.43)

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At this time, the Board recognized department and outside agency heads for comments and questions.

Ms. Hollye Carpenter, EMS Director, noted that the two new requested positions will provide increased nighttime coverage but have not been specifically placed at this time.

Ms. Rhonda LeCato of Northampton Fire & Rescue outlined some of that agency's fundraising activities. Mr. Bennett urged the Board to provide as much assistance as possible to this agency. Mr. Trala said that he felt the Board did not do enough for the volunteer firemen and Mr. Hogg concurred, adding the EMS volunteer members in this consideration as well.

Mr. Scott Chandler of the Eastern Shore Health District said that their requested 3% increase reflected an increase in the local match and was mainly reflective of salary adjustments.

Ms. Cristi Lawton and Ms. Peaches Dodge of the Eastern Shore Coalition Against Domestic Violence, shared the following powerpoint presentation with the Board:



ESCADV is the only domestic violence service provider on the Eastern Shore.



Organizational Overview: “What We Do”

- **24-hour a day, 7 days a week Hotline**
268 phone calls in FY13
- **Emergency Shelter**
3,733 nights to 37 adults and 34 children in FY13
- **Counseling, Referrals, and Legal Advocacy**
4,833 hours of services in FY13
- **Community Outreach/Education/Prevention**
127 activities and presentations in FY13

“Without the shelter, I truly believe that I would have stayed in the abusive relationship and might have died because I feared being homeless more than the abuse.”

- Former ESCADV Client



Impact: “Why It Matters”

- 1 in every 4 women will experience some form of domestic violence in their lifetime
- Leading cause of injury among women
- Roughly 1 in 3 homicides in Virginia attributable to family and intimate partner violence
- Children who witness domestic violence is largest risk factor for being an abuser or victim as an adult.



Success: “Fearless Futures”

- Over 95% (35 of 37) adult shelter clients in FY13 transitioned to housing free from abuse
- 83% of clients developed a safety plan
- 87% of clients report receiving all the help they needed to live violence free
- 98% of hotline callers informed about domestic violence and services available

“Without the shelter I would be homeless. Now I have a roof over my head and a safe place to go. The staff is wonderful and does everything they can to help people move on to a better life. Their caring and compassion means a lot, especially when you have been put down repeatedly both physically and emotionally in the past. This is a place where you start to heal and make a fresh start.”

- Current ESCADV Client

Our Core Values:

Collaboration

Excellence

Empowerment

Stewardship

Inclusiveness

Respect



Strategy: “Planning for the Future”

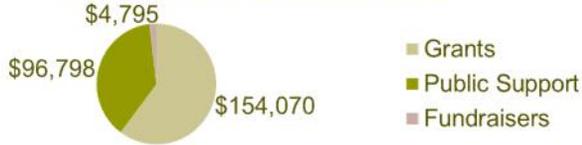
- **Program and Project Development** - ESCADV has comprehensive and effective programs to serve domestic violence and sexual assault survivors and children, and to prevent domestic violence and sexual assault.
- **Fund Development** - ESCADV has sustainable, diversified, and sufficient funds to best serve our community
- **Financial Management** - ESCADV has implemented best practices that provides accurate information for decision-making and effective stewardship.
- **Community Relations** – ESCADV is recognized and valued by the community.
- **Organizational Development** – ESCAD has a Board, staff, and facilities to meet the challenges of domestic violence and sexual assault on the Eastern Shore.

Excess revenues in FY13 were used to pay off the mortgages on ESCADV's shelter and office (\$45,838)



Financials

FY13 Revenues and Support



FY13 Expenses



Budget Request: \$8,394

Hotline Fee



- **Request: \$822**
- 21% (56 callers) were from Northampton County in FY13
- We respectfully request that the County provide 21% of the cost of the service
- Total cost is \$3,913

Advocacy Costs



- **Request: \$3,672**
- 2,000 hours of advocacy services to 33 Northampton residents in FY13.
- We respectfully request that the County fund 2% of the costs for advocacy work
- Total cost is \$183,627

Shelter Costs



- **Request: \$3,900**
- 37% of shelter clients (27 people) were from Northampton in FY13 and 1,927 nights of safe shelter were provided
- We respectfully request that the County fund 37% of our shelter's utility costs
- Total cost is \$10,558



Partnership: “Cost Effective and Transformative”

Your support will help us leverage additional state funding for new services to address service gaps:

Rapid Rehousing Funds and Hotel/Motel Vouchers – Your local funding will be multiplied x 4 for state funding from the VA Dept. of Housing and Community Development. i.e. \$8,000 in local Northampton Funding would allow us to apply for \$32,000 more in state funds. Grant is due 4/25/2014 and funding would begin 7/1/2014.

Sexual Assault Program Development – Your local funding will help us build the case for the VA Dept. of Criminal Justice Services to provide state funding. DCJS funding will be available either 7/1/2014 or 1/1/2015.

Youth Primary Prevention – Your local funding will be multiplied x 4 for state funding from the VA Dept. of Social Services to fund work with youth beginning 7/1/2014.

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In response to a question from Mr. Bennett, Mrs. Joan Prescott of Eastern Shore Eventacular said that the Town of Cape Charles was providing \$1,000 as well as approximately \$20,000 in in-kind services for the Tall Ships Initiative. Mr. Hogg commented that the Cape Charles fireworks display also provide a large tourism attraction.

Mr. Jeff Flournoy of the Eastern Shore of Virginia 911 Commission noted that he was requesting additional contributions from both counties having been operating with level funding for several years. He noted increased call volumes and the need for additional staffing.

Dr. Linda Thomas Glover thanked the Board for its past contributions and referenced the new line item in the FY 2015 budget, representing year one of three for the preliminary engineering and site work required in preparation for the new college facility, which must be borne locally.

Mrs. Carol Vincent of the Eastern Shore Public Library said that the Nassawadox facility was very busy with double-the-circulation of the Cape Charles Branch.

Mrs. Diane Musso of the Eastern Shore Area Agency on Aging said that there was a steady rise in their middle-class client population and a current waiting list for home-delivered meals. Mr. Bennett reminded the Board that it had provided an additional \$5,000 in the FY 2014 budget and urged it to consider same for FY 2015. The County Administrator indicated that the additional \$5,000 had been overlooked in the budget recommendation; it was the consensus of the Board to include same in the FY 2015 budget.

Mr. John Maher, the new STAR Transit Manager, introduced himself and thanked the Board for its past support. He, as well as Mr. Bennett, Mr. Trala and Mr. Hogg (members of the Accomack-Northampton Transportation District Commission), referenced the monthly increases in bus ridership and the valuable service that STAR Transit provides to the County's citizens.

Mr. Bennett questioned the County Administrator's recommendation to not fund the request from the Red Cross. Mrs. Nunez reminded the Board of its policy prohibiting contributions to non-profit agencies and said that the County does partner with the Red Cross for staffing of emergency shelters as well as providing space for storage of the Red Cross trailer.

Mr. Hogg posed several questions relative to General Reassessment, Circuit Court, Public Utilities, Commonwealth's Attorney, Code Compliance, Solid Waste, and the Sheriff's office. Sheriff Doughty was recognized by the Board and indicated that he would investigate other localities with regard to mutual agreements with neighboring towns in which the Sheriff provides staff support. The Sheriff then said that he was concerned with the County Administrator's recommendation to use fine revenue to purchase vehicles when in the past, fine revenues have been used to support other needs of his department. He also suggested that the Board may wish

to use the fine revenue to support the Coalition Against Domestic Violence. Responding to a question from Mr. Bennett, the Sheriff said that he would investigate surveillance cameras for placement on certain county roads.

Mr. Bennett questioned if staff had proposed any solutions to provide assistance to disabled veterans as had been previously requested by various citizens. The County Administrator indicated that staff will be making a recommendation for this assistance at the time of the public hearing when the tax rate structure is identified.

Chairman LeMond questioned the deletion of funding for the Wastewater Project and noted that he would like to wait until after the newly-appointed subcommittee can meet. It was noted that sufficient funds remain uncommitted in the FY 2014 budget to do the additional engineering work as proposed (review of the Bayview system; possible stand-alone treatment plant) although Mrs. Nunez said that she has not received direct guidance by the Board to seek these services. The County Administrator said that, pending approval of the auditors, these remaining funds could be left in the Wastewater Fund for the next fiscal year.

Noting the \$126,000 budget surplus projected for FY 2015, the Board members agreed to review this information and provide guidance to the County Administrator for possible uses of this surplus at its regular April 8th meeting in order to realize a balanced budget and send this matter to public hearing.

Adjourn

Motion was made by Mr. Hubbard, seconded by Mr. Bennett, that the meeting be adjourned. All members were present and voted “yes.” The motion was unanimously passed.

The meeting was adjourned.

_____ CHAIRMAN

_____ COUNTY ADMINISTRATOR