

VIRGINIA:

At a regular meeting of the Board of Supervisors of the County of Northampton, Virginia, held at the Board Room of the County Administration Building, 16404 Courthouse Road, Eastville, Virginia, on the 14th day of April, 2015, at 4:00 p.m.

Present:

Richard L. Hubbard, Chairman

Oliver H. Bennett, Vice Chairman

Laurence J. Trala

Granville F. Hogg, Jr.

Larry LeMond

The meeting was called to order by the Chairman.

Closed Session

Motion was made by Mr. Trala, seconded by Mr. Bennett, that the Board enter Closed Session in accordance with Section 2.2-3711 of the Code of Virginia of 1950, as amended:

(A) Paragraph 1: Discussion or consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees or employees of any public body.

Appointments to boards, committees:

(ANPDC, Community College Board, Groundwater Committee, Public Library Board, Planning Commission, Public Service Authority, PDR Committee, Social Services Board, Wetlands Board)

(B) Paragraph 3: Discussion or consideration of the condition, acquisition, or use of real property for public purpose, or of the disposition of publicly held property.

Old Jails Lease – Correspondence to Town

(C) Paragraph 5: Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

(D) Paragraph 7: Consultation with legal counsel and briefings by staff members, consultants, or attorneys pertaining to actual or probable litigation, and consultation with legal counsel employed or retained by the Board of Supervisors regarding specific legal matters requiring the provision of

legal advice by such counsel.

Mark Somers v. Northampton County

Derrick Colona v. Justin Smith and Thomas Lee Rasmussen

Charles J. Bruckner, Jr., v. Board of Supervisors of Northampton County

Town of Eastville Boundary Adjustment Request

All members were present with the exception of Mr. Bennett and voted “yes.” The motion was unanimously passed.

Mr. Bennett arrived at 4:10 p.m.

After Closed Session, the Chairman reconvened the meeting and said that the Board had entered the closed session for those purposes as set out in paragraphs 1, 3 and 7 of Section 2.1-3711 of the Code of Virginia of 1950, as amended. Upon being polled individually, each Board member confirmed that these were the only matters of discussion during the closed session.

The Chairman read the following statement:

It is the intent that all persons attending meetings of this Board, regardless of disability, shall have the opportunity to participate. Any person present that requires any special assistance or accommodations, please let the Board know in order that arrangements can be made.

Board and Agency Presentations:

- (1) Sue Simon, ANPDC: Approval of the VDOT Prioritization Report

Ms. Sue Simon of the ANPDC, presented the finalized VDOT Prioritization Report and map of Northampton County road projects.

Mr. Hogg questioned project #40 – Cape Charles Food Lion Shopping Center – which contained a recommendation of “constructing new access road parallel to US 13”. Mr. Hogg said that an earlier suggestion had been made to construct a new road which would connect with South Bayside Road and believed this option would be less intrusive to the public. After questioning several other projects, Mr. Hogg stated that this plan is something the Board needs to

look at further. The County Administrator said that Mr. Peter Stith, Long-Range Planner, attends meetings of the Transportation Technical Advisory Committee, and can be provided with the Board's concerns so that the project listing can be revised as needed.

(2) Anne Crabbe, Chief Operations Officer, Eastern Shore Rural Health: Update on New Project

In Ms. Crabbe's absence, Dr. Joan Ligon of ESRH updated the Board on their plans for a consolidated medical facility. The grant funding being sought has a \$1 million cap with a two-year deliverable, and their proposed project would be \$8 - \$9 million. They are moving forward with property acquisition and financing strategy.

Consent Agenda:

(3) Minutes of the meetings of March 4, 10, 12, 23, 30 and 31, 2015.

(4) Letter of congratulations to American Legion essay winner, Elizabeth Reid

Motion was made by Mr. Trala, seconded by Mr. Bennett, that the consent agenda be approved as presented. All members were present and voted "yes." The motion was unanimously passed

County Officials' Reports:

(5) The following Budget Amendment and Appropriation Request was presented for the Board's consideration:

MEMORANDUM

TO: Board of Supervisors

FROM: Katherine H. Nunez, Interim Director of Finance

DATE: April 8, 2015

RE: Budget Amendments and Appropriations – FY 2015

Your approval is respectfully requested for the attached budget amendment and supplemental appropriation:

\$1,000.00 – This request represents a private donation to the Sheriff’s Office and will be used to purchase necessary items for the Sheriff’s Office Citizen Outreach and Dare Programs.

\$2,323.16 – This request represents a supplemental insurance claim reimbursement relative to the 7/24/14 tornado for the Facilities Management pickup. Please transfer these funds to the Facilities Management Vehicle Equipment & Supplies line item.

\$1,959.83 – This request represents additional supplemental insurance claim reimbursements relative to the 7/24/14 tornado for the County Administrator’s car and a Sheriff’s Vehicle. Please transfer these funds to the County Administration Vehicle & Equipment & Supplies line item (\$1,204.98) and the Sheriff’s Vehicle Equipment & Supplies line item (\$754.85).

\$1,442.60 – This represents a request from the Sheriff for transfer of Sheriff’s Asset Forfeiture Funds to the Eastern Shore Drug Task Force.

\$836.77 – This represents a request for a transfer of funds from the Commonwealth Attorney’s Asset Forfeiture Funds to cover travel expenditures within that office.

(-\$29,174.00) - Back in December 2014, the Board approved a supplemental appropriation of this amount representing disaster assistance provided to the County as a result of costs incurred during Hurricane Sandy. It is respectfully requested that the Board rescind this action as there is no corresponding expenditure to charge against; the funds will simply be deposited as miscellaneous revenue.

\$7,500.00 – This represents a portion of Compensation Board vacancy savings from the Eastern Shore Regional Jail and Sheriff’s Office Salary line items. Please transfer these funds to the Sheriff’s Office line items as indicated below:

Repairs & Maintenance	(100-3102-50800)	\$ 2,000
Meals & Lodging	(100-3102-51750)	\$ 2,000
Office Supplies	(100-3102-55350)	<u>\$ 6,000</u>
Total Transfer		\$10,000

The Sheriff, under his own authority, will be transferring the balance between the total vacancy savings amount (\$10,000) and that which requires Board approval as a transfer between Funds (\$7,500).

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Motion was made by Mr. Trala, seconded by Mr. LeMond, that the budget amendment and supplemental appropriation be approved as presented above. All members were present and voted “yes.” The motion was unanimously passed.

The following Budget Amendment and Appropriation Request was presented for the Board’s review from the Public School System:

MEMORANDUM:

TO: Board of Supervisors
FROM: Katherine H. Nunez, Interim Director of Finance
DATE: April 8, 2015
RE: Budget Amendments and Appropriations – FY 2015

Your approval is respectfully requested for the following budget amendments and supplemental appropriations as requested by the Northampton County Public Schools:

\$-5,645 – This represents a reduction to remove the appropriation for Title II, Part D Technology Literacy Funds. An estimated award was included in the original budget proposal; however, this particular grant was not awarded in the 2014-15 school year.

\$338.00 – This represents an increase to reflect a revised Title VI-B Section 611 award under the Individuals with Disabilities Education Act (IDEA).

\$1,200.00 - This represents an increase to reflect the final award of eLearning Backpack Supplemental Grant funding for Northampton High School

\$4,065.96 – This represents an increase for the Grant Award received from the Virginia Department of Education for 18 first-year teachers who qualify for the “Mentor Teacher Program”. These funds will be spent to support the mentoring program for these new teachers.

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Motion was made by Mr. Bennett, seconded by Mr. LeMond, that the budget amendment and supplemental appropriation be approved as presented above. All members were present and voted “yes.” The motion was unanimously passed.

In response to a question from Supervisor Bennett, Mr. Eddie Lawrence, School Superintendent, indicated that the FY 2016 still contains provisions for a girls’ tennis team but that the stipends for the boys’ tennis team have been eliminated due to inability to fill the team roster.

Lastly, the FY 2015 Third Quarter Financial Statements were distributed for the Board’s review, which included the following cover memo:

TO: Board of Supervisors, Northampton County

FROM: Katie H. Nunez, County Administrator & Interim Finance Director

DATE: April 8, 2015

SUBJECT: March 31, 2015 Financial Statement Package

Enclosed, please find the quarterly financial package as of March 31, 2015. In the General Fund, 85% of budgeted revenues and 62% of expenditures have been recorded for the year compared to 85% of revenue and 70% of expenditures last year at the same time. Fiscal year-to-date revenues exceeded expenditures by \$6,020,404 compared to \$4,072,936 at the same time last year. As of March 31st, 94.25 % of the December 5, 2014 tax levy has been collected and recorded. Last year at the same time, we had also collected 92% of December 5, 2013 tax levy.

For the current fiscal year, the School Operating Funds reflect revenue collections at 67% of the budget and expenditures at 61% compared to 67% and 62% respectively last year. The Social Services operating fund reflects revenue collections of 67% and expenditures of 65% of the adopted budget compared to 61% of revenue collected and 56% of expenditures expended for the same period last year. The county receives state and federal reimbursements for Social Services one month after the expenditures. The Eastern Shore Regional Jail Fund shows that 75% of revenues have been collected while 72% of expenditures have been recorded compared to 70% of revenue collected and 70% of expenditures expended for the same period last year.

Information on all capital projects' budget performance for the year and life-to-date is included behind the Capital Projects Performance Report divider.

A chart depicting the County's cash flow pattern is included in the report under the Cash Balance Tab. At March 31, 2015, operating cash balances were \$16,275,589 compared to \$15,285,332 last year at the same time. We continue our aggressive efforts to collect delinquent taxes. At the end of the third quarter ending March 31, 2015, we have 94.25% of the current tax levies collected for Tax Year 2014 and over 99% for the last six years' of tax levies collected to date. For more information on delinquent tax collections, please see the Collection section of this report.

In summary, at the end of the third quarter ending for FY15, it appears County revenues and expenditures are consistent with budgeted estimates. Again, minimal growth in local revenue is expected to continue for FY15 and FY16.

If you have any questions about the financial reports or need more information, please give me a call at 678-0440 ext. 515 or email me at knunez@co.northampton.va.us.

Thank you.

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At approximately 6:00 p.m., the Board recessed for the supper break.

At 7:00 p.m., the Chairman reconvened the meeting.

Mr. Bennett provided the Invocation.

The Board recited the Pledge of Allegiance.

Public Hearings:

Chairman Hubbard called the following public hearing to order:

(6) Proposed Amendment to the FY 2015 County Budget representing a request from the Northampton School Board for an increase of \$1,119,257.39 in order to appropriate the balances remaining in the Federal awards listed below after all FY 2014 reimbursements were processed:

<u>Account Description</u>	<u>Funds Remaining From Prior Year Awards</u>
Title I, Part A (Basic Programs)	\$ 434,323.35
Title I, Part C (Migrant)	\$ 280,986.07
Title VI-B, Special Education (Sect. 611)	\$ 67,453.42
Title VI-B Sped Pk (Sect. 619)	\$ 28,387.64

Title VI-B Rural and Low Income Schools	\$ 39,882.16
Title III, Part A (Language Acquisition)	\$ 33,077.96
Title II, Part A (Teacher Quality)	\$ 76,598.59
School Improvement 1003G	<u>\$ 158,548.20</u>
	\$ 1,119,257.39

The Chairman asked if there were any present desiring to speak.

The County Administrator indicated that as per the requirements of the Code of Virginia, budget amendments greater than 1% of the budget required a separate public hearing.

There being no further speakers, the public hearing was closed.

Motion was made by Mr. LeMond, seconded by Mr. Bennett, that the Budget Amendments and Appropriations be approved as outlined above. All members were present and voted “yes.” The motion was unanimously passed.

Chairman Hubbard called to order the following public hearing:

(7) Special Use Permit 2015-03: Thomas W. Edmonds has applied to locate an Accessory Single Family Detached Dwelling Unit, Manufactured, Single-Wide H.U.D inspected on property located at 6558 Bayside Road in the Hare Valley area. The property, described as Tax Map 15, double circle A, parcel 12A, is zoned V-2, Village-Two District and contains approximately 1 acre of land.

The Chairman asked if there were any present desiring to speak.

Mr. Peter Stith, Long-Range Planner, noted that the Planning Commission was recommending approval of this petition with one condition as recommended by VDOT for additional stone/gravel placement at the driveway entrance.

There being no further speakers, the public hearing was closed.

Motion was made by Mr. Hogg, seconded by Mr. Trala, that Special Use Permit 2015-03 be approved with two conditions:

- (1) As was noted by VDOT, the applicant shall place additional stone or gravel as stabilization at the existing driveway entrance, and

(2) The applicant shall complete the use prescribed under this special use permit within eighteen (18) months.

All members were present and voted “yes.” The motion was unanimously passed.

Chairman Hubbard called to order the next public hearing:

(8) Special Use Permit 2015-04: Sugar Run, LLC has applied to operate a Conference/retreat center up to 10 guest rooms, with accessory goods/services on property located at 20031 Oakland Farm Road, near Cheriton. The property, described as Tax Map 76, double circle 4, parcel B, is zoned A/RB, Agricultural/Rural Business and contains 17.16 acres of land.

The Chairman asked if there were any present desiring to speak.

Mr. Peter Stith said that the Planning Commission was recommending approval conditioned on parking and tents (when used) are located outside of the Resource Protection Area buffer and conditioned upon Health Department approval.

Mrs. Cela Burge, representing the applicant, said that the proposed use conforms to the goals of the Comprehensive Plan and would be a low-impact, commercial use. She requested the Board’s favorable consideration based on the staff report and the positive recommendation of the Planning Commission.

Mr. Hogg said that in the best interest of all, in order to gather information, he would recommend that the petition go back to the Planning Commission. Mrs. Burge replied that the remaining Health Department approval would not be achieved without the Board’s approval of the use.

Ms. Elizabeth Dodd, Executive Director of the Northampton County Chamber of Commerce, said that this project would benefit the County and would serve as a destination event.

Ms. Joan Prescott, a travel and tourism marketing professional, said that she was very familiar with the project and that the County had a “crying need” for such facilities. She requested the Board’s favorable consideration.

Mrs. Carol Evans, the County’s representative to the Eastern Shore Tourism Commission and owner of the Cape Charles House Bed & Breakfast, said that the project offered positive opportunities for tourism.

The applicant, Mr. S. Eyre Baldwin, responded to Mr. Hogg’s comments, noting that six weeks’ time and \$300,000 have been applied toward this application to date. He requested that the Board help him build the economy and to not put up another hurdle.

Mr. John W. Crumb said that he was hoping to see the Board follow the Planning Commission’s recommendation. He urged the Board to have a little faith that whatever problems arise can be resolved.

The following written comments were read into the record:

William C. "Bill" Parr
24021 Seaside Road
Cape Charles, va. 23310

April 10, 2015

Chairman Hubbard and board members

As I am unable to attend tonight’s meeting, please accept these comments for the record. I do not represent the applicant, and have no ties of any kind to this application, and have no relationship with the applicant.

I am a resident and taxpayer, and a real estate professional with over 30 years’ experience in land use and economic development issues on the Shore. I want to say right up front that I strongly support the approval of both SUP 2015-04 and 2015-05

As to #04, I live just a few miles from Oyster, and use the harbor as often as possible, it’s one of my favorite places in the county. The Harvey building is a beautifully executed historic restoration and an ideal setting for the proposed use before you

here tonight. Oyster is one the true gems in the county, and as such, the county simply needs to get more economic benefit from it - it is not an option, our fragile economy demands that we do a better job of identifying opportunities to garner economic benefits from the resources within our county. The Harvey building project is perfectly scaled and designed for its location, and a model of appropriate use.

As to #05, the mimosa farm is the kind of historic resource that can also make a significant economic contribution, while also preserving our important historic resources. The setting of this property is ideal for the proposed use, and the demand for scenic places like this for these uses is something that assures a positive economic benefit in the long term.

If questions remain concerning traffics or septic system issues, then please just make your SUP approval subject to health department and vDOT approvals, but don't delay progress, the SUP process does not need micromanagement by your board, it needs to allow all of our state and local agencies to have trained experts in many fields do their respective jobs in these matters.

Our community must build its tax base, increase the value of its taxable land and improvements. It must also find and develop other new sources of revenue to fund our county budget – like small business operations with sales and payroll taxes, and new jobs. It is incumbent upon everyone here to understand these simple, yet urgent concepts that will impact the quality and affordability of life in our community for generations to come.

The applicant has a long history of investing in our community. Northampton County desperately needs new capital investment. Capitol goes where it is welcome, meaning that it can readily be invested and secured within the community with access to necessary permits and zoning clearances. Our community needs to roll out the welcome mat for investors like these willing to take risks in search of good investments, and allow the free enterprise system that our economy relies on to simply do its work.

This applicant deserves recognition and appreciation for their willingness to go above and beyond the ordinary course of business to develop high quality historic restoration projects like these. Their attention to historic and architectural detail is unsurpassed locally. Their restored and renovated buildings, like the several here in our county seat, are a source of pride and accomplishment for the town of Eastville, as well as a significant contributor to the tax base. Let's encourage and reward this investment. Let's send clear message to the market, Northampton County is open for business and appreciates high quality projects like these. Establishing a positive encouragement to invest in Northampton county is an urgent matter of the highest order. If we fail, our residents will suffer the burden of unnecessarily punitive taxes, a stripped down county staff and infrastructure, and reduced quality of life. Let's begin by building our tax base with projects like these, and allow the much needed new jobs, payroll taxes and sales taxes that will be created to follow.

I urge you to approve these requests.

Respectfully

Bill Parr

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There being no further speakers, the public hearing was closed.

Motion was made by Mr. Trala, seconded by Mr. Bennett, that Special Use Permit 2015-04 be approved, conditioned on Highway and Health Departments' approval. When asked for discussion, Supervisor Hogg queried the applicant and made lengthy comments relative to particulars of the staff report. Supervisor LeMond called for the question; however, Supervisor Hogg refused to yield the floor and continued his comments until completed. All members were present and voted "yes", with the exception of Mr. Hogg who abstained. The motion was passed.

Chairman Hubbard called to order the following public hearing:

(9) Special Use Permit 2015-05: Cherrystone I, LLC has applied to operate a Restaurant, including waterfront service, less than 2500 square feet, no drive-thru service on property located at 6499 Sunnyside Road in Oyster. The property, described as Tax Map 85A, double circle 3, parcel 6 and Tax Map 85A, double circle 3, parcel R, and is zoned WV-WC, Waterfront Village Waterfront Commercial.

The Chairman asked if there were any present desiring to speak.

Mr. Peter Stith indicated that the Planning Commission was recommending approval, conditioned on compliance with VDOT and the Health Department and with prior zoning clearances to ensure the conditions of those permits are maintained with the change of use.

Mr. Hogg said that he believed parking will be difficult in the front of the parcel. He also questioned the use of the right-of-way for parking.

Mrs. Cela Burge, representing the applicant, said that the petition was consistent with the

Comprehensive Plan as well as the Oyster Community Vision. Again, final Health Department approval cannot be obtained until the Board approves the application.

Mrs. Joan Prescott said that this project “makes good sense” and urged the Board to approve same.

Ms. Kerrie Allison of the Eastern Shore Tourism Commission, echoed Mrs. Prescott’s comments, noting that the County was lucky to have such investors and that one-half of the visitors to the Welcome Center were looking for restaurant accommodations

Dr. Art Schwarzschild of the UVA Research Center in Oyster said that he agreed with the proposed project, noting this would be an appropriate use of the facility and site.

Mr. John W. Crumb said that Oyster once was a gold mine but was in bad shape now. He asked for the Board’s support of this project.

There being no further speakers, the public hearing was closed.

Motion was made by Mr. LeMond, seconded by Mr. Trala, that Special Use Permit 2015-05 be approved, conditioned on compliance with VDOT and the Health Department and with prior zoning clearances to ensure the conditions of those permits are maintained with the change of use. All members were present and voted “yes.” The motion was unanimously passed. Supervisor Hogg said that currently there is limited activity in Oyster and hopes that this project leads to a renaissance for the area.

Citizens Information Period:

Mrs. Martina Coker said that she was happy to see that the speakers tonight support the Comprehensive Plan and the County’s core industries. She urged the Board to be careful of the proposed zoning ordinance to ensure that it does not harm those industries.

Mrs. Eileen Kirkwood referenced booklets and other information which she had

previously provided to the Board members and requested that the Board write a letter to Accomack County seeking restrictions within the Accomack zoning ordinance relative to setback for intensive farming operations such as chicken houses. She said that the County's proposed ordinance can be made stronger by requiring large setbacks.

Three unnamed students from the Northampton High School National Defense Cadet Corps addressed the Board noting that there was a possibility that the program could be cut in the FY 2016 budget. They referenced their participation in community service and said that the program assisted in their academic achievements.

Ms. Dawn Parks, mother of one of the cadets, said that all three students were seniors and that their concern was for the younger students who would suffer if the program is eliminated.

Mr. Bill Prosize said that the National Defense Cadet Corps program needs to be retained. He referenced earlier comments relative to parameters of Highway Department approval, noting that VDOT only approves entranceways, not on-site parking, which is in the purview of the County.

Mr. Charles Bruckner said that he had received a report from DEQ regarding property contamination and urged the Board to place conditions on special use permits involving property with possible underground storage tanks that would require completion of a Phase I/Phase II environmental assessment.

Mr. Dave Mitchell of Mitchell Custom Homes said that he had just learned of the loss of the Building Inspector position in the FY 2016 budget and that this position was very important to the building community, noting that he relies on daily inspections and that is why one individual cannot do the entire job. He said that the loss of this position will affect the County's economy.

Mr. Bill Doughty of Village Builders said that the elimination of the Building Inspector position does not seem to be very efficient and that his business will suffer.

Rev. Kelvin Jones said that he had heard disturbing news relative to the elimination of the Code Compliance Officer position, with the employee having 24 years of service. He said that this does not make for good employee morale and productivity and noted that “real leaders take cuts themselves to keep the team together.” He asked the Board if they valued the team or just themselves.

Ms. Rhonda LeCato read the following letter:

April 13, 2015

Northampton County Board Of Supervisors
P.O. Box 66
Eastville, VA 23347

Attn: Rick Hubbard, Chairman
Oliver Bennett, Vice Chairman
Larry Lemond
Laurence Trala
Granville Hogg, Jr.

Re: Daytime Staffing Northampton Fire and Rescue

Dear Northampton County Board of Supervisors:

Northampton Fire and Rescue is requesting that career staff (two personnel) from the county staff our department from 6 a.m. to 6 p.m., Monday through Friday.

The career staff began a “pilot program” at our department on May 26, 2014 and ended September 20, 2014. We ask that this “pilot program” become reinstated to eventually become a permanent solution. We believe that the program was very successful. Having career staff at our department to respond to emergencies within our jurisdiction not only decreased response time, from having to have another unit come from Exmore/Cape Charles/Accomack Co., but has also increased the perception of the county. Northampton Fire and Rescue, currently at the seat of the medical community in Nassawadox, no longer had an ambulance that sat day in and day out with no response. We had received positive feedback from the medical facilities, as well as the community as a whole.

We have found that with a steady increase in calls over the last decade. We found that not only

was the “pilot program” successful, it was needed and it is needed now. Last summer there had been three (3) staffed ambulances on most days, Monday through Friday, 6 a.m. to 6 p.m. The reality is on some days, the county could use more staffed ambulances. Director Carpenter shared with you at a meeting in March that the Exmore and Nassawadox districts have a higher call volume in the off months than does the Cape Charles district. However, during the summer months, Cape Charles’ volume picks up because of Cherrystone, etc. The volume of calls will also increase for Nassawadox and Exmore’s district because of an increase in traffic. Currently, there are multiple days a week when Cape Charles is having to respond to a call in the Nassawadox or Exmore district, because Exmore is already handling a call. If they are unavailable, the next closest unit is Melfa. The minimum response time for a unit from Melfa to Nassawadox if someone were in cardiac arrest would be 16 minutes, assuming traffic was light. The brain can only be deprived of oxygen for 8 minutes before it starts to die. With these statistics, the odds are not in favor of the patient.

Our department asked Director Carpenter to ask for funding in her 2016 budget. It is our understanding, that she did ask for three additional staff that would cover this, but her request was rejected. We humbly ask, given all that you have just read. That you consider the best interests of the residents of Northampton County and reconsider the budget request, so that she can place staff at our station, and we can potentially preserve some lives in Northampton County.

If you have any questions or concerns, please do not hesitate to contact either of us. Thank you for your time and consideration in this matter.

Sincerely,

Amy S. Wilcox, NR-Paramedic
Rescue Captain

Rhonda S. LeCato
President

Cc: County Administrator Katie Nunez, Director of EMS Hollye Carpenter

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Mr. Sean Ingram said that the Building Inspections Department was a revenue-generator for the County and that the loss of the Building Inspector position will cause back-ups and loss of revenue. He believes that the Board will have to revisit that decision soon.

Mr. Terry Ramsey read the following comments:

My name is Terry Ramsey, 4192 Kiptopeke Drive.

I wondered why the phrase “on-street parking” was only used 3 times in the County’s Comprehensive Plan: once each under Hamlet (2.2.3.2(b)); once under Waterfront Hamlet (2.2.4.2(b)); and once under Waterfront Village (2.2.6.2(d)). I made study and did inquiry. Today I visited Hamlet examples named in the Plan such as Birdsnest and Weirwood. The answer is that some existing Hamlets had buildings set very close to the street, necessitating historic use of on-street parking for those structures.

No properties on Kiptopeke Drive have on-street parking. The Comprehensive Plan states: “New development proposed in hamlets should be designed to be compatible with existing community elements.” Any statements that the Comprehensive Plan supports on-street parking on Kiptopeke Drive are misleading.

The speed limit on Kiptopeke Drive is 55 until you get to the intersection with Butler’s Bluff where Park lands begin. It is unsafe to allow on-street parking on highway right of way on Kiptopeke Drive as bike path must be crossed to use. Particularly unsafe would be for oversize vehicles including vehicles towing boats to park on highway right of way. Rather than making U-turns, many drivers of oversize vehicles will likely park directly on the bike path on the opposite side of the street and walk across the street to a business.

I spoke today with Mr. Dale Pusey of VDOT. He recommended in his March 10, 2015 e-mail to Mr. Peter Stith that the County consider requiring a developer to provide parking accommodations for oversize vehicles including vehicles pulling trailers outside the public right of way. He stated today he stands by that and wondered why the County would not consider VDOT’s recommendation.

A Special Use permit is not a right. Due diligence by the Board requires ensuring safety. A Special Use Permit should not be approved for a business without written stipulations requiring sufficient, safe, off-street parking for vehicles likely to frequent the business. This is not imposing a burden on a developer, but rather proper safety and good business.

I thank County officials for their cooperation in providing me access to public information and helping me understand the County’s zoning code.

I thank you for your time. If a developer is permitted to speak to agenda item 13, I request that citizens be allowed to speak in response to any new material which was not presented at the March 10, 2015 Board meeting. I also ask you to consider the Kiptopeke fact sheet I provided Monday as part of the record.

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Dr. Arthur Schwarzschild said that location of chicken houses in the County would threaten aqua-culture operations.

Mr. Ken Dufty said that he was grateful for the Board's consensus decisions to eliminate by-right biomass use from the proposed zoning ordinance and the restoration of the Town Edge Districts. He said that the next issue was the definition of "waste-related", which includes the phrase "resource recovery". He said that this means incineration of waste to create energy and suggested that the Board insert the word "recycling" instead. Lastly, he urged the Board to take the salary it pays to the Economic Development Director and use those funds to retain the National Defense Cadet Corps program and the Building Inspector position.

Mr. R. H. Meyers's written comments were read into the record as follows:

This is a very important point that is clearly on the voice recording of the Mar 10th BoS meeting after the following question by Mr. Hogg about 33 minutes into the meeting: "is there some way to alleviate some of this controversy," asked Hogg, by allowing "someone with a magnetometer" to try and detect if a tank is down there.

That simple question to resolve whether there were still buried and abandoned fuel tanks on the property Parr is representing was met with firm elaborate equivocation with Mr. Parr concluding, "If there is tank there it is a moot point." Mr. Parr, by not answering a simple question, in effect denied anyone permission to provide an easy method to put this controversy of potentially leaking underground fuel tanks to rest.

I wonder why that non-intrusive inexpensive testing permission was denied. In its denial, I can only conclude that Mr. Parr either knows there are buried and abandoned tanks on his property or that he suspects there are.

In either case a permit to do anything on that property should contain the requirement to first determine if there are tanks there, determine the condition they are in, and then take action according to EPA environmental requirements.

If this requirement is not part of any permit issued and it is later discovered that there are in fact tanks containing any amount of fuel underneath this project, corrective action will be costly and disruptive to the entire community. In addition, since it has been established in a public meeting that there is a reasonable probability a buried fuel tank exists on this site, the BoS should be following Northampton Code by adhering to all sections of NHC Code 154.042 B. (4) *Special use permit approval guidelines*.

R. H. Meyers
Exmore

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Mrs. Katie Nunez, County Administrator (*informational items only*):

Work session/other meeting agendas:

- (i) 4/27/15: Work Session: Topic to be Determined
- (ii) 5/26/15 (Tuesday): Work Session: Topic to be Determined
- (iii) 6/22/15: Work Session: Topic to be Determined

(11) The County Administrator's bi-monthly report was presented as follows:

TO: Board of Supervisors
FROM: Katie H. Nunez, County Administrator
DATE: April 10, 2015
RE: Bi-Monthly Report

I. Projects:

A. Public Service Authority:

The next meeting of the PSA is Tuesday, April 21, 2015 @ 7:00 p.m.

B. Floodplain Ordinance:

The County has received notification from Charley Banks, National Flood Insurance Program (NFIP) Coordinator for the Division of Dam Safety & Floodplain Management of the VA Department of Conservation & Recreation that there needs to be some very minor alterations to the Floodplain Ordinance adopted by the County earlier this year. The list of revisions has been sent to legal counsel for review and ***we are proposing to schedule a public hearing at your May 12, 2015 Meeting with your concurrence to amend this ordinance.***

Motion was made by Mr. LeMond, seconded by Mr. Bennett, that the Board conduct a public hearing at its May 12th meeting relative to amendments to the Flood Plain Management Ordinance. All members were present and voted "yes." The motion was unanimously passed.

C. VDOT Six-Year Road Improvement Plan:

I have spoken with Chris Isdell, VDOT's Residency Administrator, regarding the need to schedule the public hearing for the annual review and adoption of a Six Year Road Improvement Plan for the County. ***Therefore, I need the Board's approval to schedule this public hearing for your May 12, 2015 Meeting.***

Motion was made by Mr. LeMond, seconded by Mr. Bennett, that the Board conduct a public hearing at its May 12th meeting for the annual

VDOT Six Year Improvement Plan. All members were present and voted “yes.” The motion was unanimously passed.

In addition, VDOT is fully updating the Rte. 13 Corridor Study which will include a review and study of the median and any recommendations VDOT may advance regarding closures/conditions/improvements to the median crossings. Once that updated study is complete, Mr. Isdell will bring that to the Board of Supervisors for review and discussion. Therefore, I would recommend that the Board’s tabled item regarding median closures be taken off the table and effectively voted down; if there should be any further deliberation or consideration of median closures, then that will not occur until after VDOT has updated the Rte. 13 Corridor Study.

Lastly, Mr. Isdell will discuss with the Board at your May 12, 2015 meeting about other road improvements that have been discussed in prior years (such as near the Cape Charles Food Lion) and exploring other funding opportunities outside of the Six Year Road Plan and that funding stream.

D. Northampton County Tourism Infrastructure Grant:

As referenced in the budget discussions, the County allocates a portion of the Transient Occupancy Tax revenue to a County grant program which has been restricted for improvements to infrastructure that support tourism activities. I am seeking the Board’s input if they would like to loosen that requirement of this program and allow the funding to also be considered for general tourism activities, such as festivals, marketing, etc., as well as infrastructure improvements. ***I have included a marked-up application showing the proposed changes and draw your attention to the yellow-highlighted sections that need confirmation if they should remain as is or allow an expansion of projects that could be considered under this program.***

Mr. Hubbard and Mr. Hogg suggested the inclusion of language which would limit, either by percentage or dollar value, the amount that any one organization could receive. The County Administrator was directed to bring back the revised document for the Board’s review at the April work session.

E. Insurance on County’s vacant buildings:

In updating our insurance policies for the coming fiscal year, our agent has noted that the manner in listing vacant buildings has changed and they are no longer providing replacement cost coverage on vacant buildings and the County needs to state how they want the coverage to be provided for vacant buildings: either an Actual Cash Value (the cost to rebuild or repair less physical deterioration and depreciation) or a Demolition/Debris Removal Value (demolition of property and/or removal of debris following physical loss or damage that has been deemed a total loss). The two properties in question covered under our buildings policy are:

- Former County Jail – valued at \$1,193,000 Building
- Old Social Services – valued at \$856,000 Building

I would like to discuss this with the Board and reach a determination how you would like to proceed with this insurance coverage.

It was the consensus of the Board that Demolition/Debris Removal Values be selected for the properties in question.

F. Proposal for Streaming of County Meetings:

In response to the Board’s request for obtaining a price proposal for streaming of County Meetings on our website, we reached out to the company that Accomack County is using for this service, Swagit Productions, LLC. I have included a copy of the proposal and draw your attention to the pricing component (pgs. 9 & 10). There would be an initial cost of \$4,935 and then a recurring cost of \$250/month for streaming up to 50 meetings a year (which would be sufficient to cover the general schedule of the Board of Supervisors and the Planning Commission). In addition, if this is pursued, we would recommend consideration of adding in the service of Additional Edited and On-Demand Indexed Meetings which would provide for a more user friendly experience of the streamed meeting which would allow the user to listen only to the portions of the meeting as listed on the agenda that were of interest to them. ***I am seeking the Board’s input on this matter. If we wish to proceed, we would need to identify the means for funding this initiative.***

Mr. Hogg said that he would like to witness a demonstration of this feature and to also get citizen input prior to committing funds for this purpose.

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Tabled Items:

(12) Consider action on proposed listing of median crossings as recommended by VDOT

Motion was made by Mr. Hogg, seconded by Mr. Bennett, that this matter be taken off the table. All members were present and voted “yes.” The motion was unanimously passed.

The County Administrator reported that based on conversations with Chris Isdell, Residency Administrator, the Virginia Department of Transportation is revising and updating the Route 13 Corridor Study, which will address medians and median closings. To that end, motion

was made by Mr. Hogg, seconded by Mr. Trala, that the Board deny the proposed listing of median closures as submitted by VDOT last fall. All members were present and voted “yes.”

The motion was unanimously passed.

(13) Special Use Permit 2015-02: Kiptopeke Villas, LLC, has applied to construct and operate a Restaurant less than 2,500 square feet, no drive-thru. The property containing 1.52 acres of land, is described as Tax Map 112, double circle A, parcel 69, is zoned H-Hamlet, and located in Kiptopeke.

Motion was made by Mr. Trala, seconded by Mr. Bennett, that this matter be taken off the table. All members were present and voted “yes.” The motion was unanimously passed.

The Board recognized the applicant, Mr. Angelo Manuel, who indicated that he has considered all of the comments heard at last month’s public hearing and felt that many of them would be addressed during the final site plan review process. He noted that VDOT has provided preliminary approval and showed several drawings of the proposed restaurant building and required parking areas. With regard to underground storage tanks, he said that the applicant has conducted multiple metal detector tests and excavated 26 field test sites. No evidence of tanks were found. The operating hours of the restaurant are proposed to be 6:00 a.m. to 10:00 p.m. daily except for Fridays and Saturdays, which will have 6:00 a.m. to 11:00 p.m. operating hours. He does plan to serve alcohol in the facility.

Supervisor Hogg asked Mr. Manuel if he had any problem with performing soils testing such as is required for a Phase I/Phase II environmental study. Mr. Manuel indicated that he did not have a problem with that request.

Motion was made by Mr. Hogg, seconded by Mr. LeMond, that Special Use Permit 2015-02 be approved with the following conditions:

- (1) That the applicant, prior to issuance of a building permit, perform appropriate soils testing adequate to reveal the presence of underground storage tanks and/or petroleum products and, if such is found, remediate thereof according to federal and state regulations;

- (2) That the applicant adhere to VDOT requirements;
- (3) That the special use permit shall run with the owner;
- (4) That the restaurant employ the following general operating hours:
Not earlier than 6:00 a.m. to not later than 10:00 p.m., daily, except on Friday, Saturday and Holiday nights when the closing time will be not later than 11:00 p.m.

The County Attorney commented that special use permits typically run with the land as tying the approval to a specific individual or corporation would present hindrances to financing, etc. Based on these comments, Mr. Hogg agreed to amend condition #3 of his motion above to state that the special use permit shall run with the land, which is the Code default regulation.

All members were present and voted “yes.” The motion was unanimously passed.

Action Items:

- (14) Consider adoption of Appropriations Resolution for FY 2016 and other motions as needed.

Motion was made by Mr. LeMond, seconded by Mr. Trala, that the following Appropriations Resolution be adopted. All members were present and voted “yes,” with the exception of Mr. Bennett who voted “no.” The motion was passed. Mr. Bennett stated that since he did not agree with some of the cuts made to balance the budget, he voted “no” on the resolution. Said resolution as adopted is set forth below:

APPROPRIATION RESOLUTION

A RESOLUTION TO APPROPRIATE DESIGNATED FUNDS AND ACCOUNTS FROM DESIGNATED ESTIMATED REVENUES FOR FY15 FOR THE ANNUAL OPERATING BUDGET FOR THE COUNTY OF NORTHAMPTON

BE IT HEREBY RESOLVED by the Board of Supervisors of the County of Northampton that:

- 1. For the fiscal period beginning the first day of July 2015, and ending the thirtieth day of June, 2016, the following amounts are hereby appropriated for the office and activities shown below in accordance with the duly adopted budget for the fiscal year ending June 30, 2016:

GENERAL FUND

Revenues

General Property Taxes	\$16,984,530.00
Other Local Taxes	\$3,205,766.00
Permits, Privilege Fees & Reg Licenses	\$123,870.00
Fines & Forfeitures	\$540,000.00
Use of Money & Property	\$13,100.00
Charges for Service	\$1,063,172.00
Miscellaneous	\$17,650.00
Recovered Costs	\$58,369.00
Payments in Lieu of Taxes	\$26,000.00
Non-Categorical	\$1,487,548.00
Shared Expenses	\$1,637,528.00
Categorical Aid	\$124,142.00
Other Financing Sources	\$215,568.00
Revenue Totals	\$25,497,243.00

Expenditures

General Government Administration	\$1,997,993.00
Judicial Administration	\$676,979.00
Public Safety	\$4,544,345.00
Public Works	\$2,243,298.00
Health & Welfare	\$597,790.00
Education	\$131,723.00
Parks, Recreation & Culture	\$434,933.00
Community Development	\$946,075.00
Non-Departmental	\$13,924,107.00
Expenditure Totals	\$25,497,243.00

SOCIAL SERVICES FUND**Revenue**

Categorical Aid	\$2,021,312.00
Other Financing Sources	\$488,000.00
Revenue Totals	\$2,509,312.00

Expenditures

Health & Welfare	\$2,435,754.00
Non-Departmental	\$73,558.00

Expenditure Totals	\$2,509,312.00
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EASTERN SHORE REGIONAL JAIL FUND**Revenue**

Charges for Service	\$14,250.00
Miscellaneous	\$0.00
Recovered Costs	\$2,300.00
Shared Expenses	\$1,881,539.00
Categorical Aid	\$255,188.00
Other Financing Sources	\$1,448,808.00

Revenue Totals	\$3,602,085.00
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Expenditures

Public Safety	\$3,602,085.00
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Expenditure Totals	\$3,602,085.00
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CAPITAL RESERVE FUND**Revenue**

Other Financing Sources	\$777,640.00
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Revenue	\$777,640.00
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Expenditures

Reserve	\$777,640.00
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Expenditure Totals	\$777,640.00
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GENERAL DEBT SERVICE FUND**Revenue**

Recovered Costs	\$161,139.00
Other Financing Sources	\$2,599,485.00

Revenue Totals	\$2,760,624.00
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Expenditures

Non-Departmental	\$2,760,624.00
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Expenditure Totals	\$2,760,624.00
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SCHOOL DEBT SERVICE FUND

Revenue

Use of Money & Property	\$0.00
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Other Financing Sources	\$345,196.00
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Revenue Totals	\$345,196.00
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Expenditures

Non-Departmental	\$345,196.00
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Expenditure Totals	\$345,196.00
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PUBLIC UTILITIES FUND

Revenue

Charges for Service	\$182,617.00
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Miscellaneous	\$0.00
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Categorical Aid	\$0.00
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Other Financing Sources	\$21,375.00
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Revenue Totals	\$203,992.00
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Expenditures

Public Works	\$203,992.00
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Expenditure Totals	\$203,992.00
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INDUSTRIAL DEVELOPMENT AUTHORITY

Revenue

Charges for Service	\$17,325.00
Revenue Totals	\$17,325.00

Expenditures

Community Development	\$17,325.00
Expenditure Totals	\$17,325.00

NORTHAMPTON COUNTY TOURISM CAPITAL FUND

Revenue

Other Financing Sources	\$40,500.00
Revenue Totals	\$40,500.00

Expenditures

Community Development	\$40,500.00
Expenditure Totals	\$40,500.00

SCHOOL OPERATING FUND

Revenue

Miscellaneous	\$159,840.00
Categorical Aid	\$8,657,860.00
Financing Proceeds	\$.00
Other Financing Sources	\$8,795,152.00
Revenue Totals	\$17,612,852.00

Expenditures

School Instruction	\$11,072,255.00
School Administration, Attendance & Health	\$1,794,068.00
School Pupil Transportation Services	\$1,950,906.00
School Operation & Maintenance Services	\$2,115,357.00
School Technology	\$680,266.00

Expenditure Totals	\$17,612,852.00
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SCHOOL FEDERAL GRANTS FUND

Revenue

Miscellaneous	\$0.00
Categorical Aid	\$1,513,655.00
Other Financing Sources	\$0.00

Revenue Totals	\$1,513,655.00
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Expenditures

School Instruction	\$1,513,655.00
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Expenditure Totals	\$1,513,655.00
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SCHOOL FOOD SERVICE FUND

Revenue

Charges for Service	\$159,685.00
Miscellaneous	\$6,084.00
Categorical Aid	\$744,147.00
Other Financing Sources	\$0.00

Revenue Totals	\$909,916.00
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Expenditures

School Food Services	\$909,916.00
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Expenditure Totals	\$909,916.00
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2. The County Administrator is authorized to transfer budgeted amounts between line items, classifications, departments and projects, but any revisions between funds or revisions that alter total expenditures must be approved by the Board of Supervisors through legislative action. All supplemental appropriations must be reported in a public meeting of the Board of Supervisors and made a matter of record in the minutes.

3. Appropriations designated for capital projects will not lapse at the end of the fiscal year but shall remain appropriations until the completion of the project or until the Board of Supervisors, by appropriate resolution, amends or eliminates the appropriation. Upon completion of a capital

project, staff is authorized to close out the project and transfer to the funding source any remaining balances.

4. Per the Code of Virginia, any supplemental appropriation which increases the total budget by more than 1% of the total budget will be advertised for a public hearing at least seven days prior to the meeting date. The Board of Supervisors may adopt such amendment at the advertised meeting, after first providing a public hearing on the proposed budget amendments.

5. Any unspent appropriations in the School Operating Fund for FY 15 will be recorded as reserved fund balance within that fund and shall be transferred to the School Capital Fund (Fund 395) and shall be utilized for funding projects in the adopted School's Capital Improvement Plan.

6. If deficits appear to be forthcoming within a fiscal year, recommended spending reductions would be proposed by the County Administrator during the fiscal year in order to sufficiently offset the deficit.

7. In accordance with the requirements set forth in Section 58.1-3524(C) (2) and Section 58.1-3912(E) of the Code of Virginia, as amended by Chapter 1 of the Acts of Assembly (2004 Special Session 1) and as set forth in item 503.E (Personal Property Tax Relief Program) of Chapter 951 of the 2005 Acts of Assembly any qualifying vehicle situated within the County commencing January 1, 2014 shall receive personal property tax relief in the following manner:

- a. Personal use vehicles valued at \$1,000 or less will be eligible for 100% tax relief;
- b. Personal use vehicles valued at \$1,001 to \$20,000 will be eligible for 61% tax relief;
- c. Personal use vehicles valued at \$20,001 or more shall only receive 61% tax relief on the first \$20,000 of value; and
- d. All other vehicles which do not meet the definition of "qualifying" (business use vehicles, farm use vehicles, motor homes, etc.) will not be eligible for any form of tax relief under this program.
- e. In accordance with Item 503.D.1., the entitlement to personal property tax relief for qualifying vehicles for tax year 2005 and all prior years expired on September 1, 2006. Supplemental assessments for tax years 2005 and prior that are made on or after September 1, 2006 shall be deemed "non-qualifying" for purposes of state tax relief and the local share due from the taxpayer shall represent 100% of the tax assessable.

8. Tax Rates for FY 16 (Tax Year 2015) are proposed to be set as follows:

	<u>Tax Year 2014 (Current)</u>	<u>Tax Year 2015 (Proposed)</u>
Real Estate:	\$0.6728 per \$100 assessed value	\$0.6805 per \$100 assessed value
Mobile Homes:	\$0.6728 per \$100 assessed value	\$0.6805 per \$100 assessed value

Tangible Pers. Property	\$3.85 per \$100 assessed value	\$3.90 per \$100 assessed value
Aircraft	\$3.85 per \$100 assessed value	\$3.90 per \$100 assessed value
Boats	\$0.99 per \$100 assessed value	\$0.99 per \$100 assessed value
Machinery & Tools	\$2.00 per \$100 assessed value	\$2.00 per \$100 assessed value
Farm Mach. & Equip.	\$1.43 per \$100 assessed value	\$1.43 per \$100 assessed value
Heavy Construction	\$2.86 per \$100 assessed value	\$2.86 per \$100 assessed value
Solar Installations	\$0.49 per \$100 assessed value	\$0.49 per \$100 assessed value
Wind Generation	\$0.49 per \$100 assessed value	\$0.49 per \$100 assessed value
Motor Vehicle, Limit of One for Qualified Disabled Veterans, pursuant to Code of Virginia §58.1-3506 A (19) & B	\$0.00 per \$100 assessed value	\$0.00 per \$100 assessed value

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Motion was made by Mr. Trala, seconded by Mr. LeMond, that the solid waste tipping fee be increased from \$65.00 per ton to \$69.00 per ton effective July 1, 2015. All members were present and voted “yes.” The motion was unanimously passed.

Motion was made by Mr. LeMond, seconded by Mr. Bennett, that the ambulance billing rates be increased by 3%, effective May 1, 2015, and for the next two years annually (as this would allow our rates to remain in line with the Medicare rates). All members were present and voted “yes.” The motion was unanimously passed.

(15) Consider rejection of all bids received at the delinquent tax auction event of February 25, 2015 (as sufficient revenues were not received), with the exception of the Paul Edward Sample property, and authorize Mr. Elliott to reschedule another auction event for the remaining properties.

Motion was made by Mr. Trala, seconded by Mr. LeMond, that the Board accept the bid received for the property of Paul Edward Sample, reject all other bids received, and to reschedule another auction event for these projects. All members were present and voted “yes”, with the

exception of Mr. Bennett who abstained due to his participation in the event. The motion was passed.

A late-arriving item that was brought to the attention of the Board was a request from the Town of Cheriton to amend the recently-approved Boundary Adjustment in order to allow inclusion of the 66-ft. railroad right-of-way which had been omitted from the earlier request. Motion was made by Mr. LeMond, seconded by Mr. Bennett, that the Board proceed to public hearing for the amended Boundary Adjustment as outlined in the following resolution. All members were present and voted “yes.” The motion was unanimously passed. Said resolution as adopted is set forth below:

RESOLUTION

WHEREAS, the Town of Cheriton has submitted an amended request for a Boundary Line Adjustment to the Northampton County Board of Supervisors; and

WHEREAS, the Northampton County Board of Supervisors has considered the Town’s request and finds same to be in keeping with the Board’s POLICY FOR CONSIDERATION OF ALTERATION OF TOWN BOUNDARIES BY MEANS OF BOUNDARY ADJUSTMENT OR ANNEXATION, adopted July 22, 2008.

NOW, THEREFORE, BE IT RESOLVED, that staff is hereby directed to proceed in accordance with the Code of Virginia, Section 15.2-3107, by advertising the Board’s intent to approve an amended Boundary Line Adjustment with the Town of Cheriton, and to provide all such further notices as are required by law.

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Matters Presented by the Board Including Committee Reports & Appointments

- (16) Mr. Hogg; comments relative to former middle school renovations

Supervisor Hogg provided the following written comments:

I was not able to access the website and e-mail earlier this morning. Does the system shutdown for maintenance or backup between 4 and 7 am????

To make a decision on how or if it is efficient to reuse portions of the former Machipongo Middle School property will take more time and effort than the time allotted.

From the information known at this time, it appears the best solution for EMS is to acquire the Drummond Property and construct a garage to house the ambulance and one of the Advance vehicles. I would envision that move as a 10 to 15 year solution.

I did not note in the renovation estimates the cost to rebuild the roofs on any of the facilities. It appears there will be the need to replace the roof on any portion that is retained. How to address reduction in the Operations and Maintenance cost at the Middle School location will take additional time. However, this issue is something that needs to be addressed in the near future.

I contacted the School Superintendent's office to determine if there was office space available. Ms. Mysco indicated there was limited space available in the Public School Administration Office Building. Currently, Extension Service is using about 3,000 sq. ft. of space. I have not looked further as to space available to house the Virginia Extension Service.

Based on conversation with Ms. Jenrette, Parks and Recreation, there is a need for the gymnasium. The gymnasium serves the school system as a basketball practice area for the Middle School student population. There had been some discussion to use the elementary school gyms. It appeared those facilities are not constructed for basketball type activities and the locations are not centrally located.

Use of the portion where county offices previously occupied would be valuable. There is the need to provide bathroom facilities and other utilities. Further there is the need to determine what government function would go there.

Based on conversations the auditorium has its own heating and cooling system. There would be a need to provide handicapped accessible bathroom facilities and utilities. Before proceeding further I recommend contacting groups that might be interested in Operating and Maintaining the auditorium area.

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Supervisor Bennett who had accompanied Mr. Hogg on the site visit of the former middle school, added his comments relative to the condition of the building.

This item will be placed on the April work session agenda for further discussion. The County's A/E firm, DJG Architects, has been invited to participate.

Motion was made by Mr. Trala, seconded by Mr. Bennett, that Mr. Roland "Butch" Bailey be reappointed to the Accomack-Northampton Planning District Commission for a new

term of office commencing July 1, 2015. All members were present and voted “yes.” The motion was unanimously passed.

Motion was made by Mr. Hogg, seconded by Mr. LeMond, that Ms. Ann Rutledge be appointed to the Eastern Shore of Virginia Library Board of Directors, replacing Ms. Maureen Lawrence, with a term of office terminating June 30, 2016. All members were present and voted “yes.” The motion was unanimously passed.

It was noted that The Hon N. Wescott Jacob, former Circuit Court Judge for both Accomack and Northampton Counties who served between 1969 and 1992, passed away.

Recess

Motion was made by Mr. LeMond, seconded by Mr. Trala, that the meeting be recessed until 5:00 p.m., Monday, April 27, 2015, in the Board Room of the County Administration Building, 16404 Courthouse Road, Eastville, Virginia, in order to conduct the regular work session. All members were present and voted “yes.” The motion was unanimously passed.

The meeting was recessed.

_____ CHAIRMAN

_____ COUNTY ADMINISTRATOR