

NORTHAMPTON COUNTY



TO: Board of Supervisors

FROM: Katherine H. Nunez, County Administrator
John J. Andrzejewski, Director of Finance

DATE: April 21, 2016

RE: Additional Budget Information

In response to Chairman Murray's list of items/questions, the following information is provided:

Item #1 - Comparison of the budgets of old organizational structure to the new Economic Development organizational structure:

	FY 2016	FY 2017
Building Inspections	\$138,873	
Planning & Zoning	\$332,197	
Code Compliance	\$ 72,575	
Economic Development	\$151,030	\$714,979
Total	\$694,675	\$714,979
Difference		+\$20,304

The difference can be explained by the following:

Certification Raises	\$16,857
Increased Benefits	\$ 1,340
Medical Insurance	\$ 6,712
Total	\$24,909

There was one person whose budgeted pay and benefits did not include medical insurance and the amount was added in at the County Administrator's level.

Item #2 – Change in Emergency Services (Emergency Management):

This department supports the county's emergency management activities as well as providing the county contribution to the 911 Commission. The changes between FY2016 and FY 2017 are:

	FY 2016	FY 2017	Difference
Adopted/Proposed Budget	\$339,375	\$281,835	(\$57,540)
ESVA 911 Commission Contribution	\$289,796	\$238,835	(\$51,060)
Printing & Binding (EM Hurricane Booklets)	\$8,500	\$500	(\$8,000)
Total			(\$59,060)

A decrease in the ESVA 911 Commission contribution resulted from a decrease in Communication Tax (\$10,080) and a decrease in capital needs (\$40,980). In FY 2016, \$40,980 was provided for the purchase of CPE communications equipment. The Printing & Binding expense in FY 2016 was for the printing of hurricane booklets. This expense is periodic and not a requirement of FY 2017.

Item #3 – County Attorney/Commonwealth Attorney:

The personnel expenses are split between the County Attorney budget and the Commonwealth Attorney budget. For FY 2017, the split was adjusted resulting in a shift of expenses from the Commonwealth Attorney to the County Attorney.

Item #4 – Building Inspector:

Charts of permit revenue from FY 2007 through FY 2016 are provided.

Item #5 – Expenses and Revenue Related to Fines and Forfeiture:

This analysis identifies program operating expenses and other prior funding commitments. The summary assumes that the 3 deputies identified as traffic enforcement and their associated equipment are 100 % dedicated to the program. The program costs are:

Salary & Benefits 3 Traffic Enforcement Deputies	\$149,166
3 Equipped Vehicles Amortized over 5 Years	\$ 22,800
Gas for 3 Vehicles	\$ 13,044
Maintenance for 3 Vehicles	\$ 7,428
Revenue Portion to Fund 100	\$209,000
Prior Pay Raises	\$ 99,024
PT Court Clerk (proposed in FY 2017 budget)	\$ 9,912
Total	\$510,374

The total of \$510,374 represents the revenue level required to meet all associated financial commitments (assuming the clerk position is approved).

If you have any questions or require additional information, please contact John J. Andrzejewski at 757-678-0440 ext. 550.

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G/L Account Inquiry - 100-0013-40675 - Building Permits

Fiscal Year: 2011

G/L Account: 100-0013-40675 (General-Permits, Privilege Fees & Reg Lic-Building Permits)

Classification: Permits, Privilege Fees & Reg Licenses, Permits & Other Licenses

Search: Reset

- 001 - Central Depository
- 005 - General Fixed Asset Account Grp.
- 008 - General Long Term Debt
- 100 - General
 - 0011 - General Property Taxes
 - 0012 - Other Local Taxes
 - 0013 - Permits, Privilege Fees & Reg Lic
 - 40640 Precious Metals Dealer Permit
 - 40850 Animal Licenses
 - 40875 Building Permits
 - 40700 10% BP for Fire Services
 - 40725 Rehab. Structure App. Fee
 - 40750 Certificate of Occupancy
 - 40775 Health Dept. Fees - Local
 - 40800 Land Use Application Fees
 - 40810 AFD Application Fees
 - 40825 Transfer Fees
 - 40850 Planning & Zoning Fees
- 0014 - Fines & Forfeitures
- 0015 - Use of Money & Property
- 0016 - Charges for Services
- 0018 - Miscellaneous
- 0019 - Recovered Costs
- 0021 - Payments in Lieu of Taxes
- 0022 - Non-Categorical
- 0023 - Shared Expenses
- 0026 - State Categorical Aid-Other
- 0035 - Federal Categorical Aid-Other
- 0043 - Financing Proceeds
- 0044 - Transfer from Other Funds
- 0045 - Appropriated Fund Balance
 - 1101 - Board of Supervisors
 - 1201 - County Administrator
 - 1204 - County Attorney

Summary | Detail | Five Year Trend | Budget Analysis | Budget History

Chart By: Account

	2007	2008	2009	2010	2011
Adopted	\$206,543.00	\$165,000.00	\$163,500.00	\$140,000.00	\$140,000.00
Amended	\$206,543.00	\$165,000.00	\$163,500.00	\$140,000.00	\$140,000.00
Actual	\$187,076.59	\$146,469.12	\$129,672.92	\$77,143.04	\$77,917.26

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G/L Account Inquiry - 100-0013-40675 - Building Permits

Fiscal Year:

G/L Account:

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5 Year Trend Analysis by Account

	2012	2013	2014	2015	2016
<input type="checkbox"/> Adopted	\$88,141.00	\$101,200.00	\$101,200.00	\$87,000.00	\$87,000.00
<input type="checkbox"/> Amended	\$88,141.00	\$101,200.00	\$101,200.00	\$87,000.00	\$87,000.00
<input type="checkbox"/> Actual	\$92,322.71	\$86,868.14	\$80,459.39	\$70,005.67	\$79,270.48