

VIRGINIA:

At a regular meeting of the Board of Supervisors of the County of Northampton, Virginia, held in the Board Chambers of the County Administration Building, 16404 Courthouse Road, Eastville, Virginia, on the 11th day of June, 2013, at 4:00 p.m.

Present:

Willie C. Randall, Chairman	Laurence J. Trala, Vice Chairman
Richard L. Hubbard	Larry LeMond
Oliver H. Bennett	

The meeting was called to order by the Chairman.

Closed Session

Motion was made by Mr. Trala, seconded by Mr. Bennett, that the Board enter Closed Session in accordance with Section 2.2-3711 of the Code of Virginia of 1950, as amended:

(A) Paragraph 1: Discussion or consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees or employees of any public body.

Appointments to boards, committees.

(B) Paragraph 3: Discussion or consideration of the condition, acquisition, or use of real property for public purpose, or of the disposition of publicly held property.

(C) Paragraph 5: Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

(D) Paragraph 7: Consultation with legal counsel and briefings by staff members, consultants, or attorneys pertaining to actual or probable litigation, and consultation with legal counsel employed or retained by the Board of Supervisors regarding specific legal matters requiring the provision of legal advice by counsel.

All members were present and voted "yes." The motion was unanimously passed.

After Closed Session, the Chairman reconvened the meeting and said that the Board had entered the closed session for those purposes as set out in paragraphs 1, 3 5 and 7 of Section 2.1-3711 of the Code of Virginia of 1950, as amended. Upon being polled individually, each Board member confirmed that these were the only matters of discussion during the closed session.

The Chairman read the following statement:

It is the intent that all persons attending meetings of this Board, regardless of disability, shall have the opportunity to participate. Any person present that requires any special assistance or accommodations, please let the Board know in order that arrangements can be made.

Board and Agency Presentations:

(1) The Board heard comments from Ms. Joan Salvati of the Virginia Department of Conservation & Recreation, relative to stormwater management regulations. Her powerpoint presentation is set forth below:



Local Stormwater Program Adoption Elements & Adoption Tools

**Northampton County Board of Supervisors
June 11, 2013**

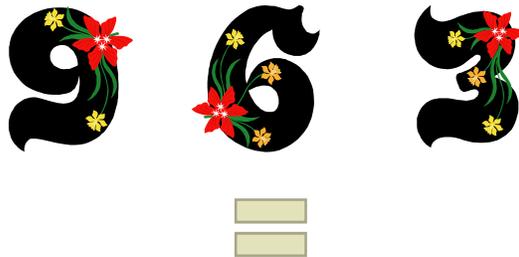
**Joan Salvati
DCR Local Program & Guidance
Development Manager**

Overview

- Program element details
- Tools for program development
- VSMP Adoption schedule

2

Three numbers to remember....



Approved Local
VSMP Program

3

Local VSMP Program Elements

4 VAC50-60-148

1. Identification of authority for:
 - Accepting registration statements
 - Completing plan review & approval
 - Inspection
 - Enforcement
2. Submission & approval of E & S plans
3. Requirements to ensure compliance with SWM Pollution Prevention, stormwater management and pollution prevention plans



4

Local VSMP Program Elements (cont.)

4. Requirements for the inspection and monitoring of construction activity by operator
5. Requirements for long-term inspection and maintenance of SWM facilities
6. Collection and use of fees
7. Enforcement procedures and penalties
8. Policies and procedures to obtain and release bonds
9. Procedures for reporting and record keeping

5

Draft Ordinance Development

Required Elements

1. Identification of authority for receipt of registration statements, plan review, inspection and enforcement
2. Provisions for review and approval of E & S control plans
3. Requirements for compliance with stormwater, stormwater pollution prevention and pollution prevention plans
4. inspection & monitoring of construction activities
5. Long-term inspection & maintenance of SWM facilities
6. Enforcement procedures and penalties



6

Plan Review Process 4VAC50-60-108

Required Elements

- Develop/modify procedures for plan review
- Include plan submittal, review, approval and modification criteria
- Suggestion: Develop/modify site plan review checklist for stormwater management criteria



7

Long-Term BMP Maintenance

4VAC50-60-112

Required Elements

- Maintenance agreements approved prior to approval of SWM plan
- Must be recorded and run with the land
- Provide for access for inspection & maintenance
- Submittal of maintenance & inspection reports



8

Inspection Process

4VAC50-60-114

Required Elements

- Compliance with approved E & S plan
- Compliance with approved SWM plan
- Development, updating and implementation of pollution prevention plan
- Additional control measures to address a TMDL



9

Enforcement

4VAC50-60-116

Required Elements

- Informal & formal enforcement procedures:
 - Verbal warnings & inspection reports
 - Notices of corrective actions
 - Consent special orders and civil charges
 - Notices to comply
- Civil & criminal judicial enforcement procedures



10

Reports and Recordkeeping

4VAC50-60-126

Reporting

- Permanent SWM facilities
- Number & type of enforcement actions
- Number of exceptions granted

Recordkeeping

- Approved SWM plans
- SWM inspection records
- Construction record drawings
- Documented registration statements

11

Final VSMP Submittal Package 4VAC50-60-150

- Draft Ordinances
- Policies and Procedures
 - Administration of Program
 - Plan Review
 - Inspection
 - Partnerships
 - Enforcement
- Funding and Staffing Plan



12

Funding & Staffing Plan

- Identify anticipated construction activity and compare to existing staff levels
- Determine level of increased staff time based on provisions of regulations
- Determine additional staff and other resources needed (computers, administrative)
- Identify budget to cover these costs for the long term (may include combination if fees & other funding sources such as general funds)



13

Cooperative programs are an option

The development of cooperative programs between local governments or with agencies can make local programs economically feasible.



10.1-603.3. *Delegated authorities may enter into agreements with soil and water conservation districts, adjacent localities, or other entities to carry out the responsibilities of this article.*

14

Local Adoption Tools

15

Program Development Toolkit

- Stormwater Management Required Elements checklist; other checklists
- Local VSMP FAQs
- Model Ordinance
- Stormwater Management Handbook
- Stormwater Management Program Development toolkit:
 - Plan review checklist (E & S, Bay Act, Stormwater)
 - Template BMP maintenance agreements
 - “One-Stop-Shop” plan review team/pre-application processes
 - Template MOUs for regional partnerships

16

Financial Support

- VSMP Program Development Grant – Phase I
 - 59 Virginia Locality Stormwater Program Development grants totaling more than \$2 million statewide awarded Nov. 15, 2012
 - Grant period began in December and is assisting 100 local governments in developing VSMP programs
 - Deliverables: Stormwater contact; draft funding & staffing plan; draft ordinance by April 1, 2013
- VSMP Program Development Grant – Phase II
 - \$1.91 million available to localities, PDCs or SWCDs
 - RFP released June 3
 - Proposals due July 15
 - Eligible Activities:
 - Finalize ordinances & staffing plans
 - Funding of staff positions identified in staffing plan
 - Policies & Procedures

17

VSMP Adoption Schedule

- **December 13, 2012** – First date localities may adopt a VSMP (15 months from effective date of stormwater management regulations)
- **April 1, 2013** – Localities submit 12-month extension requests with draft stormwater programs demonstrating substantive progress
- **June 6, 2013** – VSWCB consideration of 12-month extension requests
- **June 13, 2013** – Final VSMP adoption date, *without* 12-month extension (21 months from the effective date of the stormwater management regulations)
- **December 15, 2013** – Localities submit *preliminary* local VSMP application packages for final review by DCR
- **April 1, 2014** – Final adopted VSMP ordinances submitted for review by DCR
- **June 2014** – Final date for Board approval of local VSMPs

18

Question and Answer



Joan Salvati
Local Program & Guidance Development Manager
Joan.Salvati@dcr.virginia.gov

(2) Ms. Christina Murray, Unit Coordinator, introduced Ms. Ursula Tankard Deitch, the Extension Service's new Agriculture & Natural Resources Agent.

Consent Agenda:

(3) Minutes of the meetings of May 14 and 28, 2013.

Motion was made by Mr. Bennett, seconded by Mr. Trala, that the Consent Agenda be approved as presented. All members were present and voted "yes." The motion was unanimously passed.

County Officials' Reports:

(4) Mrs. Leslie Lewis, Director of Finance, presented the following budget amendments and/or supplemental appropriations for the Board's consideration:

MEMORANDUM

TO: Board of Supervisors
FROM: Leslie Lewis, Director of Finance
DATE: June 5, 2013
RE: Budget Amendments and Appropriations – FY 2013

Your approval is respectfully requested for the following budget amendments and supplemental appropriations:

\$75,000.00 – This represents grant funding from the Virginia Department of Emergency Management under the FY 2011 State Homeland Security Program to support Regional Interoperability Planning. Please transfer these funds to the E-911 Capital Projects Fund (VDEM Homeland Security Grant line item) 730-0026-45325.

\$826.00 - This represents an insurance claim reimbursement as a result of damage sustained to a Regional Jail vehicle. Please transfer these funds to the Jail's Vehicle Equipment & Supplies line item (225-3302-55600).

\$252,229.00 - This represents a transfer of existing funds from the School Debt Service Fund (School Capital Debt line item) 490-9800-59060 to the Capital Reserve Fund 310-0044-48200.

\$119,869.40 – At the end of FY 12, the school operating fund had a balance of \$119,869.40 (910-9600-57280). Per Board policy, the school operating fund balance is to be transferred to school capital project fund balance (395-0044-48100).

\$333,729.53 – This will keep school capital projects in one fund. From 910-9600-57280 to 395-0044-48100.

* * * * *

Motion was made by Mr. Trala, seconded by Mr. LeMond, that the foregoing budget amendments and supplemental appropriations be approved as presented. All members were present and voted “yes.” The motion was unanimously passed.

MEMORANDUM

TO: Board of Supervisors
FROM: Leslie Lewis, Director of Finance
DATE: June 5, 2013
RE: Budget Amendments and Appropriations – FY 2013

Your approval is respectfully requested for the following budget amendments and supplemental appropriations from the Northampton County Public Schools:

(A) A budget appropriation *decrease* in the amount of **\$263,598.00** for the 2012-2013 School Operating Budget. This is to reflect a decrease in ADM from 1640 to 1585.80. Proposed revenues shown on the attached correspondence include amendments adopted by the 2013 General Assembly to the Governor’s Amended 2012-14 Biennial Budget as introduced (HB 1500/SB 800). Decreased revenues, by account, are also attached. Decreased expenditures will be reflected under the School Operating Fund within the categories of Instruction (\$249,400.37) and Administration, Attendance & Health (\$14,197.63).

(B) A budget appropriation *increase* in the amount of **\$41,225** for the 2012-2013 School Operating Budget. This is to reflect revised Revenue Projections for Other Miscellaneous

Revenues, including collections for Dual Enrollment, GED Testing Fees, and Vehicle Use. Increased revenues will be reflected as "Other Miscellaneous Revenues". Increased expenditures will be reflected within the category of Instruction (\$31,002) and Transportation (\$10,223).

* * * * *

Motion was made by Mr. Bennett, seconded by Mr. Hubbard, that the foregoing budget amendments and supplemental appropriations be approved as presented. All members were present and voted "yes." The motion was unanimously passed.

Lastly, Mrs. Lewis distributed the following resolution for the Board's consideration, as recommended by bond counsel to clarify actions relative to the FY 2013 lease-purchase program.

Motion was made by Mr. Trala, seconded by Mr. Bennett, that the Board adopt the following resolution. All members were present and voted "yes." The motion was unanimously passed.

Said resolution as adopted is set forth below:

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY
OF NORTHAMPTON, VIRGINIA AUTHORIZING THE LEASE
FINANCING OF CERTAIN EQUIPMENT AND VEHICLES**

WHEREAS, the Board of Supervisors (the "Board") of the County of Northampton, Virginia (the "County") has determined that it is necessary or advisable to finance the cost of the acquisition and installation of certain vehicles and equipment for the County (the "Equipment") through a financing lease or other financing agreement providing financing for the cost of acquisition and installation of the Equipment in the maximum principal amount of \$160,000;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS
OF THE COUNTY OF NORTHAMPTON, VIRGINIA:**

1. Acceptance of Proposal; Authorization and Execution of Documents. The County Administrator, or such officer as she may designate, is authorized and directed to accept such proposal to provide financing for the Equipment as the County Administrator or her designee determines to be in the County's best interest, provided that such financing shall be in the aggregate principal amount not to exceed \$160,000 at an interest rate not to exceed 3.5%. The County Administrator and the Chairman of the Board, or either of them, or such officers as either of them may designate are authorized to execute and deliver on behalf of the County an equipment lease purchase agreement or other similar financing agreement (the "Lease") and to execute and deliver such instruments, agreements, documents or certificates, and to do and perform such things and acts, as they shall deem necessary or appropriate to carry out the transactions authorized by this Resolution; and all of the foregoing, previously done or

performed by such officers or agents of the County, are in all respects approved, ratified and confirmed.

2. Nature of Obligations. The obligation of the County to make payments under the Lease will be subject to appropriation each year by the Board. Nothing in this Resolution or the Lease shall constitute a debt or a pledge of the faith and credit of the County.

3. Bank Qualification. The Board of Supervisors designates the Lease as a “qualified tax-exempt obligation” eligible for the exception from the disallowance of the deduction of interest by financial institutions allocable to the cost of carrying tax-exempt obligations in accordance with the provisions of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended. The County does not reasonably anticipate that it and any “subordinate entities” will issue more than \$10,000,000 in tax-exempt obligations during calendar year 2013 and the County will not designate more than \$10,000,000 of qualified tax-exempt obligations pursuant to such Section 265(b)(3) in calendar year 2013.

4. Effective Date. This Resolution shall take effect immediately.

* * * * *

At 6:00 p.m., the Board recessed for supper.

At 7:00 p.m., the Chairman reconvened the meeting.

The invocation was offered by Rev. Annibal Hansell with Light House Ministries, 7th Day Adventist Church.

The Pledge of Allegiance was recited.

(5) Ms. Katherine H. Nunez, County Administrator presented the following bi-monthly report for the Board’s review.

- (i) 6/18/13: Work Session: adoption of budget (mtg. to be moved from 6/24/13)
- (ii) 7/22/13: Work Session: Northampton Middle School
- (iii) 8/26/13: Work Session: School’s CIP

The County Administrator’s bi-monthly report was presented as follows:

TO: Board of Supervisors
FROM: Katie H. Nunez, County Administrator
DATE: June 7, 2013
RE: Bi-Monthly Report

I. Projects:

A. Eastville Waste Collection Site:

Construction work will commence on June 17, 2013. The anticipated completion date is October 15, 2013.

B. Emergency Management:

The staff roster has been updated for Emergency Management responsibilities and provided to all departments. This list details who is assigned to the Emergency Operations Center (pre-team, during event teams, and post team), Solid Waste team, Facilities Management team, and Debris & Damage Assessment Management team. As you are aware, all of County Administration is required to transition to an Emergency Management role when we activate the EOC in response to a weather- or other emergency-related event.

We will be holding staff training on Tuesday, June 18 for all teams in preparation for Hurricane Season.

C. New World Financial Software:

During the week of June 3, 2013, staff has been trained on significant software changes to our New World System, specifically in the area of human resources management and payroll. Finance Director Leslie Lewis, Human Resources Coordinator Jackie Davis and I were involved in the week-long training session, along with IT Director Mark Heneghan. We will spend the next 7 weeks, testing and training in the demo model and then we are scheduled to go live with the new upgrade the week of July 29, 2013.

D. Discussion Regarding Development of Potential Ballot Question relative to Emergency Medical Services and/or financial needs for the provision of Emergency Medical Services

In response to a query from a board member, I wanted to discuss the legal parameters that dictate the process for what constitutes a ballot question versus a referendum or “straw poll” type of question. Once we have had this discussion, then we can discuss in specific detail how to proceed forward with such an initiative specific to the provision of emergency medical services. County Attorney Jones will be supplying information on the legal parameters.

The County Administrator was directed to draft possible ballot questions for the Board’s consideration at its June 18th work session.

* * * * *

Citizen Information Period:

Mr. Spencer Murray made the following statement:

Comments to the Northampton Board of Supervisors

By H. Spencer Murray
June 11th, 2013

Mr. Chairman and Supervisors:

I appreciate the opportunity to speak to you tonight as a follow-up to my email of May 16th concerning emergency and medical services for Northampton once Riverside Shore Memorial relocates to Onley. I am not going to read the email but I ask that it be included in the minutes of tonight's meeting. In that email I asked for an inclusive, open, process to examine all realistic possibilities for new ER and medical services. I realize that it may not be feasible to support a fully staffed and equipped emergency facility so all opportunities to improve EMS response and medical services should be explored, possibly through a Request for Proposal (RFP) or some other open and transparent approach.

I believe the Board recognizes that medical services are both a Public Safety and Economic Development issue. Realtors will tell you that individuals and companies considering relocation here always ask about medical services. Let's face some facts, Route 13, although not officially a part of the US interstate system, **it IS an interstate**. You only have to look at the license plates to prove that. And it has been designated one of the most dangerous highways in VA.

I fully support and endorse all your efforts to both inform the public and pursue solutions to the loss of the hospital in Nassawadox. I know you are as passionate about this issue as I am. There may have been actions of which I am unaware but now is the time for an open dialogue which includes the towns, the public, and all interested parties.

I would like to make another point if I may. I have been asked why I am so negative toward Riverside. Let me be clear about this. I do not spend any time loving or hating Riverside. The issue facing Northampton citizens after Riverside's move to Onley has nothing to do with Riverside or Accomack. In fact, as I have pointed out many times, Accomack County has needed a hospital for decades. The ambulances from Hallwood, Parksley, and northern Accomack have far exceeded the "golden hour" by the time they reach Nassawadox. Why Accomack leadership has not already built a hospital may be a fair question to ask them but the point is they are now going to get one. Northampton is losing a hospital and our citizens will now face long ambulance rides and greater costs for medical services. So the only question now for Northampton is how will our leadership and citizens will respond.

In addition, it is senseless to blame Riverside. They are executing their business model, as they have many times in rural areas on the western shore, **and they do so very well**. They are part of a national trend as independent hospitals either convert to smaller community access hospitals or merge with larger institutions, very similar to consolidation in the banking industry. I leave it to others to decide whether or not the trend is good for the consumer.

After making some capital investments, the pay cuts, staff reductions, fee increases etc. are business as usual and are done everywhere once the new owners are handed the keys. Riverside did promise to deliver the "best medical care to the whole Eastern Shore" which the last time I checked still includes Northampton. Susan McAndrews, the Riverside Administrator was quoted

in the June 7th Eastern Shore Post saying” Our walls will be replaced in a few years, but our dedication to the entire Eastern Shore community—our friends and neighbors—will never change.” Strong words, but in my view the verdict is still out.

I hope you will call upon Riverside to be more forthcoming regarding their plans for the Nassawadox facilities. It is impossible for both the county and Nassawadox to complete their own comprehensive planning without this information. We already know that the proposed Riverside “urgent care” center to be housed in the current cancer center location will not accept ambulances and will have limited hours. In no way does it replace the hospital. Nevertheless should Riverside show a desire to participate in improving medical services for Northampton, including the recently acquired Cape Charles Medical Center, they should be welcomed along with all other providers.

In closing, I believe the Board is aware of some possibilities short of a full scale ER. Partnerships with Rural Health, increased support to both county and volunteer EMS, additional medevac sites and an arrangement with Sentara Nightingale or Life Evac for trauma and life threatening situations should all be explored. For medical services, tests, and other treatments transportation and assistance to Norfolk may be needed, as once was provided by Shore Transit. If we think outside the box, the Board, the public, and anyone who cares about Northampton County, can come together to develop solutions to this challenge.

Thank you for listening. Respectfully I ask that these comments be included in the minutes.

H. Spencer Murray

June 11th, 2013

* * * * *

The following letter was submitted to be read into the record:

Honorable Northampton County Supervisors:

I participated in the Emergency Department and EMS Task Force that presented their results to you on April 29th. Regretfully, I was in Richmond at VCU hospital with my wife and unable to attend.

*The Task Force asked you to direct the County Administrator, working with the towns and task force, to develop a Request For Proposal (RFP) to be issued to numerous hospitals and medical service providers to **explore ALL possible avenues** for emergency care to Northampton citizens once Riverside Shore Memorial relocates to Onley. Riverside would be free to present their offering along with any other respondents.*

From those present and the subsequent ESN article it appears that Riverside Shore Memorial management showed up and dominated the conversation, persuading you, the Board of Supervisors, to enter direct and exclusive negotiations with them without offering other hospitals

and EMS providers the opportunity to present other options for Northampton. As one member of the Task Force I have never endorsed unilateral and exclusive negotiations with Riverside after they relocate to Onley.

I feel the need to remind you that over three years ago the County attempted to have a seat at the table for such planning as part of the Certificate of Public Need (COPN) and Riverside rejected this input, showing no concern for the citizens of Northampton County, particularly southern Northampton County. They spent large sums of money denying Northampton “good standing” in the process and in my view unfairly prevailed in Richmond Circuit Court.

Before you enter exclusive negotiations with Riverside, I suggest you ask yourselves these questions:

---What has changed? Does Riverside wish to avoid an RFP and exploration of ALL emergency and EMS possibilities for Northampton? Their actions have shown that they do not tolerate competition well from physicians or others providing medical services. Why did Riverside management show up at the Task Force presentation when no other hospitals or medical services were invited or there to speak? Do they see an opportunity to negotiate to their exclusive benefit at Northampton County taxpayer expense?

*---Without adequate due diligence and an open RFP process, is it not completely unthinkable that the Board of Supervisors would initiate incentives and /or a special tax, and then turn the revenues over to Riverside, **causing Northampton citizens to pay for what Accomac citizens will get at no cost when the hospital moves to Onley? Is this good and fair governance? Is it adding more insult to injury to Northampton citizens from this whole hospital debacle?***

*---How would the County audit the spending of those tax dollars when Riverside legally does not have to share financial information and has shown no inclination to do so voluntarily? As seen in the COPN, Riverside will borrow no funds to build the hospital in Onley, indicating that they have hundreds of millions of dollars in “not-for-profit” reserves. Despite numerous requests from agencies in both counties, Riverside still refuses to provide **in-hospital mental health care, citing that it is “unprofitable.”** Riverside has stated that providing ER services are also “unprofitable” but fortunately they are required to offer them.*

*---Absent transparency, how will the Supervisors react when Riverside reports **“losses” and demands increased financial subsidies?** Without the disciplined approach of an RFP, this danger exists for whomever provides the services.*

*---By negotiating with only one provider, are you violating the **VA Procurement Act** that outlines the process for soliciting and awarding services paid for with tax revenues? If you take this path, please seek impartial legal advice beforehand.*

As asked by the Emergency Department Task Force, I urge you to pass a resolution authorizing the County Administrator, in cooperation with the towns, to construct an RFP soliciting medical services for Northampton County and to explore ALL options, including helicopter medevac sites and medical services for acute trauma and life threatening incidents, and options for EMS

resources needed to achieve the “golden hour” response.

Sincerely,

H. Spencer Murray

Former Supervisor, District #4

Former Hospital Task Force Member, Northampton Board of Supervisors

* * * * *

Chairman Randall said that he agreed with Mr. Murray’s comments, and indicated that the Board needed to investigate all options (such as a critical access facility – ideal for rural communities – with beds which can be shared within disciplines, such as hospice or psychiatric), including the possible appointment of an ad-hoc committee, on which Mr. Randall and Mr. LeMond agreed to serve.

Ms. Roberta Newman made the following comments:

Comments Offered by Roberta Newman, Coordinator

Eastern Shore Early Childhood Coalition
Northampton County Board of Supervisors, Public Comment Session

June 11, 2013

Good Evening. My name is Roberta Newman. I live at 8 Randolph Avenue in Cape Charles and I serve as the Coordinator for the Eastern Shore Early Childhood Coalition (ESECC). The Coalition is led by thirty community leaders from public and private sectors, including school superintendents, agency directors, elected officials, business leaders, a judge, parent and faith-based representatives, the Community College President, health directors, and non-profit executives.

The Eastern Shore Early Childhood Coalition is dedicated to improving access to quality early services that promote the health, wellbeing and school readiness of all children (0 – 5) on the Eastern Shore. The Coalition is supported by a \$50,000 planning grant from PNC Bank. One of the main goals of the grant is increasing community awareness and engagement in support of school readiness initiatives and advocating for local and state level policies that support quality early childhood education and leverage resources for improving services to young children. With this goal in mind, the Eastern Shore Early Childhood Coalition is promoting the adoption of a *Child Friendly Community* Resolution by County governing bodies on the Eastern Shore. A copy of the proposed Resolution has been provided for you.

It is no surprise that research shows only about 1/3 of the factors affecting school success happen at school, while the other 2/3 of the factors that lead to success happen at home and in the community. Children and youth are more likely to succeed in school and in other areas of life in communities where many citizens are involved in supporting and encouraging children and youth on a daily basis. Individual citizens and organizations in these communities are actively engaged in developing and providing services and facilities that help children:

- make constructive use of their time throughout the day,
- learn appropriate boundaries and expectations, and,
- develop a commitment to learning, as well as positive values, social skills, and a positive sense of identity.

National studies by the Search Institute found that these activities in child friendly communities promote *developmental assets* in children of all ages. These assets lead to success in school, work, and life. As stated by the Search Institute: “As we work together on behalf of young people, we ensure that they receive consistent messages and treatment, and we ourselves benefit because we connect with people who share our ideals, our vision, and our commitments.”

The Resolution we are proposing is similar to one that has been adopted in Western Tidewater with the support of Smart Beginnings Western Tidewater (SBWT), an early childhood organization similar to our Coalition. The Resolution has been widely accepted by the Western Tidewater community – especially the business community – which has responded positively by establishing a number of child play areas at business locations. Other business initiatives are also being developed.

The Eastern Shore Early Childhood Coalition is offering this *Child Friendly Community* Resolution as a tool for raising public awareness of the needs of young children and promoting a shared public commitment to supporting the success of each child on the Eastern Shore. We thank you for your consideration of this Resolution.

For Additional information, contact:

Roberta Newman
ESECC Coordinator (757-331-3151) or email: Newroads_Consulting@earthlink.net

Linda Schulz
ESECC Chair (757-331-1522) or email: lischulz1@aol.com

* * * * *

Motion was made by Mr. Hubbard, seconded by Mr. Bennett, that the following resolution be adopted. All members were present and voted “yes.” The motion was unanimously passed. Said resolution as adopted is set forth below:

**RESOLUTION DESIGNATING NORTHAMPTON COUNTY
AS A CHILD FRIENDLY COMMUNITY**

WHEREAS, the Board of Supervisors of the County of Northampton desires to designate the County as a child friendly community; and

WHEREAS, a child friendly community envisions parents, teachers, and community stakeholders working together to make a positive difference in the lives of young children throughout the Eastern Shore; and

WHEREAS, various local, regional and state organizations are working collaboratively to improve early learning opportunities and promote healthy lifestyles for children; and

WHEREAS, public policies that support early learning for all young children are crucial to their future success; and

WHEREAS, community and recreational facilities must be designed to stimulate children's cognitive and values development, health, and well-being in a variety of ways; and

WHEREAS, child friendly communities allow children to have the freedom to explore the world around them in physical, emotional, and spiritual safety.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Northampton, Virginia, that Northampton County be designated as a Child Friendly Community.

* * * * *

Mrs. Abby Avera-Press addressed the Board and indicated that she was a 100% disabled veteran, one of eighteen such persons in the County. She asked the Board to consider adopting an ordinance which would provide tax relief from the vehicle license tax for these individuals.

Public Hearings:

The Chairman called to order the following public hearing:

(6) Special Use Permit 2013-03: Susan Dunton has applied to operate a day care for a maximum of 12 children at 9212 Falcon Lane in the Weirwood area. The property, containing 1.03 acres, is described as Tax Map 21, double circle A, parcel 45B zoned A/RB Agricultural/Rural Business.

Mr. Randall asked if there were any present desiring to speak.

Mr. Peter Stith, Long-Range Planner, indicated that the Planning Commission was recommending approval of the petition.

The applicant, Mrs. Dunton, addressed the Board and indicated that she has been licensed by the State for 18 years and it was during the process for her license renewal that zoning clearance became a requirement. Mr. Dunton thanked the County staff for all of their assistance in this process.

There being no further speakers, the Chairman closed the public hearing.

Motion was made by Mr. Bennett, seconded by Mr. Trala, that Special Use Permit 2013-04 as petitioned by Susan Dunton be approved. All members were present and voted "yes." The motion was unanimously passed.

The Chairman called to order the following public hearing:

(7) AN ORDINANCE TO AMEND AN ORDINANCE ENTITLED, "AN ORDINANCE PROVIDING FOR THE REGULATION OF TRAFFIC AND MOTOR VEHICLES IN NORTHAMPTON COUNTY AND PROVIDING PENALTIES FOR VIOLATIONS THEREOF". *The purpose of this amendment is to incorporate changes in the Code of Virginia effective July 1, 2013.*

**AN ORDINANCE TO AMEND AN ORDINANCE ENTITLED,
"AN ORDINANCE PROVIDING FOR THE REGULATION OF TRAFFIC AND
MOTOR VEHICLES IN NORTHAMPTON COUNTY AND PROVIDING
PENALTIES FOR VIOLATIONS THEREOF"**

BE IT ORDAINED by the Board of Supervisors of Northampton County, that AN ORDINANCE PROVIDING FOR THE REGULATION OF TRAFFIC AND MOTOR VEHICLES IN NORTHAMPTON COUNTY AND PROVIDING PENALTIES FOR VIOLATIONS THEREOF be amended as follows:

1. That Section 2. Adoption of state law be amended to read as follows:

Section 2. Adoption of state law . . . Pursuant to the authority of Chapter 13, Title 46.2 of the Code of Virginia, 1950, as amended, all of the provisions and requirements of the laws of the Commonwealth of Virginia contained in Title 46.2 and in Article 9 (§16.1-278 et seq.) of Chapter 11 of Title 16.1 and in Article 2 (§18.2-266 et seq.) of Chapter 7 of Title 18.2 of the Code of Virginia, as amended, and in force on July 1, 2013, except those provisions and requirements the violation of which constitutes a felony, and except those provisions and

regulations which by their very nature can have no application to or within Northampton County (the "County"), are hereby adopted and incorporated herein by reference and made applicable within the County. References to "highways of the state" contained in such provisions and requirements hereby adopted shall be deemed to refer to the streets, highways and other public ways within the County. Such provisions and requirements are hereby adopted, mutatis mutandis, and made a part of this ordinance as fully as though set forth at length herein, and it shall be unlawful for any person, within the County to violate or fail, neglect or refuse to comply with, any provision of Title 46.2 or of Article 9, Chapter 11, Title 16.1, or of Article 2, Chapter 7, Title 18.2 of the Code of Virginia, 1950, as amended, and effective on July 1, 2013, which are adopted hereby; provided, that the penalties imposed for the violation of any provision or requirement hereby adopted shall be the same as the penalty imposed for a similar offense under Title 46.2 and under Article 9, Chapter 11, Title 16.1, or of Article 2, Chapter 7, Title 18.2 of the Code of Virginia, 1950, as amended, and effective on July 1, 2013. Amendments to such state law hereafter adopted shall be incorporated herein on their respective effective dates unless specifically rejected by the governing body of this County.

2. That all remaining portions and provisions of AN ORDINANCE PROVIDING FOR THE REGULATION OF TRAFFIC AND MOTOR VEHICLES IN NORTHAMPTON COUNTY AND PROVIDING PENALTIES FOR VIOLATIONS THEREOF are reenacted and reaffirmed hereby.

* * * * *

The Chairman asked if there were any present desiring to speak.

The County Administrator indicated that this was the routine annual ordinance designed to capture any changes made in the General Assembly, which would become effective July 1st.

There being no further speakers, the public hearing was closed.

Motion was made by Mr. Hubbard, seconded by Mr. Bennett, that AN ORDINANCE TO AMEND AN ORDINANCE ENTITLED, "AN ORIDNANCE PROVIDING FOR THE REGULATION OF TRAFFIC AND MOTOR VEHICLES IN NORTHAMPTON COUNTY AND PROVIDING PENALTIES FOR VIOLATIONS THEREOF", be adopted as set forth above. All members were present and voted "yes." The motion was unanimously passed.

The Chairman called to order the following public hearing:

(8) AN ORDINANCE TO AMEND AN ORDINANCE ENTITLED, "AN ORDINANCE TO LEVY AND COLLECT A TRANSIENT OCCUPANCY TAX". *The purpose of this amendment is to modify Section 3 – Use of Funds.*

**AN ORDINANCE TO AMEND AN ORDINANCE ENTITLED,
“AN ORDINANCE TO LEVY AND COLLECT A TRANSIENT
OCCUPANCY TAX”**

BE IT ORDAINED, by the Board of Supervisors of Northampton County, Virginia, that that certain ordinance entitled “An Ordinance To Levy and Collect a Transient Occupancy Tax” be amended to read in full as follows:

WHEREAS, Section 58.1-3819 of the Code of Virginia, as amended, authorizes the governing bodies of certain counties of the Commonwealth to levy a transient occupancy tax on hotels, motels, boarding houses and travel campgrounds not to exceed five (5) percent of the amount of charge for the occupancy of any lodging or space occupied, and that any excess over two (2) percent shall be designated and spent solely for tourism, marketing of tourism or initiatives that, as determined in consultation with the local tourism industry organizations, attract travelers to the locality and generate tourism revenues in the locality; and

WHEREAS, the Board of Supervisors deems such transient occupancy to be reasonable and necessary to provide revenue for the County.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF NORTHAMPTON COUNTY, VIRGINIA:

SECTION 1. DEFINITIONS.

The following words and phrases when used in this article shall, for the purposes of this ordinance, have the following respective meanings, except where the context clearly indicates a different meaning:

(a) Commissioner. The Commissioner of the Revenue of the County of Northampton, Virginia.

(b) Hotel. Includes but is not limited to any public or private hotel, inn, apartment hotel,

hostelry, tourist home or house, motel, rooming house or other lodging place within the County of Northampton, offering lodging for compensation to any transient as hereinafter defined.

(c) Lodging. Includes but is not limited to any space or room furnished any transient.

(d) Lodging Rental. Shall mean the total charge, exclusive of any tax imposed on such charge, made by any hotel for lodging furnished any transient. If the charge made by any hotel to a transient includes any charge for services or accommodations in addition to that of lodging, and/or use of space, then such portion of the total charge as represents only lodging and/or space rental shall be distinctly set out and billed to such transient by such hotel as a separate item.

(e) Person. Includes but is not limited to any individual, firm, partnership, association, corporation, person acting in a representative capacity, or any group of individuals acting as a unit.

(f) Transient. Shall mean the same individual or same group of individuals who, for a period of not more than twenty-nine (29) consecutive days, either at his own expense or at the expense of another, obtains lodging or use of space in any hotel, or travel campground, as hereinabove defined, for which lodging or use of space a charge is made.

(g) Travel Campground. Shall mean any area, site, lot, field or tract of land offering spaces for recreational vehicles or campsites for transient dwelling purposes, or temporary dwelling during travel, recreational or vacation use.

(h) Pre-Payment. Shall mean the payment of the full cost of the rental of lodging subject to this ordinance, including all taxes and fees of every kind imposed by laws on each and every transient.

SECTION 2. TAX LEVY AND RATE.

There is hereby levied and imposed, in addition to all other taxes and fees of every kind

imposed by laws on each and every transient a tax equivalent to five percent (5%) of the total amount paid for lodging rental by or for any such transient to any hotel or travel campground; provided, that any full pre-payments made and received prior to July 1, 2007 for lodging rentals subject to this ordinance between July 1, 2007 and December 31, 2007 shall be levied a tax equivalent to two percent (2%) of the total amount paid for the lodging rental.

SECTION 3. USE OF FUNDS.

Transient Occupancy Tax revenues received pursuant to the Annexation Agreement between the County of Northampton and the Town of Cape Charles shall be included in the County's General Fund. All other revenues received pursuant to this ordinance shall be divided according to the following formula:

(a) Forty percent (40%) of the funds collected shall be allocated to the County's General Fund;

(b) Forty-five percent (45%) of the funds collected shall be allocated ~~as the annual contribution to the Eastern Shore Tourism Commission from the Northampton County Board of Supervisors;~~ as contributions towards tourism and travel or marketing of tourism or initiatives that attract travelers to the locality; and

(c) Fifteen percent (15%) of the funds collected shall be allocated as the County's allocation towards a Tourism Infrastructure Grant Program as established by the Board.

SECTION 4. EXCEPTIONS.

No tax shall be payable under this chapter on lodging rental paid to any hospital, medical clinic, convalescent home or home for the aged.

SECTION 5. COLLECTION PROCEDURE.

Every person receiving any payment for lodging rental with respect to which a tax is

levied under this article shall collect the amount of such tax so imposed from the transient on whom such tax is levied or from the person paying for such lodging at the time payment for such lodging is made. The taxes required to be collected under this section shall be deemed to be held in trust by the person required to collect such taxes until remitted as required in this ordinance.

SECTION 6. REPORTS AND REMITTANCE OF TAX.

The person collecting the tax levied under this ordinance shall make a report upon such forms and setting forth such information as the Commissioner may prescribe and require. Such report shall show the amount of lodging rental charges collected, including the collection of full pre-payments which shall be listed separately, and the tax required to be collected and shall be signed and delivered to the Commissioner with a remittance of such tax. Such reports and remittances shall be made quarterly on or before the last day of October, January, April and July in each year, and shall cover the amount of tax collected during the three months immediately preceding the months in which such reports and remittances are required. If the remittance is by check or money order, the same shall be payable to the Treasurer of Northampton County.

No later than July 15, 2007, any person who has collected full pre-payments through June 30, 2007 for lodging rentals between July 1, 2007 and December 31, 2007 shall file a report upon such forms and setting forth such information as the Commissioner may prescribe and require. Such report will show the name of the renter, the date funds pre-paid, the actual or projected dates of stay of the renter, and the amounts collected.

SECTION 7. INTEREST AND PENALTIES.

If any person shall fail or refuse to remit to the County Treasurer the tax required to be collected and paid under this article within the time and in the amount specified in this article,

there shall be added to such tax by the County Treasurer a penalty in the amount of ten (10) percent for the first month the taxes are past due, and five (5) percent for each month thereafter, up to a maximum of twenty-five (25) percent of the taxes collected but not remitted, and interest thereon at the rate of ten (10) percent per annum, which shall be computed upon the taxes and penalty from the date such taxes are due and payable.

SECTION 8. FAILURE OR REFUSAL TO COLLECT AND REPORT TAX.

If any person shall fail or refuse to collect the tax imposed under this article and to make, within the time provided in this article, the reports and remittances required in this article, the Commissioner shall proceed in such manner as he may deem best to obtain facts and information on which to base his estimate of the tax due. As soon as the Commissioner shall procure such facts and information as he is able to obtain upon which to base the assessment of any tax payable by any person who has failed or refused to collect such tax, and to make such report and remittance, he shall proceed to determine and assess against such person such tax, penalty and interest as provided for in this article, and shall notify such person, by registered mail sent to his last known place of address, of the amount of such tax, interest and penalty, and the total amount thereof shall be payable within ten (10) days from the date of the mailing of such notice.

SECTION 9. RECORDS TO BE KEPT BY PERSON LIABLE FOR COLLECTION AND PAYABLE OF TAX.

It shall be the duty of every person liable for the collection and payment to the county of any tax imposed by this article to keep and to preserve for a period of four (4) years such suitable records as may be necessary to determine and show accurately the amount of such tax as he may have been responsible for collecting and paying to the County. Such records shall be available for inspection by the Commissioner at all reasonable times.

SECTION 10. TAX IMMEDIATELY DUE AND PAYABLE UPON CESSATION OF BUSINESS.

Whenever any person required to collect and remit the tax imposed and levied by this article shall go out of business, dispose of his business or otherwise cease to operate his business, all taxes due from such person shall thereupon be reported and remitted to the Commissioner.

SECTION 11. PENALTY FOR VIOLATION OF ORDINANCE.

Any corporate or partnership officer as defined in Section 58.1-3906 of the Code of Virginia or any other person required to collect, account for, and pay over any transient occupancy tax who willfully fails to collect or truthfully account for and pay over such tax, and any such officer or person who willfully evades or attempts to evade any such tax or the payment thereof, shall, in addition to any other penalties provided by law, be guilty of a Class I misdemeanor. Each violation or failure shall constitute a separate offense. Such conviction shall not relieve any such person from the payment, collection or remittance of the tax as provided in this article.

SECTION 12. SEVERABILITY.

If any provision of this ordinance, or the application of such provision to any person or under any circumstances, shall be invalid, the remainder of this ordinance or the application of such provisions to persons or under circumstances other than those to which it shall have been held invalid, shall not be affected thereby.

SECTION 13. EFFECTIVE DATE OF ORDINANCE.

This Ordinance shall be effective upon its adoption.

* * * * *

The Chairman asked if there were any present desiring to speak.

The County Administrator indicated that the sole amendment to the Ordinance was in Section 3 – Use of Funds, wherein the specific contribution to the Eastern Shore Tourism Commission (ESTC) was proposing to be changed to more generic language, allowing the Board the flexibility to make contributions to other tourism entities as well as ESTC. She also presented a history of contributions to the Tourism Commission from Northampton County through the joint resolution that exists with Accomack County, historically based on a 66% - 34% ratio. When the Transient Occupancy Tax Ordinance was adopted two years ago, reflecting that 45% of TOT revenues be provided to the Tourism Commission, this conflicted with the joint resolution and Accomack’s funding levels.

Mr. Dave Schulte, Director of the Eastern Shore Tourism Commission, said that tourism is “big business” and is growing, providing 700+ jobs in the County. He urged the Board’s continued support of the Commission and to keep the current language. He noted that with a cut to funding, the welcome center, as well as media coverage, website and visitors’ guide, would be at risk.

Mr. Eyre Baldwin said that each Board member benefits from tourism initiatives and that the County needed the Tourism Commission to market our efforts. He said that he was not concerned with Accomack County actions.

Ms. Stephanie Slocum, the Eastern Shore representative on the Virginia Tourism Corporation, said that tourism is a strong economic engine, creates and retains jobs, and contributes to the local tax revenues. She asked the Board to maintain its current contribution to the Tourism Commission.

Ms. Linda Buskey, speaking on behalf of the Northampton County Chamber of Commerce, said that tourism is vital for the economic development of the Eastern Shore and asked the Board to keep the existing language.

Ms. Lisa LaMontagne, Chairman of the Eastern Shore Tourism Commission, said that a funding cut will dissolve the Commission. She said that tourism provided an instant money value and benefited the entire region through one point-of-contact; dividing the funding will dilute that effort.

Ms. Nancy Mulligan, a member of the Eastville Town Council, said that tourism is vital to Eastville, and noted that in excess of 1,000 visitors participated in the recent Pow-Wow.

Mr. Malcolm Hayward, a small business owner in Cape Charles, said that he relies on the Tourism Commission and its expertise, and that the welcome center was doing a great job getting people to come to the County. He urged the Board to keep the existing language.

Mr. Bruce Evans, who operates a bed-and-breakfast in Cape Charles, questioned whether the Board was obligated to the formula agreed upon in the joint resolution. He stated that “Accomack has dropped the ball”, and that the Board was punishing the Tourism Commission for it. He asked the Board to “forget Accomack County and its chaos”.

Mr. Steve Bennett, a member of the Cape Charles Town Council, said that a dialogue should be held directly with Accomack County to effect change rather than an amendment to the ordinance. He asked the Board to, at a minimum, designate a certain amount of funding for the Commission.

Mr. Tracy LaCroix said that he operates the Store Stay Suites in Cape Charles and his success stems from the Welcome Center with quadrupled revenues in June. He asked the Board to keep the current language in place.

Mr. Dave Burden said that for the Board to change the ordinance now amounted to a “bait & switch” and urged the Board to do something to get Accomack to “step up”. He said that he would not be in business today if not for the cooperative efforts of the Eastern Shore Tourism Commission and the Virginia Tourism Corporation.

Ms. Pamela Spells, General Manager of the Sunset Beach Resort, said that the welcome center is her best friend and to please leave the ordinance language in place.

Mr. Chuck Little of Cape Charles Vacation rentals, said that in 2010, he started with seven properties and there are now 119 vacation rental properties listed in Cape Charles. He said that the Tourism Commission has done an incredible job of marketing the area.

The County Administrator indicated that one e-mail correspondence had been received; said comment is set out below:

“Blue Crab Bay Co. has witnessed firsthand how valuable the Eastern Shore Welcome Center is to tourism on the Eastern Shore. We have new customers stopping in our shop all the time who are referred to us by our brochure which they find at the center, our display which we pay the Tourism Commission for, or the Welcome Center staff. Whatever Northampton County decides to do, please don’t take any steps that would harm this essential service to tourism-related businesses on the Eastern Shore of Virginia.”

/s/ Aileen Z. Joeckel
Vice President, Retail Sales
Blue Crab Bay Co.

June 11, 2013

* * * * *

There being no further speakers, the public hearing was closed.

Mr. LeMond said that, based on the comments heard this evening, the Board has heard how important tourism is to the County and the large role played by the Eastern Shore Tourism Commission.

Mr. Hubbard stated that there has been no intent stated by this Board to decrease tourism contributions and that the General Assembly has been petitioned to add transient occupancy tax collection in the Kiptopeke State Park.

Mr. Trala stated that his concern in the past has been getting equal representation on the Tourism Commission.

Mr. Bennett questioned the figure of \$66 million, offered during earlier comments, relative to the amount of tourism revenues distributed throughout the County and stated that he hoped that in the future, the Tourism Commission would be helping to share those revenues with other people than those represented in the audience.

Chairman Randall thanked the numerous speakers and reiterated Mr. Hubbard's comments that the Board has no intent of cutting tourism funding. He said that the Board must find a way to "get Accomack to pull its load".

Motion was made by Mr. LeMond, seconded by Mr. Trala, that AN ORDINANCE TO AMEND AN ORDINANCE ENTITLED, "AN ORDINANCE TO LEVY AND COLLECT A TRANSIENT OCCUPANCY TAX" be denied, and that the Board continue working with Accomack County on this issue. All members were present and voted "yes." The motion was unanimously passed.

The Chairman called to order the following public hearing:

(9) Hear public comments on the estimated revenues, projected expenditures and supporting tax rates of the Fiscal Year 2014 Budget.

Tax Rates for Tax Year 2013 are proposed to be set as follows:

	<u>Tax Year 2012 (Current)</u>	<u>Tax Year 2013 (Proposed)</u>
Real Estate:	\$.54 per \$100 assessed value	\$.68 per \$100 assessed value
Mobile Homes:	\$.54 per \$100 assessed value	\$.68 per \$100 assessed value

Tangible Pers. Property	\$3.85 per \$100 assessed value	\$3.85 per \$100 assessed value
Aircraft	\$3.85 per \$100 assessed value	\$3.85 per \$100 assessed value
Boats	\$.99 per \$100 assessed value	\$.99 per \$100 assessed value
Machinery & Tools	\$2.00 per \$100 assessed value	\$2.00 per \$100 assessed value
Farm Mach. & Equip.	\$1.43 per \$100 assessed value	\$1.43 per \$100 assessed value
Heavy Construction	\$2.86 per \$100 assessed value	\$2.86 per \$100 assessed value
Solar Installations	\$0.49 per \$100 assessed value	\$0.49 per \$100 assessed value
Wind Generation	N/A	\$0.49 per \$100 assessed value

* * * * *

Chairman Randall asked if there were any present desiring to speak.

County Administrator Katherine H. Nunez and Director of Finance Leslie Lewis

presented the following powerpoint presentation:



MISSION STATEMENT

The mission of the Northampton County Government is to provide the necessary services to protect the health, safety, welfare, environment and quality of life of our citizens consistent with the communities' values and priorities. This mission is accomplished by encouraging citizen involvement, by preserving the County's fiscal stability, traditional values and unity of our people through the implementation of effective and efficient government programs; consensus building; managing the County's natural, cultural, and historic resources; planning for the future; and representing citizen needs and desires to other levels of government.

LONG TERM GOALS

ECONOMIC DEVELOPMENT

Create an environment where businesses are welcome and services are available to help them be prosperous

EDUCATION

Facilitate the development of a quality educational environment that provides for high-quality education and job readiness skills for all County residents.

HEALTH CARE

Provide and support adequate health care facilities, services and coverage for all citizens of the County, to the extent possible.

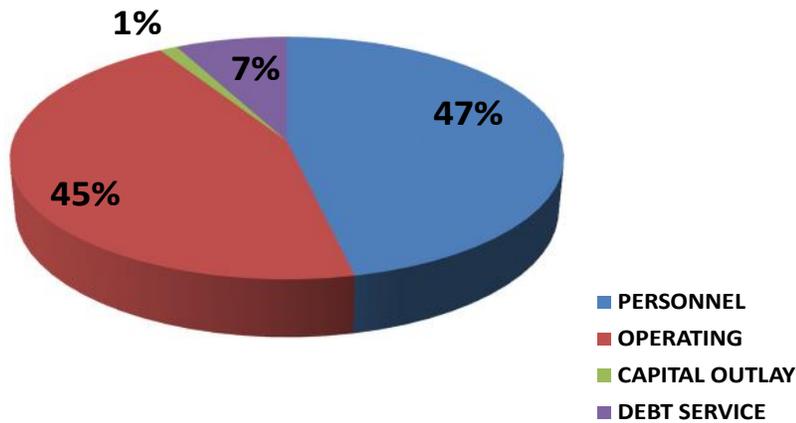
INFRASTRUCTURE

Develop an infrastructure system that improves our quality of life.

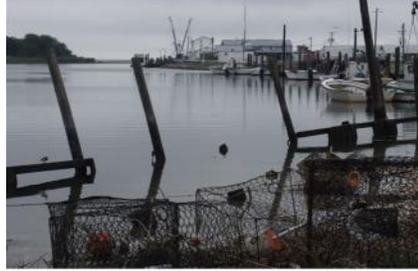
Budget Comparison

Fund Expenditures	FY13 Adopted Budget	FY14 Proposed Budget	FY14-FY13 Variance	FY14-FY13 % Change
General Fund	\$24,303,103	\$25,166,962	\$863,859	4%
Less Transfers	(13,368,314)	(13,950,295)	\$581,981	4%
Net General Fund	\$10,934,789	\$11,216,667	\$281,878	3%
Social Services Fund	\$2,755,201	\$2,794,763	\$39,562	1%
Less Transfers	(77,500)	(139,600)	\$62,100	80%
Net Social Services	\$2,677,701	\$2,655,163	(\$22,538)	1%
ES Regional Jail Fund	\$3,666,886	\$3,534,254	(\$132,632)	-4%
Capital Reserve Fund	\$0	\$921,637	\$921,637	100%
Wastewater Fund	\$0	\$130,000	\$130,000	100%
School Cap Projects Fund	\$155,952	\$0	(\$155,952)	-100%
General Debt Service	\$2,160,211	\$2,759,220	\$599,009	28%
School Debt Service	\$1,343,087	\$407,450	(\$935,637)	-70%
Public Utilities Fund	\$198,586	\$173,715	(\$24,871)	-13%
School Operating Funds	\$22,184,980	\$21,284,876	(\$900,104)	-1%
Net Grand Total	\$43,322,192	\$43,082,982	(\$239,210)	-0.5%

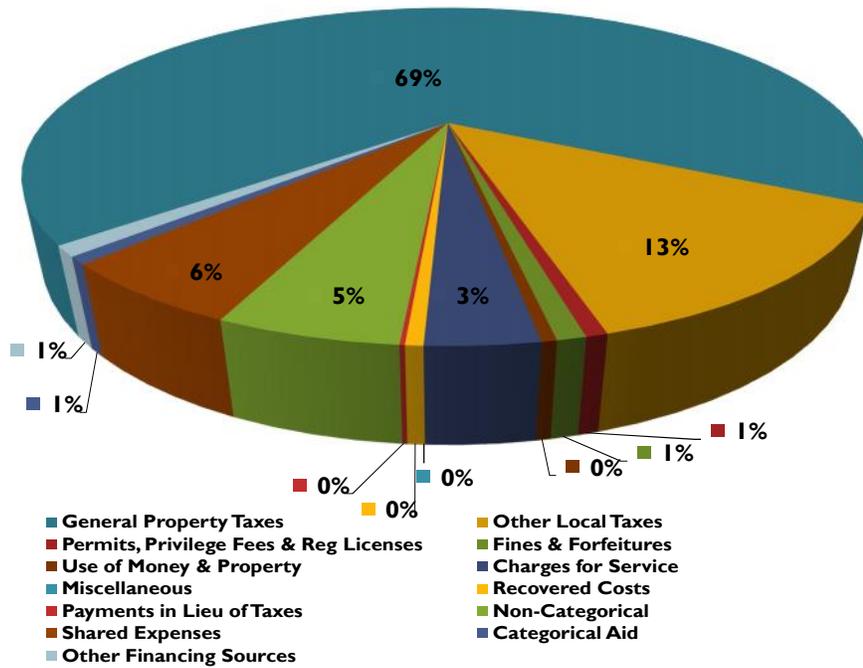
ALL FUNDS - BREAKDOWN BY CATEGORY



GENERAL FUND



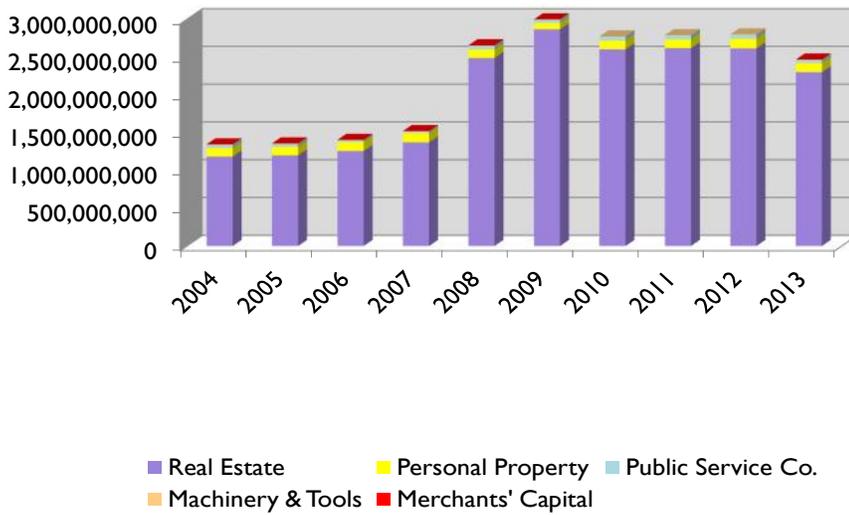
General Fund
Where the Money Comes From



Tax Rates Proposed for the FY14 Budget

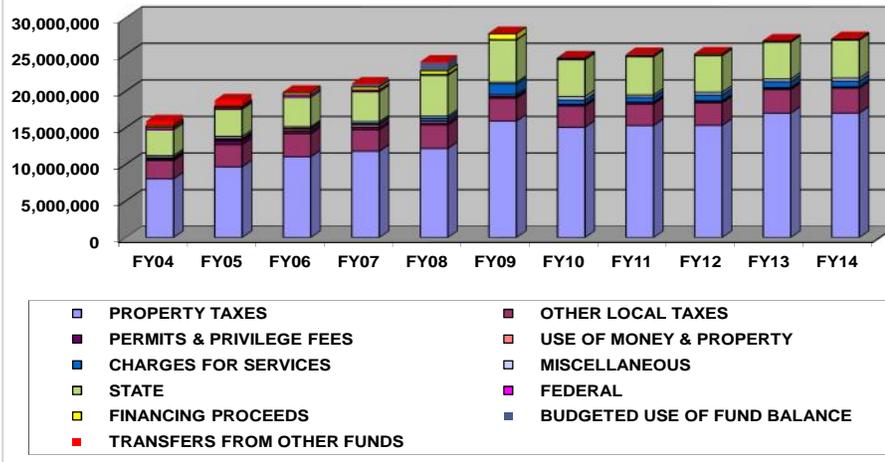
	Tax Year 2012 Tax Rate Per Hundred	Tax Year 2013 (Proposed) Tax Rate Per Hundred
Real Estate	.54	.68
Mobile Homes	.54	.68
Solar Installations	.49	.49
Wind Generation	n/a	.49
Personal Property	3.85	3.85
Aircraft	3.85	3.85
Boats	.99	.99
Machinery & Tools	2.00	2.00
Farm Machinery & Equip.	1.43	1.43
Heavy Construction Equip.	2.86	2.86

Taxable Assessed Property Values



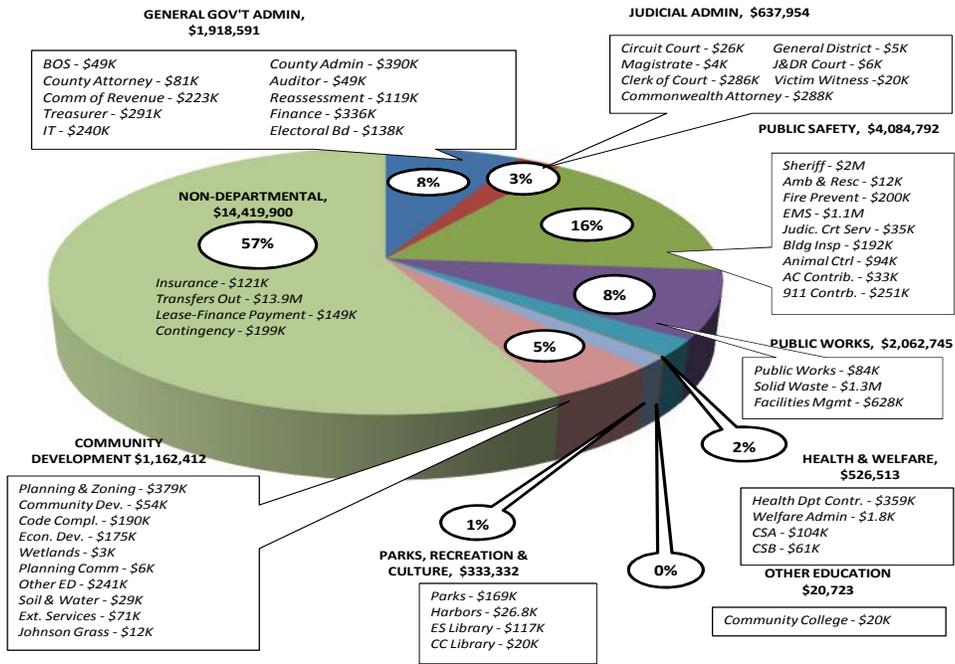
Revenue Changes in Detail

General Fund Revenues by Classification
(Includes Jail)

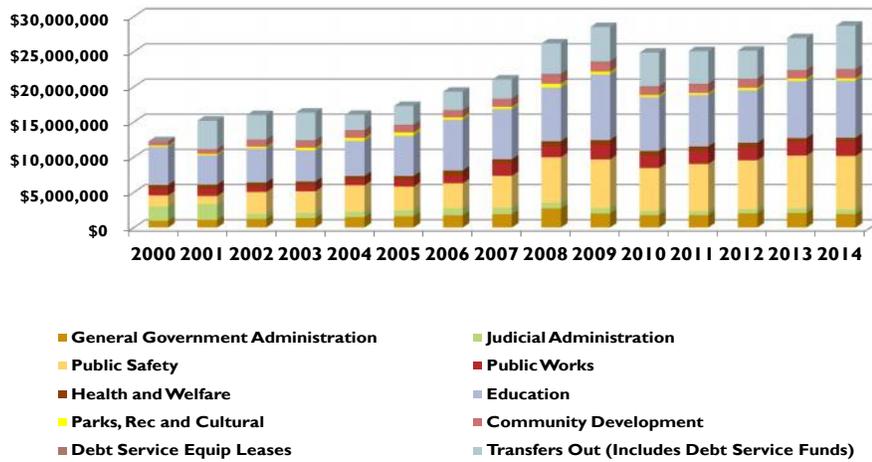


- There have been modest changes in our revenue streams. The state has eliminated the “Locality Contribution to State Aid” program, thus allowing us to retain \$200,000 for our local budget purposes.
- Sales & Use Tax is expected to increase by 9%, or an increase of \$119,412. Therefore, we are projecting to collect \$1,434,029 in FY14 in sales & use tax thru the state distribution.
- Motor Vehicle License Tax is expected to increase by 24%, or an increase of \$65,000; therefore, this brings this revenue total to \$340,000 for FY14.
- County Fines are anticipated to increase as a result of adding 2 positions focused in traffic enforcement. The increased revenue is intended to offset the cost of the 2 positions and to provide an opportunity to apply the increased revenue (if achieved) back to the Sheriff’s Office to address salary increases.
- Solid Waste Tipping Fees have been proposed to increase by \$2 per ton, effective July 1, 2013, as part of this budget. This will provide an increase of \$14,000.
- Compensation Board funding has increased by 10%, or an increase of \$138,966 to offset the state-imposed 2% COLA for the Constitutional employees and “state-sponsored” employees (Social Services & Voter Registrar).

**GENERAL FUND:
WHERE THE MONEY GOES**



**General Fund
Expenditures by Function (inc. Jail)**



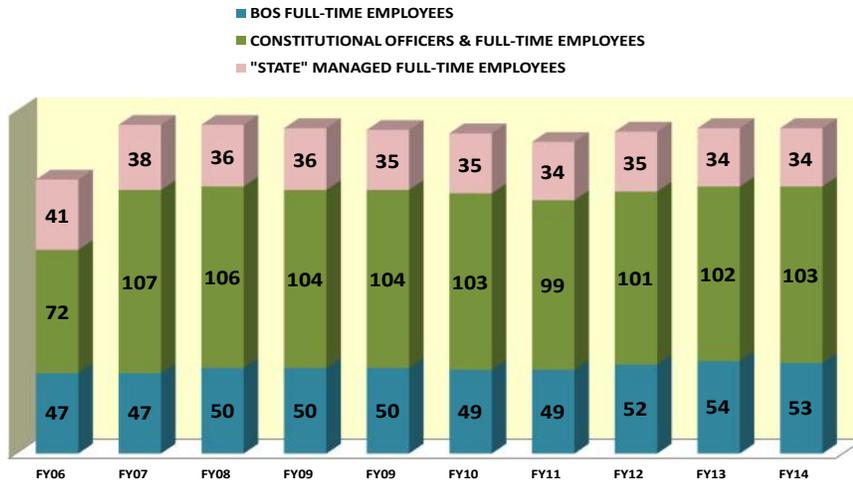
General Fund Chart

	2013 Adopted Budget	2014 Budget Comm. Rec.	2014 Budget minus 2013 Adopted	%age Difference
Fund: 100 General				
Expenditures				
100-1101 - General,Board of Supervisors	\$45,647.00	\$49,319.00	\$3,672.00	8%
100-1201 - General,County Administrator	\$406,890.00	\$390,116.00	(\$16,774.00)	-4%
100-1204 - General,County Attorney	\$78,306.00	\$81,330.00	\$3,024.00	4%
100-1208 - General,Independent Auditor	\$47,586.00	\$49,013.00	\$1,427.00	3%
100-1209 - General,Commissioner of the Revenue	\$207,759.00	\$223,243.00	\$15,484.00	7%
100-1210 - General,General Reassessment	\$163,630.00	\$119,117.00	(\$44,513.00)	-27%
100-1213 - General,County Treasurer	\$270,605.00	\$291,143.00	\$20,538.00	8%
100-1220 - General,Finance	\$322,801.00	\$336,548.00	\$13,747.00	4%
100-1240 - General,Information Technology	\$244,210.00	\$240,710.00	(\$3,500.00)	-1%
100-1301 - General,Electoral Board	\$148,471.00	\$138,052.00	(\$10,419.00)	-7%
100-1302 - General,Re-Districting/Census	\$0.00	\$0.00	\$0.00	
100-2101 - General,Circuit Court	\$27,012.00	\$26,617.00	(\$395.00)	-1%
100-2102 - General,General District Court	\$6,940.00	\$5,090.00	(\$1,850.00)	-27%
100-2103 - General,Magistrates	\$3,725.00	\$3,725.00	\$0.00	0%
100-2104 - General,Juvenile & Domestic Relations Ct	\$4,660.00	\$6,196.00	\$1,536.00	33%
100-2106 - General,Clerk of the Circuit Court	\$290,952.00	\$286,853.00	(\$4,099.00)	-1%
100-2107 - General,Victim Witness	\$20,017.00	\$20,566.00	\$549.00	3%
100-2201 - General,Commonwealth Attorney	\$272,363.00	\$288,907.00	\$16,544.00	6%
100-3102 - General,Sheriff	\$1,874,513.00	\$2,099,119.00	\$224,606.00	12%
100-3203 - General,Ambulance & Rescue	\$12,512.00	\$12,806.00	\$294.00	2%
100-3204 - General,Fire Prevention	\$166,304.00	\$199,985.00	\$33,681.00	20%
100-3205 - General,Emergency Medical Services	\$1,164,723.00	\$1,165,754.00	\$1,031.00	0%
100-3302 - General,Care & Confinement	\$0.00	\$0.00	\$0.00	
100-3303 - General,Judicial Court Services	\$36,200.00	\$35,455.00	(\$745.00)	-2%

General Fund Chart (cont')

	2013 Adopted Budget	2014 Budget Comm. Rec.	2014 Budget minus 2013 Adopted	%age Difference
100-3401 - General,Building Inspections	\$214,993.00	\$192,566.00	(\$22,427.00)	-10%
100-3502 - General,Animal Control	\$102,377.00	\$94,142.00	(\$8,235.00)	-8%
100-3503 - General,Animal Control Contribution	\$33,138.00	\$33,138.00	\$0.00	0%
100-3505 - General,Emergency Services	\$246,892.00	\$251,827.00	\$4,935.00	2%
100-4101 - General,Public Works Administration	\$82,102.00	\$84,105.00	\$2,003.00	2%
100-4204 - General,Solid Waste Services	\$1,305,110.00	\$1,350,172.00	\$45,062.00	3%
100-4302 - General,Facilities Management	\$585,921.00	\$628,468.00	\$42,547.00	7%
100-5101 - General,Local Health Department	\$353,319.00	\$359,175.00	\$5,856.00	2%
100-5205 - General,Chapter X Board (CSB)	\$57,855.00	\$61,538.00	\$3,683.00	6%
100-5301 - General,Welfare Administration	\$1,800.00	\$1,800.00	\$0.00	0%
100-5309 - General,Comprehensive Services Act	\$104,000.00	\$104,000.00	\$0.00	0%
100-6501 - General,Community College	\$20,723.00	\$20,723.00	\$0.00	0%
100-6505 - General,Other Education Expenses NCPS	\$0.00	\$0.00	\$0.00	
100-7101 - General,Parks & Recreation	\$158,404.00	\$168,950.00	\$10,546.00	7%
100-7107 - General,Harbors & Boat Ramps	\$41,612.00	\$26,815.00	(\$14,797.00)	-36%
100-7302 - General,Eastern Shore Regional Library	\$111,969.00	\$117,567.00	\$5,598.00	5%
100-7303 - General,Cape Charles Public Library	\$20,000.00	\$20,000.00	\$0.00	0%
100-8101 - General,Planning & Zoning	\$467,193.00	\$379,110.00	(\$88,083.00)	-19%
100-8102 - General,Community Development	\$53,933.00	\$53,933.00	\$0.00	0%
100-8104 - General,Code Compliance	\$124,718.00	\$190,614.00	\$65,896.00	53%
100-8105 - General,Economic Development	\$56,750.00	\$175,335.00	\$118,585.00	209%
100-8106 - General,Wetlands Board	\$2,100.00	\$3,300.00	\$1,200.00	57%
100-8107 - General,Planning Commission	\$6,579.00	\$6,480.00	(\$99.00)	-2%
100-8108 - General,Other Economic Development	\$208,382.00	\$241,306.00	\$32,924.00	16%
100-8203 - General,Soil & Water Conservation	\$28,783.00	\$28,783.00	\$0.00	0%
100-8301 - General,Extension Service Administration	\$69,120.00	\$71,013.00	\$1,893.00	3%
100-8305 - General,Extension Service-Johnson Grass	\$12,338.00	\$12,538.00	\$200.00	2%
100-9503 - General,General Insurance	\$107,879.00	\$121,500.00	\$13,621.00	13%
100-9600 - General,Transfers Out	\$13,368,314.00	\$13,950,295.00	\$581,981.00	4%
100-9800 - General,Debt Service	\$120,485.00	\$149,266.00	\$28,781.00	24%
100-9900 - General,Contingency	\$420,488.00	\$198,839.00	(\$221,649.00)	-53%
Fund Total: General	\$24,303,103.00	\$25,166,962.00	\$863,859.00	4%

FULL-TIME COUNTY EMPLOYEES FY06 – FY14



General Fund Personnel Changes

- Second Traffic Enforcement Officer (offset by increase in Traffic Fine Revenue)
- Elimination of position in Planning & Zoning as part of the greater restructuring of the departments of Building, Planning & Zoning, Code Compliance and Economic Development.

General Fund

EXPENDITURES – EMPLOYEE COMPENSATION

- The county's health insurance plan has increased as a result of usage. The budget includes a 12% increase in the employer contribution, bringing the monthly employer contribution rate from \$473.74 to \$530.58 to offset the increased premiums.
- There is funding included in this budget for a 3% COLA, effective August 1, 2013 for all employees (County, Constitutional and State-Sponsored; Full & Part-Time).
- The Employer contribution for the Virginia Retirement System (VRS) has remained at 10.18% for FY2014.
- The Affordable Health Care Act contains a provision that part-time employees, exceeding 30 hours weekly, will be eligible for health insurance. We have amended the definition of part-time to lower the threshold to 29 hours or less. However, we have included a small pool of funds (\$40,000) to address this if this is triggered.

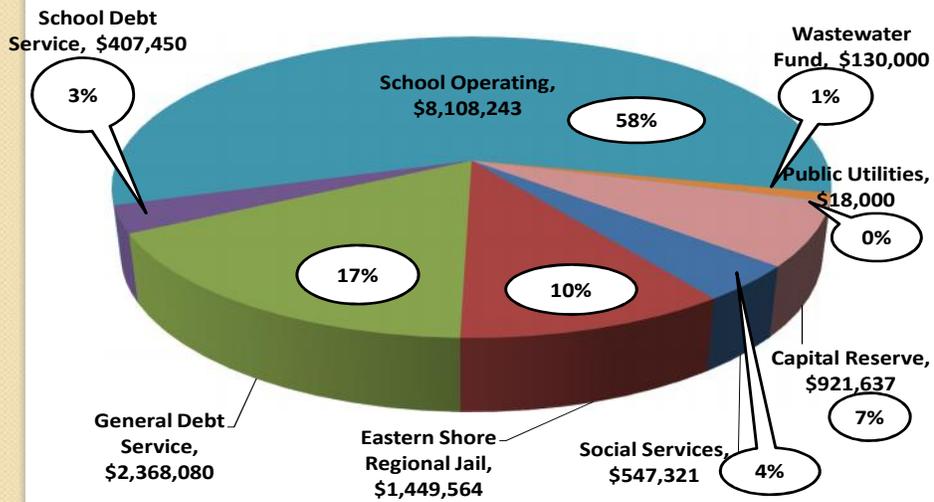
General Fund Expenditure Changes

- Sheriff: costs associated with new canine unit for drug searches (Canine Unit purchased through Forfeit Asset Funds)
- Increased contributions to each fire company by \$5,000.
- Code Compliance: provided a budget of \$100,000 to address demolition & other code enforcement services.
- Fully budgeted in Solid Waste to open the sixth and last manned convenience center.
- Fuel expenses across all departments have been reduced by \$25,000

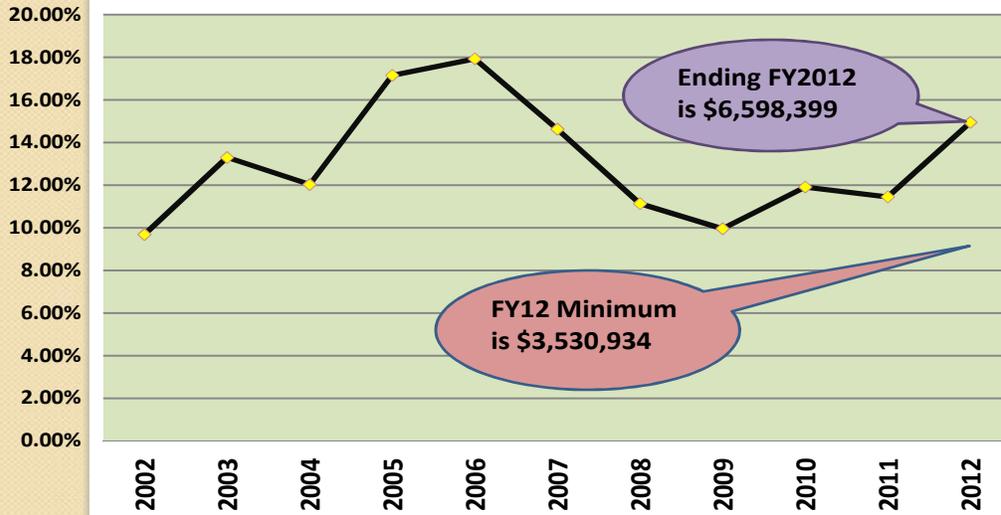
Recommended for Lease-Purchase

<u>DEPARTMENT</u>	<u>ITEM</u>	<u>PAYMENT</u>	<u>TOTAL w/ Interest</u>
Sheriff	Vehicles(4)	\$34,691.50	\$145,277
<i>Financing over three years (assuming 3 % interest rate)</i>			
School	Buses (5)	\$108,913.17	\$544,565.85
<i>Total Financing over five years (Assumes interest rate of 5%) This is the sixth year of the Scheduled Bus Replacement for the next round of buses.</i>			

Transfers Out

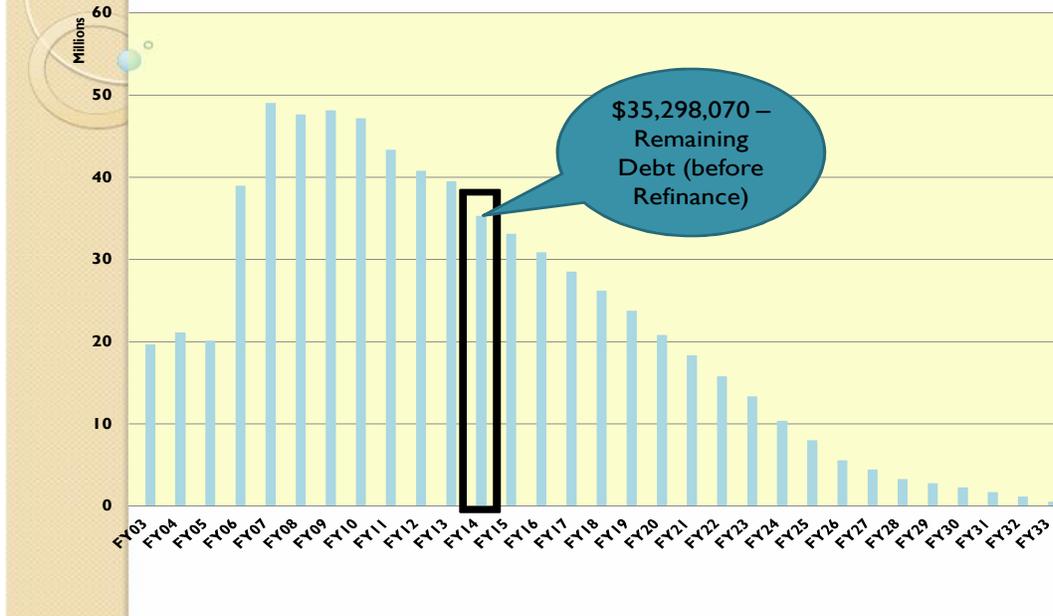


Unreserved/Undesignated General Fund Balance
as a % of Expenditures per policy

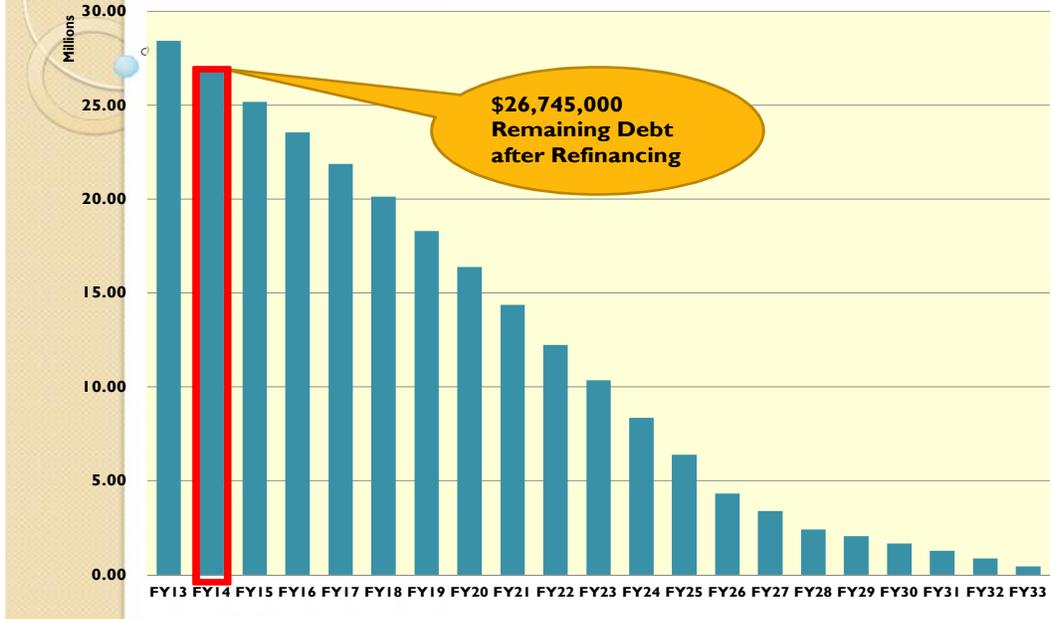


DEBT SERVICE FUNDS (COUNTY & SCHOOL)

Total Outstanding Debt Before Refinance



Total County Debt After Refinance

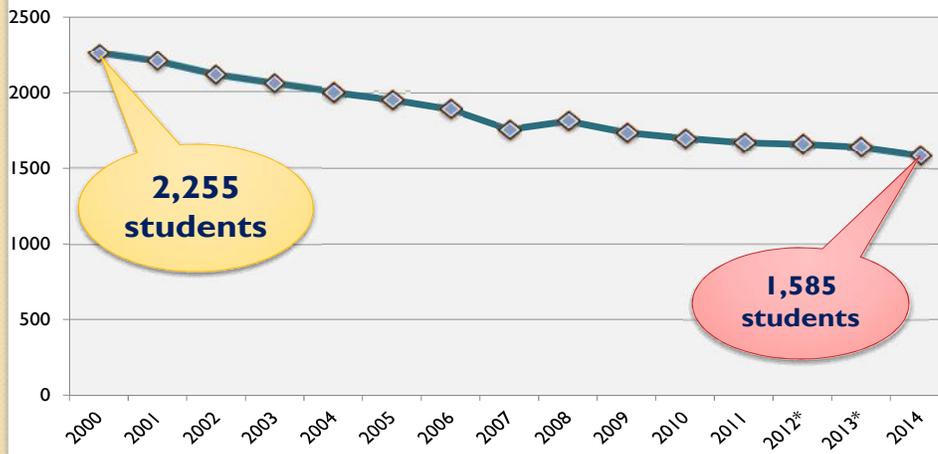


- The 2 Elementary Schools will be paid off at the end of Fiscal Year 2013.
- The current budget (FY2013) reserved a “retired” school debt amount of \$252,229 as a capital reserve within the School Debt Service Fund. This reserve is being transferred from that fund to the fund called “Capital Reserve Fund”.
- The FY2014 Budget proposes to take the amount equal to that retired principal & interest payment and add to this Capital Reserve Fund the amount of \$921,637.

SCHOOL FUND



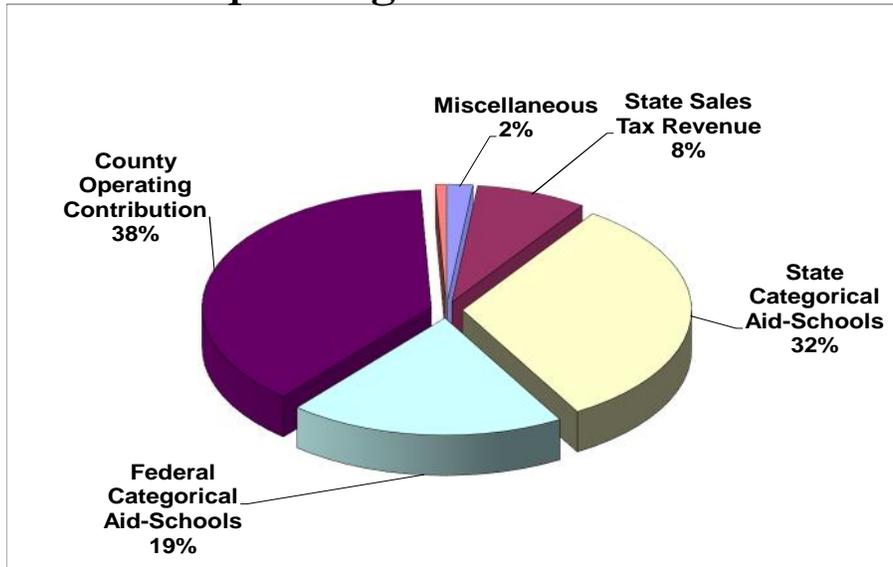
School March 31 ADM



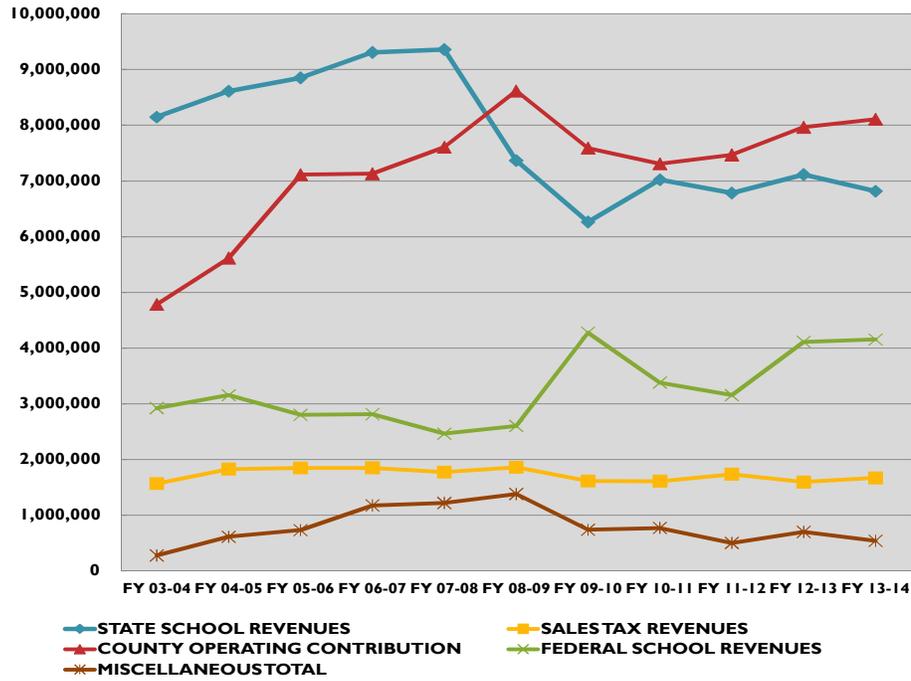
School Funds Detail-Budget Comparison

Fund Expenditures	FY13 Adopted Budget	FY14 Proposed Budget	FY14-FY13 Variance	FY14-FY13 % Change
School General Operating Fund	\$17,210,361	\$16,962,289	(\$248,072)	-1%
School Federal Grants Fund	\$4,111,596	\$3,466,427	(\$645,169)	-16%
School Food Service Fund	\$863,023	\$856,160	(\$6863)	-1%
Total School Op. Funds	\$22,184,980	\$21,284,876	(900,104)	-4%

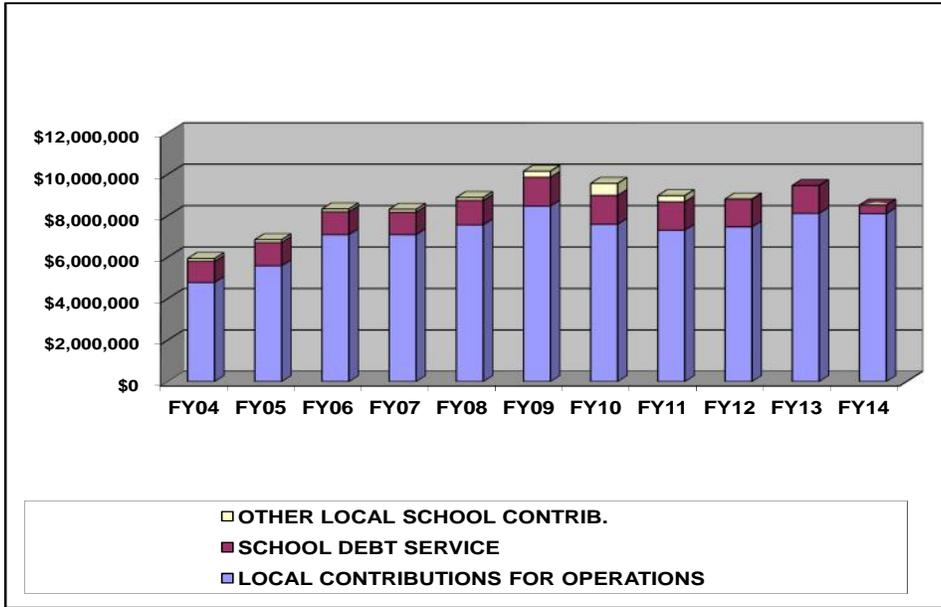
Where the Money Comes From School Operating Funds



School Operating Funds Revenues by Type

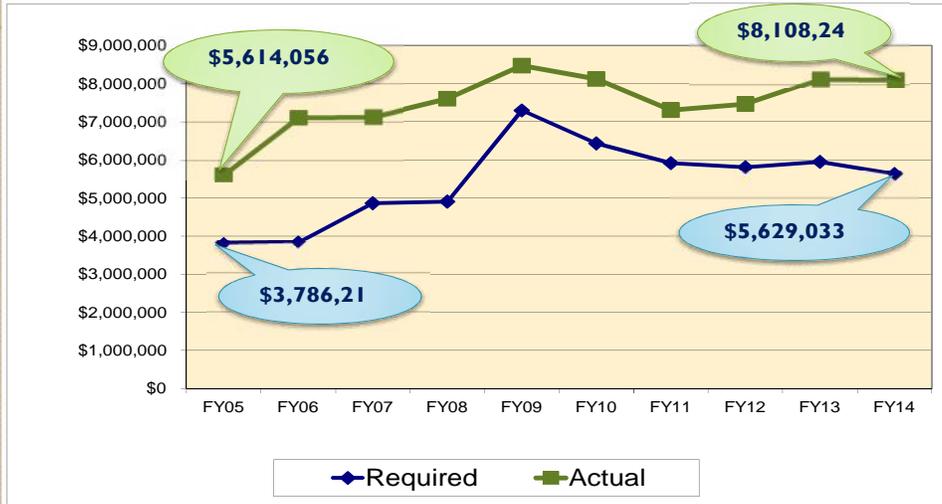


County Contributions to Schools

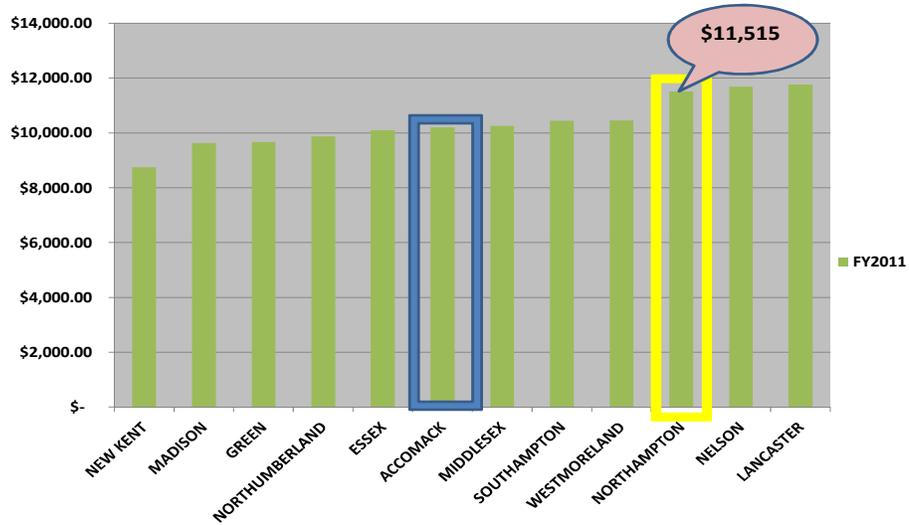


School Operations

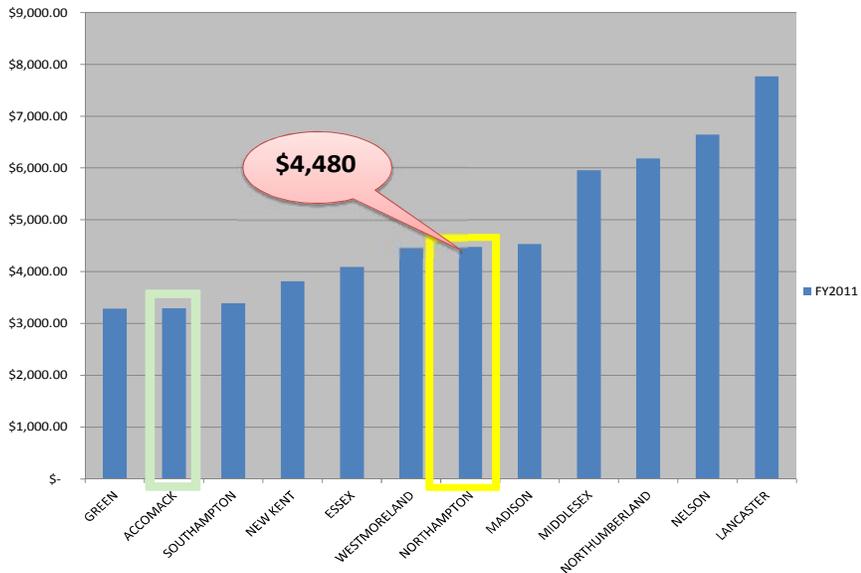
Required Local Effort vs. Actual Local Effort



**TOTAL PER PUPIL EXPENDITURES
as of FY2011**



LOCAL PER PUPIL EXPENDITURE AS OF FY2011



SOCIAL SERVICES FUND

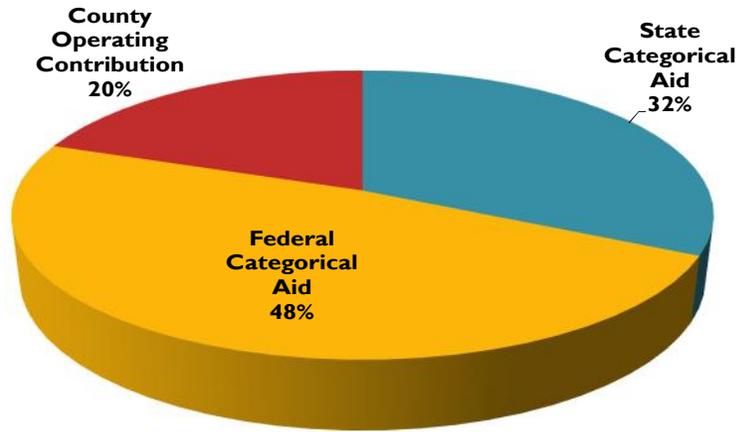


Social Services Fund

- Provides services to children & families (foster care, at-risk of foster care, residential special ed., at-risk of residential special ed.) which prevent dependency and encourage self-sufficiency; preserve and restore family stability.
- Significant legislative changes occurred in the administration of the Comprehensive Services Act (CSA) which will impact the level and financial obligations required of localities in coming year.

Social Services Fund

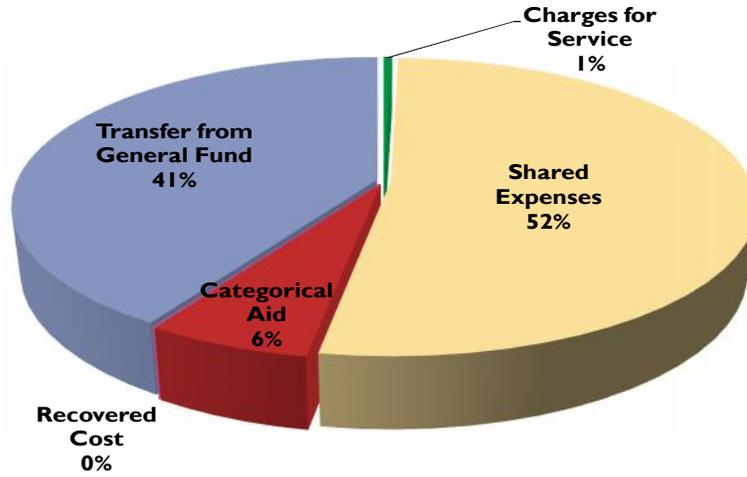
Where the Money Comes From



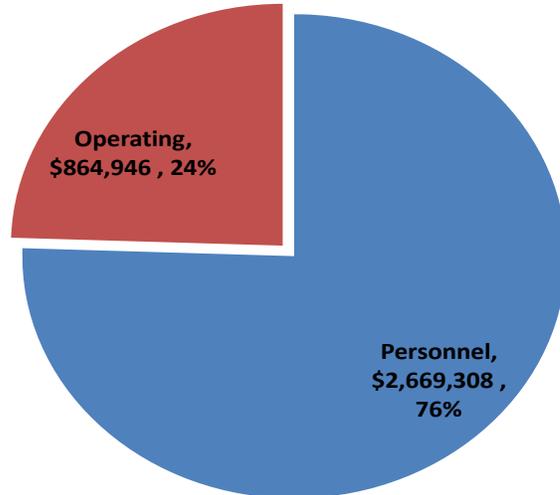
EASTERN SHORE REGIONAL JAIL FUND



Eastern Shore Regional Jail Fund Where the Money Comes From



Eastern Shore Regional Jail



PUBLIC UTILITIES FUND

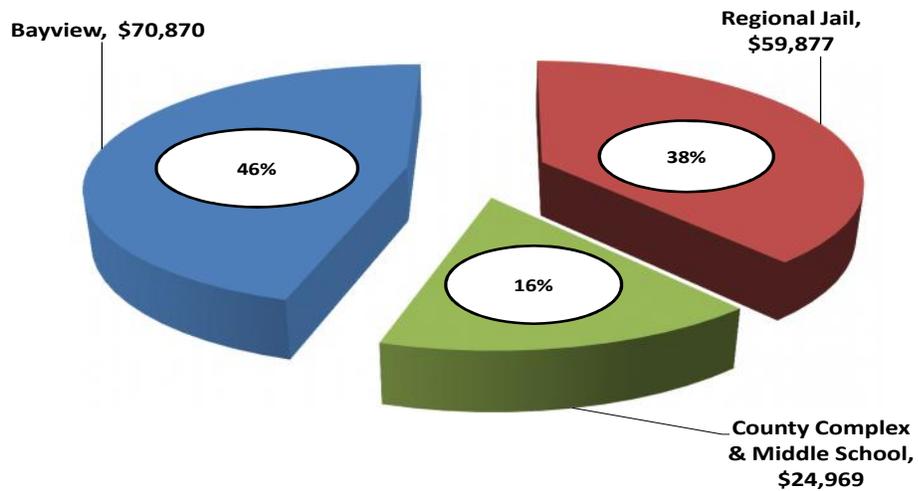


CHANGES IN FUND

Reduction in operating expenses, primarily associated with the operation of the Bayview System, as the system has been brought current which includes the pumpout of the home tanks.

For the Bayview system, we are proposing a monthly flat rate of \$40.45 for water service and \$40.45 for sewer service per household. This is a reduction of \$11.55 per month per service per household from the current FY2013 rate of \$52.00 per service per month

PUBLIC UTILITIES FUND



WASTEWATER PROJECT

- Southern Node Commercial Wastewater Project proposed from just south of the Cheriton Light to south of Corner Mart.
- FY14 budget proposes to contribute \$95,000 towards a debt service payment on construction and a \$35,000 loan for initial engineering and architectural services.

Questions?

* * * * *

Mr. Peter Coyle indicated that he had purchased property in 1998 and that his taxes have

tripled since then. He doesn't want his taxes to increase like they did when he lived in New Jersey.

Mr. Lance Williams of Jamesville reported that his property will realize a 13% increase in taxes over the last several years and that the lower real property assessments do not materially affect the situation; his property is still over-valued. He proposed that the Board consider a reduction from \$.68 to \$.66.

Mrs. Anne Sayers, Commissioner of the Revenue, requested the Board's favorable consideration on the budget as proposed, noting that all of the departments have worked very hard. She also asked the Board to retain the proposed 3% cost-of-living adjustment for County staff.

Mr. Adam Ashby of Highland Heights, Exmore, said that the proposed real estate tax rate was too high and was not fair with respect to today's property values. He noted that his mother is elderly and his brother is handicapped and "paying those taxes is unfair".

There being no further comments, the public hearing was closed. Mrs. Nunez reminded the Board that it must wait at least seven days before acting on the budget.

Mr. Hubbard said that he would like to see a reduction of approximately \$143,000; i.e., the one percent growth that is allowed by the Code of Virginia, so that the County would receive the identical amount of real estate taxes as last year.

Mr. LeMond and Mr. Trala indicated that they were pleased with the budget as proposed.

Mr. Bennett said that the budget looked reasonable but that he would be interested in seeing Mr. Hubbard's ideas for reduction.

Chairman Randall thanked the County Administrator and Director of Finance for what he called "the most thorough job of budget preparation" that he'd seen.

* * * * *

Action Items:

(10) Consider adoption of a resolution requesting assistance with safety concerns – State Route 602 – Cemetery Road.

Motion was made by Mr. Trala, seconded by Mr. Bennett, that the Board adopt the following resolution relative to safety concerns on State Route 602 – Cemetery Road. All members were present and voted “yes.” The motion was unanimously passed. Said resolution as adopted is set forth below:

**RESOLUTION REQUESTING
ASSISTANCE WITH SAFETY CONCERNS
STATE ROUTE 602 – CEMETERY ROAD**

WHEREAS, the Northampton County Board of Supervisors conducted a public hearing on May 14, 2013 with regard to the Secondary System Six Year Plan for Fiscal Years 2014-2015 to 2018-2019 and Improvement Priorities List for Fiscal Year 2013-2014; and

WHEREAS, citizen comments were heard with regard to the generally poor condition of State Route 602 – Cemetery Road, which is identified as Priority #2 on the Plan, especially conditions which affect the safety of the traveling public; and

WHEREAS, these safety concerns, including areas of localized flooding, erosion of roadway shoulders, the need for guard-rails alongside certain ditch areas, and “wash-boarding” or “turtle-backing” conditions jeopardize the health and safety of vehicular traffic.

NOW, THEREFORE, BE IT RESOLVED, the Northampton County Board of Supervisors does hereby request that the Virginia Department of Transportation address the aforementioned safety concerns on State Route 602.

* * * * *

(11) Consider a request from Betty B. Badger and John K. Marshall for subdivision of farm located within the Sheps End Agricultural & Forestal District.

The County Administrator indicated that this request was brought before the Board as a result of the property being part of the Sheps End Agricultural & Forestal District, which said ordinance requires approval of the governing body prior to any subdivision of property. Motion

was made by Mr. Trala, seconded by Mr. Bennett, that the request for subdivision of property within the Sheps End Agricultural & Forestal District be tabled. All members were present and voted “yes.” The motion was unanimously passed.

Matters Presented by the Board Including Committee Reports & Appointments

Motion was made by Mr. LeMond, seconded by Mr. Trala, that Mr. Bill Parr be reappointed to the Industrial Development Authority of Northampton County and Towns. All members were present and voted “yes.” The motion was unanimously passed.

Motion was made by Mr. Hubbard, seconded by Mr. Bennett, that Mr. Pat Coady be appointed to the Industrial Development Authority of Northampton County and Towns, succeeding Mr. Charlie Dickinson. All members were present and voted “yes.” The motion was unanimously passed.

Motion was made by Mr. LeMond, seconded by Mr. Trala, that Ms. Theresa M. J. Long be appointed to the Eastern Shore Resource Conservation & Development Council, succeeding Mr. Dave Burden. All members were present and voted “yes.” The motion was unanimously passed.

Motion was made by Mr. Hubbard, seconded by Mr. LeMond, that the Board approve a fireworks application by Cherrystone Campground for July 4, 2013 (alternate date: July 5, 2013). All members were present and voted “yes.” The motion was unanimously passed.

Motion was made by Mr. Bennett, seconded by Mr. Hubbard, that the Board approve a home elevation contract with Shell Builders for a home in Oyster, Virginia, under the County’s Hazard Mitigation Grant in the amount of \$32,450.00. All members were present and voted “yes.” The motion was unanimously passed.

Motion was made by Mr. Bennett, seconded by Mr. Trala, that the Board provide an additional contribution in the amount of \$5,000.00 to the Eastern Shore Area Agency on Aging/Community Action Agency in response to its request for funding towards its program for Home Delivery meals for seniors. All members were present and voted “yes.” The motion was unanimously passed. Additionally, Mr. Bennett stated that he would like to have a conversation with the constitutional officers on what else could be done to help the County’s citizens.

The County Administrator distributed correspondence from Surry County, representing Region I of the Virginia Association of Counties, requesting possible dates for a meeting of Region I localities. Board members were asked to check their calendars and reply directly to Surry County.

Motion was made by Mr. Bennett, seconded by Mr. Hubbard, that the following resolution to change the date of the regular June work session, be adopted. All members were present and voted “yes.” The motion was unanimously passed. Said resolution as adopted is set out below:

RESOLUTION

BE IT RESOLVED by the Northampton County Board of Supervisors, this 11th day of June, 2013, that the recessed meeting of the Board, scheduled for Monday, June 24, 2013 at 5:00 p.m., in the Board Chambers of the County Administration Building, 16404 Courthouse Road, Eastville, Virginia, be changed to Tuesday, June 18, 2013 at 6:00 p.m. in the Board Chambers of the County Administration Building, 16404 Courthouse Road, Eastville, Virginia; and

BE IT FURTHER RESOLVED that, following this meeting, the date, time and place of the recessed meeting of the Northampton County Board of Supervisors shall revert to the fourth Monday of each month in the Board Chambers, 16404 Courthouse Road, Eastville, Virginia, at 5:00 p.m.

* * * * *

Referencing comments from earlier in the evening, motion was made by Mr. Randall, seconded by Mr. Trala, that the Board establish an ad-hoc committee to explore and address all

options relative to health care needs, and that staff be directed to develop parameters and potential membership of the committee and bring back same to the next meeting. All members were present and voted “yes.” The motion was unanimously passed.

Recess

Motion was made by Mr. Bennett, seconded by Mr. Hubbard, that the meeting be recessed until 6:00 p.m., Tuesday, June 18, 2013 in the Board Room of the County Administration Building, 16404 Courthouse Road, Eastville, Virginia, in order to conduct the regular work session. All members were present and voted “yes.” The motion was unanimously passed. The meeting was recessed.

_____ CHAIRMAN

_____ COUNTY ADMINISTRATOR