

VIRGINIA:

At a recessed meeting of the Board of Supervisors of the County of Northampton, Virginia, held in the Board Chambers of the County Administration Building, 16404 Courthouse Road, Eastville, Virginia, on the 18th day of June, 2013, at 6:00 p.m.

Present:

Willie C. Randall, Chairman	Laurence J. Trala, Vice Chairman
Richard L. Hubbard	Larry LeMond
Oliver H. Bennett	

The meeting was called to order by the Chairman.

County Official's Report:

(2) The Chairman opened discussion on the FY 2014 budget and asked for comments from the Board.

Mr. Hubbard stated that he would still like to see a reduction of approximately \$143,000 which represents the 1% growth factor allowed by the Code of Virginia during the reassessment process. When questioned by Mr. Bennett, Mr. Hubbard offered several suggestions including a savings on fuel and salary savings as a result of the loss of the Director of Planning & Zoning position. These features, however, have already been included in the proposed budget.

When questioned by the Chairman, the County Administrator indicated that no figure has been received from the school system in regard to any funds which may remain at the end of the fiscal year.

When asked for suggestions, the County Administrator said that she and the Finance Director would recommend a reduction in the new capital reserve fund from \$921,637.00, to

\$777,640.00.

Mr. Bennett said that he felt this was a “pay me now or pay me later” scenario, noting that if we do not set this money aside now, we may need it in the future. He asked if there were other cuts that could be considered and said that while he is in favor of achieving savings for the citizens, he must also think of the future.

Mr. LeMond said that he does not have a problem with the proposed budget but from a business standpoint, he would like to have a little cushion; for instance, the proposed \$130,000 in the wastewater fund may not be sufficient.

Mr. Trala stated that he supported Mr. Hubbard’s request for a \$143,000 reduction in the budget, saying that “we owe it to the citizens....they need a cushion too.”

Ms. Nunez reminded the Board that while 1% of the budget equated to \$143,000, a one-cent decrease in the proposed tax rate would equate to \$203,637.

Mr. Bennett suggested splitting the \$143,000 reduction between the capital reserve fund and the county’s contingency (undesignated fund balance) fund, but the County Administrator strongly recommended that the Board not use the contingency fund for operating; i.e., balancing the budget, purposes.

Mr. Randall confirmed that a reduction from the capital reserve fund would have no adverse impact on the FY 14 budget; i.e., would maintain the cost-of-living adjustment for county staff and the other initiatives, such as the wastewater project, planned by the Board.

Motion was made by Mr. Hubbard, seconded by Mr. Trala, that the Board adopt the following Appropriations Resolution. All members were present and voted “yes.” The motion was unanimously passed. Said resolution as adopted is set forth below:

APPROPRIATION RESOLUTION

A RESOLUTION TO APPROPRIATE DESIGNATED FUNDS AND ACCOUNTS FROM DESIGNATED ESTIMATED REVENUES FOR FY14 FOR THE ANNUAL OPERATING BUDGET FOR THE COUNTY OF NORTHAMPTON

BE IT HEREBY RESOLVED by the Board of Supervisors of the County of Northampton that:

1. For the fiscal period beginning the first day of July 2013, and ending the thirtieth day of June, 2014, the following amounts are hereby appropriated for the office and activities shown below in accordance with the duly adopted budget for the fiscal year ending June 30, 2014:

GENERAL FUND

Revenues

General Property Taxes	\$16,866,683.00
Other Local Taxes	\$3,378,229.00
Permits, Privilege Fees & Reg Licenses	\$141,210.00
Fines & Forfeitures	\$307,249.00
Use of Money & Property	\$34,250.00
Charges for Service	\$763,690.00
Miscellaneous	\$3,000.00
Recovered Costs	\$106,100.00
Payments in Lieu of Taxes	\$26,000.00
Non-Categorical	\$1,493,430.00
Shared Expenses	\$1,559,944.00
Categorical Aid	\$64,815.00
Other Financing Sources	\$278,365.00
Revenue Totals	\$25,022,965.00

Expenditures

General Government Administration	\$1,918,591.00
Judicial Administration	\$637,954.00
Public Safety	\$4,084,792.00
Public Works	\$2,062,745.00
Health & Welfare	\$526,513.00
Education	\$20,723.00
Parks, Recreation & Culture	\$333,332.00

Community Development	\$1,162,412.00
Non-Departmental	\$14,275,903.00
Expenditure Totals	\$25,022,965.00

SOCIAL SERVICES FUND

Revenue	
Miscellaneous	\$0.00
Categorical Aid	\$2,247,442.00
Other Financing Sources	\$547,321.00
Revenue Totals	\$2,794,763.00

Expenditures	
Health & Welfare	\$2,655,163.00
Non-Departmental	\$139,600.00
Expenditure Totals	\$2,794,763.00

EASTERN SHORE REGIONAL JAIL FUND

Revenue	
Charges for Service	\$15,500.00
Miscellaneous	\$0.00
Recovered Costs	\$1,000.00
Shared Expenses	\$1,847,908.00
Categorical Aid	\$220,282.00
Other Financing Sources	\$1,449,564.00
Revenue Totals	\$3,534,254.00

Expenditures	
Public Safety	\$3,534,254.00
Expenditure Totals	\$3,534,254.00

WASTEWATER PROJECT FUND

Revenue	
Other Financing Sources	\$130,000.00

Revenue	\$130,000.00
Expenditures	
Construction Management	\$95,000.00
Non-Departmental	\$35,000.00
Expenditure Totals	\$130,000.00

CAPITAL RESERVE FUND

Revenue	
Other Financing Sources	\$777,640.00
Revenue	\$777,640.00
Expenditures	
Reserve	\$777,640.00
Expenditure Totals	\$777,640.00

GENERAL DEBT SERVICE FUND

Revenue	
Recovered Costs	\$161,000.00
Other Financing Sources	\$2,598,220.00
Revenue Totals	\$2,759,220.00
Expenditures	
Non-Departmental	\$2,759,220.00
Expenditure Totals	\$2,759,220.00

SCHOOL DEBT SERVICE FUND

Revenue	
Use of Money & Property	\$0.00
Other Financing Sources	\$407,450.00
Revenue Totals	\$407,450.00

Expenditures

Non-Departmental	\$407,450.00
Expenditure Totals	\$407,450.00

PUBLIC UTILITIES FUND**Revenue**

Charges for Service	\$155,715.00
Miscellaneous	\$0.00
Categorical Aid	\$0.00
Other Financing Sources	\$18,000.00
Revenue Totals	\$173,715.00

Expenditures

Public Works	\$173,715.00
Expenditure Totals	\$173,715.00

SCHOOL OPERATING FUND**Revenue**

Miscellaneous	\$380,820.00
Categorical Aid	\$8,473,226.00
Other Financing Sources	\$8,108,243.00
Revenue Totals	\$16,962,289.00

Expenditures

School Instruction	\$10,744,128.00
School Administration, Attendance & Health	\$1,964,185.00
School Pupil Transportation Services	\$1,701,032.00
School Operation & Maintenance Services	\$2,090,641.00
School Technology	\$462,303.00
Expenditure Totals	\$16,962,289.00

SCHOOL FEDERAL GRANTS FUND**Revenue**

Miscellaneous	\$0.00
Categorical Aid	\$3,466,427.00

Other Financing Sources	\$0.00
Revenue Totals	\$3,466,427.00

Expenditures

School Instruction	\$3,466,427.00
Expenditure Totals	\$3,466,427.00

SCHOOL FOOD SERVICE FUND

Revenue

Charges for Service	\$158,116.00
Miscellaneous	\$1,084.00
Categorical Aid	\$696,960.00
Other Financing Sources	\$0.00
Revenue Totals	\$856,160.00

Expenditures

School Food Services	\$856,160.00
Expenditure Totals	\$856,160.00

2. The County Administrator is authorized to transfer budgeted amounts between line items, classifications, departments and projects, but any revisions between funds or revisions that alter total expenditures must be approved by the Board of Supervisors through legislative action. All supplemental appropriations must be reported in a public meeting of the Board of Supervisors and made a matter of record in the minutes.

3. Appropriations designated for capital projects will not lapse at the end of the fiscal year but shall remain appropriations until the completion of the project or until the Board of Supervisors, by appropriate resolution, amends or eliminates the appropriation. Upon completion of a capital project, staff is authorized to close out the project and transfer to the funding source any remaining balances.

4. (A) Because the Board of Supervisors has determined that it may be necessary or desirable to advance money to pay initial costs of acquiring the equipment approved for lease-purchase as part of the annual budget process, the Board of Supervisors declares official intent under Treasury Regulations Section 1.150-2 that it reasonably expects to reimburse advances made by the County to pay the initial costs of acquiring the equipment approved for lease-purchase as part of this annual appropriation resolution. For FY14, these items include the following:

<u>DEPARTMENT</u>	<u>ITEM</u>	<u>PAYMENT</u>	<u>TOTAL</u>
Sheriff	Vehicles (4)	\$34,691.50	\$145,277.00
<i>Financing over three years (Assumes interest rate of 3%)</i>			
School	Buses (5)	\$108,913.17	\$544,565.85 <i>(includes interest)</i>
<i>Financing over five years (Assumes interest rate of 5%)</i> <i>This is Sixth Year of Scheduled Bus Replacement for the next round of buses.</i>			

(B) The School Operating Fund will retain \$14,267.21 at the end of Fiscal Year 2013 to be carried forward into their FY 2014 Operating Budget for the purpose of meeting the FY 2014 Bus Lease Obligation; these funds were insurance proceeds received in FY 2013 and intended to offset the cost of replacement of a new bus.

5. Per the Code of Virginia, any supplemental appropriation which increases the total budget by more than 1% of the total budget will be advertised for a public hearing at least seven days prior to the meeting date. The Board of Supervisors may adopt such amendment at the advertised meeting, after first providing a public hearing on the proposed budget amendments.
6. Any unspent appropriations, including what is stated in 4(B) above, in the School Operating Fund for FY13 will be recorded as reserved fund balance within that fund for the purpose of funding the projected sick leave liability for FY14 and any remaining funds once that obligation is met shall be transferred to the School Capital Fund (Fund 395) and shall be utilized for funding projects in the adopted School's Capital Improvement Plan.
7. If deficits appear to be forthcoming within a fiscal year, recommended spending reductions would be proposed by the County Administrator during the fiscal year in order to sufficiently offset the deficit.
8. In accordance with the requirements set forth in Section 58.1-3524(C) (2) and Section 58.1-3912(E) of the Code of Virginia, as amended by Chapter 1 of the Acts of Assembly (2004 Special Session 1) and as set forth in item 503.E (Personal Property Tax Relief Program) of Chapter 951 of the 2005 Acts of Assembly any qualifying vehicle sitused within the County commencing January 1, 2013 shall receive personal property tax relief in the following manner:
 - a. Personal use vehicles valued at \$1,000 or less will be eligible for 100% tax relief;
 - b. Personal use vehicles valued at \$1,001 to \$20,000 will be eligible for 58% tax relief;

- c. Personal use vehicles valued at \$20,001 or more shall only receive 58% tax relief on the first \$20,000 of value; and
- d. All other vehicles which do not meet the definition of “qualifying” (business use vehicles, farm use vehicles, motor homes, etc.) will not be eligible for any form of tax relief under this program.
- e. In accordance with Item 503.D.1., the entitlement to personal property tax relief for qualifying vehicles for tax year 2005 and all prior years expired on September 1, 2006. Supplemental assessments for tax years 2005 and prior that are made on or after September 1, 2006 shall be deemed “non-qualifying” for purposes of state tax relief and the local share due from the taxpayer shall represent 100% of the tax assessable.

9. Tax Rates for FY14 (Tax Year 2013) are proposed to be set as follows:

	<u>Tax Year 2012 (Current)</u>	<u>Tax Year 2013 (Proposed)</u>
Real Estate:	\$.54 per \$100 assessed value	\$.6728 per \$100 assessed value
Mobile Homes:	\$.54 per \$100 assessed value	\$.6728 per \$100 assessed value
Tangible Pers. Property	\$3.85 per \$100 assessed value	\$3.85 per \$100 assessed value
Aircraft	\$3.85 per \$100 assessed value	\$3.85 per \$100 assessed value
Boats	\$.99 per \$100 assessed value	\$.99 per \$100 assessed value
Machinery & Tools	\$2.00 per \$100 assessed value	\$2.00 per \$100 assessed value
Farm Mach. & Equip.	\$1.43 per \$100 assessed value	\$1.43 per \$100 assessed value
Heavy Construction	\$2.86 per \$100 assessed value	\$2.86 per \$100 assessed value
Solar Installations	\$0.49 per \$100 assessed value	\$0.49 per \$100 assessed value
Wind Generation	N/A	\$0.49 per \$100 assessed value

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Motion was made by Mr. Trala, seconded by Mr. Bennett, that the solid waste tipping fee be increased from \$63.00 per ton to \$65.00 per ton, effective July 1, 2013. All members were present and voted “yes.” The motion was unanimously passed.

Motion was made by Mr. Trala, seconded by Mr. Bennett, that effective January 1, 2014, the compensation for members of the governing body be increased from \$4,000 to \$5,000 per year and that the Chairman be allowed an additional \$300.00 per year by virtue of his position. All members were present and voted “yes.” The motion was unanimously passed.

Action Items:

- (3) Consider action on acceptance of bids received as a result of the May 7, 2013 Delinquent

Tax Auction Event.

Mr. Bennett indicated that he would be abstaining from this matter as he was a participant in this event.

Motion was made by Mr. Trala, seconded by Mr. LeMond, that the Board accept the bids received as a result of the May 7, 2013 Delinquent Tax Auction Event. All members were present and voted “yes,” with the exception of Mr. Bennett who abstained. The motion was passed.

(4) Consider a request from Betty B. Badger and John K. Marshall for subdivision of farm located within the Sheps End Agricultural & Forestal District.

Motion was made by Mr. Bennett, seconded by Mr. Hubbard, that the Board approve the request from Betty B. Badger and John K. Marshall for subdivision of property located within the Sheps End Agricultural & Forestal District, and further identified as Tax Map 30-15-A, 30-15-A1, 30-15-B, and 30-A-52. The motion was unanimously passed.

Closed Session

Motion was made by Mr. Trala, seconded by Mr. Bennett, that the Board enter Closed Session in accordance with Section 2.2-3711 of the Code of Virginia of 1950, as amended:

(A) Paragraph 1: Discussion or consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees or employees of any public body.

Appointments to boards, committees.

(B) Paragraph 7: Consultation with legal counsel and briefings by staff members, consultants, or attorneys pertaining to actual or probable litigation, and consultation with legal counsel employed or retained by the Board of Supervisors regarding specific legal matters requiring the provision of legal advice by counsel.

All members were present and voted “yes.” The motion was unanimously passed.

After Closed Session, the Chairman reconvened the meeting and said that the Board had entered the closed session for that purpose as set out in paragraphs 1 and 7 of Section 2.1-3711 of the Code of Virginia of 1950, as amended. Upon being polled individually, each Board member confirmed that these were the only matters of discussion during the closed session.

Motion was made by Mr. LeMond, seconded by Mr. Bennett, that the Board reappoint Ms. Martina Coker to the Northampton County Planning Commission for a new term of office commencing July 1, 2013. All members were present and voted "yes." The motion was unanimously passed.

Adjourn:

Motion was made by Mr. Trala, seconded by Mr. Hubbard, that the meeting be adjourned. All members were present and voted "yes." The motion was unanimously passed.

The meeting was adjourned.

_____CHAIRMAN

_____ COUNTY ADMINISTRATOR