

VIRGINIA:

At a recessed meeting of the Board of Supervisors of the County of Northampton, Virginia, held in the Board Chambers of the County Administration Building, 16404 Courthouse Road, Eastville, Virginia, on the 22nd day of July, 2013, at 5:00 p.m.

Present:

Willie C. Randall, Chairman	Laurence J. Trala, Vice Chairman
Richard L. Hubbard	Larry LeMond
Oliver H. Bennett	

The meeting was called to order by the Chairman.

County Official's Report:

(1) Director of Finance Leslie Lewis presented the following budget amendment and appropriation for the Board's consideration:

TO: Board of Supervisors
FROM: Leslie Lewis, Director of Finance
DATE: July 19, 2013
RE: Budget Amendments and Appropriations – FY 2013

Your approval is respectfully requested for the following budget amendment and supplemental appropriation as requested by the Northampton County Public Schools:

\$30,000.00 – This represents a capital budget appropriation request from Unappropriated Fund Balance in the Capital Improvement Fund to modify that section of the high school which will become the middle school. Modifications will include labor and materials for installation of security doors at each of two hallway entrances and construction of an office for the office for the middle school principal, including associated painting, electrical and HVAC-related expenditures.

Thank you for your attention to this matter.

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Motion was made by Mr. Trala, seconded by Mr. Bennett, that the foregoing budget amendment and appropriation be approved as presented. All members were present and voted “yes.” The motion was unanimously passed.

(2) Ms. Katherine H. Nunez, County Administrator, presented the following memorandum for the Board’s review:

TO: Northampton County Board of Supervisors
FROM: Katherine H. Nunez
County Administrator
DATE: July 19, 2013
SUBJECT: E. S. Public Service Authority
(Agenda Item for July 22, 2013 work session)

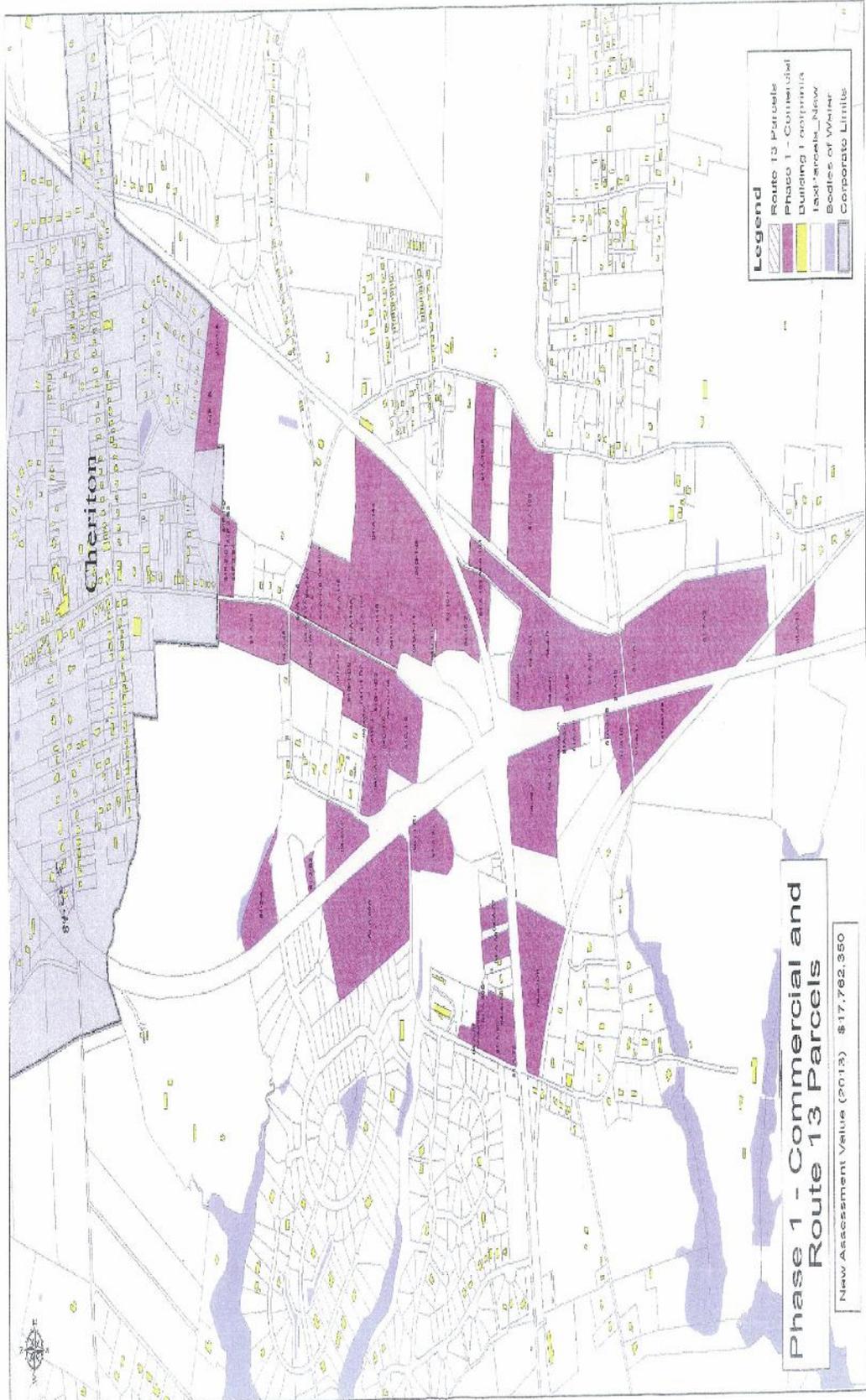
As we have provided previously to the Board, we are enclosing the recommended service district map for the Southern Node Phase 1 Commercial Wastewater Project. In addition, we have also enclosed the updated financial projections with the 2013 property assessments being used for these projections to evaluate the cost of the establishment of a service district and the potential options for how to spread that obligation to the service district: either 100% to the service district; a split of 25% paid by the County and 75% paid by the service district; or a 50-50 split between the County and the service district. Members of the Public Service Authority have been invited to attend this meeting as well as in case there are questions from the Board as it takes up this matter.

Please note that a decision by the Board only authorizes staff to move forward with advertising for the public hearing to create a service district and to send all proper notifications to the potential affected properties.

The second item on which we are seeking Board action is to assign the contract for engineering services with Hurt & Proffitt from the County Board of Supervisors to the Eastern Shore of Virginia Public Service Authority. When the County initiated this Request for Proposals for

Engineering Services several years ago, we anticipated that if a project should materialize, then it would most likely be assigned to the PSA to oversee and handle, and we wanted to insure that all procurement had been complied with and would not have to be duplicated by the PSA. Therefore, we had included an “assign” clause in those documents (see enclosed copy of the RFP – page 7). We are seeking a vote from the Board to assign the RFP and subsequent contract award to the selected vendor of Hurt & Proffitt for the PSA to engage them for any engineering services needed to move this project forward.

* * * * *



BASE COURTESY COMMERCIAL WATERWORKS SERVICE - US
 OPTION B (Eliminate Follow-up Mobile Home Park and include US
 Annual Interest Payment
 3.750%
 30 Yr

Year	Beginning Balance	Payment	Principal	Interest	Cumulative Principal	Cumulative Interest	Ending Balance
2014	11,726,350	1,141,000	1,141,000	350,000	1,141,000	350,000	10,585,350
2015	10,585,350	1,141,000	1,141,000	340,000	2,282,000	690,000	9,444,350
2016	9,444,350	1,141,000	1,141,000	330,000	3,423,000	1,020,000	8,303,350
2017	8,303,350	1,141,000	1,141,000	320,000	4,564,000	1,350,000	7,162,350
2018	7,162,350	1,141,000	1,141,000	310,000	5,705,000	1,680,000	6,021,350
2019	6,021,350	1,141,000	1,141,000	300,000	6,846,000	2,010,000	4,880,350
2020	4,880,350	1,141,000	1,141,000	290,000	7,987,000	2,340,000	3,739,350
2021	3,739,350	1,141,000	1,141,000	280,000	9,128,000	2,670,000	2,598,350
2022	2,598,350	1,141,000	1,141,000	270,000	10,269,000	3,000,000	1,457,350
2023	1,457,350	1,141,000	1,141,000	260,000	11,410,000	3,330,000	316,350
2024	316,350	1,141,000	1,141,000	250,000	12,551,000	3,660,000	175,350
2025	175,350	1,141,000	1,141,000	240,000	13,692,000	3,990,000	34,350
2026	34,350	1,141,000	1,141,000	230,000	14,833,000	4,320,000	1,350
2027	1,350	1,141,000	1,141,000	220,000	15,974,000	4,650,000	1,350
2028	1,350	1,141,000	1,141,000	210,000	17,115,000	4,980,000	1,350
2029	1,350	1,141,000	1,141,000	200,000	18,256,000	5,310,000	1,350
2030	1,350	1,141,000	1,141,000	190,000	19,397,000	5,640,000	1,350
2031	1,350	1,141,000	1,141,000	180,000	20,538,000	5,970,000	1,350
2032	1,350	1,141,000	1,141,000	170,000	21,679,000	6,300,000	1,350
2033	1,350	1,141,000	1,141,000	160,000	22,820,000	6,630,000	1,350
2034	1,350	1,141,000	1,141,000	150,000	23,961,000	6,960,000	1,350
2035	1,350	1,141,000	1,141,000	140,000	25,102,000	7,290,000	1,350
2036	1,350	1,141,000	1,141,000	130,000	26,243,000	7,620,000	1,350
2037	1,350	1,141,000	1,141,000	120,000	27,384,000	7,950,000	1,350
2038	1,350	1,141,000	1,141,000	110,000	28,525,000	8,280,000	1,350
2039	1,350	1,141,000	1,141,000	100,000	29,666,000	8,610,000	1,350
2040	1,350	1,141,000	1,141,000	90,000	30,807,000	8,940,000	1,350
2041	1,350	1,141,000	1,141,000	80,000	31,948,000	9,270,000	1,350
2042	1,350	1,141,000	1,141,000	70,000	33,089,000	9,600,000	1,350
2043	1,350	1,141,000	1,141,000	60,000	34,230,000	9,930,000	1,350
2044	1,350	1,141,000	1,141,000	50,000	35,371,000	10,260,000	1,350
2045	1,350	1,141,000	1,141,000	40,000	36,512,000	10,590,000	1,350
2046	1,350	1,141,000	1,141,000	30,000	37,653,000	10,920,000	1,350
2047	1,350	1,141,000	1,141,000	20,000	38,794,000	11,250,000	1,350
2048	1,350	1,141,000	1,141,000	10,000	39,935,000	11,580,000	1,350
2049	1,350	1,141,000	1,141,000	0	41,076,000	11,910,000	1,350
2050	1,350	1,141,000	1,141,000	0	42,217,000	12,240,000	1,350
2051	1,350	1,141,000	1,141,000	0	43,358,000	12,570,000	1,350
2052	1,350	1,141,000	1,141,000	0	44,499,000	12,900,000	1,350
2053	1,350	1,141,000	1,141,000	0	45,640,000	13,230,000	1,350
2054	1,350	1,141,000	1,141,000	0	46,781,000	13,560,000	1,350
2055	1,350	1,141,000	1,141,000	0	47,922,000	13,890,000	1,350
2056	1,350	1,141,000	1,141,000	0	49,063,000	14,220,000	1,350
2057	1,350	1,141,000	1,141,000	0	50,204,000	14,550,000	1,350
2058	1,350	1,141,000	1,141,000	0	51,345,000	14,880,000	1,350
2059	1,350	1,141,000	1,141,000	0	52,486,000	15,210,000	1,350
2060	1,350	1,141,000	1,141,000	0	53,627,000	15,540,000	1,350
2061	1,350	1,141,000	1,141,000	0	54,768,000	15,870,000	1,350
2062	1,350	1,141,000	1,141,000	0	55,909,000	16,200,000	1,350
2063	1,350	1,141,000	1,141,000	0	57,050,000	16,530,000	1,350
2064	1,350	1,141,000	1,141,000	0	58,191,000	16,860,000	1,350
2065	1,350	1,141,000	1,141,000	0	59,332,000	17,190,000	1,350
2066	1,350	1,141,000	1,141,000	0	60,473,000	17,520,000	1,350
2067	1,350	1,141,000	1,141,000	0	61,614,000	17,850,000	1,350
2068	1,350	1,141,000	1,141,000	0	62,755,000	18,180,000	1,350
2069	1,350	1,141,000	1,141,000	0	63,896,000	18,510,000	1,350
2070	1,350	1,141,000	1,141,000	0	65,037,000	18,840,000	1,350
2071	1,350	1,141,000	1,141,000	0	66,178,000	19,170,000	1,350
2072	1,350	1,141,000	1,141,000	0	67,319,000	19,500,000	1,350
2073	1,350	1,141,000	1,141,000	0	68,460,000	19,830,000	1,350
2074	1,350	1,141,000	1,141,000	0	69,601,000	20,160,000	1,350
2075	1,350	1,141,000	1,141,000	0	70,742,000	20,490,000	1,350
2076	1,350	1,141,000	1,141,000	0	71,883,000	20,820,000	1,350
2077	1,350	1,141,000	1,141,000	0	73,024,000	21,150,000	1,350
2078	1,350	1,141,000	1,141,000	0	74,165,000	21,480,000	1,350
2079	1,350	1,141,000	1,141,000	0	75,306,000	21,810,000	1,350
2080	1,350	1,141,000	1,141,000	0	76,447,000	22,140,000	1,350
2081	1,350	1,141,000	1,141,000	0	77,588,000	22,470,000	1,350
2082	1,350	1,141,000	1,141,000	0	78,729,000	22,800,000	1,350
2083	1,350	1,141,000	1,141,000	0	79,870,000	23,130,000	1,350
2084	1,350	1,141,000	1,141,000	0	81,011,000	23,460,000	1,350
2085	1,350	1,141,000	1,141,000	0	82,152,000	23,790,000	1,350
2086	1,350	1,141,000	1,141,000	0	83,293,000	24,120,000	1,350
2087	1,350	1,141,000	1,141,000	0	84,434,000	24,450,000	1,350
2088	1,350	1,141,000	1,141,000	0	85,575,000	24,780,000	1,350
2089	1,350	1,141,000	1,141,000	0	86,716,000	25,110,000	1,350
2090	1,350	1,141,000	1,141,000	0	87,857,000	25,440,000	1,350
2091	1,350	1,141,000	1,141,000	0	89,000,000	25,770,000	1,350
2092	1,350	1,141,000	1,141,000	0	90,141,000	26,100,000	1,350
2093	1,350	1,141,000	1,141,000	0	91,282,000	26,430,000	1,350
2094	1,350	1,141,000	1,141,000	0	92,423,000	26,760,000	1,350
2095	1,350	1,141,000	1,141,000	0	93,564,000	27,090,000	1,350
2096	1,350	1,141,000	1,141,000	0	94,705,000	27,420,000	1,350
2097	1,350	1,141,000	1,141,000	0	95,846,000	27,750,000	1,350
2098	1,350	1,141,000	1,141,000	0	96,987,000	28,080,000	1,350
2099	1,350	1,141,000	1,141,000	0	98,128,000	28,410,000	1,350
2100	1,350	1,141,000	1,141,000	0	99,269,000	28,740,000	1,350
2101	1,350	1,141,000	1,141,000	0	100,410,000	29,070,000	1,350
2102	1,350	1,141,000	1,141,000	0	101,551,000	29,400,000	1,350
2103	1,350	1,141,000	1,141,000	0	102,692,000	29,730,000	1,350
2104	1,350	1,141,000	1,141,000	0	103,833,000	30,060,000	1,350
2105	1,350	1,141,000	1,141,000	0	104,974,000	30,390,000	1,350
2106	1,350	1,141,000	1,141,000	0	106,115,000	30,720,000	1,350
2107	1,350	1,141,000	1,141,000	0	107,256,000	31,050,000	1,350
2108	1,350	1,141,000	1,141,000	0	108,397,000	31,380,000	1,350
2109	1,350	1,141,000	1,141,000	0	109,538,000	31,710,000	1,350
2110	1,350	1,141,000	1,141,000	0	110,679,000	32,040,000	1,350
2111	1,350	1,141,000	1,141,000	0	111,820,000	32,370,000	1,350
2112	1,350	1,141,000	1,141,000	0	112,961,000	32,700,000	1,350
2113	1,350	1,141,000	1,141,000	0	114,102,000	33,030,000	1,350
2114	1,350	1,141,000	1,141,000	0	115,243,000	33,360,000	1,350
2115	1,350	1,141,000	1,141,000	0	116,384,000	33,690,000	1,350
2116	1,350	1,141,000	1,141,000	0	117,525,000	34,020,000	1,350
2117	1,350	1,141,000	1,141,000	0	118,666,000	34,350,000	1,350
2118	1,350	1,141,000	1,141,000	0	119,807,000	34,680,000	1,350
2119	1,350	1,141,000	1,141,000	0	120,948,000	35,010,000	1,350
2120	1,350	1,141,000	1,141,000	0	122,089,000	35,340,000	1,350
2121	1,350	1,141,000	1,141,000	0	123,230,000	35,670,000	1,350
2122	1,350	1,141,000	1,141,000	0	124,371,000	36,000,000	1,350
2123	1,350	1,141,000	1,141,000	0	125,512,000	36,330,000	1,350
2124	1,350	1,141,000	1,141,000	0	126,653,000	36,660,000	1,350
2125	1,350	1,141,000	1,141,000	0	127,794,000	36,990,000	1,350
2126	1,350	1,141,000	1,141,000	0	128,935,000	37,320,000	1,350
2127	1,350	1,141,000	1,141,000	0	130,076,000	37,650,000	1,350
2128	1,350	1,141,000	1,141,000	0	131,217,000	37,980,000	1,350
2129	1,350	1,141,000	1,141,000	0	132,358,000	38,310,000	1,350
2130	1,350	1,141,000	1,141,000	0	133,499,000	38,640,000	1,350
2131	1,350	1,141,000	1,141,000	0	134,640,000	38,970,000	1,350
2132	1,350	1,141,000	1,141,000	0	135,781,000	39,300,000	1,350
2133	1,350	1,141,000	1,141,000	0	136,922,000	39,630,000	1,350
2134	1,350	1,141,000	1,141,000	0	138,063,000	39,960,000	1,350
2135	1,350	1,141,000</					

Members of the Eastern Shore of Virginia Public Service Authority were present including Chairman Bob Panek who answered questions from the Board members. Mr. Panek indicated that the PSA was recommending the service district as illustrated above as well as the 25%-75% funding ratio. Following discussion by the Board, motion was made by Mr. Bennett, seconded by Mr. LeMond, that staff be authorized to move forward with scheduling a public hearing to consider creating a tax district and service district called the Southern Node Commercial District Phase I, utilizing the Option B Funding Plan, as outlined above. All members were present and voted “yes.” The motion was unanimously passed.

Motion was made by Mr. Trala, seconded by Mr. Bennett, that the Board request the Eastern Shore of Virginia Public Service Authority to conduct a financial review and analysis of the Cape Charles Sewer System and to prepare a detailed draft agreement to purchase service for the proposed Southern Node Commercial District Phase I; this financial review and analysis along with the tentative agreement need to be provided to the Board prior to any board vote on the creation of a tax district and service district. All members were present and voted “yes.” The motion was unanimously passed.

Motion was made by Mr. LeMond, seconded by Mr. Bennett, that the Board assign the Request for Proposals for Engineering Services, issued March 13, 2013, and subsequent contract award to the selected vendor of Hurt & Proffitt to the PSA to engage them for any engineering services needed to move this project forward. All members were present and voted “yes.” The motion was unanimously passed.

With the concurrence of the Board, the Chairman modified the order of the agenda in order to have the Closed Session at this time.

Closed Session

Motion was made by Mr. Trala, seconded by Mr. LeMond, that the Board enter Closed Session in accordance with Section 2.2-3711 of the Code of Virginia of 1950, as amended:

(A) Paragraph 1: Discussion or consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees or employees of any public body.

Appointments to boards, committees.

(B) Paragraph 3: Discussion or consideration of the condition, acquisition, or use of real property for public purpose, or of the disposition of publicly held property.

Eastville Inn

All members were present and voted “yes.” The motion was unanimously passed.

After Closed Session, the Chairman reconvened the meeting and said that the Board had entered the closed session for those purposes as set out in paragraphs 1 and 3 of Section 2.1-3711 of the Code of Virginia of 1950, as amended. Upon being polled individually, each Board member confirmed that these were the only matters of discussion during the closed session

Motion was made by Mr. LeMond, seconded by Mr. Trala, that Mr. Spencer Murray, Mrs. Martina Coker and Mr. Pat Coady be appointed to the Ad-Hoc Committee to Study Alternatives to Providing Emergency Care in Northampton County. All members were present and voted “yes” with the exception of Mr. Bennett who voted “no.” The motion was passed.

Motion was made by Mr. Hubbard, seconded by Mr. Bennett, that the resolution which created this committee, as adopted by the Board on July 9, 2013, be amended, eliminating the Director of Emergency Services as a voting member. All members were present and voted “yes.” The motion was unanimously passed. Said resolution as amended is set out below:

RESOLUTION TO CREATE AN AD-HOC COMMITTEE TO STUDY ALTERNATIVES TO PROVIDING EMERGENCY CARE IN NORTHAMPTON COUNTY

Whereas, Riverside Hospital Corporation of Newport News, VA has acquired Shore Memorial Hospital in Nassawadox, VA and renamed it as Riverside Shore Memorial Hospital;

and

Whereas, Riverside Shore Memorial Hospital has obtained approval from the Virginia State Health Commissioner to construct a new hospital facility in Onley, VA and to close the hospital in Nassawadox, VA; and

Whereas, Riverside Shore Memorial Hospital has indicated that some services will remain in Nassawadox, VA but will not encompass the retention of the Emergency Room; and

Whereas, the relocation of the hospital, including the Emergency Room, will negatively impact the current delivery of emergency medical services in Northampton County; and

Whereas, the Northampton County Board of Supervisors wishes to explore all alternatives to improve emergency medical services.

NOW THEREFORE, BE IT RESOLVED that the Northampton County Board of Supervisors establishes an ad-hoc committee called the Emergency and Medical Services Ad-Hoc Committee charged with exploring all options to provide emergency medical services to Northampton County including, but not limited to, the following:

- Establish an Emergency Room;
- Expand Emergency Medical Services (EMS) transport capabilities with associated staffing capabilities, whether through the County Department and/or the Volunteer Stations;
- Any other service offerings that could improve the provision of Emergency Care in Northampton County

Said analysis shall include the benefits and drawbacks of each option with a cost analysis of both capital costs and operational costs with associated staffing analysis and identification of potential service providers for each option and any other relevant issues or concerns.

The composition of this committee shall include a representative(s) from the Board of Supervisors, ~~the Northampton County Director of Emergency Medical Services~~, representatives from the county that have experience and knowledge in the provision of medical services, financial experience and any other relevant areas. The ad-hoc committee shall not exceed 7 members. The committee shall have the ability to seek input from individuals that have needed expertise or information to assist in their charge but these individuals shall not become members of the ad-hoc committee.

The committee will develop a final recommendation that will be presented to the Board of Supervisors no later than December 31, 2013.

* * * * *

(3) The next topic was discussion of the former Northampton Middle School property and the Board recessed its meeting to travel to the site for a tour of the facility. Following the

tour, the Chairman reconvened the meeting.

The County Administrator presented the following memorandum for the Board's review:

TO: Board of Supervisors
FROM: Katie H. Nunez
County Administrator
DATE: July 18, 2013
SUBJECT: Northampton Middle School

While the Board has previously taken action to provide a capital budget specific to the subject building, recent discussions by various Board members indicates that there may not be a unified position on the actual usages and intended future occupants of this property. Therefore, I have delayed moving forward to provide opportunity for the Board to continue to discuss, deliberate and determine the best course of action for the County relative to this property.

The questions that I believe need to be addressed and answered are as follows:

(1) How do you reuse this space? Possible uses include:

(a) *community facilities/rental space* [gymnasium, auditorium, cafeteria, classrooms]

(b) *government purposes.*

(i) This facility is the current home of the Virginia Cooperative Extension Service, current home for the Parks & Recreation summer camp, fall/winter basketball program for adults & children, spring/summer/fall home of the volleyball program, current home of County archives for all County departments except Social Services and the Courts.

(ii) Emergency Medical Services (EMS) has outgrown its current space and needs to expand either at its existing location or a new location. There are zoning challenges that prevent such expansion at the current location. In particular, it is essential that we address the needs of EMS including the need for a temperature-controlled garage facility to park the ambulance and the two response vehicles with their associated medical equipment and supplies.

(iii) This location is the current District Three polling place. We need to provide proper, appropriately-sized, ventilated and handicapped-accessible space to meet this need 2-5 times per year.

(2) What are the other potential uses that have been expressed?

(a) Conversion of the cafeteria into a commercial kitchen either for a training location for the community college for a culinary arts program or as a commercial rental kitchen for one or more vendors for food production.

(b) The community college at this point has expressed interest in offering certain classes at this location such as development of a computer lab and the potential for some adult education offerings such as painting, languages, etc.

(c) Future interest has been expressed by state/federal agencies seeking to consolidate their operations on the Eastern Shore. One of those agencies is also seeking space that would provide secure storage facilities for its trucks/boats and other equipment (Game & Inland Fisheries); i.e., a fenced yard.

(3) Other points of discussion:

(a) consideration to return the property to the school to reactivate as a middle school.

(b) consideration to rent space to the School Board to move school administration to the property and dispose of the current school administration home.

(c) consider some reuse in one or more manners described above and demolish the portions of the building that may be too costly to retain.

(d) sell the property. If this is the direction of the Board, provisions would have to be made with regard to the shared water and sewer systems that link the former school with the school administration offices as well as to locate a new home for the Extension Service.

(e) The current condition of the building has visible deficiencies that would have to be addressed through mold remediation, new HVAC systems that provide zone capabilities, improved electrical systems, updated plumbing and appropriately-sized bathrooms for all ages as well as consideration of a new bathroom location to better serve the auditorium, some roof improvements particularly over the library, and other cosmetic improvements that need to occur including flooring, painting, windows, etc.

(f) The last item for consideration is the County's outstanding obligation to USDA to repay almost \$600,000.00 which represents prior funds provided to the County for the former STIP project from several grants. To refresh your memory, when the County sold the STIP property, USDA indicated that the County was in non-compliance of the grants; however, they provided the option for the County to not directly repay USDA the \$600,000.00±, but to apply County funds to a qualified project meeting USDA approval within the County which would comply with the terms of the original grant(s). They have previously indicated that the renovation of the middle school project, which includes elements of emergency medical service, continued community use of the cafeteria/auditorium/gymnasium and conversion of classrooms for higher educational offerings as well as community rental space, was sufficient; however,

since we have not moved forward in a sufficient time line to show our intent and good faith in meeting our obligations with USDA, currently, they are indicating to the County that we need to repay these funds. I have not been able to confirm if USDA will allow us any additional time under the original agreement or are we truly required to repay these funds at this time.

(g) Source of Funding: Within our originally-approved capital fund, we have approximately \$1 million identified and reserved for this project. These funds come from our bonding just refinanced through VRA and are stipulated to be used on County-owned property and assets. If we are required to repay USDA, these capital funds cannot be the source. There are two sources of funding that the County can use to meet this obligation:

- (i) capital fund. Restriction: *Must be county property*
- (ii) undesignated fund balance.

If you have any further questions, please advise.

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Mr. LeMond stated that he preferred a community use for the building rather than having to repay USDA. Mr. Hubbard stated that he would like to explore the idea of relocating the school bus shop to this property. Board members did ask the County Administrator to revisit the feasibility study details as prepared two years ago. Mr. Randall and Mr. Trala both indicated the need to move forward with renovations to the facility, noting that repairs would be needed regardless of the building's use. This topic will be placed on the Board's August agenda for action.

Adjourn:

Motion was made by Mr. Trala, seconded by Mr. Bennett, that the meeting be adjourned.

All members were present and voted "yes." The motion was unanimously passed.

The meeting was adjourned.

_____CHAIRMAN

_____ COUNTY ADMINISTRATOR