

VIRGINIA:

At a recessed meeting of the Board of Supervisors of the County of Northampton, Virginia, held in the auditorium of the former Northampton County Middle School, 7247 Young Street, Machipongo, Virginia, on the 26th day of September, 2011, at 5:00 p.m.

Present:

Willie C. Randall, Chairman

Samuel J. Long, Jr., Vice Chairman

H. Spencer Murray

Oliver H. Bennett

Laurence J. Trala

Richard Tankard

1. The meeting was called to order by the Chairman.
2. Board & Agency Presentation: Formal presentation of Fire & EMS Study – Virginia Fire Services Board

Mr. Ken Brown of the Virginia State Firefighter's Association made the following powerpoint presentation to the Board:



# VIRGINIA FIRE SERVICES BOARD

## A Report of Findings and Recommendations: *County of Northampton Fire and EMS Study*

September 26, 2011

1



## REPORT AUTHORS

### ***Virginia Fire Services Board***

Kenneth J. Brown                      Virginia State Firefighter's Association  
R. Brian Mullins                      Board of Housing and Community Development

### ***Office of Emergency Medical Services***

Michael D. Berg                      Regulations and Compliance Manager

### ***Virginia Department of Forestry***

Donald M. Davis                      Technician Specialist

### ***Virginia Department of Fire Programs***

Donald F. Brown                      Division Chief  
Erin B. Rice                              Policy and Communications Analyst

2



## ACKNOWLEDGEMENT

The Virginia Fire Services Board (VFSB) would like to extend thanks to the following organizations for their contributions to this report:

- Cape Charles Rescue Service, Inc
- Cape Charles Volunteer Fire Company, Inc.
- Cheriton Volunteer Fire Company, Inc
- Community Fire Company, Inc.
- Eastern Shore of Virginia 9-1-1 Commission
- Eastville Volunteer Fire Company, Inc.
- Northampton County Administration and Board of Supervisors
- Northampton County Department of Emergency Medical Services
- Northampton County Fire and Rescue Commission
- Northampton Fire & Rescue, Inc.
- Virginia Department of Fire Programs
- Virginia Department of Health – Office of Emergency Medical Services
- Virginia Department of Forestry

3



## PURPOSE

- Presents Findings and Recommendations
- Provides Guidance
- Capitalizes on What Is Working
- Identifies Opportunities for Improvement

***Note:*** *Not to be Construed as Legal Advice or as a Binding Recommendations*

4



## METHODOLOGY

- Initiation of Study
- Obtain Stakeholder Input
- Prepare Analyses and Develop Core Strategies
- Prepare and Present Final Report

5



## WORKING THEMES

*(Central focus for prioritizing study recommendations)*

- **Theme 1:** Communication
- **Theme 2:** Organizational Development
- **Theme 3:** Personnel
- **Theme 4:** Training
- **Theme 5:** Budget

6



## THEME 1: COMMUNICATION

### **Improve Levels of Communication**

- Host a Strategic Communication Session to Resolve Existing Challenges and Barriers
- Develop a Communications Model that Ensures All Stakeholders Have Input into Public Safety Strategic Decisions

7



## THEME 2: ORGANIZATIONAL DEVELOPMENT

### **Need for Centralized Authority**

- Designate a Career Director of Public Safety as the Central Authority
- Appoint a Countywide Volunteer Fire Director

### **Fire and EMS Commission**

- Define the Role of the Commission and Scope of Authority
- Thoroughly Review Bylaws and Membership Structure
- Adopt Any Warranted Changes

8



## THEME 2: ORGANIZATIONAL DEVELOPMENT

### **Strategic Planning**

- Develop Strategic Plan for Fire-Rescue System
- Strengthen Fire-Rescue Incident Analysis and Reporting
- Establish a System of Measurable Goals

### **Fire Prevention Activities**

- Adopt the Statewide Fire Prevention Code
- Appoint a Fire Marshal
- Expand Fire and Life Safety Initiatives

9



## THEME 3: PERSONNEL

### **Standard Operating Procedures**

- Review and Implement Countywide Standard Operating Procedures
- Monitor Job Performance and Ensure Compliance

### **Standard of Conduct Policy**

- Develop a Standard of Conduct Policy to Ensure Consistent Treatment of Both Volunteers and Career Members

### **Liaison Committee**

- Resume Liaison Committee to Address Personnel Issues Throughout the County

10



## THEME 3: PERSONNEL

### **Recruitment and Retention**

- Adopt Countywide Recruitment and Retention Strategy
- Appoint Volunteer Coordinator Position to Support Existing Volunteers
- Identify Non-Fire and Rescue Needs and Establish a Fire Corps Program

11



## THEME 4: TRAINING

### **Minimum Training Standards**

- Develop and Implement Position-Specific Minimum Training Standards
- Establish Timeframe for All Responders to Meet Training Requirements
- Increase the Number of Available Instructors to Address Training Needs
- Require All New Firefighters Become Emergency Medical Technicians

12



## THEME 4: TRAINING

### **Continuity of Leadership**

- Institutionalize the Value of Strong Leadership
- Establish a Mentorship Program for Career and Volunteer Members
- Offer Leadership Training that Focuses on Growing New Leadership

13



## THEME 5: BUDGET

### **Central Purchasing**

- Develop of a Centralized Purchasing Option to Leverage County's Purchasing Power
- Outline Specifications for Future Apparatus and Equipment Purchasing

### **Apparatus Repair and Replacement**

- Complete Annual Countywide Needs Assessment
- Establish an Apparatus Repair and Replacement Subcommittee

14



# QUESTIONS



15



# CLOSING THOUGHT

- **Use these findings to:**
  - Celebrate your successes
  - Observe opportunities for improvement
  - And, systematically discover how to “give life” to your Fire and EMS Service Organizations!
- **How? Begin by answering these questions:**
  - As a community, what do you value most about Northampton County’s Fire-Rescue System?
  - What core factors would “give life” to the organizations and help them to perform at their best?
  - Imagine the County’s Fire Rescue System ten years from now, when everything is as it should be. What is different? What were your contributions?

***Use the study findings to guide your development efforts!***

16

Mr. Brown stressed that the lack of communication as well as deficiencies in communication between the various parties was the biggest concern noted and indicated that, combined with incidents of mistrust, are “what is driving this bus.” He answered other questions from the Board pertaining to the career director of public safety position, the independence of the local agencies, and centralizing billing. He noted that many of the finer points brought up are locality-based and would not be dictated by the state. He suggested that a strategic planning session be organized as a good first step.

Motion was made by Mr. Murray, seconded by Mr. Bennett, that A Report of Findings and Recommendations: County of Northampton Fire & EMS Study, dated August 2011”, be accepted as presented. All members were present and voted “yes.” The motion was unanimously passed.

### 3. County Administrator’s Report.

The County Administrator’s bi-monthly report was presented as follows:

**TO:** Board of Supervisors  
**FROM:** Katie H. Nunez, County Administrator  
**DATE:** September 23, 2011  
**RE:** Bi-Monthly Update

I have received a request from the Accomack County Board of Supervisors seeking a cost sharing arrangement for the Regional Fire Academy held annually at the Fire Training Center in Melfa. I have attached the following documents for your review and consideration:

1. Letter from Jason Loftus, Director of Public Safety for Accomack County to Accomack Board of Supervisors with request for additional funds in the amount of \$10,000 (4 pgs). These funds are needed to supplement the original \$6,000 provided for this training.
2. E-Mail dated September 13, 2011 from Jason Loftus detailing the request and outlining two options for participation from Northampton County. When Accomack County first began funding this training, 3 slots were designated for Northampton County participants. The first option focused on using our traditional 1/3 / 2/3rds funding allocation of the total cost of the training (\$16,000 x 33% = \$5,300). The second option focused on the fee per student and the County would pay based upon the # of our students enrolled at a

cost of \$374 per student. The concern overall with this approach is if the enrollment is not met then the class will not be held – total class enrollment needs to be 43.

3. I requested additional information on the Fire Training Academy as a whole and I am enclosing that documentation for your information as well: Cover E-mail from Mr. Loftus with attachments of the Annual Report; the Fiscal Year 2012 Capital Fund Report for the Training Center; and the policy on the \$1,000 Levy Imposed for Fire Training Needs developed by the Eastern Shore Regional Fire Training Committee (which our county budgets and provides for each of our stations).

Accomack County Administrator Steve Miner and Mr. Loftus have indicated they are seeking a decision on the program costs prior to November 1, 2011 in order to plan accordingly.

\* \* \* \* \*

Mr. Tankard noted that he would like to get the Accomack County Board of Supervisors at the table to discuss this item along with other similar funding issues. Mr. Long suggested that the Board invite the Fire & Rescue Commission representative, Mr. Steve Wilson, to the next Board meeting to discuss this matter. The Board concurred.

In another matter, the County Administrator distributed copies of the suggested work outline for the Comprehensive Plan Review & Update as distributed to the Comprehensive Plan Advisory Committee. Ms. Benson noted that staff and Committee members would appreciate a more formal direction from the Board.

Mr. Long responded that he would like to see the Committee develop an in-depth economic segment of the Plan and urged the Board to provide this direction to the group.

Mr. Murray stated that the group should be assured that its work would be considered by the Planning Commission and the Board of Supervisors and agreed that the creation of an economic plan should be the Committee's focus.

Mr. Tankard stated that the Committee should look into the implementation plan as

outlined in the Economic Section of the Comprehensive Plan and, later in the process, should function as a traditional Plan review committee to review the Plan after it is drafted for public and Planning Commission review.

Mr. Randall agreed with these comments.

Motion was made by Mr. Long, seconded by Mr. Murray, that Board provide the following guidance and direction to the Comprehensive Plan Advisory Committee:

The primary goal of the Committee is the creation of an Economic Development Plan as referenced in Section 3.5.5. of the County's Comprehensive Plan

The Committee's secondary goal is to serve in a review function for the whole Plan.

All members were present and voted "yes." The motion was unanimously passed.

Lastly, the County Administrator presented the following proclamation for the Board's consideration:

## **PROCLAMATION**

MARS Pad "A" Dedication  
October 17, 2011

WHEREAS, the County of Northampton desires to commemorate the dedication of Pad "A" at the Virginia Commercial Space Flight Authority and Mid-Atlantic Regional Spaceport (MARS); and

WHEREAS, in partnership with NASA, the Virginia Commercial Space Flight Authority and Mid-Atlantic Regional Spaceport (MARS) is proud to offer full-service launch facilities for commercial, government, scientific and academic users both foreign and domestic; and

WHEREAS, MARS' mission is to provide low-cost, safe, reliable, 'schedule friendly' space access, meeting tomorrow's needs for their business partners; and

WHEREAS, a dedication program with the theme, "Launching the Commercial Space Future from America's FIRST Space Coast!", has been planned for October 17, 2011 with school children, civic clubs, legislative leaders, media representatives, and NASA administration, all on hand to dedicate Launch Pad "A".

NOW, THEREFORE, BE IT RESOLVED, that the Northampton County Board of

Supervisors does recognize this historic event and extends its best wishes to MARS for its outstanding achievement.

\* \* \* \* \*

Motion was made by Mr. Long, seconded by Mr. Murray that the foregoing proclamation be adopted as presented. All members were present and voted “yes.” The motion was unanimously passed.

Public Hearings:

4. **Zoning Text Amendment 2011-09:** The Northampton County Planning Commission intends to amend the Northampton County Code, Chapter 154 Zoning Code, **§154.003 DEFINITIONS** to include new definitions pertaining to wind energy facilities; to add a new section to be known as **§154.116 STANDARDS FOR WIND TURBINES, LARGE AND UTILITY-SCALE**; and to amend Appendix A – Use Regulations, by deleting in Category 4, Community Service Uses, Item 35 Wind Farm and by adding in Category 3, Commercial Uses, and Category 4, Community Service Uses, to allow by major special use permit Large and Utility-Scale Wind Turbines in the A/RB Agriculture/Rural Business and EI Existing Industrial Zoning Districts.

This petition includes revised changes recommended by the Northampton County Planning Commission and other changes being considered by the Board of Supervisors.

The Chairman called the public hearing to order and asked if there were any present desiring to speak.

Ms. Benson indicated that there was no additional staff comment from what had been previously provided to the Board.

Ms. Sue Rice read the following comments:

“I am pleased to provide the following comments on Sections 153 and 154 of the Code of Northampton Virginia regarding the ‘Standards for wind energy facilities, wind energy test facilities, and wind turbines, large and utility-scale’ (Standards):

1. Page 2. Metmast (definition). I recommend deleting the words ‘guy-wired’ (‘A meteorological mast to...’). US Fish and Wildlife Service (FWS) guidelines recommend the use of monopoles or non-guyed towers to reduce collision risk to birds and bats.
2. If guyed towers are used, then FWS recommends that visual markers be required to reduce collisions by birds and bats (as stipulated in the County Met Tower ordinance adopted on February 9, 2011).
3. Page 4, #6 (lighting): FWS recommends towers requiring lights for aviation safety to use the

minimum allowable intensity, red-strobe lights, ideally flashing at no more than 20 flashes per minute, mounted on the nacelles of approximately every 5 turbines, all ‘fired’ synchronously. Red, flashing fluorescent lights are also acceptable.

4. Page 5, # 12 (noise: Noise effects on wildlife is an emerging area of study. However I recommend that the maximum noise allowable at the property line be reduced to at least 50 decibels – which the industry is successfully complying with at other locations. I believe that a lower noise level in rural Northampton County would protect the health and welfare of County residents.

5. Page 9, m (notification): I recommend that notification of property owners increase from 500 feet to 1500 feet from the proposed project site and include all property owners within this circle. The potential visual, noise and vibrations impacts from structures of this height and purpose will potentially affect property owners over a larger area than static buildings or other structures.”

The County Administrator also read into the record the following three comments:

(1) From the Department of the Navy:



**DEPARTMENT OF THE NAVY**  
COMMANDER  
NAVY REGION, MID-ATLANTIC  
161D GILBERT ST.  
NORFOLK VA 23511-2737

NUMERICAL REFER TO:  
5090  
RVN40/03/540  
SEP 22 2011

Mr. Willie C. Randall  
Chairman  
Northampton County Board of Supervisors  
Post Office Box 66  
Eastville, VA 23347

Dear Chairman Randall:

SUBJECT: ZONING TEXT AMENDMENT 2011-09, STANDARDS FOR WIND TURBINES,  
LARGE AND UTILITY SCALE

It has come to our attention that the Northampton County Board of Supervisors will be meeting on September 26, 2011 to conduct a public hearing and consider Zoning Text Amendment 2011-09. In that regard, we would like to ask you and the Board of Supervisors to consider the following suggestion related to providing notice to the Department of Defense when a Special Use Permit application is filed for one of these large and utility scale wind turbine uses.

Per the Ike Skelton National Defense Authorization Act (NDAA) for Fiscal Year (FY) 2011, Public Law 111-383, section 358, it is the objective of the Department of Defense (DoD) to ensure the robust development of renewable energy, while minimizing or mitigating any adverse impacts on military operations and readiness. This includes evaluating renewable energy projects to determine the level of risk of adverse impact, if any, on military operations and readiness that would arise from the project and the extent of mitigation that may be needed to address such risk. The NDAA creates a robust review process that must be followed by the DoD when such projects are in their developmental and permit approval stages. In order for us to meet that requirement, timely awareness and notification of these projects is critical.

A review of the proposed text amendment shows that it is the County's intent to require Large and Utility Scale Wind turbines to obtain a Special Use Permit from the County. That process involves various public notification requirements and public hearings to be held by both the Northampton County Planning Commission and the Board of Supervisors. However, through experience, we have learned that the existing Special Use Permit notification requirements do not always bring these projects to our attention at a reasonably early stage of the review process. Simply stated, we need as much time as possible to conduct the potentially complex and detailed analyses mandated for by the NDAA, Section 358. Therefore, early notification of a Special

5093  
EVM40/00/540  
SEP 29 2011

Use Permit application could be of great help to allow the DoD to assess potential impacts and to advise the applicant and County accordingly.

Therefore, we request that the Board add a provision to the proposed Zoning Text Amendment to require notification of the Department of Defense Energy Siting Clearinghouse and the Department of Defense Regional Environmental Coordinator (DOD REC) Region 2, upon receipt of the application by the County. To notify the clearinghouse, send correspondence to:

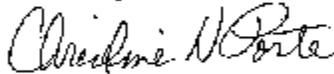
Executive Director, DoD Siting Clearinghouse  
Office of the Deputy Under Secretary of Defense  
(Installations and Environment)  
Room 5C646, 3400 Defense Pentagon  
Washington, DC 20301-3400

To notify the DoD REC, send correspondence to:

Commander Navy Region Mid-Atlantic (N45)  
1516 Gilbert Street  
Norfolk, VA 23511-2737

We very much appreciate the Board's time and consideration in this very important matter. Our point of contact is Mr. Jonathan Siegel at (757) 371-0264 for further information.

Sincerely,



CHRISTINE H. PORTER  
Director for Regional  
Environmental Coordination  
By direction of the Commander

Copy to:  
DoD Siting Clearinghouse  
J.S. Army REC (Ms. Amy Alton)  
USAF REC (Mr. Ron Joyner)

(2) From Mary Miller:

To Northampton County Board of Supervisors For Public Hearing on Zoning Text Amendment #2011-09 September 26, 2011

Like most people in the county who work, I find that a public hearing held at 5 pm on a workday is difficult to attend. Therefore, I request that my written comments, as a county taxpayer, be read into the public record.

The county has little choice about how to manage wind farms; the state will decide the details. But managing an industrial, on-shore testing facility for off-shore wind turbines is within your control. According to industry, other communities have decided not to include them in their localities.

It's almost impossible for a taxpayer to comment on the economic impact of these industrial testing facilities, since there appears to be no data available from the county to check out comparative tax rates and revenue, evaluate a taxing mechanism, consider the net dollar effect on neighboring properties, or consider the potential difficulty of selling nearby residential properties at any price.

The county's major tax revenue asset is high value residential real estate, especially waterfront. It would be a blow to the county's economic bottom line if those assets were undermined by the perceived adverse impacts of a highly visible use like a nearby industrial wind turbine testing site.

What exactly are the net financial benefits to the county, and to the taxpayers, of these test facilities? Industry comments and news accounts say the components will be produced in China, new assembly jobs will be in Newport News and shipping will be through the Port of Hampton Roads.

Aside from the motel and meal bills of the temporary construction workers, and lease fees to a few land owners, what's in it for the rest of us? Where's the analysis of economic and employment benefit? If there are no jobs for locals and no plan in place for a guaranteed long-term tax revenue stream, how exactly is the county going to benefit financially from these industrial installations on farm land?

Thank you for reading these comments into the public record.

Mary E. Miller, Eastville, VA

(3) From Roberta Kellam:

Dear Northampton County Board of Supervisors:

I am sorry that I am unable to attend the public hearing for the revised Wind Energy Ordinance

because I am visiting my parents in Buffalo. Please include this correspondence in the public record for the Public Hearing related to adoption of Section 154.116 of the Northampton County Zoning Ordinance.

I ask that you consider making the following changes to the published draft of August 18, 2011:

- (1) Section 154.116 (E) **Submission Requirements.** Subparagraph 1, Item “o”: Paragraph (E) lists the information that should be submitted with a Utility-Scale Wind Energy Project. At the request of Fugro and Delsea, the Board seeks to delete Subparagraph 1, Item “o,” which asks for bird and bat studies, despite the numerous public comments requesting that the Board include such requirements in the Ordinance. I note that any wind energy project less than 100 MW in size will be required to submit bird and bat studies pursuant to 9 VAC 15-40 et seq. I further note that the Planning Commission and Board of Supervisors must consider environmental factors in their analysis of any application. Therefore I ask that the following sentence be used as a replacement for the previously recommended Item “o” in order to allow the County to have access to any studies prepared by the Applicant for other agencies:

**The Applicant shall provide the County with copies of all studies and information related to birds and bats that are required to be prepared for any other governmental agency.**

- (2) Section 154.116 (C) **Performance Standards.** Subparagraph 1, Item “12”: At the request of Delsea Energy due to their stated inability to meet a lower noise standard, the Board seeks to increase the allowable noise level from the 45 dBA recommended by the Planning Commission to 55 dBA. A constant night-time noise level of 55 dBA at the property line will, quite simply, significantly impact nearby residents in terms of quality of life and the use and enjoyment of their property. I would also note that there are existing wind energy projects in New York State which are held to a lower noise level standard with no impact on the project viability, which makes me question the position of Delsea in requesting this noise limit. Please see attached references related to acceptable noise limits for residential areas and identification of “quieter” projects in New York State. In order to protect the health, safety and welfare of County residents while allowing for higher noise levels at property boundaries where there are no sensitive receptors, it would be better to measure noise not only at the property line, but also at the closest outside wall of any occupied dwelling located on nearby parcels that are not a participating project site (i.e., the project host site may not wish to impose a noise level on the wind energy project.) In keeping with ISO 1996-1971 and World Health Organizations specifications for sleep disturbance and acceptable noise levels at night for suburban areas, noise levels inside a dwelling unit emanating from a wind energy project or turbine should be no more than 30 decibels. Therefore, I would ask that, while keeping the noise limit to 55 decibels at the property line, the following sentence should be *added* to the existing Item “12” in order to limit noise at the outside of a residence to 35 dBA:

**(strike “.” and insert the following) “ ; and shall not exceed thirty-five (35) decibels at the outside wall of any dwelling unit located on a non-participating parcel that is within a ½ mile vicinity of the project site.”**

Thank you for your consideration of these matters. Sincerely Roberta Kellam

\* \* \* \* \*

There being no further comments, the public hearing was closed.

Mr. Long stated that he had no comments with the Department of Defense notification request or the provision of bird/bat study copies. He also recommended Ms. Rice's #2 recommendation to track the same language as is currently contained in the County's ordinance.

Mr. Tankard stated that while he was in favor of wind test facilities, he was not in favor of large scale wind energy facilities and for that reason, could not support ZTA 2011-09.

Motion was made by Mr. Long, seconded by Mr. Bennett, that the Board approve Zoning Text Amendment 2011-09 as presented in that draft document entitled, 'Draft revised to incorporate Planning Commission Recommendations of August 2, 2011 & Board of Supervisors' Intended Recommendations of August 18, 2011', with the following additional modifications:

- (1) Notification of the Department of Defense Energy Siting Clearinghouse and the Department of Defense Regional Environmental Coordinator (DOD REC) Region 3, upon receipt of the application of a special use permit for wind turbines, large and utility scale.
- (2) Notification of property owners be increased from 500 feet to 1,500 feet from the proposed project site and include all property owners within this circle.
- (3) Visual markers be required to reduce collisions by birds and bats (as stipulated in the County Met Tower ordinance adopted on February 9, 2011).
- (4) The applicant shall provide the County with copies of all studies and information related to birds and bats that are required to be prepared for any other governmental agencies (use this as replacement language for Subparagraph 1, Item "o").

All members were present and voted "yes," with the exception of Mr. Tankard who voted "no".

The motion was unanimously passed.

5. AN ORDINANCE TO AMEND AN ORDINANCE ENTITLED, "AN ORDINANCE TO PROVIDE FOR THE CREATION OF FIVE ELECTION DISTRICTS, TO PROVIDE FOR THE ELECTION OF ONE SUPERVISOR FROM EACH ELECTION DISTRICT, TO PROVIDE A POLLING PLACE FOR EACH DISTRICT, AND TO REPEAL PRIOR

INCONSISTENT ORDINANCES”

This amendment will change the location of the District Four polling place from the Eastville Fire Hall to the former Northampton Middle School. The amendment also moves the location of the Voter Registration Office from 16403 Courthouse Road to 16404 Courthouse Road, Eastville, Virginia.

**AN ORDINANCE TO AMEND AN ORDINANCE ENTITLED, “AN ORDINANCE TO PROVIDE FOR THE CREATION OF FIVE ELECTION DISTRICTS, TO PROVIDE FOR THE ELECTION OF ONE SUPERVISOR FROM EACH ELECTION DISTRICT, TO PROVIDE A POLLING PLACE FOR EACH DISTRICT, AND TO REPEAL PRIOR INCONSISTENT ORDINANCES”**

BE IT ORDAINED by the Board of Supervisors of Northampton County, that “AN ORDINANCE TO PROVIDE FOR THE CREATION OF FIVE ELECTION DISTRICTS, TO PROVIDE FOR THE ELECTION OF ONE SUPERVISOR FROM EACH ELECTION DISTRICT, TO PROVIDE A POLLING PLACE FOR EACH DISTRICT, AND TO REPEAL PRIOR INCONSISTENT ORDINANCES” be amended as follows:

1. That Section 6 be amended to read as follows:

Section 6. The polling place for each district is as set forth below:

- District 1 – Trinity United Methodist Church Fellowship Hall (410 Tazewell Avenue)
- District 2- - American Legion Post #56 (21210 South Bayside Road)
- District 3 – Northampton Fire & Rescue, Nassawadox (10239 Pine Avenue)
- District 4 – Former Northampton Middle School (7247 Young Street)
- District 5 – Exmore Fire Station (3356 Main Street)

2. That a second paragraph be added to Section 7 to read as follows:

The Office of the General Registrar shall be located at 16404 Courthouse Road, Eastville, Virginia.

\*\*\*\*\*

3. All remaining portions and provisions of said Ordinance are reenacted and reaffirmed hereby.

4. This Ordinance shall be effective as of November 14, 2011 and its approval in accordance with the provisions of the Voting Rights Act of 1965, as amended.

\* \* \* \* \*

The Chairman called to order the public hearing and asked if there were any present

desiring to speak.

The County Administrator indicated that the change in polling place for District Four was discussed at the time of the redistricting and the Board indicated its willingness to pursue this change this fall. The proposed ordinance amendment also relocates the office of the Voter Registrar from 16403 Courthouse Road to 16404 Courthouse Road.

There being no further speakers, the public hearing was closed.

Motion was made by Mr. Long, seconded by Mr. Murray, that AN ORDINANCE TO AMEND AN ORDINANCE ENTITLED, “AN ORDINANCE TO PROVIDE FOR THE CREATION OF FIVE ELECTION DISTRICTS, TO PROVIDE FOR THE ELECTION OF ONE SUPERVISOR FROM EACH ELECTION DISTRICT, TO PROVIDE A POLLING PLACE FOR EACH DISTRICT, AND TO REPEAL PRIOR INCONSISTENT ORDINANCES” be adopted. All members were present and voted “yes.” The motion was unanimously passed.

6. AN ORDINANCE TO AMEND AN ORDINANCE ENTITLED, “AN ORDINANCE TO PROVIDE FOR THE CREATION OF A CENTRAL ABSENTEE BALLOT PRECINCT FOR ALL ELECTIONS WITH THE EXCEPTION OF ANY TOWN ELECTIONS”

This amendment will change the location of the Central Absentee Ballot Precinct from 16403 Courthouse Road to 16404 Courthouse Road, Eastville, Virginia.

**AN ORDINANCE TO AMEND AN ORDINANCE ENTITLED, “AN ORDINANCE TO PROVIDE FOR THE CREATION OF A CENTRAL ABSENTEE BALLOT PRECINCT FOR ALL ELECTIONS WITH THE EXCEPTION OF ANY TOWN ELECTIONS”**

BE IT ORDAINED by the Board of Supervisors of Northampton County, that “AN ORDINANCE TO PROVIDE FOR THE CREATION OF A CENTRAL ABSENTEE BALLOT PRECINCT FOR ALL ELECTIONS WITH THE EXCEPTION OF ANY TOWN ELECTIONS” be amended as follows:

1. That Section 3 be amended to read as follows:

Section 3. The polling place for the Central Absentee Ballot Precinct shall be 16404 Courthouse Road, Eastville, Virginia.

\* \* \* \* \*

2. All remaining portions and provisions of said Ordinance are reenacted and reaffirmed hereby.

3. This Ordinance shall be effective as of November 14, 2011 and its approval in accordance with the provisions of the Voting Rights Act of 1965, as amended.

\* \* \* \* \*

The Chairman called the public hearing to order and asked if there were any present desiring to speak.

Ms. Nunez, the County Administrator, indicated that this amendment was necessary in order to relocate the Central Absentee Ballot Precinct from 1403 Courthouse Road to 16404 Courthouse Road.

There being no further speakers, the public hearing was closed.

Motion was made by Mr. Trala, seconded by Mr. Long, that AN ORDINANCE TO AMEND AN ORDINANCE ENTITLED, "AN ORDINANCE TO PROVIDE FOR THE CREATION OF A CENTRAL ABSENTEE BALLOT PRECINCT FOR ALL ELECTIONS WITH THE EXCEPTION OF ANY TOWN ELECTIONS" be adopted. All members were present and voted "yes." The motion was unanimously passed.

Tabled Items:

7. Consider adoption of a Resolution for Restructuring of the Northampton County School Board

Motion was made by Mr. Murray, seconded by Mr. Long, that this matter be taken off the table. All members were present and voted "yes." The motion was unanimously passed.

Motion was made by Mr. Long, seconded by Mr. Tankard, that the following resolution

be adopted as presented. All members were present and voted “yes.” The motion was unanimously passed. Said resolution as adopted is set forth below:

**AMENDED**

**RESOLUTION FOR CREATION AND ESTABLISHMENT OF THE  
NORTHAMPTON COUNTY PLANNING COMMISSION**

WHEREAS, Section 15.2-2210 of the Code of Virginia of 1950, as amended, authorizes Northampton County to create a local planning commission; and

WHEREAS, the Board of Supervisors is desirous of creating and establishing the composition and rules for a local planning commission; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Northampton County, Virginia to establish a Planning Commission, effective July 1, 2009, as prescribed below:

**ARTICLE 1 – NAME, LOCATION, AUTHORITY & PURPOSE**

- 1-1. The name of this organization shall be the Northampton County Planning Commission, hereinafter called the “Commission”.
- 1-2. The principal office of the Commission shall be in Eastville, Virginia.
- 1-3. The Commission shall be a public body corporate and political with all the powers and duties granted to it by Chapter 22 of Title 15.2 of the Code of Virginia of 1950, as amended.
- 1-4. The purpose of the Commission shall be to improve public health, safety, convenience and welfare of the citizens of Northampton County and to plan for the future development of the County that incorporates consideration for a planned transportation system; that community centers be developed with adequate highways, utilities and infrastructure, health, educational and recreational facilities; that the needs of agriculture, aquaculture, industry and business be recognized for future growth; that residential areas be provided with healthy surrounding for family life; and the growth of the community be in accordance with the efficient and economical use of public funds.

**ARTICLE 2 – MEMBERSHIP & TERMS OF OFFICE**

- 2-1. The Commission shall consist of ~~nine (9)~~ **seven (7)** members who shall be citizens of the County. A majority of the membership must be property owners within the County of Northampton.
- 2-2. There will be one (1) appointment from each of the ~~six~~ **five** voting districts and ~~three (3)~~

two (2) at-large appointments from the County, with each member being appointed by a majority vote of the Board of Supervisors.

- 2-3. The initial appointments to the Planning Commission shall be staggered terms consisting of two members appointed for a term of one (1) year, two members appointed for a term of two (2) years; two members appointed for a term of three (3) years; and three members appointed for a term of four (4) years. Thereafter, each member shall be appointed for a term of four (4) years. No member shall serve more than two consecutive four (4) years terms.

### **ARTICLE 3 – VACANCIES & REMOVAL OF MEMBERS**

- 3.1. Vacancies on the Commission shall be filled for the unexpired term in the same manner as the original appointment was made.
- 3-2. Any member of the Commission may be removed by the Board of Supervisors for malfeasance in office. Notwithstanding the foregoing provision, a member of the Commission may be removed from office by the Board of Supervisors without limitation in the event that the Commission member is absent from any three consecutive meetings of the Commission, or is absent from any four meetings of the Commission within any 12-month period. In either such event, a successor shall be appointed in accordance with 3-1 above.

### **ARTICLE 4 – OFFICERS OF THE COMMISSION, MEETINGS & ADOPTION OF BY-LAWS**

- 4-1. Officers of the Commission include a Chairman, Vice-Chairman, and Secretary who shall be elected by the membership of the Commission. The Chairman and the Vice-Chairman shall be elected from its own appointed membership but the secretary may be elected either from its own membership or a member of the administrative staff of the board.
- 4-2. The Chairman and Vice-Chairman shall be elected for terms of one year or until their successors are elected. Organization of Officers will occur at the first regular meeting after July 1 of each year.
- 4-3. Commission officers shall be eligible for re-election.
- 4-4. The Commission shall hold regular meetings on a schedule which will be determined by the membership; provided, however, that the Commission shall meet at least once every two months.
- 4-5. The Commission may also hold such special meetings as it may deem necessary, at such time and places as it may find convenient and in accordance with §15.2-2214 of the Code of Virginia of 1950, as amended.
- 4-6. Meetings of the Commission shall be open to the public; however, the Commission may

hold closed session meetings in accordance with the Virginia Freedom of Information Act (Chapter 37 of the Code of Virginia of 1950, as amended).

- 4-7. A simple majority of the membership of the Commission shall constitute a quorum at all meetings of the Commission.
- 4-8. The Commission shall adopt By-Laws and such other rules of order as it deems necessary to govern its operations, pursuant to and consistent with the Constitution and the laws of the United States and the Commonwealth of Virginia.

#### **ARTICLE 5 – COMPENSATION OF MEMBERS**

- 5-1. All members of the Commission shall receive compensation, per meeting. The initial amount per meeting is \$25.00; this amount may be changed by resolution of the Board of Supervisors.
- 5-2. Any expenses for mileage and travel in the performance of their duties will be reimbursed to a Commissioner, if funds have been appropriated in the Commission budget and the expense is authorized by the County.

#### **ARTICLE 6 – FUNCTIONS, POWERS & DUTIES**

6-1. As prescribed by the Code of Virginia, at the date of this resolution and any future amendments thereto, the Commission is hereby granted the following powers and responsibilities:

- (a) The Commission shall prepare and recommend to the Board of Supervisors a comprehensive plan, and any amendments thereto, for the physical development of the county;
- (b) The Commission may make, or cause to be made, the official map of the county;
- (c) The Commission may, and at the direction of the Board of Supervisors shall, prepare and revise annually a capital improvement program based on the comprehensive plan of the county for a period not to exceed the ensuing five-year period;
- (d) The Commission shall prepare and recommend to the Board of Supervisors the subdivision ordinance, or any amendments thereto, for the County;
- (e) The Commission may, and at the direction of the Board of Supervisors shall, prepare a proposed zoning ordinance including a map or maps showing the division of the county into districts and a text setting for the regulations applying in each district;
- (f) The Commission shall submit to the Board of Supervisors its recommendations on any amendments to the or re-enactment of the zoning ordinance for the county;

(g) The Commission shall make recommendations and report at least annually to the Board of Supervisors concerning the operation of the Commission and the status of planning within the county;

(h) The Commission shall, at the direction of the Board of Supervisors, prepare, public and distribute reports, ordinances and other material relating to its activities; and

(i) The Commission shall, at the direction of the Board of Supervisors, or as otherwise required by law, assume other duties and responsibilities as allowed under law.

6-2. It shall be the duty of the Commission to promote the cooperation of the planning commissions of any incorporated areas within the county and coordination of the plans of such incorporated areas and the coordination of such plans with the county plan, and generally confer with and advise town councils, the County Administrator and the Board of Supervisors for the purposes of promoting coordinated and adjusted development of the county. The Commission shall, upon request, advise the Board of Supervisors with respect to public improvement programs.

**ARTICLE 7 – DATE OF ORGANIZATION**

7-1. This creation and organization of the Northampton County Planning Commission shall be effective on the 6th day of July, 2009.

\*\*\*\*\*

8. Consider adoption of a Resolution for Re-Creation and Re-Establishment of the Northampton County Recreation Board

Motion was made by Mr. Long, seconded by Mr. Bennett, that this matter be taken off the table. All members were present and voted “yes.” The motion was unanimously passed.

Motion was made by Mr. Tankard, seconded by Mr. Murray, that the following resolution be adopted as presented. All members were present and voted “yes.” The motion was unanimously passed. Said resolution as adopted is set forth below:

**RESOLUTION FOR RE-CREATION AND RE-ESTABLISHMENT  
OF THE NORTHAMPTON COUNTY RECREATION BOARD**

WHEREAS, Section 15.2-1806 of the Code of Virginia of 1950, as amended, authorizes Northampton County to create a local recreation board; and

WHEREAS, the Board of Supervisors is desirous of creating and establishing the composition and rules for a local recreation board; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Northampton County, Virginia to establish a Recreation Board, effective January 1, 2012, as prescribed below:

**ARTICLE 1 – NAME, LOCATION, AUTHORITY & PURPOSE**

- 1-5. The name of this organization shall be the Northampton County Recreation Board, hereinafter called the “Board”.
- 1-6. The principal office of the Board shall be in Eastville, Virginia.
- 1-7. The purpose of the Board shall be to serve as the advisory body of the Northampton County Board of Supervisors. The Board shall serve as a liaison between the Recreation Director, the Board of Supervisors, and citizens of the County. The Board shall consult with and advise the County Administrator, the Recreation Director, and the Board of Supervisors in matters affecting recreation policies, programs, personnel, finances, and the acquisition and disposal of lands and properties related to the total County recreation programs, and to its long-range, projected program for recreation.

**ARTICLE 2 – MEMBERSHIP & TERMS OF OFFICE**

- 2-1. The Board shall consist of seven (7) members who shall be citizens of the County.
- 2-2. There will be one (1) appointment from each of the five voting districts and two (2) at-large appointments from the County, with each member being appointed by a majority vote of the Board of Supervisors.
- 2-3. The current appointments to the Recreation Board are as set out below:

<u>Member</u>	<u>District @ 7/1/2011</u>	<u>District @ 7/6/2011</u>	<u>Term Expires</u>
(VACANT)	1	3	12/31/2012
Robert W. Stubbs 408 Jefferson Avenue Cape Charles, VA 23310	2	1	12/31/2011
Wm. E. Denny 5065 Cobb Station Road Cape Charles, VA 23310	3	2	12/31/2013
David Kabler 10352 Church Neck Road Machipongo VA 23405	4	4	12/31/2012

<b>Roy Ballard</b> P. O. Box 1124 Exmore, VA 23350	5	5	12/31/2011
<b>Christopher C. Marshall</b> P. O. Box 660 Eastville, Va 23347	(4) At Large	(4)	12/31/2013
<b>Steve Lewis</b> 5181 Peaceful Lakes Drive Jamesville, VA 23398	(5) At Large	(5)	12/31/2013
<b>Devin Allen</b> 7394 James Allen Drive Machipongo, Va 23405	(3) At Large	(2)	12/31/2013

Thereafter, each member shall be appointed for a term of four (4) years. No member shall serve more than two consecutive four (4) years terms.

**ARTICLE 3 – VACANCIES & REMOVAL OF MEMBERS**

- 3.1. Vacancies on the Board shall be filled for the unexpired term in the same manner as the original appointment was made.
- 3-2. Notwithstanding the foregoing provision, a member of the Board may be removed from office by the Board of Supervisors without limitation in the event that the Board member is absent from any three consecutive meetings of the Board, or is absent from any four meetings of the Board within any 12-month period. In either such event, a successor shall be appointed in accordance with 3-1 above.

**ARTICLE 4 – OFFICERS OF THE BOARD, MEETINGS & ADOPTION OF BY-LAWS**

- 4-1. Officers of the Board include a Chairman, Vice-Chairman, and Secretary who shall be elected by the membership of the Board.
- 4-2. The Chairman and Vice-Chairman shall be elected for terms of one year or until their successors are elected. Organization of Officers will occur at the first regular meeting after February 1 of each year.
- 4-3. Board officers shall be eligible for re-election.
- 4-4. The Board shall hold regular meetings on a schedule which will be determined by the membership; provided, however, that the Board shall meet at least once every two months.
- 4-5. The Board may also hold such special meetings as it may deem necessary, at such time and places as it may find convenient.

- 4-6. Meetings of the Board shall be open to the public; however, the Board may hold closed session meetings in accordance with the Virginia Freedom of Information Act (Chapter 37 of the Code of Virginia of 1950, as amended).
- 4-7. A simple majority of the membership of the Board shall constitute a quorum at all meetings of the Board.
- 4-8. The Board shall adopt By-Laws and such other rules of order as it deems necessary to govern its operations, pursuant to and consistent with the Constitution and the laws of the United States and the Commonwealth of Virginia.

**ARTICLE 5 – COMPENSATION OF MEMBERS**

- 5-1. All members of the Board shall receive compensation, per meeting. The initial amount per meeting is \$25.00; this amount may be changed by resolution of the Board of Supervisors.
- 5-2. Any expenses for mileage and travel in the performance of their duties will be reimbursed to a member of the Board, if funds have been appropriated in the Board budget and the expense is authorized by the County.

**ARTICLE 6 – MISSION, GOALS, DUTIES & RESPONSIBILITIES**

6-1. The Board’s Mission and Goals are set out below:

(a) obtain and develop facilities for recreation programming (i.e., community parks, community center, Indiantown Park)

(b) develop cultural experiences, the arts, athletics and outdoor programs

(c) work in conjunction with all county agencies, civic groups and special interest groups to develop a series of recreation and leisure activities

(d) increase citizens’ involvement with all leisure activities

(e) develop a Parks & Recreation marketing plan to advertise all programs and activities of the Parks & Recreation Department.

6-2. The Board’s Duties & Responsibilities are set out below:

(a) Shall make recommendations for the establishment of a system of supervised recreation for the County;

(b) Shall set apart for use as parks, playgrounds, recreation centers, water areas, or other recreation areas and structures, any lands or buildings owned by or leased to the county and for

approval by the Board of Supervisors, and may suggest improvements of such lands, buildings, and structures as may be necessary to the recreation program within those funds allocated to the Department in the construction, equipping, operation and maintenance of parks, playgrounds, recreation centers, and all buildings and structures necessary or useful to Department function.

**ARTICLE 7 – DATE OF ORGANIZATION**

**7-1.** This re-creation and re-organization of the Northampton County Recreation Board shall be effective on the 6th day of July, 2011.

\*\*\*\*\*

9. Consider adoption of an Amended Resolution for Creation and Establishment of the Northampton County Planning Commission

Motion was made by Mr. Bennett, seconded by Mr. Trala, that this matter be taken off the table. All members were present and voted “yes.” The motion was unanimously passed.

Motion was made by Mr. Long, seconded by Mr. Tankard, that the following resolution be adopted as presented. All members were present and voted “yes.” The motion was unanimously passed. Said resolution as adopted is set forth below:

**AMENDED**

**RESOLUTION FOR CREATION AND ESTABLISHMENT OF THE  
NORTHAMPTON COUNTY PLANNING COMMISSION**

WHEREAS, Section 15.2-2210 of the Code of Virginia of 1950, as amended, authorizes Northampton County to create a local planning commission; and

WHEREAS, the Board of Supervisors is desirous of creating and establishing the composition and rules for a local planning commission; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Northampton County, Virginia to establish a Planning Commission, effective July 1, 2009, as prescribed below:

**ARTICLE 1 – NAME, LOCATION, AUTHORITY & PURPOSE**

- 1-8. The name of this organization shall be the Northampton County Planning Commission, hereinafter called the “Commission”.
- 1-9. The principal office of the Commission shall be in Eastville, Virginia.
- 1-10. The Commission shall be a public body corporate and political with all the powers and duties granted to it by Chapter 22 of Title 15.2 of the Code of Virginia of 1950, as amended.
- 1-11. The purpose of the Commission shall be to improve public health, safety, convenience and welfare of the citizens of Northampton County and to plan for the future development of the County that incorporates consideration for a planned transportation system; that community centers be developed with adequate highways, utilities and infrastructure, health, educational and recreational facilities; that the needs of agriculture, aquaculture, industry and business be recognized for future growth; that residential areas be provided with healthy surrounding for family life; and the growth of the community be in accordance with the efficient and economical use of public funds.

## **ARTICLE 2 – MEMBERSHIP & TERMS OF OFFICE**

- 2-1. The Commission shall consist of ~~nine (9)~~ **seven (7)** members who shall be citizens of the County. A majority of the membership must be property owners within the County of Northampton.
- 2-2. There will be one (1) appointment from each of the ~~six~~ **five** voting districts and ~~three (3)~~ **two (2)** at-large appointments from the County, with each member being appointed by a majority vote of the Board of Supervisors.
- 2-3. The initial appointments to the Planning Commission shall be staggered terms consisting of two members appointed for a term of one (1) year, two members appointed for a term of two (2) years; two members appointed for a term of three (3) years; and three members appointed for a term of four (4) years. Thereafter, each member shall be appointed for a term of four (4) years. No member shall serve more than two consecutive four (4) years terms.

## **ARTICLE 3 – VACANCIES & REMOVAL OF MEMBERS**

- 3.1. Vacancies on the Commission shall be filled for the unexpired term in the same manner as the original appointment was made.
- 3-2. Any member of the Commission may be removed by the Board of Supervisors for malfeasance in office. Notwithstanding the foregoing provision, a member of the Commission may be removed from office by the Board of Supervisors without limitation in the event that the Commission member is absent from any three consecutive meetings of the Commission, or is absent from any four meetings of the Commission within any 12-month period. In either such event, a successor shall be appointed in accordance with

3-1 above.

#### **ARTICLE 4 – OFFICERS OF THE COMMISSION, MEETINGS & ADOPTION OF BY-LAWS**

- 4-1. Officers of the Commission include a Chairman, Vice-Chairman, and Secretary who shall be elected by the membership of the Commission. The Chairman and the Vice-Chairman shall be elected from its own appointed membership but the secretary may be elected either from its own membership or a member of the administrative staff of the board.
- 4-2. The Chairman and Vice-Chairman shall be elected for terms of one year or until their successors are elected. Organization of Officers will occur at the first regular meeting after July 1 of each year.
- 4-3. Commission officers shall be eligible for re-election.
- 4-4. The Commission shall hold regular meetings on a schedule which will be determined by the membership; provided, however, that the Commission shall meet at least once every two months.
- 4-5. The Commission may also hold such special meetings as it may deem necessary, at such time and places as it may find convenient and in accordance with §15.2-2214 of the Code of Virginia of 1950, as amended.
- 4-6. Meetings of the Commission shall be open to the public; however, the Commission may hold closed session meetings in accordance with the Virginia Freedom of Information Act (Chapter 37 of the Code of Virginia of 1950, as amended).
- 4-7. A simple majority of the membership of the Commission shall constitute a quorum at all meetings of the Commission.
- 4-8. The Commission shall adopt By-Laws and such other rules of order as it deems necessary to govern its operations, pursuant to and consistent with the Constitution and the laws of the United States and the Commonwealth of Virginia.

#### **ARTICLE 5 – COMPENSATION OF MEMBERS**

- 5-1. All members of the Commission shall receive compensation, per meeting. The initial amount per meeting is \$25.00; this amount may be changed by resolution of the Board of Supervisors.
- 5-2. Any expenses for mileage and travel in the performance of their duties will be reimbursed to a Commissioner, if funds have been appropriated in the Commission budget and the expense is authorized by the County.

#### **ARTICLE 6 – FUNCTIONS, POWERS & DUTIES**

**6-1.** As prescribed by the Code of Virginia, at the date of this resolution and any future amendments thereto, the Commission is hereby granted the following powers and responsibilities:

(a) The Commission shall prepare and recommend to the Board of Supervisors a comprehensive plan, and any amendments thereto, for the physical development of the county;

(b) The Commission may make, or cause to be made, the official map of the county;

(c) The Commission may, and at the direction of the Board of Supervisors shall, prepare and revise annually a capital improvement program based on the comprehensive plan of the county for a period not to exceed the ensuing five-year period;

(d) The Commission shall prepare and recommend to the Board of Supervisors the subdivision ordinance, or any amendments thereto, for the County;

(e) The Commission may, and at the direction of the Board of Supervisors shall, prepare a proposed zoning ordinance including a map or maps showing the division of the county into districts and a text setting for the regulations applying in each district;

(f) The Commission shall submit to the Board of Supervisors its recommendations on any amendments to the or re-enactment of the zoning ordinance for the county;

(g) The Commission shall make recommendations and report at least annually to the Board of Supervisors concerning the operation of the Commission and the status of planning within the county;

(h) The Commission shall, at the direction of the Board of Supervisors, prepare, public and distribute reports, ordinances and other material relating to its activities; and

(i) The Commission shall, at the direction of the Board of Supervisors, or as otherwise required by law, assume other duties and responsibilities as allowed under law.

**6-2.** It shall be the duty of the Commission to promote the cooperation of the planning commissions of any incorporated areas within the county and coordination of the plans of such incorporated areas and the coordination of such plans with the county plan, and generally confer with and advise town councils, the County Administrator and the Board of Supervisors for the purposes of promoting coordinated and adjusted development of the county. The Commission shall, upon request, advise the Board of Supervisors with respect to public improvement programs.

## **ARTICLE 7 – DATE OF ORGANIZATION**

**7-1.** This creation and organization of the Northampton County Planning Commission shall be

effective on the 6th day of July, 2009.

\*\*\*\*\*

Action Item:

10. Consider rental fee schedule for rooms at the former Northampton Middle School.

Motion was made by Mr. Long, seconded by Mr. Murray, that the following Fee Schedule be adopted for use of rooms at the former Northampton Middle School, effective October 1, 2011. All members were present and voted “yes.” The motion was unanimously passed. Said fee schedule as adopted is set forth below:

**APPENDIX B**

**FEE SCHEDULE**

**For**

**FORMER NORTHAMPTON MIDDLE SCHOOL**

*ALL RENTAL FEES ARE BASED UPON A 3 HOUR BLOCK RENTAL,  
UNLESS STATED OTHERWISE*

**FEE SCHEDULE**

<b>AUDITORIUM</b>	<b>FEES</b>	<b>DEPOSIT</b>
Dance Recitals, Concerts, Plays:	\$100.00	\$100.00
Community Group Meeting:	\$25.00	\$ 25.00
Governmental Meeting	FREE	FREE

**CAFETERIA**

Weddings, Receptions, Rehearsal Dinners, Private Parties (reserved in 4-hour block increments only)	\$150.00/4-Hr Block	\$100.00
---	---------------------	----------

**COMMUNITY ROOM**

Governmental Meeting	FREE	FREE
Community Group Meeting:	\$25.00	\$25.00
Training Seminars, Classes		
- Government Sponsored	FREE	FREE
- Private or for Profit	\$100.00	\$100.00

Children's Activities:                      \$50.00                      \$100.00

11. Consider award of paving bid for Birdsnest Waste Collection Center (and minor work at other sites) to Beauchamp Construction.

Motion was made by Mr. Long, seconded by Mr. Bennett, that the contract for this work be awarded to Beauchamp Construction in accordance with County bid specifications and its proposal of September 19, 2011, in the base bid amount of \$35,646.00 and an additional cost for alternate #1 (additional paving at Wardtown, Bayview and Cheapside Sites) in the amount of \$15,863.00, for a total of \$51,509.00. All members were present and voted "yes." The motion was unanimously passed. The Board indicated that this award was conditioned upon the work being completed not later than Friday, October 21, 2011.

Adjourn:

Motion was made by Mr. Bennett, seconded by Mr. Long, that the meeting be adjourned. All members were present and voted "yes." The motion was unanimously passed.

The meeting was adjourned.

\_\_\_\_\_CHAIRMAN

\_\_\_\_\_ COUNTY ADMINISTRATOR