

VIRGINIA:

At a regular meeting of the Board of Supervisors of the County of Northampton, Virginia, held in the Board Chambers of the County Administration Building, 16404 Courthouse Road, Eastville, Virginia, on the 10th day of December, 2013, at 4:00 p.m.

Present:

Willie C. Randall, Chairman	Laurence J. Trala, Vice Chairman
Richard L. Hubbard	Larry LeMond
Oliver H. Bennett	

The meeting was called to order by the Chairman.

Closed Session

Motion was made by Mr. Trala, seconded by Mr. Bennett, that the Board enter Closed Session in accordance with Section 2.2-3711 of the Code of Virginia of 1950, as amended:

Paragraph 7: Consultation with legal counsel and briefings by staff members, consultants, or attorneys pertaining to actual or probable litigation, and consultation with legal counsel employed or retained by the Board of Supervisors regarding specific legal matters requiring the provision of legal advice by counsel.

*Joint session with the Town Council of Cheriton regarding its Boundary Adjustment Request*

All members were present and voted “yes.” The motion was unanimously passed.

After Closed Session, the Chairman reconvened the meeting and said that the Board had entered the closed session for that purpose as set out in paragraph 7 of Section 2.1-3711 of the Code of Virginia of 1950, as amended. Upon being polled individually, each Board member confirmed that this was the only matter of discussion during the closed session.

The Chairman read the following statement:

*It is the intent that all persons attending meetings of this Board, regardless of disability, shall have the opportunity to participate. Any person present that requires any special assistance or accommodations, please let the Board know in order that arrangements can be made.*

Board and Agency Presentations:

(1) Ms. Kerry Allison – new Tourism Commission Director

There was a death in Ms. Allison’s family so this presentation will be moved to the January meeting.

At this time, the Board recognized Mr. Terry Flynn, General Registrar, who updated the Board on the upcoming Attorney General re-count as well as the special election scheduled for January 7<sup>th</sup> for former Senator Ralph Northam’s seat.

(2) Mrs. Joan Prescott – Tall Ships.

In Ms. Prescott’s absence, Capt. Dave Stewart presented the following powerpoint presentation:



Eastern Shore Virginia Festivals (ESVAF, Inc.)

TALL SHIPS AT CAPE CHARLES June 14-16, 2013

EXECUTIVE SUMMARY ECONOMIC IMPACT REPORT

December, 2013





Tall Ships At Cape Charles  
June 2013  
Economic Impact



- Three tall ships over three days
  - Paid deck tours
  - Paid day sails
- Two character vessels
  - Schooner Apostle
  - F. D. Crocket Buy Boat
- Pirate Festival Saturday by CCCP
- Costumed re-enactors
- Youth activities
- Seven food vendors
- 20 crafts vendors
- Nine bands/Musicians



Tall Ships At Cape Charles  
June 2013  
Economic Impact



Attendance

- 7,000- 8,000 by head and parking counts
- 200 paid day sails netted \$11,776
- 3,000 paid deck tours netted \$7,400
- Town Harbor full
- In Town hotel, B&Bs full
- Shore Stay Suites full
- Campgrounds nearly full
- Exmore hotels
- Shops and restaurants in Town report excellent business
- Pirate Festival Saturday well attended; Mason Avenue thronged



Tall Ships At Cape Charles  
June 2013  
Economic Impact



Visitor Intercept Survey Results

- Over 50 “parties” interviewed (100+ individuals)
- Visitors from cities, towns throughout Delmarva, Virginia, Washington DC/vicinity
- Day trippers and overnight visitors
- Spent money
- Positive festival experience
- Many will return



Tall Ships At Cape Charles  
June 2013  
Economic Impact



Cape Charles Revenues 2012

June

- Meals Tax \$ 27,689
- Transient Occupancy \$ 6,441
- Town Harbor Revenue \$17,574  
(full month of June; includes all vessels)

Cape Charles Revenues 2013

June

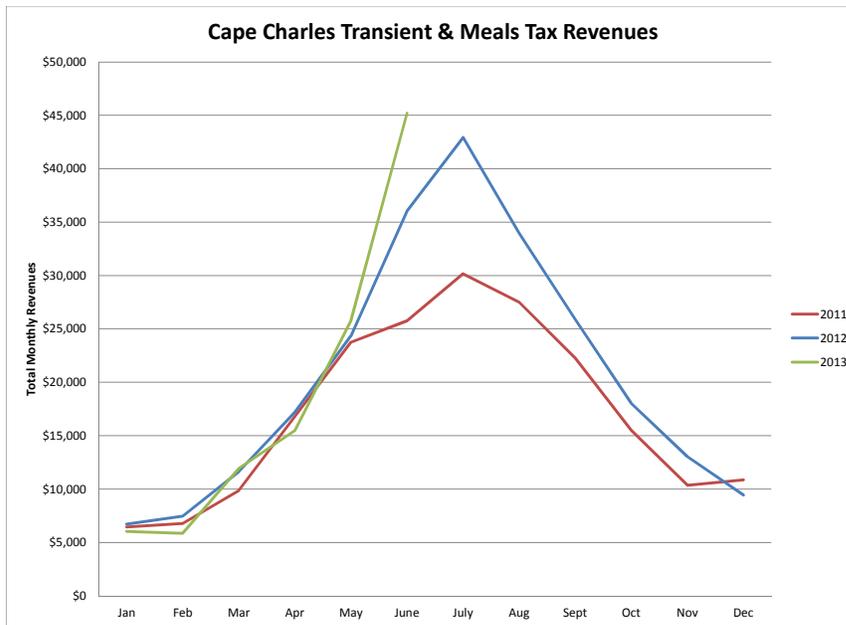
- Meals Tax \$ 28,837
- Transient Occupancy \$ 7,136
- Town Harbor Revenue for transient vessels  
only June 13-17 \$8,093



Tall Ships At Cape Charles  
June 2013  
Economic Impact



Cape Charles Tourism Related Revenues 2012-2014 (projected)			
	Actual FY 2012	Actual FY 2013	Budget FY 2014
<b>Tourism Related Taxes/Fees Received:</b>			
Transient Room Tax (3% of rental)	\$36,326	\$48,730	\$52,500
Meals Tax (5% of sales)	173,453	195,669	220,000
Business Licenses - Professional (0.36% of gross - includes lodging)	13,803	17,339	17,769
Business Licenses - Retail (0.2% of Gross - includes restaurants)	30,669	14,871	25,985
<b>Total Tourism Related Taxes/Fees</b>	<b>\$254,251</b>	<b>\$276,609</b>	<b>\$316,254</b>
<b>Equivalent Gross Tourism Business Receipts:</b>			
Transient Room Tax (3% of rental)	\$1,210,873	\$1,624,346	\$1,750,000
Meals Tax (5% of sale)	3,469,056	3,913,388	4,400,000
<b>Total Equivalent Tourism Business Revenues</b>	<b>\$4,679,929</b>	<b>\$5,537,735</b>	<b>\$6,150,000</b>
<b>Contribution of Restaurants &amp; Lodging to Cape Charles Budget:</b>			
Restaurants - Meals Tax & License Fee	\$180,391	\$203,496	\$228,800
Lodging - Transient Tax & License Fee	40,685	54,578	58,800
<b>Total Revenue Contributed to Cape Charles Budget</b>	<b>\$221,076</b>	<b>\$258,074</b>	<b>\$287,600</b>





**Tall Ships At Cape Charles  
June 2013  
Economic Impact  
Northampton County As Of October, 2013**



	FOOD & BEVERAGE TAX		TRANSIENT OCCUPANCY TAX	
	FY2012	FY2013	FY2012	FY2013
July	\$ (26,343.09)	\$ (29,583.11)	July \$ (53,677.66)	\$ (57,623.40)
August	\$ 58,557.26	\$ 75,406.15	August \$ 53,677.66	\$ 57,793.40
September	\$ 37,470.33	\$ 32,290.04	September \$ -	\$ 16.36
October	\$ 22,071.19	\$ (517.61)	October \$ -	\$ -
November	\$ 225.00	\$ 43,307.67	November \$ 127,005.61	\$ 137,801.45
December	\$ 26,114.24	\$ (1,016.34)	December \$ -	\$ -
January	\$ 28,818.94	\$ 34,443.28	January \$ -	\$ -
February	\$ 14,029.82	\$ -	February \$ 41,501.69	\$ 22,538.39
March	\$ 13,973.88	\$ 27,184.47	March \$ 107.56	\$ 40.00
April	\$ 17,625.41	\$ 600.00	April \$ -	\$ -
May	\$ 19,691.69	\$ 41,656.30	May \$ 9,664.36	\$ 9,701.60
June	\$ 53,453.44	\$ 63,601.08	June \$ 57,623.40	\$ 62,659.53
<b>TOTAL</b>	<b>\$ 265,688.11</b>	<b>\$ 287,371.93</b>	<b>TOTAL \$ 235,902.62</b>	<b>\$ 232,927.33</b>



**Tall Ships At Cape Charles  
June 2013  
Economic Impact**



**Tall Ships 2013 Operating Budget**

- Balance forward from 2012 - \$7,647
- Expenses totaled \$58,600
  - Tall Ships Appearance Fees Are Negotiated; 2013 fees = \$20,000
  - Marketing expenses = \$20,000
  - Paid staff (Executive Director) - \$12,000
  - Operations (tents, bands, photography, etc.) \$6,600
- Balance forward for 2014 event - \$20,000
  - Share of day sail and deck tour revenues with ships
  - Vendor fees
  - T-shirt and poster sales

**2013 Funding:**

- Northampton County - \$45,000 plus in kind (security, EMS, etc.)
- Cape Charles \$1,000+ in kind
- CBBT - marketing and in kind
- Bay Coast Railroad - venue and in kind
- Sponsors - \$3,800 plus in kind
- Additional income realized from share of day sails, deck tours, vendor fees, t-shirt and poster sales



Tall Ships At Cape Charles  
June 2013  
Economic Impact



- Projected 2014 Operating Budget = \$55,000
  - Tall Ships appearance fees - \$20,000
  - Marketing - \$20,000
  - Staff - \$10,000
  - Operations - \$5,000
  
- Projected 2014 Revenues
  - Proceeds from 2013 - \$20,000
  - Northampton County - \$30,000
  - Cape Charles - \$1,000 plus in-kind
  - Arts Enter, CCCP, CC Renewal, NCCC @ \$250 each - \$1,000
  - VTC Grant - \$5,000
  - Sponsors - \$4,000?

\* \* \* \* \*

The County Administrator indicated that she would be preparing a recommendation with regard to the Tall Ships' request for FY 14 funding (\$30,000), in consultation with the Finance Director for consideration by the Board at its January meeting.

(3) Mr. Britt McMillan – Summary presentation on the update to the Groundwater Supply Protection & Management Plan (also resolution to adopt same)

Mr. McMillan presented the following powerpoint presentation:

# Eastern Shore of Virginia

## *Groundwater Resource Protection and Preservation Plan*

Using a Sustainable Development Approach

December 2013

## New Groundwater Resource Protection and Preservation Plan

- Replaces the original Plan, adopted in 1992:
  - Original plan structured around “Wellhead Protection”
  - The original plan recommendations were either implemented or no longer relevant
- New Plan
  - Sustainability approach
  - “Living Document”: Modular so sections can be updated routinely (so portions of the plan do not become obsolete)
  - Retains relevant recommendations from the original plan
  - Updates and adds new information based on current research, technologies and land use
  - Integration with internet to make data and other information more accessible.



## Plan Components

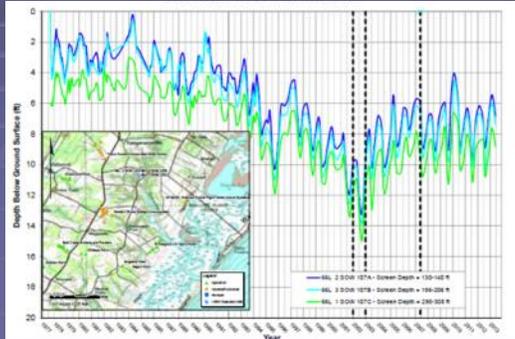
- **Water Resources:** Current understanding of water resources. Will periodically update as new research is available.
- **Land and Water Resource Use:** Water use will be updated annually.
- **Resource Vulnerability:**
  - **Saltwater Intrusion:** Water quality trends updated annually. Modeling and other research updated periodically.
  - **Water Level Declines:** Updated annually.
  - **Land Use Activities:** Updated periodically based on research.
- **Sustainability Plan**

## Component Summary

- **Institutional Controls:** Federal / State / Local
- **Research:**
  - **Hydraulic Characteristics:** Paleochannels; Confining Units; Deeper Aquifers
  - **Water Quality:** Freshwater/Saltwater Transition; Agricultural Nutrients; On-Site Systems; Emerging Contaminants
  - **Climate Change**
- **Monitoring:** Water Use; Groundwater Levels; Water Quality
- **Alternate Source Development:** Columbia (Water Table); Membrane Treatment; Reuse; ARS
- **Conservation and Reduction**

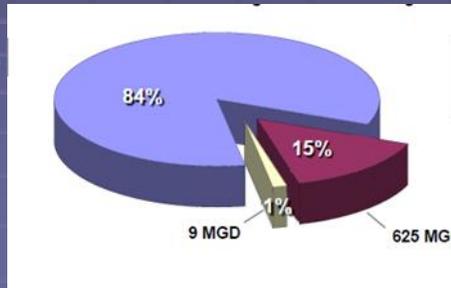
# Highlights

- Relevant components of the 1992 plan have been retained.
- Sections of the plan will be updated, some as frequently as annually to maintain current. Plan and various components such as monitoring data and research publications will be linked on the internet to improve accessibility.



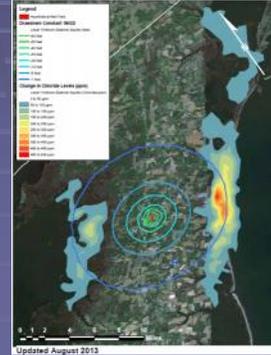
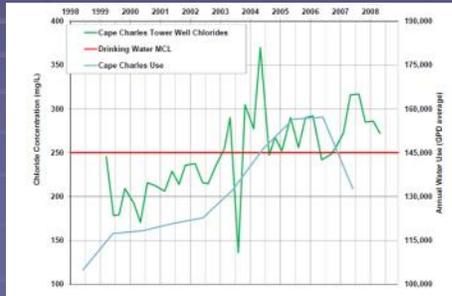
# Highlights

- Better understanding of the groundwater resource: Columbia aquifer is replenished at much higher rates than the Yorktown-Eastover. With lower withdrawals, the Columbia is an underused resource.



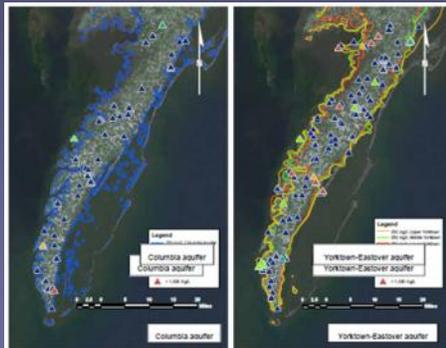
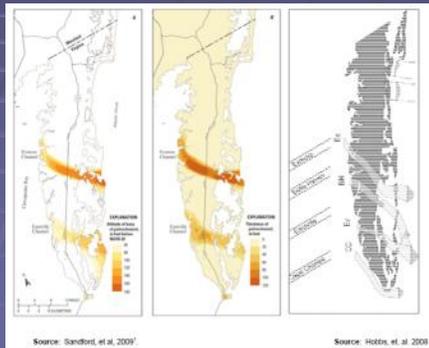
# Highlights

- Better understating of the vulnerability: Improved models for the Shore provide greater insight on flow dynamics. Yorktown-Eastover more vulnerable near the Bayside and Seaside, less vulnerable near the spine than previously thought.



# Highlights

- Research needs are more focused and will be periodically revised.



# Highlights

- Stakeholder interaction, public outreach, and participation in the regulatory process will continue.
- Next Public Workshop February 2014:
  - Groundwater Resources and Vulnerability in the Cape Charles – Cheriton area of Northampton County:
  - Present review of known groundwater resources conditions related to:
    - groundwater quality,
    - aquifer yield characteristics, and
    - factors influencing sustainability for that specific region.
  - Discuss uncertainties and unknowns to focus future research.

\* \* \* \* \*

Motion was made by Mr. Trala, seconded by Mr. Bennett, that the following resolution be adopted, approving the updated Eastern Shore of Virginia Groundwater Supply Protection and Management Plan. All members were present and voted “yes.” The motion was unanimously passed. Said resolution as adopted is set forth below:

## **A RESOLUTION APPROVING THE EASTERN SHORE OF VIRGINIA GROUND WATER SUPPLY PROTECTION AND MANAGEMENT PLAN**

WHEREAS, the County of Accomack and the County of Northampton established the Eastern Shore Ground Water Committee to assist local governments and residents of the Eastern Shore in understanding, protecting and managing ground water resources, to prepare a ground water resources protection and management plan, to serve as an educational and informational resource to local governments and residents of the Eastern Shore, and to initiate special studies concerning the protection and management of the Eastern Shore ground water resource; and

WHEREAS, the Eastern Shore of Virginia Ground Water Committee first adopted the Eastern Shore of Virginia Ground Water Supply Protection and Management Plan on May 5, 1992; and

WHEREAS, the Eastern Shore of Virginia Ground Water Committee updated the Eastern Shore of Virginia Ground Water Supply Protection and Management Plan and approve the plan on October 15, 2013.

NOW, THEREFORE BE IT RESOLVED that the Board of Supervisors of Northampton County hereby approves the Eastern Shore of Virginia Ground Water Supply Protection and Management Plan as it pertains to Northampton County and its Towns. Approval of this regional plan indicates support for and general agreement with the regional planning approach, but does not indicate approval or disapproval of conclusions and recommendations presented in the plan as they pertain to other localities.

BE IT FURTHER RESOLVED that the Board of Supervisors of Northampton County intends that the Eastern Shore of Virginia Ground Water Supply Protection and Management Plan shall be overseen by the Eastern Shore of Virginia Ground Water Committee and revised to reflect changes as relevant data becomes available.

PASSED AND APPROVED by the Board of Supervisors of Northampton County at a meeting held on December 10, 2013.

\* \* \* \* \*

Consent Agenda:

(4) Minutes of the meeting of November 19, 2013.

Motion was made by Mr. Bennett, seconded by Mr. LeMond, that the Consent Agenda be approved as presented. All members were present and voted “yes.” The motion was unanimously passed.

County Officials’ Reports:

Dr. Walter Clemons, Superintendent of Northampton County Public Schools, was recognized and addressed the Board, providing what he called the “rationale behind the request” relative to last month’s request from the School Board for funding to provide step-increases for teachers during FY 2015. He said that the School Board in no way attempted to force action on any future board and will continue its efforts to achieve competitive salaries for its staff. He anticipated that the step-increase request will be contained as part of the School Board’s FY

2015 budget request, due to the County by December 31<sup>st</sup>.

(5) Mrs. Leslie Lewis, Director of Finance, presented the following Budget Amendment and Appropriation Requests for the Board's consideration:

## MEMORANDUM

**TO:** Board of Supervisors  
**FROM:** Leslie Lewis, Director of Finance  
**DATE:** November 26, 2013  
**RE:** Budget Amendments and Appropriations – FY 2014

Your approval is respectfully requested for the following budget amendments and supplemental appropriations:

**\$2,736.80** – This represents insurance proceeds received as a result of a lightning strike which affected the Administration Building's camera system and the Courthouse's fire alarm system. Please transfer these funds to 100-4302-50800.

**\$9,547.00** – This represents a budget reduction of \$1,278.00 from the amount originally budgeted for the Litter Control Grant (\$10,825.00).

**\$45,000.00** - This represents additional funds received from SERCAP in non-CDBG grant funding for water and septic improvements in the Culls Community Development Block Grant project.

**\$982.80** – This represents a request for a transfer of funds from the Forfeiture Account for the Commonwealth's Attorney to his office supplies line item (100-2201-55350).

\* \* \* \* \*

Motion was made by Mr. Trala, seconded by Mr. Hubbard, that the budget amendment and supplemental appropriation be approved as presented above. All members were present and voted "yes." The motion was unanimously passed.

## MEMORANDUM

**TO:** Board of Supervisors  
**FROM:** Leslie Lewis, Director of Finance  
**DATE:** December 5, 2013  
**RE:** Budget Amendments and Appropriations – FY 2014

Your approval is respectfully requested for the following budget amendments and supplemental appropriations as submitted by the Northampton County Public Schools:

**\$24,658.06** – This is to adjust the current appropriation to reflect the balance of allocated funds in Series XIII Educational Technology Notes under the VPSA Technology Grant, including supplemental technology awards received at Kiptopeke Elementary School and Northampton High School.

**\$4,100.00** – This represents a grant award received for school support services, which will be provided to Occohannock Elementary School by the Virginia Association of Elementary School Principals.

**\$12,089.92** - This reflects the actual amount of the 2013-14 Title I, Part C “Education of Migratory Children” grant.

**\$173.51** – This reflects the actual amount of State Funds to be received for the 2013-14 National School Lunch Program.

\* \* \* \*

Motion was made by Mr. Bennett, seconded by Mr. LeMond, that the budget amendment and supplemental appropriation be approved as presented above. All members were present and voted “yes.” The motion was unanimously passed.

Mrs. Lewis distributed the First Quarter, FY 2014 Financial Statements which included the following cover memorandum:

**TO:** Board of Supervisors, Northampton County  
**FROM:** Leslie M. Lewis, CPA, Director of Finance  
**DATE:** December 5, 2013  
**SUBJECT:** September 30, 2013 Financial Statement Package

Enclosed, please find the monthly financial package as of September 30, 2013. In the General Fund, 5% of budgeted revenues and 20% of expenditures have been recorded for the year compared to 11% and 18% last year at the same time. First quarter expenditures exceeded revenues by \$3,780,935 compared to revenues exceeding expenditures by \$180,243 at the same time last year. Using the modified accrual basis of accounting, for the first sixty days of FY14 revenue collected relating to FY13 may be adjusted for some funds to be properly recorded in FY13. Furthermore on the expenditure side, the first payroll and part of the second payroll of July 2013 and other FY13 expenditures paid during July and August were charged back to that fiscal year using the modified accrual basis of accounting.

For the current fiscal year, the School Operating Funds reflect revenue collections at 21% of the budget and expenditures at 16% compared to 21% and 17% respectively last year. The Social Services operating fund reflects revenue collections of 16% and expenditures of 17% of the adopted budget compared to 24% and 18% last year. The Eastern Shore Regional Jail Fund shows that 18% of revenues have been collected while 20% of expenditures have been recorded compared to 24% and 19% respectively last year. Information on all capital projects' budget performance for the year and life-to-date is included behind the Capital Projects Performance Report divider.

A chart depicting the County's cash flow pattern is included in the report after the Treasurer's statement of account. At September 30, 2013, operating cash balances were \$5,736,806 compared to \$5,906,177 last year at the same time. The county continues to collect ninety-five percent of the current year tax levy (2012) as compared to same time last year. At the end of 9/30/2013, we have 98% of Tax year 2011 tax levy collected and 99% or greater of all other delinquent tax levies has now been collected. For information on delinquent tax collections, please see the Delinquent Tax Report section of this report.

If you have any questions about the financial reports or need more information, please give me a call at 678-0440.

\* \* \* \* \*

The motion was unanimously passed.

At 6:10 p.m., the Board recessed for supper.

At 7:00 p.m., the Chairman reconvened the meeting.

The invocation was offered by Mr. LeMond.

The Pledge of Allegiance was recited.

(6) Ms. Katherine H. Nunez, County Administrator, presented the following bi-monthly report was presented for the Board's review.

- (i) 12/23/13: Work Session: To be cancelled
- (ii) 1/27/14: Work Session: Topic to be announced
- (iii) 2/24/14: Work Session: Presentation of FY 2015 expenditures

The County Administrator's bi-monthly report was presented as follows:

**TO:** Board of Supervisors  
**FROM:** Katie H. Nunez, County Administrator  
**DATE:** December 6, 2013  
**RE:** Bi-Monthly Report

**I. Projects:**

A. Public Service Authority:

The next meeting of the PSA is Monday, December 17, 2013 @ 7:00 p.m. in County Administration Building. The PSA is working on their recommendation to the Board of Supervisors, following the public hearing in October 2013 regarding the proposed tax district for a proposed Southern Node Commercial Wastewater Project.

B. Zoning Ordinance Revision:

Staff continues to review the proposed zoning ordinance and solicit and receive input from the public. We have held two public information meetings on December 4 & 5, 2013 to allow us to answer any questions from the public and to receive comments from the public regarding this proposed document. The staff has provided a new calendar for the Board's consideration. As you will note, we are proposing that the Board will finalize the draft ordinance at the January 14, 2014 meeting and vote to send it to a joint public hearing with the Planning Commission – said public hearing to be held on March 11, 2014. It is our intention to hold another round of public **information** meetings on February 26 & 27 in advance of the public hearing.

**CALENDAR FOR ZONING ORDINANCE ADOPTION**  
**(Version #4)**

*Prepared by Katie H. Nunez – November 20, 2013*

*Adopted by the Board of Supervisors on \_\_\_\_\_*

ACTIVITY	DEADLINE
Board of Supervisors Meeting to vote to refer zoning ordinance(s) & map to the Planning Commission for a joint public hearing. BOS indicated a 60-day time frame for PC review ( <i>this starts from the night of the public hearing</i> ).	January 14, 2014
Print, sort and stuff all mailing notices to all property owners (thru a mailing service)	January 15 – 31, 2014
Finalize legal ad for public hearing	January 31, 2014
Deadline for mailing all property owner notices	February 5, 2014
Submit legal ad to newspaper for public hearing	February 5, 2014
First Legal Ad appears in Eastern Shore News	Wednesday, February 19, 2014
Second Legal Ad appears in Eastern Shore News	Wednesday, February 26, 2014
2 sets of (2) Public Informational Meetings about the proposed ordinance & map	Wednesday, December 4, 2013 @ 7 – 10 pm Thursday, December 5, 2013 @ 7 – 10 pm <i>and</i> Wednesday, February 26, 2014 @ 7 – 10 pm Thursday, February 27, 2014 @ 7 – 10 pm
Joint Public Hearing on Zoning Ordinance(s) & Map	Tuesday, March 11, 2014 @ 7 pm
Mandated time for Planning Commission to formulate recommendation, based upon BOS Vote (presuming 60 days from public hearing). Board will receive the Planning Commission recommendation and deliberate & vote on Zoning Ordinance(s) and Map	Tuesday, May 13, 2014 at 7 pm

\* \* \* \* \*

C. Stormwater Management Ordinance:

Enclosed for your review is a draft stormwater management ordinance along with a cover letter from Development Director Charles McSwain. We have scheduled a full presentation of this proposed ordinance for your January 2014 meeting but wanted to

allow you sufficient time to review the document in advance of that meeting. No action is required at this time.

**D. 2013 Holiday Schedule:**

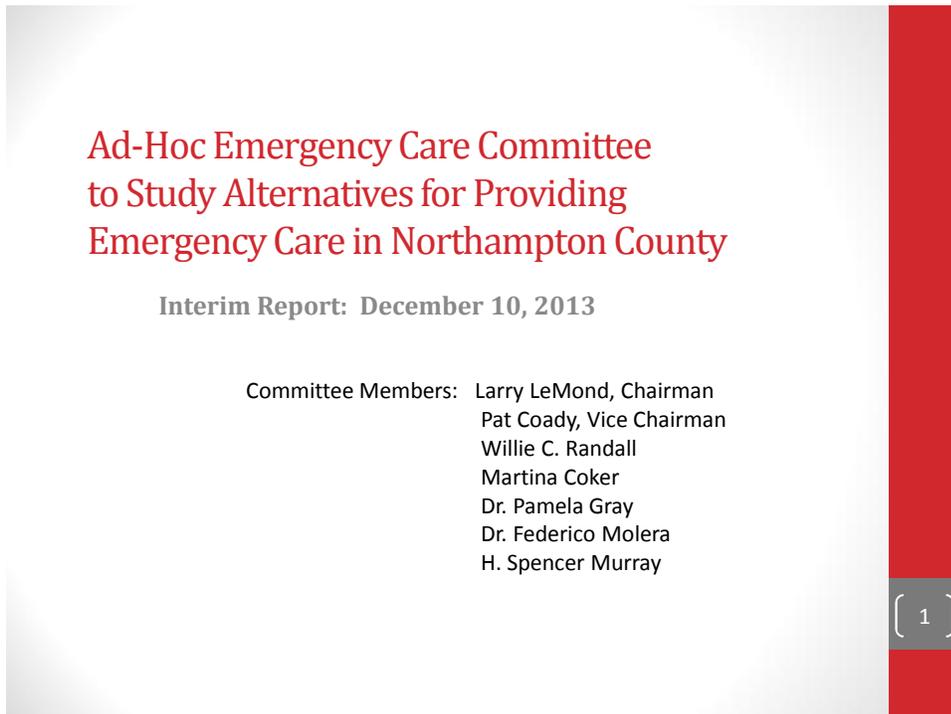
My office has received notification that Governor McDonnell has declared Monday, December 23, 2013 an additional holiday for state employees. Typically, the County has followed the holiday schedule issued by the state and the Board voted earlier this year to extend an additional holiday for Tuesday, December 24, 2013, following the state lead. ***Please provide direction if the Board wishes to grant an additional holiday on Monday, December 23, 2013, following the declaration from the governor.***

*Motion was made by Mr. Trala, seconded by Mr. Bennett, that the Board grant the additional day of holiday leave, Monday, December 23, 2013 as requested. All members were present and voted “yes.” The motion was unanimously passed.*

\* \* \* \* \*

(7) Interim Committee Report – Ad-Hoc Emergency Care Committee

Mr. H. Spencer Murray, a member of the Committee, presented the following powerpoint presentation:



# Interim Committee Report

- Introduction (Brief History)

- Sept. 2009 – Shore Memorial local board votes to affiliate with Riverside Health Services, inc., Newport News, Va.
- Jan. 2010 – Board of Supervisors appoints sub-committee (Tankard/Murray) to seek “good standing” for Northampton in Riverside’s Certificate of Public Need (COPN) application
- May 4, 2012 – Richmond Circuit Court judge denies Northampton “good standing” based on Virginia Dept. of Health “guidelines.”

( 2 )

# Interim Committee Report

- Brief History Cont’d:

- Ongoing since 2009 – Informal group to study impact of hospital loss to Accomack
- April 2013 – Presentation to Board of Supervisors by informal group
- July 2013 – Board of Supervisors passes resolution for an Ad-Hoc Committee to explore all options including but not limited to:

( 3 )

# Interim Committee Report

- Establish a stand-alone emergency room
- Expand EMS transport capabilities, both County and volunteer resources
- Any other service offerings
- December 2013 – Recommendations and report due to Board of Supervisors
- Retained outside consultant for financials/options

The Ad-Hoc Committee is requesting an extension of the final report due date until February 11, 2014

( 4 )

# Interim Committee Report

## Preliminary Findings & Recommendations:

### *Immediate:*

EMS resources must be increased:

Northampton County EMS – Machipongo  
Cape Charles, Northampton (Nassawadox),  
Community (Exmore)

( 5 )

# Interim Committee Report

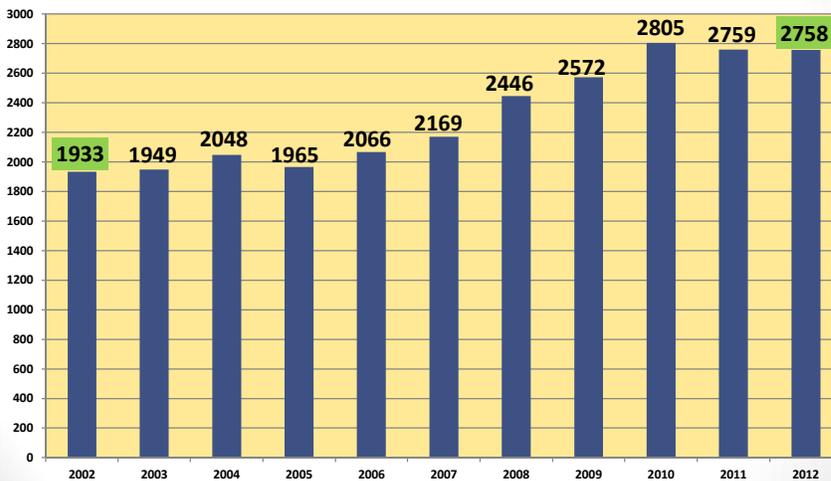
Performance Standard (dispatch to on-scene) 20 minutes or less 90% of the time 24/7

Volume – 2,758 EMS calls annually – imbedded Northampton County EMS career staff attend 80% of calls whether stationed with volunteers or from Machipongo.

( 6 )

## Emergency Medical Services

Yearly EMS Call Data  
(42% Increase in Calls Over 10 Years)



( 7 )

# Interim Committee Report

## Impact of Nassawadox ER relocation to Onley

\* Increased ambulance turn-around time, whether to Onley or across the Bay (best case scenario-60 plus minutes at a minimum)

\* For southern Northampton (south of Cape Charles Shore Stop), the “closest” emergency department is Sentara Independence Hospital, Virginia Beach, across the 17-mile CBBT.

{ 8 }

# Interim Committee Report

If Northampton secures a medical facility, modified protocols for EMS could be necessary if the facility is less than a stand-alone ER

In any case, there will be transports of patients across the Bay, either to Sentara, Virginia Beach, or to Riverside Newport News, from Onley, and this will increase the travel/toll burden on families (Onley to Newport News= 89 miles)

{ 9 }

# Interim Committee Report

## Immediate action:

\* By Oct. 2015 (projected ER move date), EMS staff must be increased to maintain a minimum of (3) staffed ambulances during daytime (6 AM to 6 PM), (2) staffed ambulances during nighttime (6 PM to 6 AM), with a duty supervisor (paramedic) full-time both shifts. Volunteer units are working hard to staff their units; however, career EMS staff must be increased by approx. 15 additional medics.

Competitive salaries are imperative.

( 10 )

# Interim Committee Report

- \* Strengthen our coordination and contracts with volunteer units, increasing basic and advanced training.
- \* Utilize Cape Charles and Community (Exmore) in addition to Machipongo as Primary EMS stations.

( 11 )

## Interim Committee Report

\* Potential annual budget impact approximately \$665,000 for salaries/benefits.

\* Helipads – 3 locations are desired. Greater coordination with Nightingale has been initiated. Evacuation from Onley will likely utilize Life-Evac and be to Riverside, Newport News. Basing an air ambulance on the Eastern Shore is not financially feasible at this time.

( 12 )

## Interim Committee Report

### Some Good News !

- All Northampton ambulances are equipped with twelve (12) lead acquisition and transmission capability. This allows for on-scene diagnosis of ST-elevation myocardial infarction (STEMI) or severe heart attack. All EMS staff are trained in the use of this equipment.

( 13 )

## Interim Committee Report

- All ambulances are equipped with Traffic Opticom (red light control)
- Telemedicine could play an expanding and important life-saving role in emergency and medical services.  
[http://www.youtube.com/watch\\_popup?v=r13uYs7jglg](http://www.youtube.com/watch_popup?v=r13uYs7jglg)
- Grants are being sought to upgrade our equipment

( 14 )

## Interim Committee Report

### Longer Term (but begin now):

- \* Our research shows that Northampton's current population cannot financially support a stand-alone ER.
- \* However, after hours (nights and weekends) medical services are needed and the committee believes that a medical facility with a minimum of a nurse practitioner or physician's assistant (PA) located in the lower part of the County is a possibility. There is community support for this.

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## Interim Committee Report

- \* Expansion to 24-hour diagnostics, basic laboratory services, and other primary care services is a longer-term goal.
  - \* Coordination with other medical service providers is possible to expand services at affordable expense and to maximize scarce resources.
- We are aware that this is complex and will take time

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## Interim Committee Report

- \* “Build it and it will grow” – The Committee believes we need to start small and expand as demand for services grows. Many Northampton citizens will respond if new medical services are available and convenient.

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# Interim Committee Report

## Potential Sources of Funds:

- \* Special tax line item for EMS and Medical Services for Northampton citizens. Use existing capital funds for EMS garage and training center in Machipongo.
- \* Grants for equipment and upgrades. This source is facing new challenges as grants expire and local dollar match requirements increase.

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# Interim Committee Report

- Local Support –
  - Hospital Auxiliary – supported by both Northampton and Accomack citizens
  - Shore Memorial Endowment Fund – started in the 1950s to support indigent care. Restated shortly after the Riverside Health Systems affiliation. Now is Shore Health Foundation. As of 12/31/2012, IRS records show \$7.3 million in funds on hand.
  - Creation of a new Northampton EMS and medical Services Foundation. This new tax-exempt 501(c)(3) foundation would permit Northampton organizations and citizens to contribute to the ongoing improvement of medical services for our citizens. The committee has already pledged support.

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# Interim Committee Report

Tonight, we request the Board to:

- Extend the Ad-Hoc Committee final report due date to your meeting on February 11, 2014
- Endorse the Committee's solicitation of funding through identified sources

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# Interim Committee Report

- In conclusion, Mr. Chairman and members of the Board,
- Speaking as one who has been intimately involved in this issue since 2009, I believe we are just now coming to realize the full consequences of the loss of the Eastern Shores' only community owned and operated hospital. If the process had been more open and with greater public engagement, perhaps the impact could have been lessened.
- Nevertheless, the numerous local doctors who, over years of practice, spent time developing relationships with their patients, but now have been forced into early retirement or fired outright, the uncertainty of the future of Nassawadox and the life and death threat to Northampton citizens needing emergency care are but just a few of those consequences.
- Like much of our current healthcare system, the decision was driven by money and profit, not concern for healthcare, and it continues to be so. If profit is a community's only measure of success, then some needs, like mental healthcare, will go unmet.
- While we can be happy for our Accomack neighbors to the north who have for decades, needed and now will receive an emergency room and a new hospital, this transaction represents a travesty to Northampton citizens, a debacle that, in my opinion, did not have to happen. From the Maryland/Virginia line to the CBBT is a distance of almost 80 miles, too far for only one emergency facility.
- This is not sour grapes, as some have said; it is precisely the advances in medicine that make response and proximity to immediate care so critical. We know this from horrible events in the cities and highways of America, and knowledge gained from the rice paddies of Viet Nam and the deserts of Iraq and Afghanistan. Lives can be saved and time is critical.
- Now the citizens of Northampton County must accept this reality and address this issue by moving forward, not backward, to enhance our emergency response capability and build relationships with medical service providers using the latest technology to make our citizens even safer, with access to the best care they can possibly receive.
- Let's begin that process immediately.
- Thank you.

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\* \* \* \* \*

Motion was made by Mr. Trala, seconded by Mr. Bennett, that the Board extend the deadline for the completion of the Ad-Hoc Committee's work until February 11, 2014. All members were present and voted "yes". The motion was unanimously passed.

Motion was made by Mr. Trala, seconded by Mr. Bennett, that the Board endorse the Committee's solicitation of funding through identified sources. All members were present and voted "yes." The motion was unanimously passed.

Citizen Information Period:

There were no citizens wishing to comment.

Public Hearings:

The Chairman called to order the following public hearing:

(8) Special Use Permit 2013-08: Jeffrey Bradford has applied to locate a single-wide mobile home on property zoned ESD-RVR Existing Subdivision District-Rural Village Residential located on the east side of Eden Meadows Drive in the Wardtown area. The property is described as Tax Map 9B, double circle 3, parcel 22 containing .89 acres of land.

The Chairman asked if there were any present desiring to speak.

Mr. Peter Stith, Long Range Planner, noted that the Planning Commission was recommending approval of this petition.

There being no further speakers, the public hearing was closed.

Motion was made by Mr. Trala, seconded by Mr. Bennett, that Special Use Permit 2013-08 as petitioned by Jeffrey Bradford be approved as presented. All members were present and voted "yes." The motion was unanimously passed.

Tabled Item:

(9) Action on 10/4/2013 request from Charles Floyd for boundary adjustment within the Church Neck AFD

Motion was made by Mr. Bennett, seconded by Mr. Hubbard, that this item be taken off the table. All members were present and voted “yes.” The motion was unanimously passed.

Following comments from the County Administrator who indicated that both the Planning & Zoning and Commissioner of the Revenue offices were in agreement with the request, motion was made by Mr. Hubbard, seconded by Mr. Bennett, that the request for boundary adjustment as petitioned by Mr. Charles Floyd for property included within the Church Neck AFD be approved. All members were present and voted “yes.” The motion was unanimously passed.

Action Items:

(10) Consider approving receipt of \$90.00 from the Department of Motor Vehicles’ Animal Friendly license plate sales and appropriating same to the Eastern Shore SPCA, Inc.

Motion was made by Mr. Bennett, seconded by Mr. Hubbard, that the Board approve receipt of \$90.00 from the Department of Motor Vehicles’ Animal Friendly license plates and appropriate same to the Eastern Shore SPCA, Inc. All members were present and voted “yes.” The motion was unanimously passed.

(11) Consider a request for subdivision of property within the Mapp Machipongo Agricultural-Forestal District in order for the property owner to construct a family home.

Motion was made by Mr. Hubbard, seconded by Mr. Bennett, that the Board approve the subdivision of property as petitioned by Ms. Sarah McElroy for property within the Mapp Machipongo Agricultural & Forestal District, for construction of a family dwelling. All members were present and voted “yes.” The motion was unanimously passed.

(12) Consider approval of a letter of support for ESVA License Plate legislation.

Following comments from Ms. Jean Hungiville of the Eastern Shore of Virginia Chamber of Commerce, motion was made by Mr. Hubbard, seconded by Mr. LeMond, that the Board

approve a letter of support in connection with a proposed amendment to §46.7-749.3:3 of the Code of Virginia of 1950, as amended, relating to special license plates for supporting the Eastern Shore business community. All members were present and voted “yes.” The motion was unanimously passed. It was the Board’s understanding that this legislation will increase the cost of such special license plates with the additional revenues being collected by the Chamber of Commerce Foundation and be used to support education, charity and scientific study for Virginia’s Eastern Shore business community.

Matters Presented by the Board Including Committee Reports & Appointments

Vice Chairman Larry Trala presented a mounted gavel plaque to Chairman Randall in recognition of his service as Chairman during 2013.

Closed Session

Motion was made by Mr. Hubbard, seconded by Mr. Bennett, that the Board enter Closed Session in accordance with Section 2.2-3711 of the Code of Virginia of 1950, as amended:

(A) Paragraph 1: Discussion or consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees or employees of any public body.

*Appointments to boards, committees*

All members were present and voted “yes.” The motion was unanimously passed.

After Closed Session, the Chairman reconvened the meeting and said that the Board had entered the closed session for that purpose as set out in paragraph 1 of Section 2.1-3711 of the Code of Virginia of 1950, as amended. Upon being polled individually, each Board member confirmed that this was the only matter of discussion during the closed session.

Motion was made by Mr. Hubbard, seconded by Mr. Bennett, that Mr. William Brown II be reappointed to the Board of Appeals for the Building Inspector for a new term of office

commencing January 1, 2014. All members were present and voted “yes.” The motion was unanimously passed.

Motion was made by Mr. Bennett, seconded by Mr. Trala, that Ms. Mary Carey be reappointed to the Eastern Shore Area Agency on Aging for a new term of office commencing January 1, 2014. All members were present and voted “yes.” The motion was unanimously passed.

Motion was made by Mr. Hubbard, seconded by Mr. Bennett, that Mr. Gene Hampton be reappointed to the Eastern Shore Groundwater Committee for a new term of office commencing January 1, 2014. All members were present and voted “yes.” The motion was unanimously passed.

Motion was made by Mr. Bennett, seconded by Mr. LeMond, that Mr. Rick Hubbard be reappointed to the Purchase of Development Rights Committee for a new term of office commencing January 1, 2014. All members were present and voted “yes.” The motion was unanimously passed.

Motion was made by Mr. Hubbard, seconded by Mr. LeMond, that H. Bruce Richardson and Mr. Peter Henderson be reappointed to the Purchase of Development Rights Committee for new terms of office commencing January 1, 2014. All members were present and voted “yes.” The motion was unanimously passed.

Motion was made by Mr. Hubbard, seconded by Mr. LeMond, that Mr. Jerome W. “Butch” Nottingham be reappointed to the Eastern Shore RC&D Council for a new term of office commencing January 1, 2014. All members were present and voted “yes.” The motion was unanimously passed.

Motion was made by Mr. LeMond, seconded by Mr. Bennett, that Mr. William Denny be

reappointed to the Parks & Recreation Advisory Board for a new term of office commencing January 1, 2014. All members were present and voted “yes.” The motion was unanimously passed.

Motion was made by Mr. Hubbard, seconded by Mr. Trala, that Mr. Alan Kappeler be appointed to the Parks & Recreation Advisory Board for a term of office commencing January 1, 2014. All members were present and voted “yes.” The motion was unanimously passed.

Motion was made by Mr. Hubbard, seconded by Mr. Bennett, that Mr. Christopher Marshall be reappointed to the Parks & Recreation Advisory Board for a new term of office commencing January 1, 2014. All members were present and voted “yes.” The motion was unanimously passed.

Recess

Motion was made by Mr. Bennett, seconded by Mr. Trala, that the meeting be recessed until 4:00 p.m., Thursday, December 26, 2013. All members were present and voted “yes.” The motion was unanimously passed.

The meeting was recessed.

\_\_\_\_\_CHAIRMAN

\_\_\_\_\_ COUNTY ADMINISTRATOR