

VIRGINIA:

At a recessed meeting of the Board of Supervisors of the County of Northampton, Virginia, held at the Board Room of the County Administration Building, 16404 Courthouse Road, Eastville, Virginia, on the 16th day of December, 2014, at 5:00 p.m.

Present:

Larry LeMond, Chairman

Richard L. Hubbard, Vice Chairman

Laurence J. Trala

Granville F. Hogg, Jr.

Oliver H. Bennett

The meeting was called to order by the Chairman.

County Administrator's Report:

The County Administrator distributed the following memorandum:

MEMORANDUM

TO: Board of Supervisors

FROM: Katherine H. Nunez
County Administrator

DATE: December 16, 2014

RE: Budget Amendments and Appropriations – FY 2015

Your approval is respectfully requested for the following budget amendments and supplemental appropriations as petitioned by the Northampton County Public Schools:

\$40,104 – This represents a transfer of funds to be used for engineering costs incurred to date in addition to costs related to securing the area surrounding the northeast corner of the high school cafeteria and for the removal of the masonry veneer in this area. This project is necessary in order to allow the structural engineer to determine whether additional structural repairs will be required to the underlying structural wall.

Roofing – KES Replace asphalt shingles & plywood	(\$20,052)
Roofing – OES Replace asphalt shingles & plywood	(\$20,052)
Cafeteria Wall Repairs (new project)	<u>\$40,104</u>
	\$ 0.00

\$9,450.00 – This represents a transfer of funds to be used to remove the failing plaster and lathe ceiling sections in the hallways surrounding the gymnasium. The quote used to estimate the total cost of this project is contingent upon there being no asbestos found in the sample of the ceiling that was sent for testing. The presence of asbestos will change the financial scope of this project as well as the timeline for removal.

Roofing – KES Replace asphalt shingles & plywood	(\$ 4,725)
Roofing – OES Replace asphalt shingles & plywood	(\$ 4,725)
Gymnasium Hallway Ceiling (new project)	<u>\$ 9,450</u>
	\$ 0.00

\$17,772 – This represents an appropriation of funds of Fund Balance from the Capital Improvement Fund (*from Fiscal Year 2014 surplus*) to be used to replace the electrical supply and to reinstall light fixtures, cameras, and drop ceiling as well as any other repairs necessary in order to return the hallways surrounding the gymnasium to usable condition once the failing plaster and lathe ceiling has been removed. A significant amount of work related to this project will be performed in-house by custodial and maintenance staff, as appropriate, in order to minimize the cost.

Gymnasium Hallway Ceiling (new project)	\$17,772
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The County Administrator provided background information relative to these requests from the School System in connection with the projects as discussed at the last meeting by Superintendent Lawrence. The School is hoping to have these projects completed during the upcoming Winter Break.

Motion was made by Mr. Trala, seconded by Mr. Hubbard, that the Board approve the foregoing budget amendments and supplemental appropriations as requested. All members were present with the exception of Mr. Bennett and voted “yes.” The motion was unanimously passed.

Closed Session

Motion was made by Mr. Hubbard, seconded by Mr. Trala, that the Board enter Closed

Session in accordance with Section 2.2-3711 of the Code of Virginia of 1950, as amended:

(A) Paragraph 1: Discussion or consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees or employees of any public body.

County Administrator's evaluation

(B) Paragraph 3: Discussion or consideration of the condition, acquisition, or use of real property for public purpose, or of the disposition of publicly held property.

Utility easement information relative to EMS Office Location.

All members were present with the exception of Mr. Bennett and voted "yes." The motion was unanimously passed.

Mr. Bennett arrived at 5:20 p.m.

After Closed Session, the Chairman reconvened the meeting and said that the Board had entered the closed session for those purposes as set out in paragraphs 1 and 3 of Section 2.1-3711 of the Code of Virginia of 1950, as amended. Upon being polled individually, each Board member confirmed that these were the only matters of discussion during the closed session.

Motion was made by Mr. Trala, seconded by Mr. Bennett, that the Board approve a salary adjustment for the County Administrator relative to her job performance for October 3, 2013 - October 2, 2014 in the form of a one-time 1.5% bonus, effective October 3, 2014. All members were present and voted "yes." The motion was unanimously passed.

After reviewing the budget amendments and appropriations approved earlier in the evening, Mr. Bennett stated that he wanted the record to show that he was in support of same. Additionally, Mr. Bennett thanked the Chairman for his participation in the Thanksgiving food basket deliveries to area churches.

Adjourn

Motion was made by Mr. Hubbard, seconded by Mr. Trala, that the meeting be adjourned. All members were present and voted "yes." The motion was unanimously passed.

The meeting was adjourned.

_____CHAIRMAN

_____COUNTY ADMINISTRATOR