

VIRGINIA:

At a recessed meeting of the Board of Supervisors of the County of Northampton, Virginia, held at the Board Room of the County Administration Building, 16404 Courthouse Road, Eastville, Virginia, on the 26th day of May, 2015, at 3:00 p.m.

Present:

Richard L. Hubbard, Chairman

Oliver H. Bennett, Vice Chairman

Larry LeMond

Laurence J. Trala

Granville F. Hogg, Jr.

The meeting was called to order by the Chairman.

The Board conducted a walk-through tour of the Eastville Inn between 3:00 and 3:30 p.m.

Closed Session

Motion was made by Mr. LeMond, seconded by Mr. Trala, that the Board enter Closed Session in accordance with Section 2.2-3711 of the Code of Virginia of 1950, as amended:

(A) Paragraph 1: Discussion or consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees or employees of any public body.

*Conduct interviews with two prospective Planning Commission appointees.*

(B) Paragraph 3: Discussion or consideration of the condition, acquisition, or use of real property for public purpose, or of the disposition of publicly held property.

*Drummond property acquisition*

(C) Paragraph 7: Consultation with legal counsel and briefings by staff members, consultants, or attorneys pertaining to actual or probable litigation, and consultation with legal counsel employed or retained by the Board of Supervisors regarding specific legal matters requiring the provision of legal advice by such counsel.

All members were present and voted “yes.” The motion was unanimously passed.

After Closed Session, the Chairman reconvened the meeting and said that the Board had entered the closed session for those purposes as set out in paragraphs 1, 3 and 7 of Section 2.1-3711 of the Code of Virginia of 1950, as amended. Upon being polled individually, each Board member confirmed that these were the only matters of discussion during the closed session.

Conduct a joint meeting with Northampton School Board:

- (1) Adjustments to FY 2016 Budget Line Items, Sick Leave Payout Language

The Northampton County School Board was present and in session.

The following Budget Amendment & Appropriation request was submitted by the School Board:

**Req. 2016-1**

The Northampton County School Board respectfully requests Categorical Appropriation Transfers as outlined below for Fiscal Year 2016. This is to reflect the School Board's budgetary reprioritizations based on the approved amount of County funding, which was less than the amount requested in the School Board's Proposed Budget.

Instruction	\$13,553.25
Administration, Attendance & Health	\$12,884.75
Transportation	(\$22,438.00)
<u>Technology</u>	<u>(\$4,000.00)</u>
TOTAL	\$0.00

It was noted that this request represented a redistribution of the FY 2016 appropriation between the categories made by the Board back in April. Motion was made by Mr. Hogg, seconded by Mr. Bennett, that the request be approved. All members were present and voted "yes." The motion was unanimously passed.

**Req. 2016-2**

The Northampton County School Board respectfully requests a budget reduction in the amount of \$110,604, as outlined below, for Fiscal Year 2016. This is to adjust anticipated State

Funding based on the Amendments Adopted by the 2015 General Assembly to the Governor's Introduced 2014-2016 Biennial Budget, as of February 26, 2015.

<b>Account Description</b>	<b>Amount</b>
Basic Aid – SOQ Payments	(\$8,245.00)
Textbook Payments	(\$1.00)
Teacher Retirement – Instructional	(\$2,329.00)
Alternative Education Payments	\$1,825.00
Primary Class Size Payments	(\$125.00)
At Risk Four Year Olds Preschool Payment	(\$117,648.00)
State Sales Tax Receipts	\$15,978.00
ESL	<u>(\$59.00)</u>
	(\$110,604.00)

It was noted that this request represents a reflection of reduced revenues as well as a recalculation of the Virginia Preschool Initiative.

Motion was made by Mr. Trala, seconded by Mr. LeMond, that the request be approved as presented. All members were present and voted “yes.” The motion was unanimously passed.

Next, Ms. Brook Thomas, Director of Finance, indicated that the potential sick leave liability including FY 16 eligible employees exceeds the fund balance reserved for payment of the liability by \$59,921. To allow for funding to meet this liability, the School Board is requesting that the budget resolution for FY 16 include language to allow any unspent appropriations in the School Operating Fund for FY 2015 to be recorded as reserved fund balance within that fund for the purpose of funding the project sick leave liability for FY 16 and for any remaining funds once that obligation is met to be transferred into the School Capital Fund (Fund 395) to be utilized for funding projects in the School's adopted Capital Improvement Plan. Motion was made by Mr. LeMond, seconded by Mr. Trala, that the FY 2016 Appropriations Resolution be amended as referenced above. All members were present and voted “yes.” The motion was unanimously passed.

(2) Northampton High School Wall Project – calendar, analysis & recommendations

Mr. Chris Truckner, Director of Operations, presented a Construction Cost Breakdown for the Cafeteria Wall (NE Corner) Repair Project, and indicated that the total project funding request amounted to \$660,606.00.

Mr. Hogg read the following comments:

**Background:**

I am aware that a phone conversation between USDA and private citizens of the county has recently taken place. This contact was an attempt to gain clarification directly from USDA on the status of the county's obligation to USDA after the sale of the STIP. The conversation was followed by a series of e-mails further clarifying the status. (See Attached)

The citizens were encouraged to work with the USDA to provide to the Board of Supervisors a priority list of essential community facilities projects eligible and acceptable to USDA's Community Facilities Grant Program, and which would discharge the County's liability. It is now understood that any eligible project would be funded 35% by USDA and 65% by the County. According to Peggy Jordan of USDA, the outstanding grant of \$599,734.80 would require that "the proposed project much reach a minimum cost of \$1,713,528 and be for an eligible purpose". Contrary to my previous understanding, it was indicated by USDA that a school project was an eligible purpose and the project cost was \$1.2 mil. Now that the Citizens Group has determined that both the County and School District Capital Plans can be considered for approval by USDA, we have increased flexibility in both projects and ways to fund them. If Davenport-issued bonds can only be used for County Capital Projects, we have plenty of needs as shown in this year's budget requests and unstated medical requests. There are numerous options to fund School Capital Plan projects outside Davenport-issued bonds, but it would be worthwhile to confirm those restrictions again.

In order to maintain the momentum begun by the Citizens initiative and include School Board representation, I make the following motion:

**Motion:**

In response to Ms. Peggy Jordan's request, I move that an ad-hoc committee be appointed to create a prioritized list of USDA qualified projects, and recommended funding, to present to the Board of Supervisors at the regular August 2015, Board of Supervisors meeting. I further move that the following be appointed to the ad-hoc committee:

- Granville Hogg...District1 Board of Supervisors
- David Boyd—private citizen
- H. Spencer Murray...private citizen
- Chris Truckner—School Board Facilities Director
- William "Skipper" Oakley...Chair, Northampton School Board

\* \* \* \* \*

The Chairman stated that he had not seen any of Mr. Hogg's documentation prior to the meeting and needed additional time to study it. Motion was made by Mr. LeMond, seconded by Mr. Bennett, that Mr. Hogg's motion be tabled. All members were present and voted "yes," with the exception of Mr. Hogg who abstained. The motion was passed.

With regard to the NHS Cafeteria Wall Project funding, motion was made by Mr. LeMond, seconded by Mr. Trala, that funding in the amount of \$660,606.00 be transferred from the School's Capital Reserve Fund (Fund 310), which at the conclusion of FY 2015 is projected to have a balance of \$1.7 million. All members were present and voted "yes." The motion was unanimously passed.

(3) Capital Projects

Ms. Thomas provided the Board with a proposed listing of capital projects, tentatively scheduled for FY 2016, and illustrated below:

Revenues	
Appropriated Fund Balance	\$401,553.00 =====
Expenditures	
OES Parking Lot Asphalt Overlay	\$122,025.00
OES Playground Eqpt/Mulch	\$20,000.00
High School Roof Repair	\$25,000.00
Central Office Repairs	\$19,000.00
Forklift Lease	\$7,000.00
Media Center Flooring Replacement	\$13,228.00
Install Grass Practice Field on Selma Property	\$10,000.00
OES Gymnasium Flooring Replacement	\$20,300.00
NHS Chiller Replacement	<u>\$165,000.00</u>
TOTAL	\$401,553.00 =====

Ms. Thomas noted that in order to commence immediately with the selected projects and

to take advantage of the summer season, the School Board was requesting immediate appropriation of the funds in FY 2015 for these projects. Motion was made by Mr. Trala, seconded by Mr. LeMond, that the Board approve the appropriation from Fund 395 for the above referenced capital projects. All members were present and voted “yes.” The motion was unanimously passed.

County Administrator’s Report

(4) Purchase of Development Rights Committee

Mr. Peter Stith, Long-Ranger Planner and staff to the PDR Committee, presented a brief history of that body. He said that with local funding for the PDR Program absent from the County budget, the County will remain ineligible for matching funding from the state. Securing funding for PDR projects has been difficult since the program’s inception and is the main reason for the amount of time it takes to complete a project. Noting the many other pressing needs, motion was made by Mr. LeMond, seconded by Mr. Trala, that the PDR Committee be disbanded until further local funds can be allocated. At this time, Mr. Hogg said that he was not interested in disbanding the group and suggested that the committee be “mothballed” in the event it is necessary to reactivate it in the future. Mr. LeMond and Mr. Trala both agree to amend their motion to direct that the PDR Committee be “mothballed” instead of disbanded. All members were present and voted “yes.” The motion was unanimously passed.

(5) The following Budget Amendment and Appropriation request was provided for the Board’s review:

**MEMORANDUM**

**TO:** Board of Supervisors

**FROM:** Katherine H. Nunez, Interim Director of Finance

**DATE:** May 20, 2015

**RE:** Budget Amendments and Appropriations – FY 2015

Your approval is respectfully requested for the attached budget amendment and supplemental appropriation:

**\$813.60** – This represents a request from the Sheriff for transfer of Sheriff’s Asset Forfeiture Funds to the Eastern Shore Drug Task Force.

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Motion was made by Mr. LeMond, seconded by Mr. Bennett, that the foregoing budget amendment and appropriation be approved as requested. All members were present and voted “yes.” The motion was unanimously passed.

Action Items:

(6) Consider approval of an A-95 Review entitled, “1-15 Passenger BOC van with lift”; applicant: Eastern Shore Community Services Board

Following a question from Mr. Hogg relative to the utilization of vehicles owned by the Eastern Shore Community Services Board and the Eastern Shore Area Agency on Aging, motion was made by Mr. LeMond, seconded by Mr. Trala, that the A-95 Review be approved. All members were present and voted “yes.” The motion was unanimously passed.

Adjourn

Motion was made by Mr. LeMond, seconded by Mr. Bennett, that the meeting be adjourned. All members were present and voted “yes.” The motion was unanimously passed.

The meeting was adjourned.

\_\_\_\_\_ CHAIRMAN

\_\_\_\_\_ COUNTY ADMINISTRATOR