

VIRGINIA:

At a recessed meeting of the Board of Supervisors of the County of Northampton, Virginia, held at the Board Room of the County Administration Building, 16404 Courthouse Road, Eastville, Virginia, on the 30th day of June, 2015, at 2:00 p.m.

Present:

Richard L. Hubbard, Chairman

Oliver H. Bennett, Vice Chairman

Larry LeMond

Laurence J. Trala

Granville F. Hogg, Jr.

The meeting was called to order by the Chairman.

County Administrator's Report – Continued Discussion Re: USDA Obligation

Ms. Katherine H. Nunez, County Administrator, shared with the Board correspondence recently received from USDA relative to the \$599,734.80 obligation. In a reversal of recent communication, USDA now confirms that the County's obligation is only \$599,734.80 and that any project selected by the County which conforms to USDA's Community Facilities Program will be acceptable to USDA. There are, however, two deadlines now being imposed on the County: (a) the Board must approve a Scope of Work for the project within the next thirty days; and (b) the Board must complete the project in its entirety by June 30, 2016. It was noted that building projects such as an EMS garage and most other building/construction projects would probably not be able to meet the one-year deadline due to the extremely complex and lengthy environmental reviews required by USDA. Therefore, on the recommendation of the County Administrator, the Board focused on vehicle and equipment acquisition projects which could be completed within a year and include school buses, police cruisers, a quick response

vehicle for EMS, tractor and mower for the landfill, and technology and other needs for the school system (laptops, e-backpacks, Promethean boards, etc.).

Following input from several Board members, the following Scope of Work was developed and considered by the Board:

Priority Ranking	Item/Description: LIST A	Cost
1	Sheriff's Vehicle #1	\$40,835
2	Sheriff's Vehicle #2	\$40,835
3	School Bus #1	\$95,565
4	School Bus #2	\$95,565
5	School Promethean Boards (34 units @ \$4,641.00 each)	\$157,794
6	School Teacher laptops (15 units @ \$863.00 each)	\$12,945
7	EMS Quick Response Vehicle	\$50,000
8	School generator for #1 elementary school	\$50,000
9	School generator for #2 elementary school	\$50,000
10	CPR instruction kits	\$6,200
TOTAL	LIST A Projects	\$599,739

Some of the costs of the foregoing projects have already been included in the FY 2016 County Budget, either in whole or first-year lease payments. The estimated Undesignated Fund Balance at June 30, 2015 is approximately \$7.4 million and could serve as the source of funding for the remaining costs. The County's Fund Balance Policy requires at least a 12% balance; the current Fund Balance represents in excess of 20%.

In the event that some of the LIST A projects are deemed ineligible by USDA, the Board developed the following secondary list:

Priority Ranking	Item/Description: LIST B	Cost
11	Landfill tractor/mower	\$35,000
12	AED units, up to a maximum of 15 units @ \$1,200.00 each	\$18,000
13	Sheriff's Vehicle #3	\$40,835
14	School Van	\$35,000
15	Sheriff's Vehicle #4	\$40,835

It was stressed that the Board was only committing to the purchase of equipment equivalent to the USDA obligation (\$599,734.80) even though the total of the above-referenced projects exceeds that amount.

Motion was made by Mr. LeMond, seconded by Mr. Bennett, that the foregoing lists be approved as prioritized and itemized above. All members were present and voted "yes." The motion was unanimously passed.

In other business, the Chairman indicated that there were several remaining zoning items on which he would like additional discussion including poultry litter, incineration, PID/PUDs, and solar energy. The Board chose its July work session (July 27th) as the next opportunity for further zoning discussions.

Adjourn

Motion was made by Mr. Bennett, seconded by Mr. Trala, that the meeting be adjourned. All members were present and voted "yes." The motion was unanimously passed.

The meeting was adjourned.

_____ CHAIRMAN

_____ COUNTY ADMINISTRATOR