



Board of Supervisors of Northampton County  
P.O. Box 66 • Fastville, Virginia 23347

Katherine H. Nunez  
County Administrator

PHONE: 757-678-0440  
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BOARD OF SUPERVISORS  
*H. Spencer Murray, Chairman*  
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June 29, 2016

Jon Richardson, REHS  
Environmental Health Manager, Sr.  
Eastern Shore Health District  
P O Box 248  
Nassawadox, VA 23413

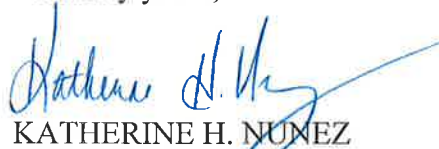
Dear Mr. Richardson:

Enclosed please find an application for a Certification Letter relative to the County-owned property at Machipongo which houses our Emergency Medical Services Department. While we leased this property for many years, the County has now purchased the property and in accordance with the purchase agreement, needs to install water and septic services (the office currently utilizes these shared services with the former landlord next door). Our check in the amount of \$350.00 for the application fee is also enclosed.

The EMS Department is a 24/7 operation consisting of office space, kitchen, bunkroom and bathroom with a range of employees on any given 12-hour shift up to 6 individuals. Monthly staff meetings are also held and accommodate 15-20 persons.

If you need any further information in order to process our application, please do not hesitate to contact me.

Sincerely yours,

  
KATHERINE H. NUNEZ  
County Administrator

Enclosures

# Commonwealth of Virginia

Application for:  Sewage System  Water Supply

**VDH Use Only**  
Health Department ID# \_\_\_\_\_  
Due Date \_\_\_\_\_

Owner \_\_\_\_\_ County of Northampton

Phone 757/678-0440 ext 515

Mailing Address P O Box 66

Phone \_\_\_\_\_

Eastville VA 23347

Fax 757/678-0483

Agent \_\_\_\_\_

Phone \_\_\_\_\_

Mailing Address \_\_\_\_\_

Phone \_\_\_\_\_

Fax \_\_\_\_\_

Site Address 13294 Lankford Highway

Machipongo, VA

Email knunez@co.northampton.va.us

Directions to Property: At the intersection of US Route 13 and SR 628 - Wilsonia Neck

Subdivision \_\_\_\_\_ Section \_\_\_\_\_ Block \_\_\_\_\_ Lot \_\_\_\_\_

Tax Map 49-A-9A Other Property Identification \_\_\_\_\_ Dimension/Acreage of Property 1.03 ac.

### Sewage System (New Construction)

Construction permits are valid for 18-months. Owners are advised to apply for a construction permit if they intend to build within 18 months of completing this application. Certification letters do not expire, may be recorded in the land records, and transfer with a property sale. For which are you applying?  Certification Letter  Construction Permit

### Sewage System (Existing Construction)

Check all that apply:  Repair  Modification  Expansion  Replacement  Upgrade

Do you wish to apply for a betterment loan eligibility letter? \_\_\_\_\_ If yes, there is a \$50.00 fee for determination of eligibility.

### Sewage System (New or Existing Construction)

Single Family Home (Number of Bedrooms \_\_)  Multi-Family Dwelling (Total Number of Bedrooms \_\_)

Other (describe) Government Office/Garage (Dept. of Emergency Medical Svcs)

Basement? Yes/No (circle one). Walk-out Basement? Yes/No (circle one) Fixtures in Basement? Yes/No (circle one).

Conditional permit desired? Yes/No (circle one). If yes, which conditions do you want?

Reduced water flow  Limited occupancy  Intermittent of seasonal use  Seasonal or temporary use not to exceed 1 year

### Water Supply

Will the water supply be Public or Private (circle one). Is the water supply Existing or Proposed (circle one).

If proposed, is this a replacement well? Yes/No (circle one). Will the old well be abandoned? Yes/No (circle one).

Will any buildings within 50' of the proposed well be termite treated? Yes/No (circle one).

Note: For sewage systems, a plat of the property may be required and a site sketch is always expected. For water supplies, a plat of the property is not required and a site sketch is always expected. The site sketch should show your property lines, actual and/or proposed buildings and the desired location of your well and/or sewage system. Your property lines, building location and the proposed well and sewage system sites must be clearly marked and sufficiently visible to see the topography.

I give permission to the Virginia Department of Health to enter onto the property during normal business hours for the purpose of processing this application and to perform quality assurance checks of evaluations and designs until an operation permit is approved.

*Katherine H. Nye, County Administrator*  
Signature of Owner/Agent  
on behalf of the Northampton County  
Board of Supervisors

6/27/2016

Date