



Board of Supervisors of Northampton County
P.O. Box 66 • Eastville, Virginia 23347

BOARD OF SUPERVISORS
H. Spencer Murray, Chairman
Larry LeMond, Vice Chairman
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Robert G. Duer
Granville F. Hogg, Jr.

Katherine H. Nunez
County Administrator

PHONE: 757-678-0440
FAX: 757-678-0483

TO: Board of Supervisors
FROM: Katie H. Nunez, County Administrator
DATE: March 22, 2016
RE: Bi-Monthly Report

I. Projects:

A. USDA Grant Obligation Update:

November 2015 thru March 1, 2016 Status Report: USDA has signed off completely on all items except for the 2 generators for the School. To date, we have now committed \$496,283.85 of the \$599,734.80 obligation or 82.75%.

School Administration has received bids in for the installation of a generator at each elementary school. The price is \$109,000 per school. We budgeted \$50,000 per school. I have spoken with the school and their recommendation is to install one generator at Occohannock Elementary. If the Board would like to proceed with installing one generator at a cost of \$109,000, then the shortfall is \$9,000 which will be offset by \$3,451 of the previously identified funds when the Sheriff's vehicles came in under budget. Therefore, the final short is \$5,549 which could be taken from Undesignated Fund Balance. This allows us to fully meet our obligation to USDA.

If the Board does not wish to move forward with the generators, then the County would need to identify and obtain approval from USDA for a different project in the amount of \$103,700.

At the March 8, 2016 Board of Supervisors meeting, Supervisor Hogg questioned the placement of the generator at Occohannock Elementary School if a communications tower is located at or near Kiptopeke Elementary School which would require a generator. The matter was tabled to seek additional information concerning Supervisor Hogg's concern.

After consultation with Superintendent Lawrence, he indicated that the School Board is not currently entertaining any proposals for installation of a cellular or communications tower for the Kiptopeke property. In addition, if such a proposal should be forthcoming from a third party vendor providing such services, the provision and installation of a generator servicing a communications tower would be the responsibility of that third

party vendor, along with the on-going operating costs for the generator. He has confirmed that the scope of work outlined for this project is for a generator to carry the entire load of the elementary school but did not envision the generator capacity extending to a communications tower.

Board direction is needed regarding the installation of a generator at the elementary school, based upon the budgetary issues identified above.

B. 2016 Reassessment:

The Commissioner of Revenue's office has mailed notices to all property owners of the reassessment. The Circuit Court Judge has been contacted about appointing the Board of Equalization so that they will be prepared to begin holding appeals hearings as early as May 2016. Pursuant to Code of Virginia §58.1-3378, the Board of Supervisors may establish a deadline for the Board of Equalization to finally dispose of all applications for equalization of real estate assessments. For the prior assessments, the Board has chosen to establish such a deadline to ensure that the County has acted timely in addressing any appeals and that our property valuation information is solidified for our budgetary purposes.

I am recommending the Board establish, via ordinance, a deadline of August 31, 2016 for the Board of Equalization to dispose of all timely applications for equalization of real estate assessments.

Board authorization is sought to allow the advertisement of an ordinance for public hearing at your April 12, 2016 meeting on this matter.

C. Enterprise Zone – Request to Add to the Map:

At the March 8, 2016 Board of Supervisors meeting, the Board authorized the staff to move forward with contacting three additional property owners about including their property in the Enterprise Zone Map designation and are scheduled to advertise this for public hearing at the April 12, 2016 meeting. Our office is now in receipt of correspondence from Supervisor Granville Hogg requesting consideration for Parcel 91-A-37, which he owns, for inclusion in the Enterprise Zone. The parcel is currently zoned Ag and the under the proposed 2016 Zoning Ordinance is zoned Ag.

Properties for inclusion in the Enterprise Zone should be zoned commercial or industrial or have zoning that supports commercial or industrial uses.

Board direction is needed if you want to include this parcel request from Mr. Hogg in the public hearing to amend the Enterprise Zone Map.

D. EMS Garage Project:

Pursuant to Board direction requesting additional information about the conditions of the EMS property at Machipongo before proceeding with a building plan, my office has contracted with Shoreline Surveyors to conduct a topographic survey, based upon a scope of work developed in consultation with Supervisors Hogg and Murray. Said work will cost \$2,000 and will be completed no later than April 11, 2016.

E. Willow Oak Property:

My office was asked to determine the condition and parameters of the building that used to house the Sheriff's Office at Willow Oak. The School Board owns this property and there are approximately 5 buildings on this property as well as the gas pump station which services not only the School vehicles but also the County vehicles. The school is still actively using several of the buildings on this property. However, the former Sheriff's Office is being utilized for storage only by the school system and has indicated that they would be supportive of leasing the premises to the County for another purpose.

Public Works Director Mike Thornes has undertaken to develop a rough sketch of the building, showing the interior layout, as well as a preliminary assessment of the condition of the building. Those documents have been attached for the Board's consideration.

Janice Williams

From: ghogg@verizon.net
Sent: Wednesday, March 09, 2016 11:41 PM
To: Jwilliams@co.northampton.va.us
Subject: Land for the Enterprise zone T.M. 91-A-37 @ intersection of U.S. 13 and Fairview Road

Janice:

Please add the Parcel of land below to those considered for the Enterprise Zone.

Land for the Enterprise zone T.M. 91-A-37 @ intersection of U.S. 13 and Fairview Road

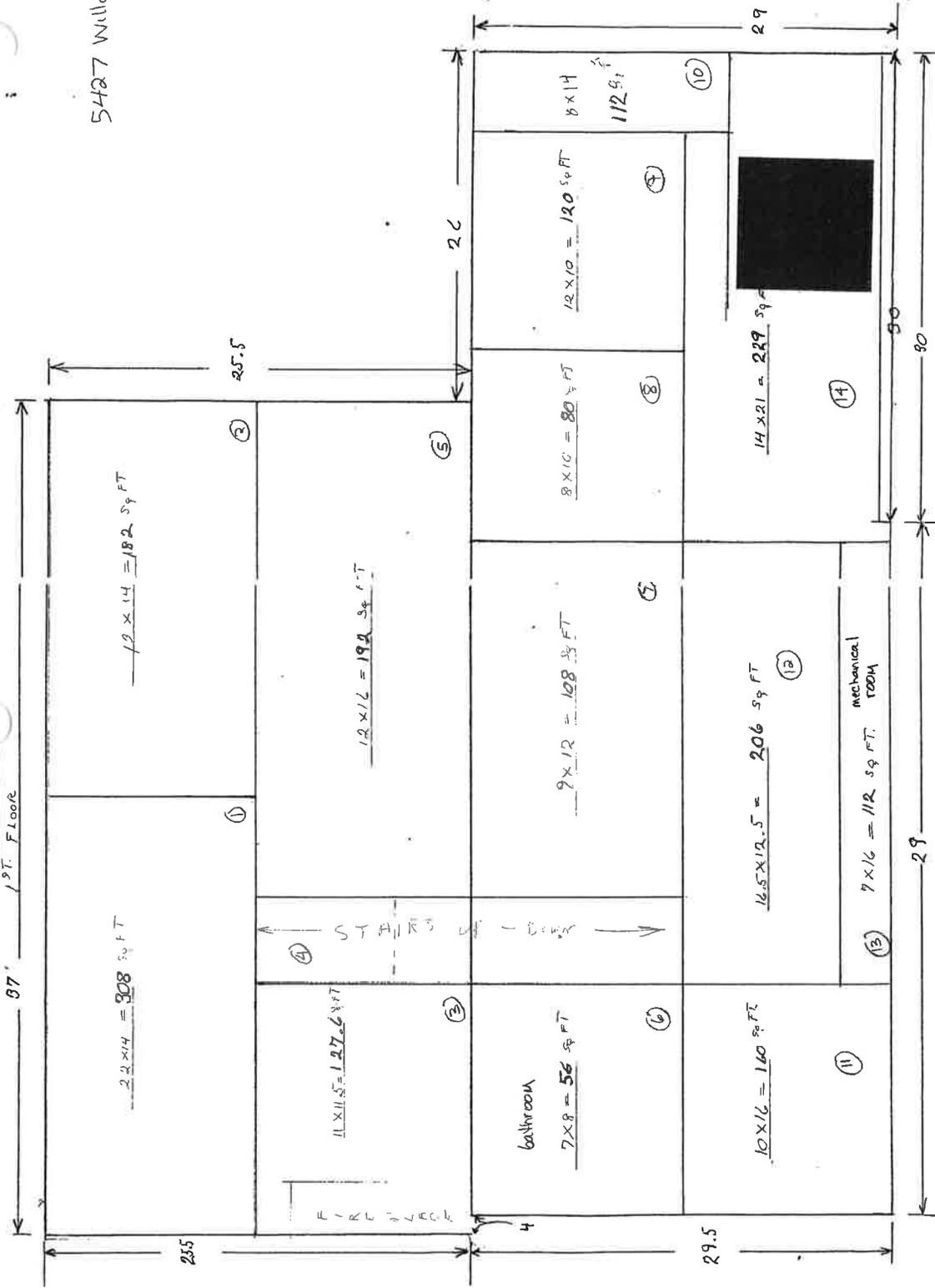
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91-A-37



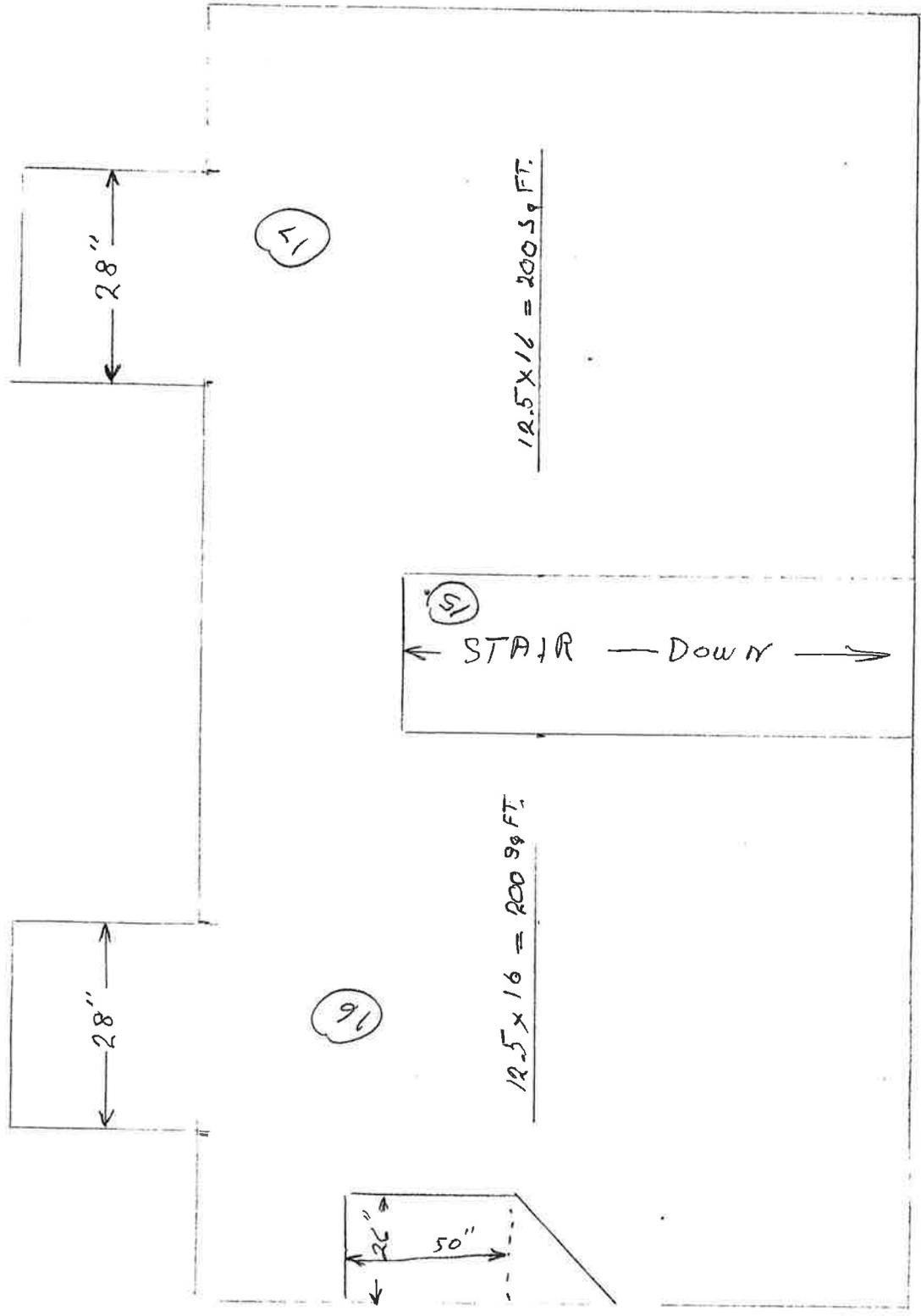
5427 Willow Oak Rd

FRONT 313 TOTAL AREA 8,111 FT. (both floors)



5427
W Oak Rd

2ND FLOOR



County Property - Inspection Report

Facility: Former Sheriff's Office Building @ Date: March 17, 2016

Location: Willow Oak Road
5427 Willow Oak Road, Eastville

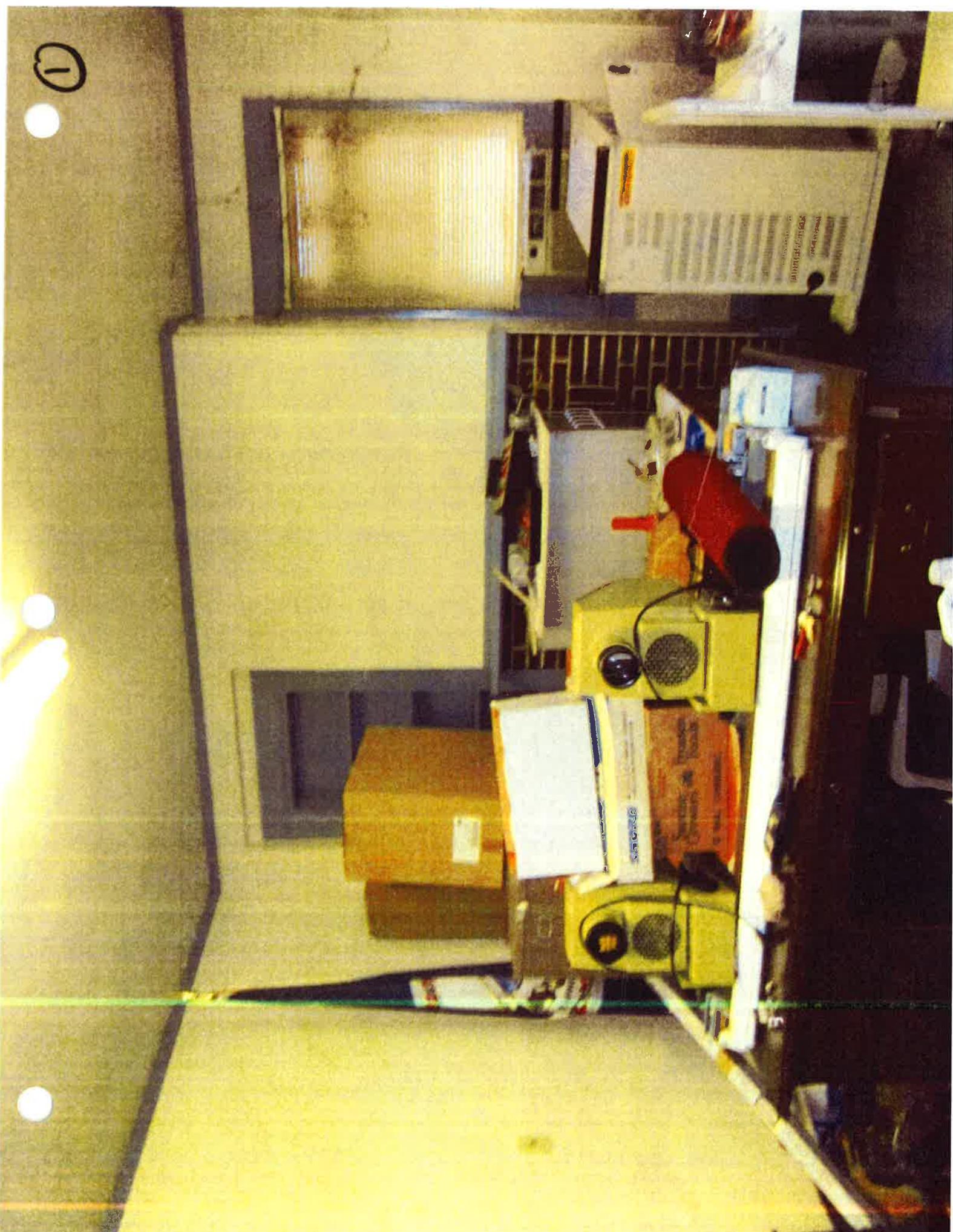
Current Use: storage for school system

Proposed Future Use: _____ Frequency: _____

	Condition	Current repair costs	Repair cost 2010	Repair Cost 2015	Comments
Exterior					
Roof	front is OK back needs to be replaced				
Walls / Coverings	needs cleaning; painting				
Windows	needs painting; reglazing				
Doors	needs minor repair; repainting				
Foundation	needs minor repair; cleaning				
Stairs	needs minor repair; cleaning				
Sidewalks	N/A				
Parking	N/A				
Other	no outside lights; no wheelchair ramp; outside water hydrant needs repair; site drainage issues - nowhere for the water to go.				
	No knowledge about asbestos presence				
Interior					
Walls	Bad				
Ceilings	Bad				
Floors	Bad				
Floor Covering	Bad				
Stairs	Fair; needs new carpet				
Railings	N/A				
Electric	Power system needs a lot of work. 100 amp - 3 sub-feeds				
Plumbing	Needs lots of work				
Mechanical	Cast Boiler: 1974. Has not been inspected since 2008				
Other	10 window AC units in place				
	Doorways: 29 in Hallways: 32 in		Front door: 29 in No wheelchair ramp or accessible doorways		

Comments: _____

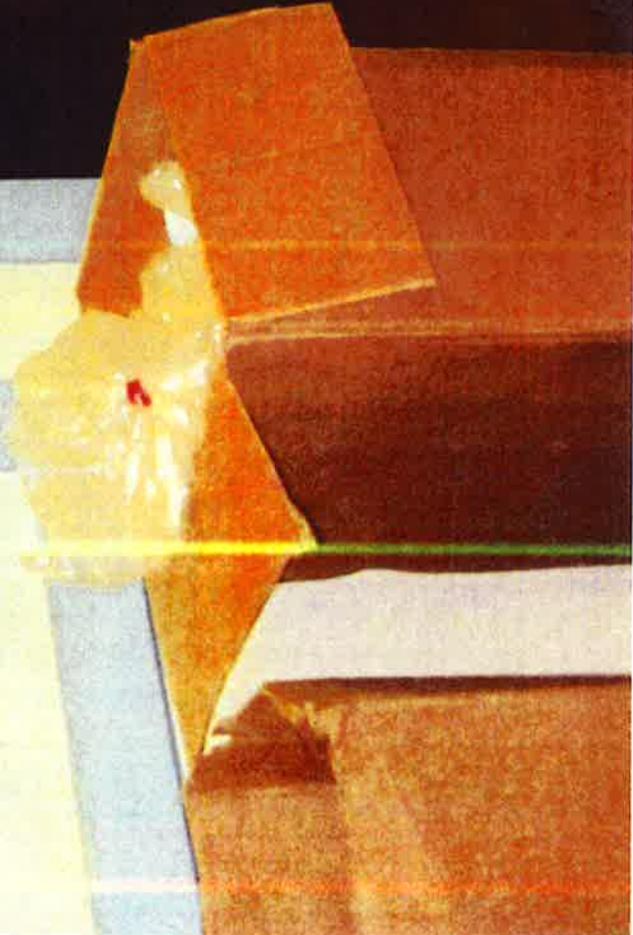
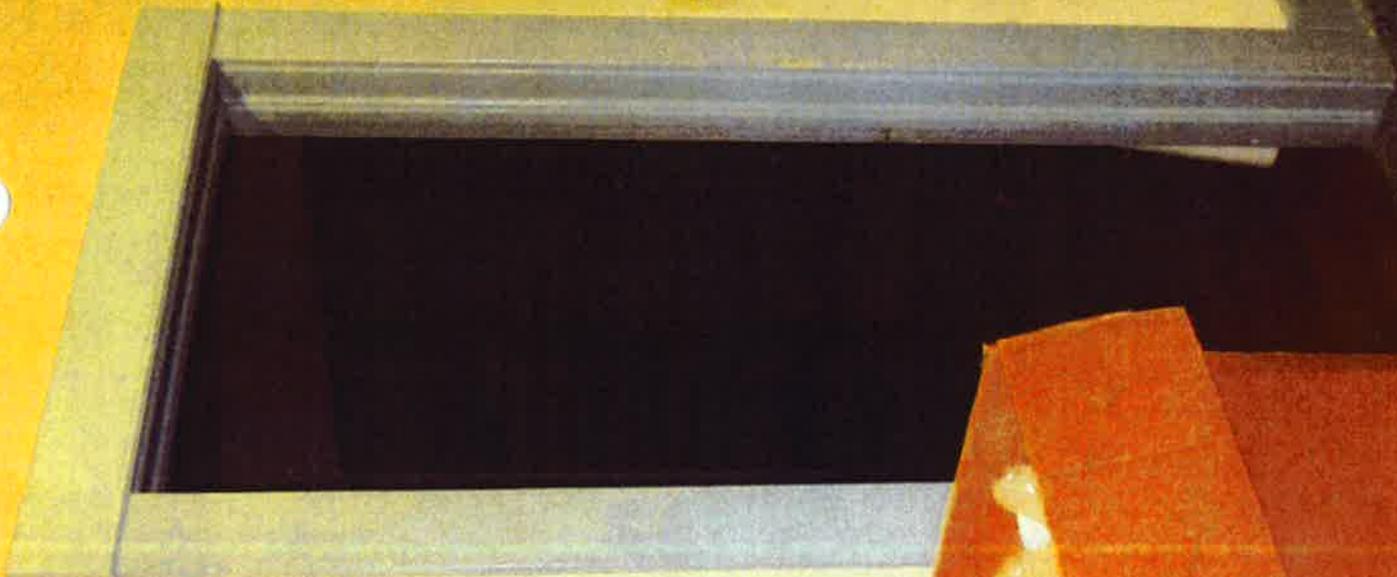
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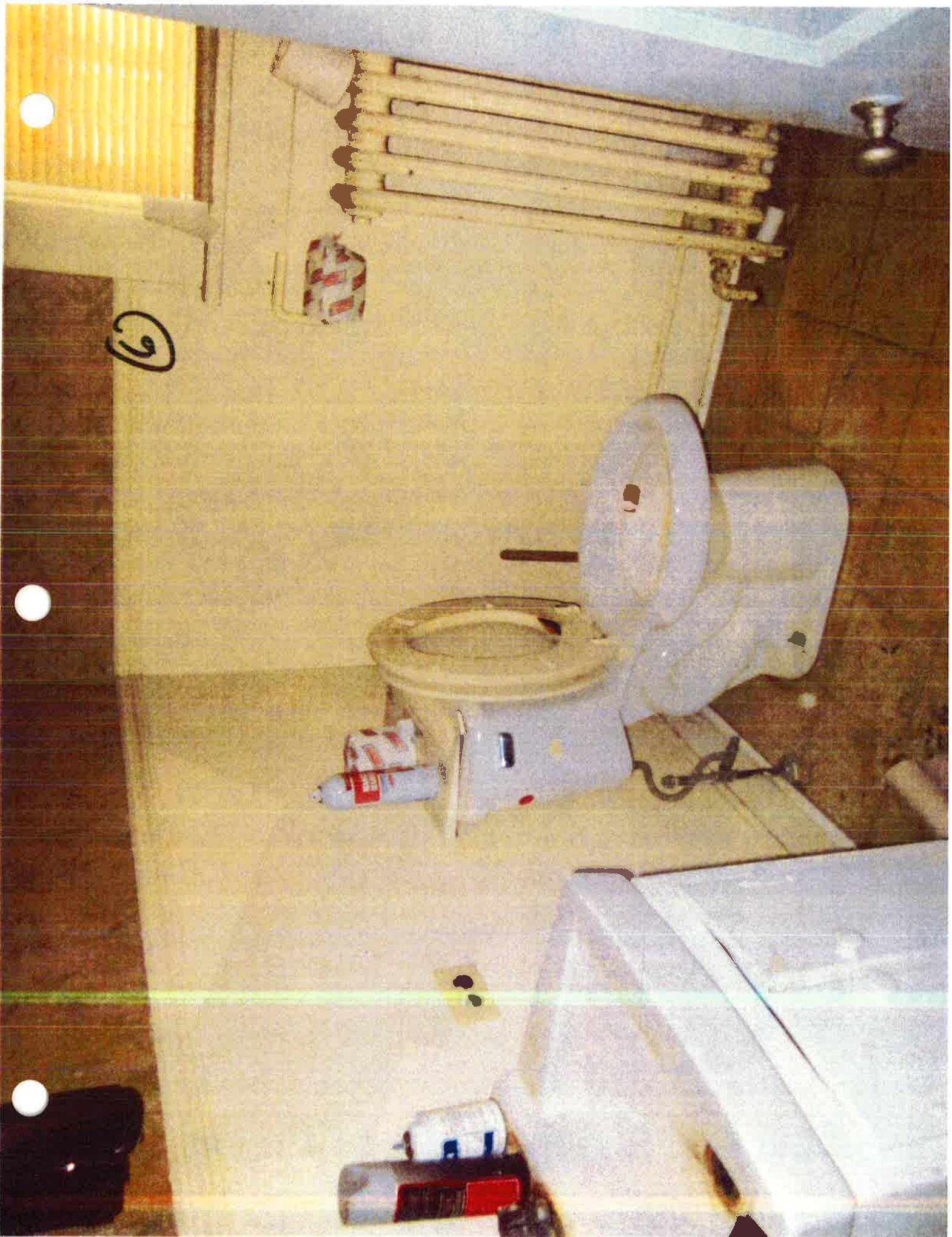
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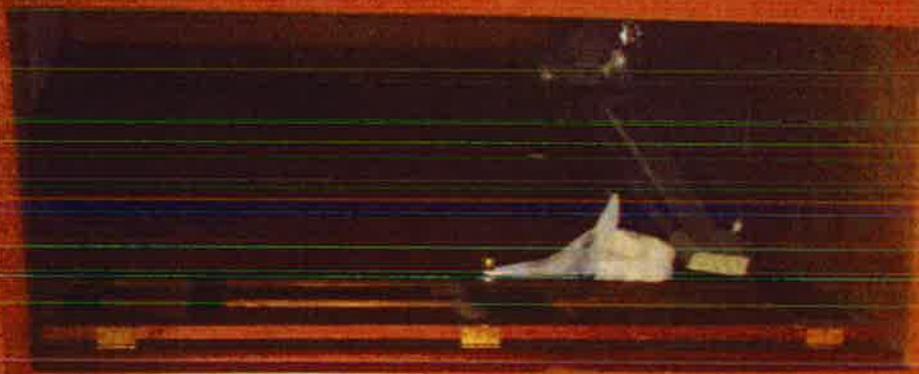


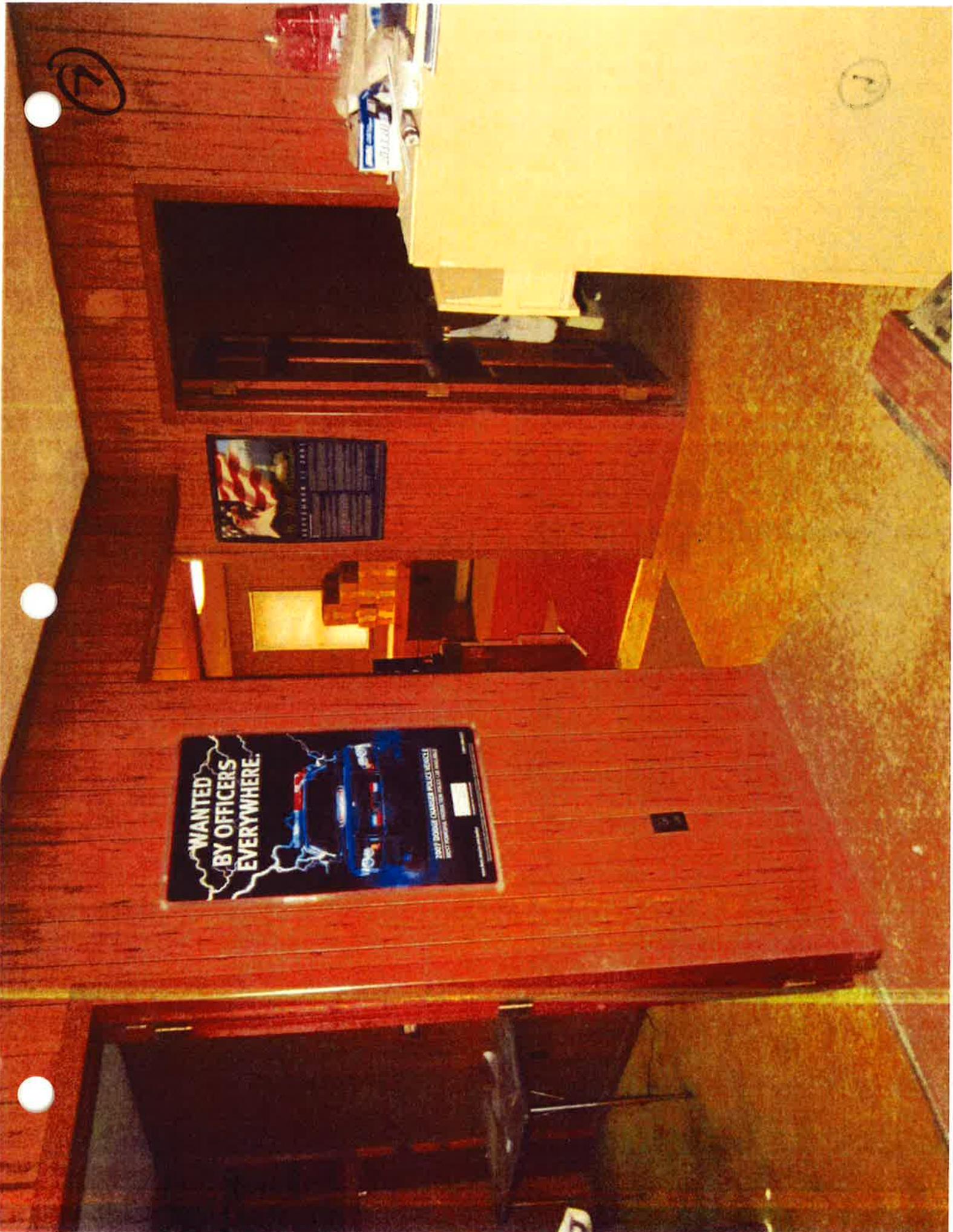
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**"WANTED
BY OFFICERS
EVERYWHERE."**

2007 DODGE CHARGER POLICE VEHICLE
BEST POLICE VEHICLE IN THE MARKET FOR 2007

HERVEY JAMES II, FBI

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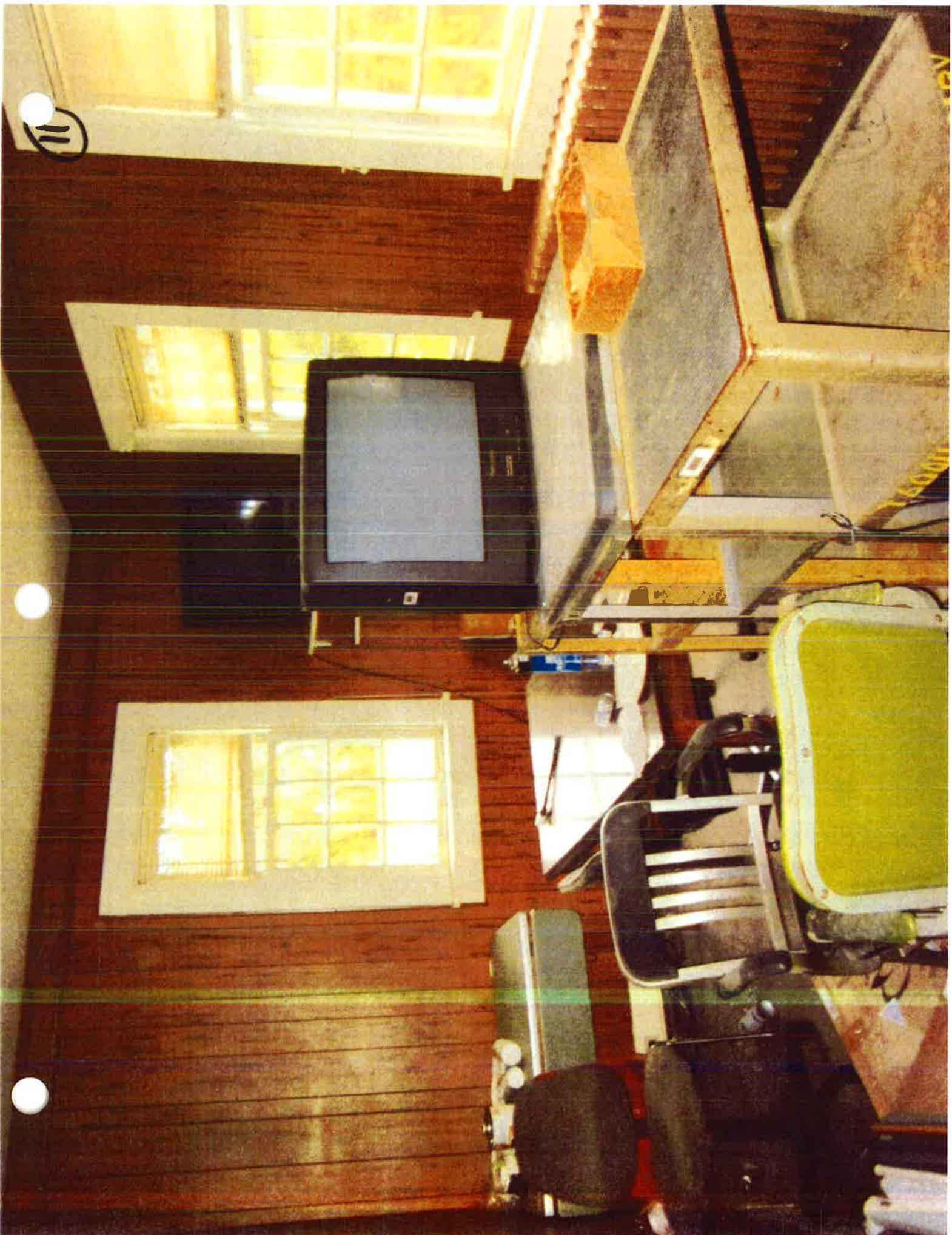


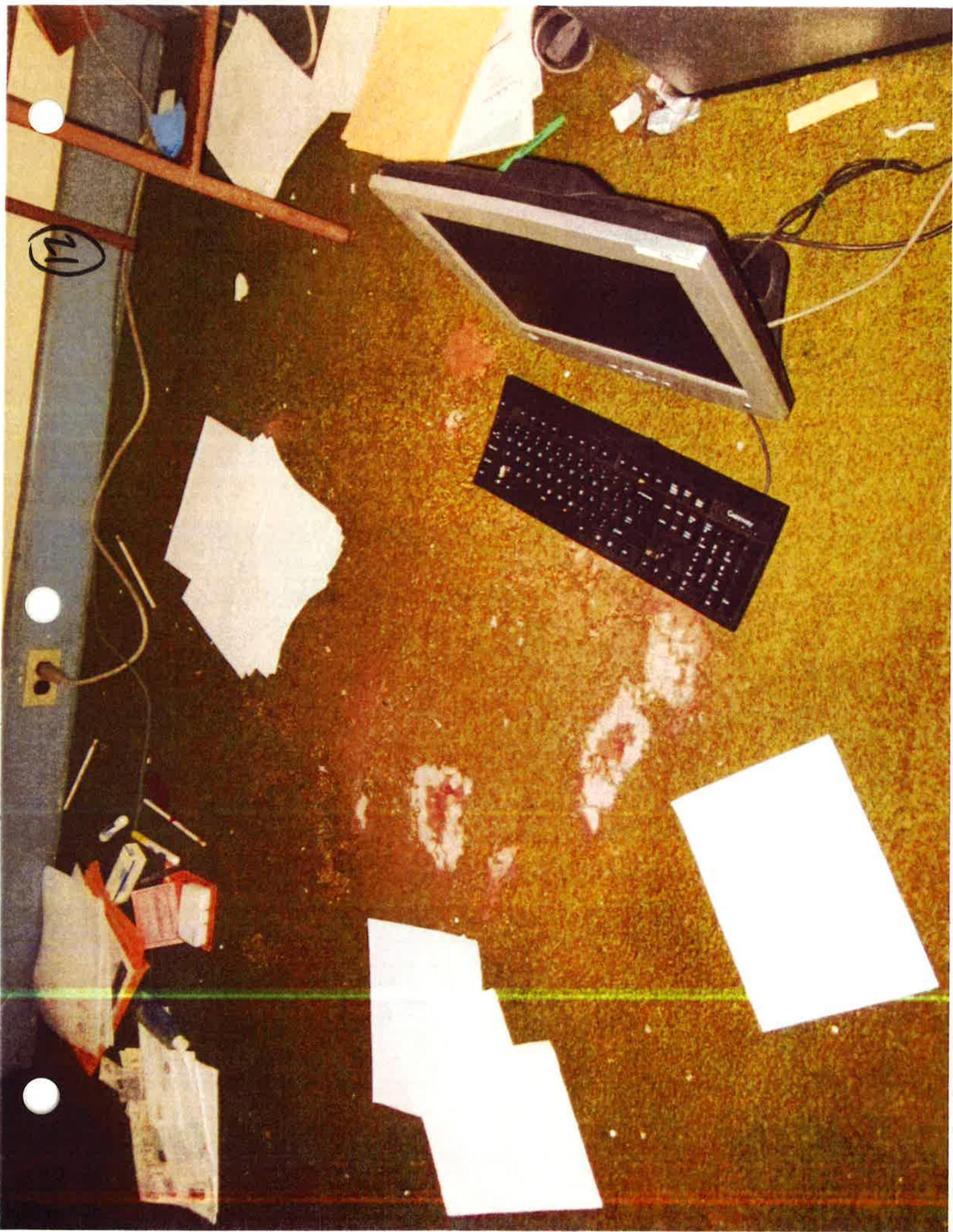
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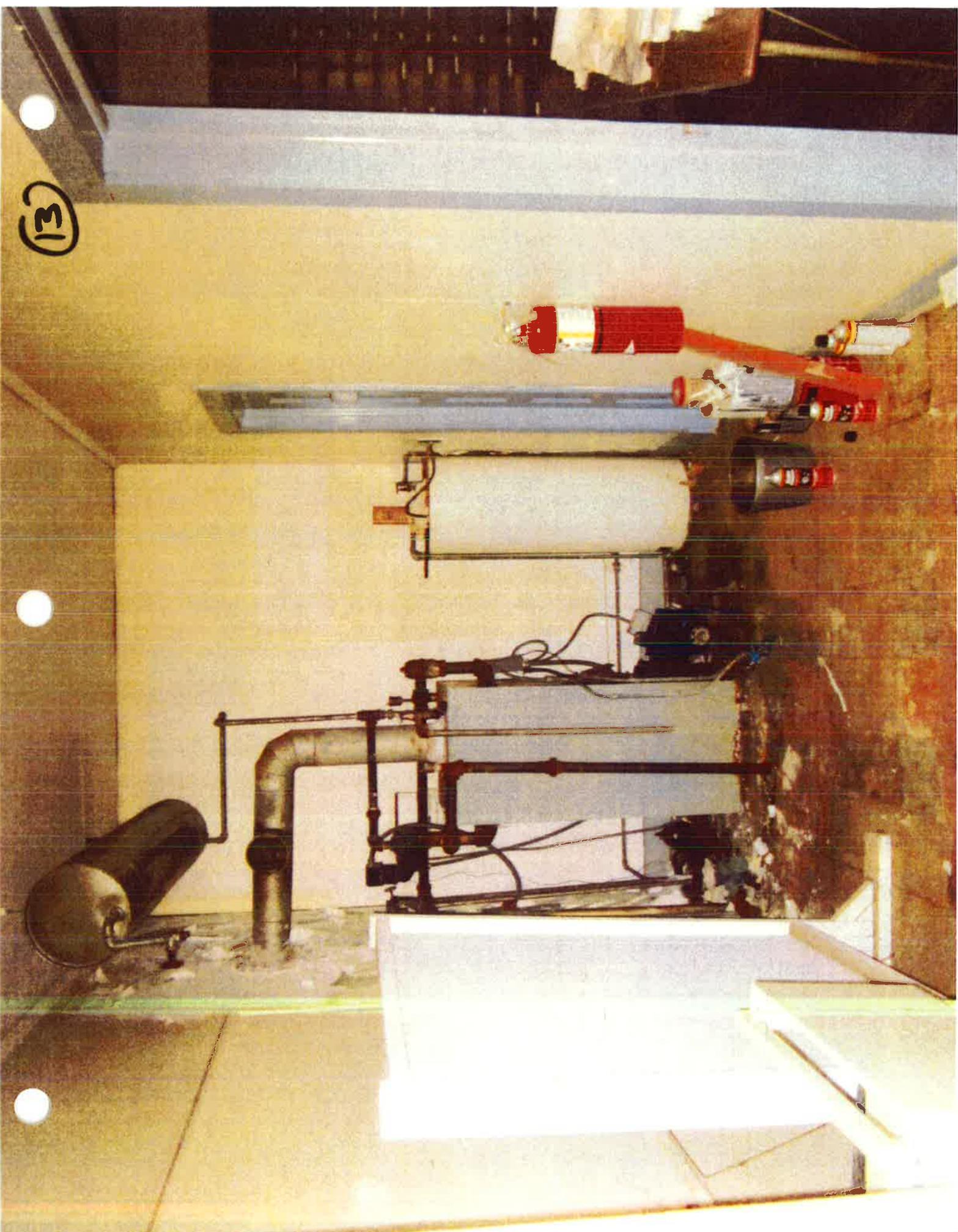


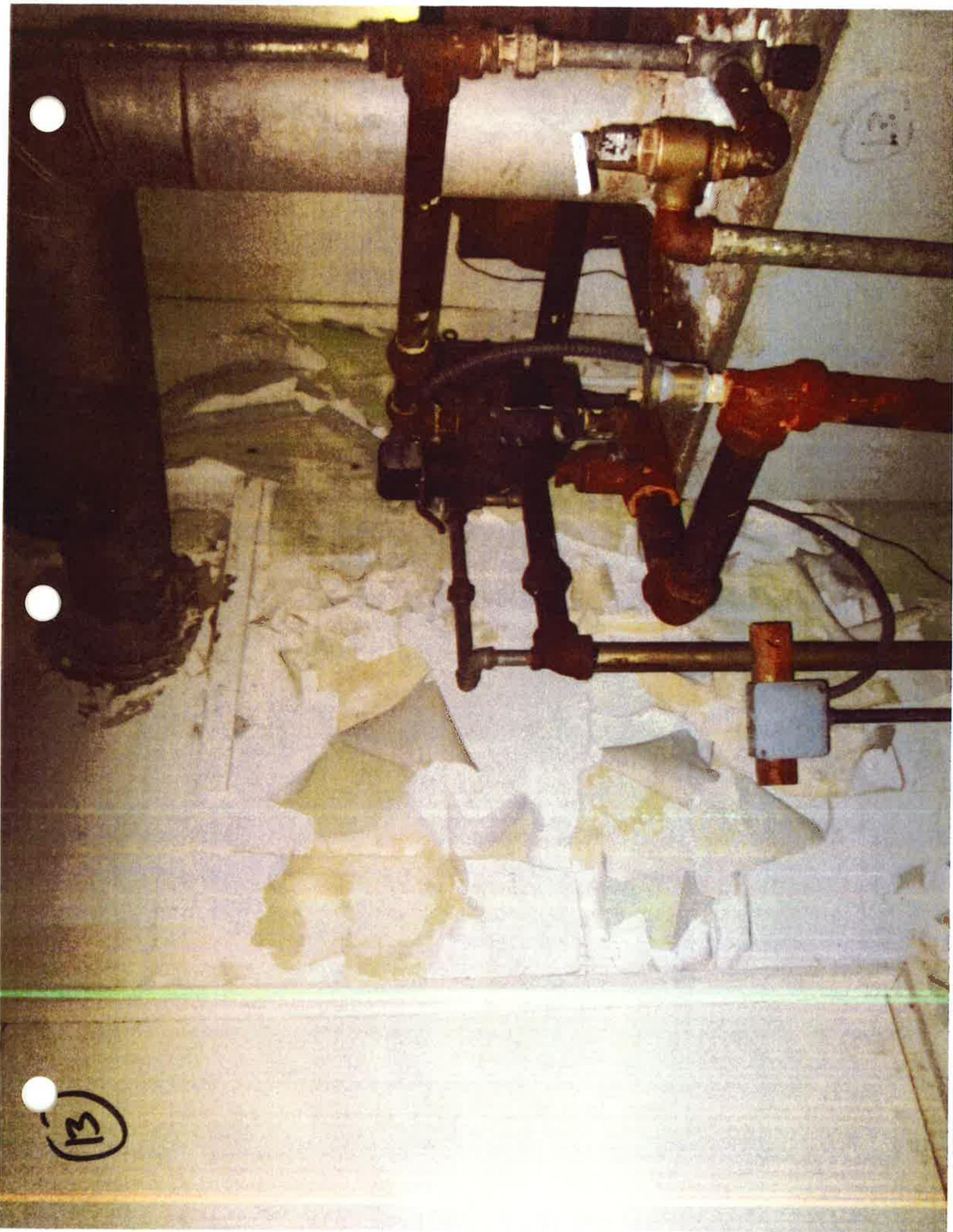




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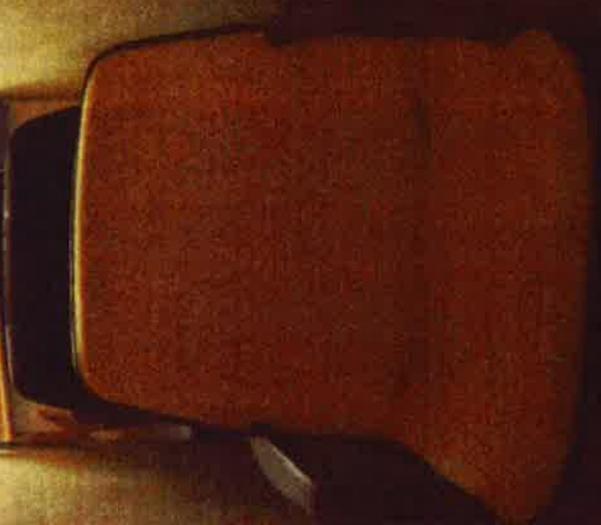
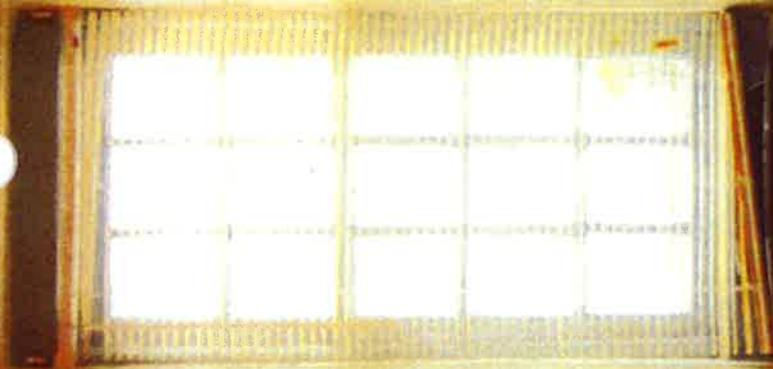
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DO NOT LAY FLAT

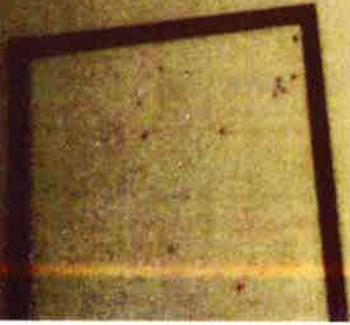
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