

AGENDA

Recessed Meeting of the Board of Supervisors of Northampton County, Virginia

**Board Chambers, 16404 Courthouse Road
Eastville, Va.**

April 19, 2016

5:00 p.m.

Call to order

County Administrator's Report

FY 2017 County Budget – Presentations from the following:
Karen Merritt, Clerk, General District Court
Charlene Gray, Commissioner of the Revenue
David Doughty, Sheriff
Eddie Lawrence, Superintendent, & the School Board
Other Departments/Agencies

Action Items:

Consider waiving of tipping fees for two Nature Conservancy clean-up events: April 22 (Hog Island) and June 4 (Oyster Harbor).

Recess to 5:00 p.m., Monday, April 25, 2016, in the Board Room of the County Administration Building, 16404 Courthouse Road, Eastville, Virginia, to conduct the regular work session.

NORTHAMPTON COUNTY



TO: Board of Supervisors

FROM: Katherine H. Nunez, County Administrator
John J. Androjewski, Director of Finance

DATE: April 15, 2016

RE: Budget Reductions/Adjustments

As a result of the budget discussion conducted at the work session on April 13, 2016 we have adjusted the FY 2017 budget estimates and propose the budget (reductions)/additions as described below:

Beginning Budget Deficit \$1,205,261

Board Meeting Agreements:

Restore water coolers	\$ 4,370
Eliminate Johnson Grass Outreach	\$ (5,035)
Reduce Sheriff's Vehicles by 1	<u>\$ (38,938)</u>
Net Deficit	\$1,165,658

Additional Recommended Adjustments:

Remove Phase 3 EMS Positions (4 positions)	\$ (238,055)
Group Life Insurance Increase (mandatory)	\$ 1,661
VRS 1.7% Level Savings	\$ (181,472)
Reduced Capital Reserve Contribution	\$ (408,048)
Add SRO Grant Matching Funds (grant contingent)	\$ 26,142
2% Pay Increase for All Staff	<u>\$ 123,958</u>
Net Deficit	\$ 489,844

The tax rate increase to fund the deficit of \$489,844 is \$.0343 resulting in an overall real estate tax of \$.8596 per \$100 of assessed valuation. This resulting budget will provide the following new items:

Fully Fund School Request	\$391,781
Maintain an Annual Capital Reserve Contribution	\$400,000
Add 8 New EMS Positions	\$572,091
Provide a 2% Pay Increase	\$123,958
Provide Matching Funds for a SRO Grant	\$ 26,142
Provide Personnel Additions & Certification Raises	\$102,951
Provide for Other Expenses	\$ 86,900

The position additions include those outlined in the April 13th Work Session Agenda package, Tab 1, page 7; an Assessment Assistant in the Office of the Commissioner of the Revenue, a part-time Clerk in the General District Court, and a Parks & Rec Assistant. The School Resource Officer is conditional upon the receipt of the grant. Other expenses include Solid Waste software, painting the Eastville Inn, new tires for the landfill loader, Jail and Sheriff's computers and a computer for the office of the Commissioner of the Revenue. If the new EMS positions are reduced to 4 (reduction to only Phase 1), a savings of \$238,055 would be realized.

The final net deficit of \$489,844 does not include the addition of a code compliance position and expenses (\$158,165), the addition of a Building Inspector position (\$48,000) and any other expenses you may add or restore. Such actions would result in an increase to the final tax rate or require cuts.

If you have any questions or require additional research or information, please contact John J. Andrzejewski at 757-678-0440 ext.550.

Please remember to bring your last agenda (Wednesday, April 13th) budget materials back to the April 19th meeting as well as your School Board Budget.

Janice Williams

From: Spencer Murray <smurray@co.northampton.va.us>
Sent: Sunday, April 10, 2016 4:43 PM
To: Janice Williams
Subject: Re: waiver of dumping fee

Janice:

Add to whatever agenda you think is timely and will work.

Thanks,

Spencer

On Apr 8, 2016, at 1:06 PM, Janice Williams <jwilliams@co.northampton.va.us> wrote:

Spencer:

I responded to her that it was too late to add something to the April 12th agenda, but that we have several additional (budget) meetings scheduled during the month and that I would ask you for permission to add it to one of those meeting agendas. These clean-up events have happened for the past several years.....most years, the waste collected does not exceed the 400 lb. "free" amount of waste allowable daily.

janice

From: Margaret Van Clief [<mailto:margaret.vanclief@TNC.ORG>]
Sent: Friday, April 08, 2016 12:26 PM
To: 'jwilliams@co.northampton.va.us'
Subject: waiver of dumping fee

Hi Janice,

Hope you're doing well!



I think I might be trying to sneak this request in a bit too late, and you'd think I'd know better by now. The Nature Conservancy is doing a volunteer trash collection on Hog Island on Friday, April 22nd. Is there any chance we can still ask the Board of Supervisors for a waiver in case we go over the weight limit? Am also doing one at Oyster Harbor on Saturday, June 4th that I'd love a waiver for!

Thanks for whatever you can do. I appreciate it!

Best,
Margaret

Margaret Van Clief
Outreach and Education Coordinator

<image001.gif> **The Nature Conservancy** <image002.gif>
Virginia Coast Reserve
P.O. Box 158

mvanclief@tnc.org
(757) 414-9227 (Office)
(757) 442-5418 (Fax)

11332 Brownsville Road
Nassawadox, VA 23413

nature.org



TODD E. GODWIN
SHERIFF

OFFICE OF THE SHERIFF COUNTY OF ACCOMACK

23323 WISE COURT • P.O. BOX 149
ACCOMAC, VA 23301

(757) 787-1131 • (757) 824-5666 • FAX (757) 787-2310



C. SHANE CHILDRESS
CHIEF DEPUTY

April 1, 2016

Katherine H. Nunez
Northampton County Administrator
16404 Courthouse Rd.
Eastville, VA 23347

Dear Mrs. Nunez,

I have enclosed a report of activity at the Eastern Shore Regional Animal Control Facility for March 2016.

If you have any questions, feel free to contact me.

Sincerely,

Todd E. Godwin
Sheriff

TEG/SC

Enclosure



**Eastern Shore Regional Animal Control Facility
28167 Beacon Road
Melfa, VA 23410
(757) 787-7091**

March 2016
Deposit Report

Break Down of Fees Collected

Animal Claim Fee	\$185.00
Cat Adoption Fee	\$0.00
Dog Adoption Fee	\$0.00
Leash Fee	\$0.00
County License	\$25.00
Donations	\$0.00
Homeless Homer	\$0.00
Other	\$0.00
Total	\$210.00

Prepared By:



Stacey Clark

**Eastern Shore Regional Animal Control Facility
28167 Beacon Road
Melfa, VA 23410
(757) 787-7091**

March 2016
Petty Cash Report

As of March 1, 2016 we had \$45.21 in petty cash.

We have not purchased any items.

As of April 1, 2016 we have \$45.21 in petty cash.

Bills/Coins	Amount
\$100	\$0.00
\$50	\$0.00
\$20	\$40.00
\$10	\$0.00
\$5	\$0.00
\$1	\$5.00
.25	\$0.00
.10	\$0.20
.05	\$0.00
.01	\$0.01
Total	\$45.21

Prepared By:



Stacey Clark

Eastern Shore Regional Animal Control Facility
28167 Beacon Road
Melfa, VA 23410
(757) 787-7091

March 2016
Monthly Report

	Dogs	Cats	Other	Total
Carry Over into March	20	8	0	28
Accomack Animal Control	11	9	0	20
Accomack Public	21	13	0	34
Northampton Animal Control	5	25	0	30
Northampton Public	0	2	0	2
Total	57	57	0	114

Break Down of Animal Dispositions

	Dogs	Cats	Other	Total
Euthanized	5	16	0	21
Returned to Owner	8	1	0	9
Adopted	0	0	0	0
Died	0	0	0	0
Carry Over into April	14	19	0	33
Transferred	28	21	0	49
Total	57	57	0	114

Prepared By:

Stacey Clark

Stacey Clark