

NORTHAMPTON COUNTY



TO: Board of Supervisors

FROM: John J. Andrzejewski, Director of Finance

DATE: April 12, 2016

RE: Budget Amendments and Appropriations – FY 2016

Your approval is respectfully requested for the following budget amendments and supplemental appropriations:

\$61.30 – This represents restitution for an animal control case; funds to be used for K-9 Support.

\$3,854 – This represents increase in funding received for the Fire Grant Programs. *(This amendment is not needed.)*

\$7.26 – This represents a transfer from the Undesignated Fund Balance to cover an increase in the interest portion of the general debt bond.

\$25,189.34 – This represents a transfer from the Undesignated Fund Balance to fund mail/postage costs associated with the October and March zoning ordinance revisions/notifications.

\$9,349.52 – This represents unbudgeted advertising costs associated with the October and March zoning ordinance revisions/notifications. This amount can currently be absorbed by the County Administrator's advertising budget if Comprehensive Plan advertising is not required this fiscal year. If Comprehensive Plan advertising is necessary this fiscal year, a transfer of \$4,674.76 from the Undesignated Balance will be necessary.

DATE: _____

Chairman, Northampton County

CHESAPEAKE BAY



ALCOHOL SAFETY ACTION COURT COMMUNITY CORRECTIONS PROGRAM

*"Serving the Cities of Norfolk and Virginia Beach
and the Counties of Accomack and Northampton"*

*Virginia Beach
868 North Newtown Road
Virginia Beach, VA 23462
(757) 552-1800
Fax (757) 552-1879*

*Eastern Shore Office
www.cbasp.org*

*Eastern Shore
132 Market Street, Ste. A
Onancock, VA 23417
(757) 302-2033
Fax (757) 787-5954*

*5/22/14
C14-4488*

February 16, 2016

Northampton County Sheriff's Office
P. O. Box 68
Eastville, VA 23347

Re: Markice Hill (Restitution)

Dear Sir or Madam:

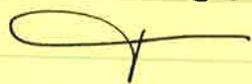
Enclosed you will find a money order in the amount of \$61.30 for restitution from Markice Hill leaving a balance of \$0.00. If you have any questions, please feel free to contact this office at the above address and/or telephone number.

Sincerely,

Carletha Ayres-Harmon 
Supervisor
Chesapeake Bay ASAP/Court Community Corrections

Enclosure

*Sandy,
This was given to
the Treasurer on 3-18-16.
Pls. deposit in:
100-3102-55925 ^{K-9} SUPPORT
It's restitution for an
animal control case.*



THE GLOBE IN LOWER RIGHT OF THE CHECK RESPONDS TO WARMTH, HOLD BETWEEN THUMB AND FOREFINGER OR BREATHE ON IT. THE IMAGE WILL FADE AND REAPPEAR.



GLOBAL EXPRESS® MONEY ORDER

PAYABLE THROUGH
North American Banking Company, MN

75-1555
912

353296390

GLOBAL EXPRESS MONEY ORDERS, INC.
DIV. OF GLOBEX FINANCIAL SERVICES, INC.
P.O. BOX 8808
SILVER SPRING, MARYLAND 20907

Cambridge Mart
17701 02/09/2016

M. O. #0353296390

\$61 DOLS30CTS

NOT VALID OVER FIVE HUNDRED DOLLARS (500)
SIXTY ONE AND 30/100 DOLLARS

PAY TO THE
ORDER OF _____

CASHIER - READ REVERSE SIDE BEFORE CASHING

PURCHASER
SIGNER
FOR DRAWER

Markice Hill

MONEY ORDER
PURCHASER'S ADDRESS

BY SIGNING PURCHASER AGREES TO THE SERVICE CHARGE AND OTHER TERMS AND CONDITIONS ON THE REVERSE SIDE AND ON PURCHASER'S RECEIPT.

THE FACE OF THIS DOCUMENT HAS A BLUE TO RED BACKGROUND. ALTERATIONS APPEAR WHITE. NUMBER IN UPPER RIGHT IS RED ON BACK.

⑆091215558⑆ 3700353296390⑈

http://10.1.1.14/Logos/FinancialManagement/G... Invoice Batch G/L Accou... Purchase Ord...

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Northampton County, VA myReports Welcome to APA Northampton County, Virg... Northampton County, Virg...

New World Systems Northampton Co

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G/L Account Inquiry - 100.0026-43975 - Fire Program

Summary Detail Five Year Trend Budget Analysis Budget History

Fiscal Year: 2016

G/L: 100-0026-43975 - Fire Program

Account

Search Reset

- 43975 Fire Program
- 44000 Game & Inland Fisheries
- 44025 Health Dept. Settlement
- 44035 Virginia Dept. of Health G
- 44050 Other State Grants
- 44075 Four for Life
- 44100 Ches. Bay Local Asst. Gra
- 44110 VA Tourism - CROSS TR
- 44125 Va. Rescue Squad Asst. C
- 44150 Va. Port Authority Grant
- 44175 DMV Grant
- 44200 Pesticide Recycling/Johnsc
- 44225 VDOT-Tea 21 Gateway C
- 44250 VADC&R. Septic Pumpor
- 44275 VA ABC Grant
- 44280 VA Dept. of Emergency
- 44285 The Library of Virginia

Annual Totals YTD Reclass Journal Type

Classification: Categorical Aid, Categorical Aid - Other Fiscal Year 2016

Amended Budget	Revenues	YTD Balance	Percent Received
\$20,760.00	\$24,614.00	-\$3,854.00	119%

Month	Budget	Amendments	Revenues	Current YTD B	Percent Rec
July	\$20,760.00	\$0.00	\$0.00	\$20,760.00	0%
August	\$0.00	\$0.00	\$0.00	\$20,760.00	0%
September	\$0.00	\$0.00	\$0.00	\$20,760.00	0%
October	\$0.00	\$0.00	\$0.00	\$20,760.00	0%
November	\$0.00	\$0.00	\$0.00	\$20,760.00	0%
December	\$0.00	\$0.00	\$0.00	\$20,760.00	0%
January	\$0.00	\$0.00	\$0.00	\$20,760.00	0%
February	\$0.00	\$0.00	\$0.00	\$20,760.00	0%
March	\$0.00	\$0.00	\$24,614.00	-\$3,854.00	119%
April	\$0.00	\$0.00	\$0.00	-\$3,854.00	119%
May	\$0.00	\$0.00	\$0.00	-\$3,854.00	119%
June	\$0.00	\$0.00	\$0.00	-\$3,854.00	119%
Total	\$20,760.00	\$0.00	\$24,614.00	-\$3,854.00	119%

9:26 AM 3/30/2016

Received 90% 3/23/2016
of 27,349⁰⁰

The 24,614⁰⁰ represents
a \$ 3,854⁰⁰ increase from
amount originally budgeted
in Fire Grant program at this time.

Standi
Esposito

Fire Programs Fund - Aid to Localities
FY2016 Allocations and Payments

INVOICE#	Vendor ID	PROJECTED	ACTUAL	FIPS Code	Description	Based upon	Adjusted for
		FY2016 Allocation	FY2016 Allocation			PROJECTED	ACTUAL
		Allocation	Allocation			EFT Amount at 90%	EFT Amount at 10%
	0000062868	\$ 75,885	\$ 75,885	001	Accomack Co.		
2Q16ATL003	0000055787	\$ 311,880	\$ 311,880	003	Albemarle Co.	\$280,692	
	0000050451	\$ 37,963	\$ 37,963	005	Alleghany Co.		
1Q16ATL007	0000050352	\$ 40,219	\$ 40,219	007	Amelia Co.	\$36,198	
	0000050709	\$ 95,468	\$ 95,468	009	Amherst Co.		
	0000070541	\$ 41,269	\$ 41,269	011	Appomattox Co.		
	0000055179	\$ 658,050	\$ 658,050	013	Arlington Co.		
1Q16ATL015	0000053514	\$ 230,817	\$ 230,817	015	Augusta Co.	\$207,735	
	0000054962	\$ 20,000	\$ 20,000	017	Bath Co.		
1Q16ATL019	0000053192	\$ 217,661	\$ 217,661	019	Bedford Co.	\$195,895	
	0000049994	\$ 21,628	\$ 21,628	021	Bland Co.		
1Q16ATL023	0000059429	\$ 98,840	\$ 98,840	023	Botetourt Co.	\$88,956	
	0000052074	\$ 48,809	\$ 48,809	025	Brunswick Co.		
	0000058371	\$ 73,140	\$ 73,140	027	Buchanan Co.		
	0000050819	\$ 52,926	\$ 52,926	029	Buckingham Co.		
1Q16ATL031	0000053925	\$ 159,357	\$ 159,357	031	Campbell Co.	\$143,421	
1Q16ATL033	0000050384	\$ 86,550	\$ 86,550	033	Caroline Co.	\$77,895	
1Q16ATL035	0000050477	\$ 86,718	\$ 86,718	035	Carroll Co.	\$78,046	
1Q16ATL036	0000101865	\$ 22,997	\$ 22,997	036	Charles City Co.	\$20,697	
1Q16ATL037	0000087842	\$ 33,136	\$ 33,136	037	Charlotte Co.	\$29,822	
1Q16ATL041	0000055186	\$ 1,002,274	\$ 1,002,274	041	Chesterfield Co.	\$902,046	
	0000065373	\$ 29,349	\$ 29,349	043	Clarke Co.		
	0000054437	\$ 20,000	\$ 20,000	045	Craig Co.		
1Q16ATL047	0000052065	\$ 96,064	\$ 96,064	047	Culpeper Co.	\$86,458	
	0000050267	\$ 31,859	\$ 31,859	049	Cumberland Co.		
	0000032598	\$ 43,275	\$ 43,275	051	Dickenson Co.		
1Q16ATL053	0000053747	\$ 87,215	\$ 87,215	053	Dinwiddie Co.	\$78,494	
1Q16ATL057	0000111456	\$ 27,815	\$ 27,815	057	Essex Co.	\$25,033	
1Q16ATL059	0000056645	\$ 3,303,973	\$ 3,303,973	059	Fairfax Co.	\$2,973,576	
2Q16ATL061	0000053804	\$ 173,609	\$ 173,609	061	Fauquier Co.	\$156,248	
1Q16ATL063	0000111457	\$ 47,078	\$ 47,078	063	Floyd Co.	\$42,370	
	0000053940	\$ 81,425	\$ 81,425	065	Fluvanna Co.		
1Q16ATL067	0000054829	\$ 162,022	\$ 162,022	067	Franklin Co.	\$145,820	
1Q16ATL069	0000046246	\$ 238,373	\$ 238,373	069	Frederick Co.	\$214,535	
1Q16ATL071	0000055332	\$ 33,133	\$ 33,133	071	Giles Co.	\$29,819	
	0000050435	\$ 116,817	\$ 116,817	073	Gloucester Co.		
1Q16ATL075	0000050207	\$ 68,830	\$ 68,830	075	Goochland Co.	\$61,947	
	0000053275	\$ 44,131	\$ 44,131	077	Grayson Co.		
	0000050255	\$ 57,163	\$ 57,163	079	Greene Co.		
1Q16ATL081	0000050198	\$ 36,781	\$ 36,781	081	Greensville Co.	\$33,103	
	0000056801	\$ 84,043	\$ 84,043	083	Halifax Co.		
1Q16ATL085	0000046248	\$ 293,605	\$ 293,605	085	Hanover Co.	\$264,245	
1Q16ATL087	0000046249	\$ 972,795	\$ 972,795	087	Henrico Co.	\$875,516	
1Q16ATL089	0000053938	\$ 169,274	\$ 169,274	089	Henry Co.	\$152,346	
2Q16ATL091	0000050955	\$ 20,000	\$ 20,000	091	Highland Co.	\$18,000	
	0000055532	\$ 77,824	\$ 77,824	093	Isle of Wight Co.	\$70,042	
	0000055943	\$ 212,377	\$ 212,377	095	James City Co.	\$191,140	
1Q16ATL097	0000054590	\$ 22,011	\$ 22,011	097	King & Queen Co.	\$19,810	
2Q16ATL099	0000052252	\$ 74,747	\$ 74,747	099	King George Co.	\$67,272	
	0000051259	\$ 40,026	\$ 40,026	101	King William Co.		
	0000053598	\$ 28,905	\$ 28,905	103	Lancaster Co.		
	0000054484	\$ 71,768	\$ 71,768	105	Lee Co.		
	0000053614	\$ 819,467	\$ 819,467	107	Loudoun Co.		
1Q16ATL109	0000053902	\$ 98,666	\$ 98,666	109	Louisa Co.	\$88,800	
	0000053227	\$ 31,478	\$ 31,478	111	Lunenburg Co.		
	0000065252	\$ 41,452	\$ 41,452	113	Madison Co.		
2Q16ATL115	0000052038	\$ 28,455	\$ 28,455	115	Mathews Co.	\$25,609	
1Q16ATL117	0000050100	\$ 74,645	\$ 74,645	117	Mecklenburg Co.	\$67,181	
1Q16ATL119	0000111460	\$ 33,225	\$ 33,225	119	Middlesex Co.	\$29,902	
2Q16ATL121	0000050705	\$ 97,398	\$ 97,398	121	Montgomery Co.	\$87,658	
2Q16ATL125	0000053203	\$ 47,604	\$ 47,604	125	Nelson Co.	\$42,844	
1Q16ATL127	0000052040	\$ 58,409	\$ 58,409	127	New Kent Co.	\$52,568	
	0000052041	\$ 27,349	\$ 27,349	131	Northampton Co.		
2Q16ATL133	0000052042	\$ 39,079	\$ 39,079	133	Northumberland Co.	\$35,171	
	0000053332	\$ 30,027	\$ 30,027	135	Nottoway Co.		
1Q16ATL137	0000050424	\$ 86,410	\$ 86,410	137	Orange Co.	\$77,769	
1Q16ATL139	0000054904	\$ 47,810	\$ 47,810	139	Page Co.	\$43,029	
	0000052044	\$ 54,139	\$ 54,139	141	Patrick Co.		
1Q16ATL143	0000050289	\$ 189,105	\$ 189,105	143	Pittsylvania Co.	\$170,194	
1Q16ATL145	0000053856	\$ 88,889	\$ 88,889	145	Powhatan Co.	\$80,000	
2Q16ATL147	0000050662	\$ 48,023	\$ 48,023	147	Prince Edward Co.	\$43,220	

*We have received
90%
3/23/2016*

<http://10.1.1.14/Logos/FM/Inquiries/GLTransact...> Invoice Batch... G/L Transa... Purchase Ord...

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G/L Account Inquiry - 100-0026-43975 - Fire Program -> G/L Transaction inquiry
 G/L transaction Detail

General

Journal Number 2016-00003460
 Journal Type Journal Entry
 Source
 Reference Department Approved - Department Approved Journal
 Sub Ledger Bank Reconciliation
 Originating Department County Treasurer
 G.L Account 100-0026-43975 (General-State Categorical Aid-Other-Fire Program)
 G-L Date 03/23/2016
 Transaction Description direct deposit / fire prevention
 Transaction Amount -\$24,614.00
 Due To Due From
 Transfer Organization

Source

Transaction Type	Bank	Bank Account	Transaction Date	Description/Originator/Recipient	Amount
Record Revenue	Mercantile Peninsula Bank	701009	03/23/2016	direct deposit / fire prevention	\$24,614.00

Associated Journals
 Export History
 Documents

<http://gateway.south.com/wwi/mg/atkid-533-102pm-MSNH...> 135 Norfolk Co.
 INFORMATION SYSTEMS WWW.NORFOLK.COM GREENSBORO GREENSBORO 433

Items 5/10/05 On date: 1/1/16
 9:25 AM
 3/30/2016

Janice Williams

From: John Andrzejewski <jandrzejewski@co.northampton.va.us>
Sent: Tuesday, April 05, 2016 8:09 AM
To: jwilliams@co.northampton.va.us
Subject: FW: County Debt Series 2012B

Explanation for the \$7.26 budget adjustment.

John J. Andrzejewski, Director of Finance
County of Northampton
PO Box 66
16404 Courthouse Road
Eastville, VA 23347
757-678-0444 ext. 550

From: Cindy Bradford [<mailto:cbradford@co.northampton.va.us>]
Sent: Monday, April 04, 2016 2:01 PM
To: John Andrzejewski
Subject: County Debt Series 2012B

John ,

In the recent payment made to US Bank, due April 1, 2016, the amount was \$ 7.26 more than the amount on our debt service schedule. I spoke with Pat Welling with US Bank and she explained this was due to a rounding issue. She provided a copy of the correct debt schedule for Series 2012B. Please let me know when I may post this journal entry.

Thank You,
Cindy Bradford

MAIL MOVERS

MAIL MOVERS - PO Box 2494 - Salisbury, MD 21802-2494
 Phone: (410) 749-1885 Fax: (410) 749-9054

Invoice

Attn: PETER STITH
 NORTHAMPTON COUNTY DEVELOPMENT
 PO BOX 538
 EASTVILLE VA 23347

Job Name: Maps

Invoice # 32173 CustCode: 4579

Invoice Date: 10/21/2015

Date of Service: 10/19/2015 PO#:

Terms:

Qty	Description	Unit Price	Ext Price
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Lettershop **SubTotal:** \$882.88

Print **SubTotal:** \$4,615.72

MLOCR **SubTotal:** \$524.21

Postage

Monies Paid: \$5,431.87

Postage Used: \$5,445.07

Balance After Postage: \$13.20

Comments:

QTY: 11,036
 Customer Supplied .pdf map files
 Customer Supplied letter in word
 Customer Supplied Excel file

Sub Total:	\$6,022.81
Tax:	\$0.00
Credit:	\$0.00
Services Total:	\$6,022.81

Lettershop: Fold/Insert (2) 8.5 x 11 into #10 envelope
 Deliver to Salisbury Post Office

Print: Graphic Design to Merge / Match Maps to Letter
 (1) 8.5 x 11 Color Single sided on 70# Text (letter)
 (1) 8.5 x 11 Color / Color on 70# Text (Maps)
 #10 Std Window envelope / Inkjet Return B&W

MLOCR: Seal Envelopes
 Meter Postage on envelopes
 Presort / Barcode envelopes

Postage: Presort 1st class letter rates

Balance Due: \$6,036.01

FUND #	DEPT #	ACCOUNT #	AMOUNT
100	8101	51150	KAN

Email

Email Address

tomd@mailmo



(800) 356-5923
WWW.MAILMOVERS.NET

Mail Movers

112 Moss Hill Lane
Salisbury, MD 21804

2/12/2016 11:35:32 AM

Reference Number: 106378908
 Total: \$5,438.49
 Transaction Type: Sale
 Transaction Status: Pending Settlement
 Card Type: Visa
 Card Number: xxxxxxxxxxxx2539
 Entry Method: Keyed
 Approval Code: 012400
 Approval Message: APPROVAL
 AVS Result: Zip Match Only
 CSC Result:
 Customer Reference ID: 32818
 Customer Name: North-Hampton County
 Development
 Postage: 5438.49

X _____
Please sign here to agree to payment.

Thank You for your Payment

FUND #	DEPT #	ACCOUNT #	AUTH.
100	8101	51150	KT

MAIL MOVERS
DIV. OF OFFICE SOLUTIONS, INC.
PO BOX 2494
SALISBURY, MD 21802
(410) 749-1885 (800) 356-5923

Invoice

Account #	Invoice #	Date
4579	32818	2/15/2016

-24931-13

PETER STITH
NORTHAMPTON COUNTY DEVELOPMENT DEPT
PO BOX 538
EASTVILLE, VA 23347

FUND #	DEPT #	ACCOUNT #	AUTH.
100	8101	51150	KT

Due Date	Terms	Job Name	P.O. Number
2/16/2016	Due On Receipt	Property Owner Letter & Maps	

Quantity	Item Code	Description	Amount
11,034	02-732	Cutting	44.14
11,034	02-3821	Digital Printing - comp chart	1,026.71
11,034	02-732	Cutting	44.14
11,034	02-732	Cutting	44.14
11,034	02-7221	Total Pieces Lettershop	0.00
50	02-389GD	Graphic Design (per qtr hr)	437.50
11,034	02-42	First Class/Standard Permit Use	55.17
11,034	02-384	Envelope with Printing	794.45
11,034	02-3821	Digital Printing - letter	1,396.35
11,034	02-12	Fold/Insert Ltr Size	1,158.57
11,034	02-3821	Digital Printing - maps	1,826.68
11,034	20-40	Metering	303.44
11,034	20-7221	VAR Total Pieces- Letter	0.00
11,034	20-41	Sealing	220.68
1	31	Total Postage Used	5,438.49
	P 203	Prepaid: VisaCard 02/12/16 \$5,438.49	

Accounts over 30 days will be charged a 2% late charge per month WE ACCEPT DISCOVER, MASTERCARD, VISA & AMERICAN EXPRESS	Subtotal	\$12,790.46
	Sales Tax	\$0.00
	Total	\$12,790.46
	Payments/Credits	-\$5,438.49
	Balance Due	\$7,351.97

