

VIRGINIA:

At a regular meeting of the Board of Supervisors of the County of Northampton, Virginia, held at the Board Room of the County Administration Building, 16404 Courthouse Road, Eastville, Virginia, on the 10th day of May, 2016, at 4:00 p.m.

Present:

H. Spencer Murray, Chairman	Granville F. Hogg, Jr.
Larry LeMond, Vice Chairman	Robert G. Duer
Oliver H. Bennett	

The meeting was called to order by the Chairman.

Closed Session

Motion was made by Mr. Duer, seconded by Mr. LeMond, that the Board enter Closed Session in accordance with Section 2.2-3711 of the Code of Virginia of 1950, as amended:

Paragraph 1: Discussion or consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees or employees of any public body.

All members were present and voted "yes." The motion was unanimously passed.

After Closed Session, the Chairman reconvened the meeting and said that the Board had entered the closed session for only that purpose as set out in paragraph 1 of Section 2.1-3711 of the Code of Virginia of 1950, as amended. Upon being polled individually, each Board member confirmed that this was the only matter of discussion during the closed session.

Adoption of the Agenda:

With the Board's concurrence, several items were added to the agenda:

#16 – Correspondence from Dr. Matson relative to the pilot program

#17 – Inspection report relative to the former middle school’s gym roof

#18 – G. F. Horne Assisted Living Facility, Parksley, Va.

Board and Agency Presentations:

There were no outside agency presentations.

Consent Agenda:

- (3) Minutes of the meetings of April 12, 13, 19 and 25, 2016.
- (4) Consider adoption of the annual “National Safe Boating Week” proclamation

**PROCLAMATION  
PROCLAIMING  
MAY 21 THROUGH MAY 27, 2016  
as  
NATIONAL SAFE BOATING WEEK**

Recreational boating is fun and enjoyable, and we are fortunate that we have sufficient resources to accommodate the wide variety of pleasure boating demands. However, our waterways can become crowded at times and be a place of chaos and confusion. While being a marvelous source of recreation, boating, to the unprepared, can be a risky sport. Not knowing or obeying the Navigation Rules or the nautical “Rules of the Road,” drinking alcohol or taking drugs while operating a boat, or choosing not to wear your life jacket when doing so is clearly NOT the smart thing to do, are all examples of human error or a lack of proper judgment. One particular behavior that can reduce the number of boaters who lose their lives by drowning each year by approximately 80% is the wearing of a life jacket. It is a simple task that has the potential to reduce terrible loss in lives.

**Whereas**, on average, 700 people die each year in boating-related accidents in the U.S.; nearly 70% of these are fatalities caused by drowning; and

**Whereas**, the vast majority of these accidents are caused by human error or poor judgment and not by the boat, equipment, or environmental factors; and

**Whereas**, a significant number of boaters who lose their lives by drowning each year would be alive today had they worn their life jackets; and

**Whereas**, modern life jackets are more comfortable, more attractive, and more wearable than styles of years past and deserve a fresh look by today’s boating public and

**Whereas**, U.S. Coast Guard Auxiliary Flotilla 12-02 Painter, provides safe boating

instruction for persons of all ages in order to prevent boating accidents and to teach rescue and survival techniques in case one does occur.

**Therefore**, I, H. Spencer Murray, Chairman, do hereby support the goals of the North American Safe Boating Campaign and proclaim **May 21-27, 2016**, as National Safe Boating Week and the start of the year-round effort to promote safe boating. And I encourage all boaters to wear their life jackets, boat responsibly, and enroll in a safe boating class.

**In Witness Whereof**, I urge all those who boat to “Boat Smart. Boat Safe. Wear it.” and practice safe boating habits.

\* \* \* \* \*

The Chairman recognized several members of the local Coast Guard command staff who were present to receive the Proclamation.

The Chairman made brief comments regarding the feasibility study called for in a resolution adopted by the Board at its regular March meeting and received Board consensus to pursue grant funding as outlined in correspondence from Kris Tucker, Economic & Community Development Director.

County Officials’ Reports:

(5) Mr. John J. Andrzejewski, Finance Director, presented the following Budget Amendments and Appropriations for the Board’s review:

**TO:** Board of Supervisors  
**FROM:** John J. Andrzejewski, Director of Finance  
**DATE:** May 10, 2016  
**RE:** Budget Amendments and Appropriations – FY 2016

Your approval is respectfully requested for the following budget amendments and supplemental appropriations:

**\$195.38** – This represents reimbursement for expenses incurred by the Commonwealth Attorney to attend the Commonwealth’s Attorneys Spring Institute. Funds will be used

from the Commonwealth Attorney's Asset Forfeiture Fund.

**\$3,032** – This represents a 5% disbursement of funds to the Eastern Shore Task force from the Sheriff's Asset Forfeiture Funds.

**\$10,000** – This represents a transfer of lapsed payroll funds from the Jail Fund to the Sheriff's Police Supplies budget.

**\$67** – This represents a payment for flowers for the death of Sgt. Luther Byrd's mother. Funds will be used from the Sheriff's Discretionary Fund.

**\$4,500** – This represents additional state funds received by Social Services to be used for Adult Protective Services.

**\$1,000** – This represents additional state funds received by Social Services to be used for Auxiliary Grants.

\* \* \* \*

Motion was made by Mr. LeMond, seconded by Mr. Hogg, that the foregoing budget amendments and appropriations be approved as presented. All members were present and voted "yes." The motion was unanimously passed.

**TO:** Board of Supervisors  
**FROM:** John J. Andrzejewski, Director of Finance  
**DATE:** May 10, 2016  
**RE:** Budget Amendments and Appropriations – FY 2016

Your approval is respectfully requested for the following school budget amendments and supplemental appropriations:

**\$13,000** – This represents an adjustment to the current appropriation to reflect the balance of allocated funds in Series XIV Education Technology Notes under the VPSA Technology Grant for Project Renew. This is a regional program with Accomack County in which Northampton County is the fiscal agent. Increased revenue will be reflected as State Revenue and expenses will be under the category of Technology.

**\$1,500** – This represents a budget appropriation to reflect a grant from the Northampton

County Education Foundation for tutoring for the NHS basketball team. Increased revenue will be reflected as Miscellaneous Revenue and expenses will be under the category of Instruction.

**\$2,786.70** – This represents a budget appropriation to reflect insurance proceeds for damages to a vehicle. Increased revenue will be reflected as Miscellaneous Revenue and expenses will be under the category of Transportation.

**\$3,052.29** – This represents a budget appropriation to reflect insurance proceeds for 1:1 Initiative computer repairs. Increased revenue will be reflected as Miscellaneous Revenue and expenses will be under the category of Admin, Attendance and Health.

**\$650** – This represents a budget appropriation to reflect a reimbursement for SOL Performance Assessment Creation. Increased revenue will be reflected as Miscellaneous Revenue and expenses will be under the category of Instruction.

\* \* \* \* \*

Motion was made by Mr. Bennett, seconded by Mr. LeMond, that the foregoing budget amendments and appropriations be approved as presented. All members were present and voted “yes.” The motion was unanimously passed.

The Finance Director and the County Administrator presented the following memorandum and spreadsheets relative to the proposed FY 2017 budget:

**TO:** Board of Supervisors  
**FROM:** Katherine H. Nunez, County Administrator  
John J. Andrzejewski, Director of Finance  
**DATE:** May 4, 2016  
**RE:** Additional Budget Information

The attached spreadsheets (tab Scenario 1 and CA-FD) are provided to facilitate further budget discussion at the May 10, 2016 meeting. Both tabs have been updated with actual Compensation Board amounts and the 2% pay raise has been calculated in the financial system.

The CA-FD tab provides an updated summary of actions reflective of the 2 cent tax rate

ceiling established for the budget public hearing. This does not mean we have adopted or recommend a 2 cent tax rate. The spreadsheet reflects the current handling of a 2 cent tax increase. As you can see, a significant amount is labeled "Contingency." This is done to balance to the 2 cent tax increase ceiling.

The Scenario 1 tab is the working sheet. It reflects the current tax change. Since the April 25<sup>th</sup> meeting, we have identified additional changes that will be proposed at the May 10<sup>th</sup> meeting. They include:

ITEM	AMOUNT
Add 2 PT Field Workers for Reassessment (\$8,791 each)	\$17,582
Reduce School Contribution	(\$77,476)
Reduce Sheriff's Tires from 150 to 80	(\$8,750)

Additionally, in your 5/10/2016 agenda packet, item #14, you will note a section discussing the potential increase to the trash hauling contract. If a tax rate of \$0.83 would be adopted (\$0.0047 above the equalized rate of \$0.8253), \$27,315 would be available to offset the unbudgeted increase.

I look forward to discussing the FY 2017 Budget at the May 10<sup>th</sup> meeting. If you have any questions, please contact John Andrzejewski at 757-678-0444, ext. 550.

\* \* \* \* \*

BUDGET WORKSHEET 5/3 KHN & JJA FOR PUBLIC HEARING CA-FD

	Item Amount	Balance	Projected Tax Change	4/25 Meeting
Current Deficit		(\$1,205,261)	\$0.0844	
Restore Water Coolers - Added in	(\$4,370)	(\$1,209,631)	\$0.0847	
Eliminate Johnson Grass Outreach – Deleted	\$5,035	(\$1,204,596)	\$0.0844	
Reduce Sheriff's Vehicle by 1	\$38,938	(\$1,165,658)	\$0.0816	
Remove EMS Phase III (reduce to 8 positions)	\$238,055	(\$927,603)	\$0.0650	
VRS 1.7%/GLIP/Insurance Changes – Savings	\$54,976	(\$872,627)	\$0.0611	X
Reduce EMS OT @ Phase II Level (new item)	\$64,226	(\$808,401)	\$0.0566	X
Capital Reserve Reduction *	\$408,048	(\$400,353)	\$0.0280	X
SRO Position Matching Grant Funds - Increase contingent upon grant	(\$26,142)	(\$426,495)	\$0.0299	X
<b>Adjustment for Comp Board Funding - GF Shared Expenses - Increased Revenue</b>	<b>\$3,196</b>	<b>(\$423,299)</b>	<b>\$0.0296</b>	<b>X</b>
<b>Adjustment for Comp Board Funding - Jail Shared Expenses - Increased Revenue</b>	<b>\$37,636</b>	<b>(\$385,663)</b>	<b>\$0.0270</b>	<b>X</b>

Adjustment for Comp Board Funding - Jail Per Diem - Decreased Revenue	(\$13,619)	(\$399,282)	\$0.0280	X
Unfunded Comp Board position #18 - Decreased Expense	\$44,261	(\$355,021)	\$0.0249	
Comp Board General Fund 2% Pay Raise & Benefits as of 12/1 - Increased Expense	(\$29,272)	(\$384,293)	\$0.0269	X
Comp Board Regional Jail 2% Pay Raise & Benefits as of 12/1 - Increased Expense	(\$26,691)	(\$410,984)	\$0.0288	X
State (Electoral) 2% Pay Raise & Benefits as of 12/1 - Increased Expense	(\$1,028)	(\$412,012)	\$0.0289	X
BOS Employee 2% Pay Raise & Benefits as of 12/1 - Increased Expense	(\$43,503)	(\$455,515)	\$0.0319	
School Adjustment (original increased contribution \$391,781) - Decreased Expense	\$8,329	(\$447,186)	\$0.0313	X
Additional School Adjustment - Decreased Expense	\$3,976	(\$443,210)	\$0.0310	
EMS reduction of Phase II (reduce to 4 positions)	\$236,328	(\$206,882)	\$0.0145	X
Commissioner of the Revenue FT Position (\$38,766) - Decreased Expense	\$38,766	(\$168,116)	\$0.0118	X
General District Court PT Position (\$9,912) - Decreased Expense	\$9,912	(\$158,204)	\$0.0111	X
Parks & Rec FT Position (\$36,890) - In Budget	\$0	(\$158,204)	\$0.0111	X
Certification Raise Adjustments (original request \$16,857 plus taxes of \$1,340) - Decreased Expense	\$8,246	(\$149,958)	\$0.0105	tbd
Solid Waste Software (30,000) - Decreased Expense	\$30,000	(\$119,958)	\$0.0084	X
Paint Eastville Inn (\$20,000) - Decreased Expense	\$20,000	(\$99,958)	\$0.0070	X
Landfill Loader Tires (\$25,000) - In Budget	\$0	(\$99,958)	\$0.0070	X
Reassessment Computer (\$1,500) - Decreased Expense	\$1,500	(\$98,458)	\$0.0069	X
Jail Computers (2@\$2,400 total) - Decreased Expense	\$2,400	(\$96,058)	\$0.0067	X
Sheriff Toughbooks (2@ \$10,000 total) - Decreased Expense	\$10,000	(\$86,058)	\$0.0060	X
Code Compliance (\$56,003) - In Budget **	\$0	(\$86,058)	\$0.0060	X
Economic Development Computer Hardware - Decreased Expense	\$1,700	(\$84,358)	\$0.0059	X
Animal Control Truck (\$44,060) - Not supported. No impact.	\$0	(\$84,358)	\$0.0059	X
Sheriff On-Call Pay (\$14,431) - Not supported. No impact.	\$0	(\$84,358)	\$0.0059	X
Sheriff Training Officer Stipend (\$2,161) - Supported, increased expense.	\$2,161	(\$86,519)	\$0.0061	X
Add PT Building Inspector Position (\$22,025) - Supported, increased expense.	\$22,025	(\$108,544)	\$0.0076	X
Sheriff Dispatcher Raise (\$14,500 plus taxes/benefits) - Not supported. No impact.	\$0	(\$108,544)	\$0.0076	X
Revenue to attain 2 cent tax increase per BOS agreed ceiling for public hearing	\$285,612	\$177,068		
Contingency to balance budget	(\$177,068)	\$0		

Notes:

Items changed since 4/27 version

\* \$300K to Capital Reserve and \$100K to Contingency for EMS or Capital Reserve.

\*\* PT position (\$22,025 and \$30K for demo)

\* \* \* \* \*

BUDGET WORKSHEET 5/3 KHN & JJA SCENARIO #1

	Item Amount	Balance	Projected Tax Change
Current Deficit		(\$1,205,261)	\$0.0844
Restore Water Coolers - Added in	(\$4,370)	(\$1,209,631)	\$0.0847
Eliminate Johnson Grass Outreach – Deleted	\$5,035	(\$1,204,596)	\$0.0844
Reduce Sheriff's Vehicle by 1	\$38,938	(\$1,165,658)	\$0.0816
Remove EMS Phase III (reduce to 8 positions)	\$238,055	(\$927,603)	\$0.0650
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Reduce EMS OT @ Phase II Level (new item)	\$64,226	(\$808,401)	\$0.0566
Capital Reserve Reduction *	\$408,048	(\$400,353)	\$0.0280
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<b>Adjustment for Comp Board Funding - Jail Shared Expenses - Increased Revenue</b>	<b>\$37,636</b>	<b>(\$385,663)</b>	<b>\$0.0270</b>
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<b>Unfunded Comp Board position #18 - Decreased Expense</b>	<b>\$44,261</b>	<b>(\$355,021)</b>	<b>\$0.0249</b>
<b>Comp Board General Fund 2% Pay Raise &amp; Benefits as of 12/1 - Increased Expense</b>	<b>(\$29,272)</b>	<b>(\$384,293)</b>	<b>\$0.0269</b>
<b>Comp Board Regional Jail 2% Pay Raise &amp; Benefits as of 12/1 - Increased Expense</b>	<b>(\$26,691)</b>	<b>(\$410,984)</b>	<b>\$0.0288</b>
<b>State (Electoral) 2% Pay Raise &amp; Benefits as of 12/1 - Increased Expense</b>	<b>(\$1,028)</b>	<b>(\$412,012)</b>	<b>\$0.0289</b>
<b>BOS Employee 2% Pay Raise &amp; Benefits as of 12/1 - Increased Expense</b>	<b>(\$43,503)</b>	<b>(\$455,515)</b>	<b>\$0.0319</b>
School Adjustment (original increased contribution \$391,781) - Decreased Expense	\$8,329	(\$447,186)	\$0.0313
<b>Additional School Adjustment - Decreased Expense</b>	<b>\$3,976</b>	<b>(\$443,210)</b>	<b>\$0.0310</b>
EMS reduction of Phase II (reduce to 4 positions)	\$236,328	(\$206,882)	\$0.0145
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General District Court PT Position (\$9,912) - Decreased Expense	\$9,912	(\$158,204)	\$0.0111
Parks & Rec FT Position (\$36,890) - In Budget	\$0	(\$158,204)	\$0.0111
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Solid Waste Software (30,000) - Decreased Expense	\$30,000	(\$119,958)	\$0.0084
Paint Eastville Inn (\$20,000) - Decreased Expense	\$20,000	(\$99,958)	\$0.0070
Landfill Loader Tires (\$25,000) - In Budget	\$0	(\$99,958)	\$0.0070
Reassessment Computer (\$1,500) - Decreased Expense	\$1,500	(\$98,458)	\$0.0069
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Sheriff Toughbooks (2@ \$10,000 total) - Decreased Expense	\$10,000	(\$86,058)	\$0.0060
Code Compliance (\$56,003) - In Budget **	\$0	(\$86,058)	\$0.0060
Economic Development Computer Hardware - Decreased Expense	\$1,700	(\$84,358)	\$0.0059
Animal Control Truck (\$44,060) - Not supported. No impact.	\$0	(\$84,358)	\$0.0059
Sheriff On-Call Pay (\$14,431) - Not supported. No impact.	\$0	(\$84,358)	\$0.0059
Sheriff Training Officer Stipend (\$2,161) - Supported, increased expense.	\$2,161	(\$86,519)	\$0.0061
Add PT Building Inspector Position (\$22,025) - Supported, increased expense.	\$22,025	(\$108,544)	\$0.0076
Sheriff Dispatcher Raise (\$14,500 plus taxes/benefits) - Not supported. No impact.	\$0	(\$108,544)	\$0.0076

<b>New Proposals for 5/12 Meeting:</b>			
Add 2 PT Field Workers for Reassessment (\$8,791 each)	\$17,582	(\$126,126)	\$0.0088
Reduce School Contribution	(\$77,476)	(\$48,650)	\$0.0034
Reduce Sheriff's tires from 150 to 80	(\$8,750)	(\$39,900)	\$0.0028
Partial Offset to Solid Waste Hauling Contract Increase	\$27,315	(\$67,215)	\$0.0047

Notes:

Items changed since 4/27 version

This deficit of \$67,215 results in a tax increase of \$0.0047 (approximately 1/2 penny).  
The equalized rate of \$0.8253 plus the \$0.0047 increase results in the \$0.83 tax rate.

\* \$300K to Capital Reserve and \$100K to Contingency for EMS or Capital Reserve.

\*\* PT position (\$22,025 and \$30K for demo)

\* \* \* \* \*

It was the consensus of the Board to approve the modifications as outlined in the foregoing memorandum and Scenario #1 spreadsheet shown above.

It was the consensus of the Board that Supervisor Hogg will meet with the Commissioner of the Revenue and bring back a report on the impacts of increasing the thresholds allowable under the County's Elderly & Handicapped Assistance Ordinance.

Closed Session

Motion was made by Mr. LeMond, seconded by Mr. Bennett, that the Board enter Closed Session in accordance with Section 2.2-3711 of the Code of Virginia of 1950, as amended:

(A) Paragraph 1: Discussion or consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees or employees of any public body.

*Appointments to boards, committees: (Area Agency on Aging, JIDA, Recreation Board – District 3 only, Navigable Waterways Committee, E. S. of Va. Housing Alliance, A-N Planning District Commission, Community College Board, Public Library Board, Planning Commission, Wetlands Board )*

(B) Paragraph 3: Discussion or consideration of the condition, acquisition, or use of real property for public purpose, or of the disposition of publicly held property.

(C) Paragraph 5: Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

(D) Paragraph 7: Consultation with legal counsel and briefings by staff members, consultants, or attorneys pertaining to actual or probable litigation, and consultation with legal counsel employed or retained by the Board of Supervisors regarding specific legal matters requiring the provision of legal advice by such counsel.

*Boundary Adjustment Counter-Proposal from Town of Eastville  
Proposed Zoning Ordinance Adoption*

All members were present and voted "yes." The motion was unanimously passed.

After Closed Session, the Chairman reconvened the meeting and said that the Board had entered the closed session for those purposes as set out in paragraphs 1, 3, 5 and 7 of Section 2.1-3711 of the Code of Virginia of 1950, as amended. Upon being polled individually, each Board member confirmed that these were the only matters of discussion during the closed session.

The Chairman read the following statement:

*It is the intent that all persons attending meetings of this Board, regardless of disability, shall have the opportunity to participate. Any person present that requires any special assistance or accommodations, please let the Board know in order that arrangements can be made.*

A Moment of Silence was observed.

The Board recited the Pledge of Allegiance.

Public Hearing:

(6) Conduct a joint public hearing with the Virginia Department of Transportation on the Proposed Secondary Road Six Year Plan: 2017-2018 to 2021-2022 and Improvement Priorities for Fiscal Year 2016-2017 for Northampton County.

Along with Mr. Chris Isdell, Residency Administrator of the Virginia Department of Transportation, the Chairman called the joint public hearing to order and asked if there were any present desiring to speak.

Mr. Isdell presented the following powerpoint presentation:

## Northampton County Secondary Six Year Program FY2017 – FY2022

April 25, 2018  
Secondary Six Year Program

Chris Isbell  
VDOT Accommod Residency Administrator

### Projected Program Allocations

Fiscal Year (Up \$831 per year)	Tele- Communications (Change from FY17- FY22 plan)	Formula Secondary Unpaved Routes (Change from FY17- FY22 plan)	Total
2017	\$39,291	\$0	\$39,291
2018	\$39,291	\$0	\$39,291
2019	\$39,291	\$0	\$39,291
2020	\$39,291	\$0	\$39,291
2021	\$39,291	\$0	\$39,291
2022	\$39,291	\$0	\$39,291
<b>Total (Up \$4,986)</b>	<b>\$235,746</b>	<b>\$0</b>	<b>\$235,746</b>

**Current Six Year Plan Projects  
County's Priority List**

Per County Resolution dated May 12, 2015

#1 Priority - UPC 103391

Route 642 – Old Cape Charles Road  
From: 0.03 miles W. of Rte. 1117  
To: 0.61 miles W. of Rte. 641

Current project estimate is \$11,475,000  
Additional funding needed after 2017 is currently 1.86 million  
Advertised for bid March 2016  
Fully funded in out years

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**Current Six Year Plan Projects  
County's Priority List**

#2 Priority - UPC 1850 & 1851

Route 602 – Cemetery Road  
From: Route 184  
To: Accomack County Line

Current project estimate is \$6,504,134  
Additional funding needed is currently \$5,994,270  
HB2 Candidate  
Remove funding next year and transfer remaining funding to smaller  
identified project

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## Current Six Year Plan Projects County's Priority List

### #3 Priority - UPC 75950

Route 618 – Bayside Road Extension  
From: 0.30 miles W. of Rte. 13  
To: Route 652

Current project estimate is \$1,985,772  
Additional funding needed is \$1,927,637

HB2 Candidate

Next year transfer remaining funding to new identified  
smaller project

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## Current Countywide Cost Centers

- 99770 Countywide Traffic Services = \$66,000
- 99978 Rural Additions = \$60,542
- 99982 Countywide Engineering and Survey = \$32,590
- 100292 Countywide Right of Way Engineering = \$22,983
- 4690 Bridge Funds = \$42,250
- 3101 Future State Match (Bridge \$) = \$37,616

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## Future Recommended Considerations

- Utilize HB2 for larger projects now
- Develop several new smaller shelf projects to match SSYP future funding over the next 10 months
- Remove remaining funding from UPC 1850, 1851 and 75950 from SSYP next year and replace with a prioritized smaller project(s). Transfer remaining balances of UPC's to it. (\$668,301) estimated.
- Program out year funding to the top prioritized project UPC
- Once a prioritized project is fully funded begin the process of developing the next selected project
- Fund Rural Additions over each year with the maximum 5% (\$1,923 FY 17-22)
- Remaining funding (\$36,537) apply to UPC 1850 (FY17) and CSC's



**Thank you**

April 25, 2016  
Secondary Six Year Program

Chris Isbell  
VDOT Accommod Residency Administrator

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Mr. Bob Meyers asked if there was any work planned for Route 602. Mr. Isdell responded that some existing drainage concerns are being addressed. Mr. Meyers then questioned the status of the Board's request for a feasibility study to address the Cape Charles Food Lion intersection and Mr. Isdell replied that the study is in the queue at VDOT.

There being no further comments, the public hearing was closed.

Motion was made by Mr. Hogg, seconded by Mr. LeMond, that the following resolution be adopted. All members were present and voted "yes". The motion was unanimously passed. Said resolution as adopted is set forth below:

## **RESOLUTION**

WHEREAS, the Virginia Department of Transportation and the Northampton County Board of Supervisors have jointly established the Six Year Plan for Fiscal Years 2017-2018 to 2021-2022 and Improvement Priorities List for the Fiscal Year 2016-2017; and

WHEREAS, the Virginia Department of Transportation and the Northampton County Board of Supervisors have jointly held a Public Hearing on the Six Year Plan for Fiscal Years 2017-2018 to 2021-2022 and Improvement Priorities List for Fiscal Year 2016-2017.

NOW, THEREFORE, BE IT RESOLVED that the Northampton County Board of Supervisors hereby approves the Six Year Plan for Fiscal Years 2017-2018 to 2021-2022 and Improvement Priorities List for Fiscal Year 2016-2017.

\* \* \* \* \*

(7) Consider "An Ordinance to Repeal Chapter 157 of the Code of Ordinances" (Minimum Separation Distances). The purpose of this ordinance is to repeal the ordinance because these provisions are now regulated by the State Health Department.

### **AN ORDINANCE TO REPEAL CHAPTER 157 OF THE CODE OF ORDINANCES OF NORTHAMPTON COUNTY**

WHEREAS, the Northampton County Board of Supervisors adopted on November 7, 2005 and amended on March 13, 2006, April 10, 2006 and September 11, 2006, a certain ordinance regulating minimum separation distances for subsurface absorption systems and wells,

said ordinance now being codified and set out in Chapter 157 of the Code of Ordinances of Northampton County; and

WHEREAS, the Northampton County Board of Supervisors now deems it advisable to repeal the aforesaid ordinance which constitutes the totality of Chapter 157 of the Code of Ordinances of Northampton County.

NOW, THEREFORE, BE IT ORDAINED by the Northampton County Board of Supervisors that Chapter 157 of the Code of Ordinances of Northampton County be and the same is hereby repealed.

\* \* \* \* \*

The Chairman asked if there were any present desiring to speak.

The County Administrator noted that this ordinance will repeal Chapter 157 of the County Code, because these provisions are now regulated by the State Health Department.

There being no further speakers, the public hearing was closed.

Motion was made by Mr. Hogg, seconded by Mr. LeMond, that "AN ORDINANCE TO REPEAL CHAPTER 157 OF THE CODE OF ORDINANCES OF NORTHAMPTON COUNTY", be adopted as presented. All members were present and voted "yes." The motion was unanimously passed.

(8) Consider "An Ordinance to Vacate a Subdivision in Northampton County, Virginia". The purpose of this ordinance is to vacate certain lot lines within the following plats: (a) "Plat of Survey – Brockenberry Bay Estates" dated November 19, 2008, and recorded as Instrument #090000280 and (b) "Resubdivision to Create Lot 5A – Brockenberry Estates" dated October 5, 2010, and recorded as Instrument #110001231.

The Chairman asked if there were any present desiring to speak.

The County Administrator noted that this ordinance was previously adopted last year but due to errors within the text, it was unable to be recorded. This new version corrects those errors.

There being no further speakers, the public hearing was closed.

Motion was made by Mr. LeMond, seconded by Mr. Bennett, that “An Ordinance to Vacate a Subdivision in Northampton County, Virginia”, be adopted as presented. All members were present and voted “yes.” The motion was unanimously passed.

Citizens’ Information Period (only matters pertaining to County business or items that are not on the Board agenda for public hearing that evening.

The Chairman read the following letter from Mr. Robert Richardson of Seaview:

May 10, 2016

Mr. Chairman and Members of the Board:

I am Bobby Richardson from Seaview. Listed below are several subjects that, in my opinion, require immediate attention.

**BUDGET:**

The county is presently at a maximum level that taxpayers can fund. As we see that the EMT program expand its empire, our board should not fund further expansion until all options have been evaluated and presented to the taxpayers, including the option to contract the service. The taxpayers are presently funding over 1.5 million in unpaid taxes and other expenses that are extremely costly and of questionable benefit to the county.

Increasing the taxes while the county is in a depression and population is decreasing is not a correct financial decision.

**Farm Commercial Events:**

Due to the recent passage of the right of a “farmer” to convert his/hers farm property into an event venue, our county must enact performance standards to protect individuals attending such events from physical harm and property owners on these farms from financial liability created by the operator(s) of the event. The standards should include:

1. Sprinkler Systems
2. Meet State/County structural codes
3. Smoke/Fire alarm systems
4. Toilet facilities
5. Health Department Occupancy permits and Fire Department Inspections
6. Adequate parking facilities

**Power Grid:**

It is imperative that the county leave the 20th century and catch up to the 21<sup>st</sup> century by becoming a county keeping up with technology and having a sufficient and redundant power supply. Businesses require dependable electricity and we should have acquired this service 50 years ago when the Bridge Tunnel was constructed. We need to plan ahead. **We require the power grid now!**

Thank you

\* \* \* \* \*

Ms. Senora Lewis urged the Board not to allow Royal Farms to locate in the Kiptopeke area, saying that this commercial venture would bring too much traffic and criminal activity to the neighborhood.

Mr. Robert Pfund, an officer with Kiptopeke Condominiums, also spoke with regard to the Royal Farms location near Kiptopeke, noting that one issue which has not been raised is access to the site from north-bound traffic. He called this a “disaster waiting to happen.”

\* \* \* \* \*

The following future meeting agenda was shared with the Board:

Work session/other meeting agendas:

- (i) 5/17/16: Reassessment Public Hearing
- (ii) 5/23/16: FY 2017 Budget Public Hearing
- (iii) 6/27/16: Work Session: Topic to be determined

(9) The County Administrator’s bi-monthly report was distributed to the Board as follows:

**TO:** Board of Supervisors  
**FROM:** Katie H. Nunez, County Administrator  
**DATE:** May 4, 2016  
**RE:** Bi-Monthly Report

**I. Projects:**

**A. USDA Grant Obligation Update:**

*November 2015 thru April 5, 2016 Status Report: USDA has signed off completely on all item, including the recent addition of 15 AED units, two Dodge Chargers for the Sheriff's Department as well as a Ford Explorer for the Sheriff's Department. To date, we have now committed \$588,556.15 of the \$599,734.80 obligation or 98.13%.*

Pursuant to the Board's direction on April 25, 2016, USDA has endorsed the acquisition of additional computers for the County to expend the remaining funds owed. We are in the process of getting quotations. Said computers will be used for the roll-out of the agenda software.

**B. Status Report on Board of Supervisors Priority List 2016:**

Attached please find a status report on the Board's adopted 2016 Priority List of Projects and Issues.

Task	Due Date	Status	Priority	Completed	Delivered Date	Notes
Complete FY2017 Budget	6/30/2016	In Progress	High	No		LeMond - work on School request; Duer & Hogg - work on rest of budget; budget has been advertised based on 2 cent tax increase. Public hearing to be held on 5/23/2016.
Implement 2009 Zoning Ordinance and Amendments	3/28/2016	Completed	High	Yes		Approved by BOS on 4/12/2016; proofing and integration of all approved changes is occurring now. Should have document finished and posted on-line by 5/15/2016.
Finalize USDA Obligation	6/30/2016	In Progress	High	No		KHN tasked with this; final spending plan has been approved - getting quotes on computers - this is last item.
Finalize/Adopt Board Manuel	2/28/2016	Completed	High	Yes	2/8/2016	DONE
EMS/Volunteer Agreement	6/30/2016	In Progress	High	No		Committee created at 2/22/2016 Work Session: Larry LeMond, Granville Hogg, Dr. Irvin Jones, Willie Randall, and Hollye Carpenter

EMS Garage Decision	6/30/2016	Planning	High	No	Granville Hogg, KHN and Hollye Carpenter tasked to work on a site plan
EMS Staffing/Equipment Plan and Funding	3/8/2016	In Progress	High	No	Discussed at 2/22/2016 Work Session; scheduled for 3/8/2016 for continued discussion
VA Department of Health Services Contract for FY17 & Building Needs	6/30/2016	Planning	Low	No	Murray tasked with this
Update Capital Plan needs	6/30/2016	Planning	Medium	No	KHN tasked with this - will be part of FY2017 budget
Properties Owned by County	12/31/2016	In Progress	Medium	No	Bennett will work on two old jails & Machipongo School Building; Duer will work with staff on rest
Cape Charles Access Road	4/8/2016	Submitted for Approval	High	No	KHN tasked with this. All Right of Way Acquisition has been concluded and accepted by VDOT. State cleared the project to be advertised for construction. Bids released in April 2016 with deadline at end of April. Project in state hands now.
Compensation and Classification Study	12/31/2016	Need to Begin	Low	No	KHN tasked with this
AFD Application Ranking System (Advisory Group)	6/1/2016	Need to Begin	Low	No	Murray tasked with this
Stonger Economies Together (SET) Grant	7/1/2016	In Progress	High	Awaiting Feedback	KHN, Kris Tucker, Granville Hogg, Larry LeMond are attending the planning sessions now. Draft report has been released and available for public comment until 5/6/2016.
E-911 System, Public Safety Communications (Southern)	12/31/2016	Planning	Medium	No	KHN tasked with this
Town of Eastville - Request for Boundary	6/1/2016	In Progress	Medium	No	Received revised proposal from Town of Eastville at 2/22/2016 Work Session;

Adjustment					discussed in closed session at 3/8/2016 & 4/12/2016 BOS Meeting
Town of Cape Charles - Request for Historic Overlay District	12/31/2016	Sidelined	Low	No	
Appropriate Staffing - Code Compliance, Building, Parks and Recreation	7/1/2016	Submitted for Approval	High	No	Murray, KHN and John Andrzejewski tasked with this - part of FY17 budget; PT Code Compliance position has been retained in the proposed FY17 budget but not the restoration of the FT Code Compliance position; a PT Building Inspector and FT Parks Assistant have been included in the proposed FY17 budget.
Restructure Quarterly Financial Statements	6/30/2016	Planning	Medium	No	Murray, KHN and John Andrzejewski tasked with this.
Review Financial Policies (update)	12/31/2016	Need to Begin	Low	No	KHN and John Andrzejewski tasked with this.
Review Personnel Policies Manual	12/31/2016	Planning	High	No	KHN and Bruce Jones tasked with this.
Centralization of all finance staff	12/31/2016	Need to Begin	Low	No	
Rural Health, Hecate, Sunset Inn, Bay Storage	12/31/2016	In Progress	Medium	No	Hecate - SUP Approved and fully executed Rural Health - SUP Approved Sunset Inn - waiting on comments from VDOT/CBBT on Route 13 access for site plan Bay Storage - chose to re-apply for under the 2015 Zoning which did not require an SUP but only a zoning clearance since it was a use allowed by-right.
Follow Riverside Plans and actions in Nassawadox	12/31/2018	In Progress	Medium	No	Bennett will work with Riverside and Nassawadox for status reports

Review County Website content and updates	12/31/2016	In Progress	Low	No	
Identify Stormwater Management Facilities (pond maintenance)	12/31/2016	In Progress	Low	No	Hogg is tasked with this.
Re-draft Residential Rental Ordinance (deal with vacant only)	12/31/2016	Need to Begin	Low	No	Murray is tasked with this.
Consider/Plan session for review of Strategic Plan	6/1/2016	Need to Begin	Medium	No	Murry and KHN will work on this.
Track Legislative Agenda (VACo releases) like DEQ Stormwater	4/1/2016	In Progress	High	No	KHN is tasked with this. General Assembly has completed the 2016 Session. Awaiting final report of all bills enacted to review to see what ordinances or policies of the County's need to update by July 1, 2016.
Elimination of paper through Automated Agenda Preparation and Delivery	12/31/2016	In Progress	High	No	KHN and Janice Williams are working on this. Have received and executed contract with BoardDocs Software and scheduling training for May/June.
Request Assistance from the Commissioner of Revenue on SLEAC Values	12/31/2016	Completed	Medium	Yes	COR Charlene Gray met with members of Farm Bureau and various BOS members in the spring along with representatives from SLEAC Advisory Council to discuss the setting of SLEAC rates.
Update and maintain the Business Guide	12/31/2016	Need to Begin	Low	No	KHN and Janice Williams are tasked with this.
Develop/adopt Economic Development & Workforce Development Plan	12/31/2016	Need to Begin	Medium	No	

Develop plan to address abandoned buildings	12/31/2016	Need to Begin	Medium	No	
Fish & Wildlife - Wise Point Dock - currently owned by the Feds - they are interested in either turning it over to County to run or manage					Raised by Spencer on 2/25/16

*Mr. Murray indicated that he felt that the last item, Fish & Wildlife/Wise Point Dock should be classified as an “on-going, high priority” project. He further noted that he and Supervisor Hogg would be tasked with following-up on this matter.*

*It was the consensus of the Board that the County Administrator provide a progress report on broadband services at the regular June meeting.*

**C. Finalization of the adopted 2016 Zoning Ordinance:**

All of the changes have been fully incorporated into the adopted 2016 Zoning Ordinance and has been formatted with a table of contents and page numbering. We are working on the finished proofing of the two appendices (the 2000 Ordinance and the 1983 Zoning Ordinance). It should be completed by mid-May and placed on the County website and available fully to the public. Then, staff will develop a work plan to get the ordinance merged as discussed with the Board during the summer.

\* \* \* \* \*

**Tabled Items:**

(10) EMS Garage Discussion. *This item was tabled at the February 22, March 28, and April 13, 2016 meetings.*

Motion was made by Mr. LeMond, seconded by Mr. Bennett, that this matter be taken off the table. All members were present and voted “yes”. The motion was unanimously passed.

Mr. Hogg reported that the topographic survey has been completed and he listed numerous issues which he felt still needed to be solved prior to development of the site including

location of underground utilities, suitable soils for well/septic placement and stormwater management area.

The Chairman noted that several quotations for the EMS Garage have been received, ranging from \$260,000 - \$495,000. He urged the Board to move forward with an RFP which would outline the maximum number of vehicle bays, maximum building size and budget for this construction project.

The Board agreed to leave this as a discussion item on future agendas.

(11) EMS Management Study. *This item was tabled at the April 12, 2016 meeting.*

Motion was made by Mr. Duer, seconded by Mr. LeMond, that this matter be taken off the table. All members were present and voted "yes." The motion was unanimously passed.

Mr. LeMond stated that with the moving of the hospital to Onley in December 2015/January 2016, it will increase the travel time for all ambulances. The Board has received recommendations from the EMS Director and the Ad Hoc Emergency Care Committee for increasing staffing by an additional 12 persons. The Board has since received this level to 8 through cooperative commitments with the volunteer agencies and for the FY 2017 budget, has agreed to provide funding for four staff with contingency funding for an additional four EMTs. He said that there was no consensus among the Board members as to the staffing level and that was why an RFP had been issued for completion of a management study. Six responses, with costs ranging from \$10,000 - \$50,000, were received. Motion was made by Mr. LeMond, seconded by Mr. Hogg, that the Board accept the proposal from the low bidder, Emergency Services Solutions, Inc. of Powhatan, Virginia. All members were present and voted "yes." The motion was unanimously passed. Mr. Hogg indicated that the firm selected was the more timely of the responses.

Action Items:

(12) Consider adopting a resolution to participate in the Virginia Juvenile Community Crime Control Act.

Motion was made by Mr. LeMond, seconded by Mr. Bennett, that the following resolution be adopted. All members were present and voted "yes." The motion was unanimously passed. Said resolution as adopted is set forth below:

**Virginia Juvenile Community Crime Control Act (VJCCCA)**

**RESOLUTION**

BE IT RESOLVED that the County of Northampton will participate in the Virginia Juvenile Community Crime Control Act and accept funds appropriate for the purpose set forth in this Act until it notifies the Department of Juvenile Justice, in writing, that it no longer wishes to participate; and

BE IT FURTHER RESOLVED that the County of Northampton will combine with the governing body of Accomack County as it pertains to participation in the Virginia Juvenile Community Crime Control Act and funds appropriated for the purpose set forth in this Act until it notifies the Department of Juvenile Justice, in writing, that it no longer wishes to participate. Accomack County will act as the fiscal agent for these localities.

BE IT FURTHER RESOLVED that the County Administrator is hereby authorized to execute a local plan on behalf of the County of Northampton.

\* \* \* \* \*

(13) Consider approving a Fireworks Permit for the Sunset Beach Resort's barge fireworks display on July 2<sup>nd</sup> and for displays at Cherrystone Campground on May 29, July 4 and September 4, 2016.

Motion was made by Mr. Duer, seconded by Mr. LeMond, that fireworks permits be issued to Sunset Beach Resort for a barge display of fireworks near Sunset Beach Resort on July 2, 2016, between 9:00 p.m. and 9:30 p.m., and to Cherrystone Campground for displays on May

29, July 4 and September 4, 2016. All members were present and voted “yes.” The motion was unanimously passed.

(14) Consider award of Solid Waste Collection & Transportation Bid.

Motion was made by Mr. Bennett, seconded by Mr. Duer, that the bid for solid waste collection and transportation services be awarded to Davis Disposal Co., in accordance with its alternate bid proposal and county specifications, with the understanding that the County Administrator will be negotiating with Davis Disposal to effect a lower cost to the County through modifications of the collection schedule. All members were present and voted “yes.” The motion was unanimously passed.

Matters Presented by the Board Including Committee Reports & Appointments

(15) Mr. Murray: Request for a speed study on a portion of Route 618 (Bayside Road) near Tankard’s Nursery.

Motion was made by Mr. Murray, seconded by Mr. Duer, that the Board request a speed study to be conducted by VDOT on Route 618 in the vicinity of Tankard’s Nursery near the village of Hadlock. All members were present and voted “yes.” The motion was unanimously passed.

(16) Correspondence from Dr. Matson relative to the pilot program

Mr. Murray read the following letter from Dr. Matson of the Eastern Shore Health District:



COMMONWEALTH OF VIRGINIA  
DEPARTMENT OF HEALTH  
EASTERN SHORE HEALTH DISTRICT

ACCOMACK COUNTY HEALTH DEPARTMENT  
215 FRONT STREET  
P.O. BOX 127  
ACCOMACK, VIRGINIA 23001-0127  
PHONE: (804) 237-3888

NORTHAMPTON COUNTY HEALTH DEPARTMENT  
214 LAUREL ST. P.O. BOX 26  
NORTHAMPTON, VIRGINIA 23041-0026  
PHONE: (804) 646-6158

April 28, 2016

Ms. Katherine H. Nunez  
County Administrator  
County of Northampton  
PO Box 68  
Eastville, VA 23347-0068

Dear Katie:

As you're aware, we've been working with County staff and other agencies to explore issues surrounding EMS and ambulance service delivery in light of the hospital's move later this year. We further explore providing a Public Health Nurse Assistance program as a component to reduce inappropriate use of ambulance services and researched a number of protocols relative to such.

Because of issues and uncertainty related to sustainable staffing of the project in light of other public health service demands, we're unable to carry out the Public Health Nurse Assistance program at this time. We will continue to engage with County staff and other agencies to provide any technical assistance and coordination that will assist in improved service delivery and/or reductions in inappropriate use of health care services.

Thanks for your understanding. It has been and remains my pleasure to work with County officials in discussing and meeting public health challenges of the community.

Sincerely,

David O. Matson, MD, PhD  
District Director

cc: Hollys Carpenter, Director of EMS



Supervisor Hogg noted that the Ad Hoc Emergency Care Committee was relying heavily on this proposal and said “this does not bode well.” He said that he was also dismayed to learn that the antenna study may not happen. It was the consensus of the Board that the County Administrator should follow-up with the antenna study contact people. When questioned by the Chairman, the County Administrator confirmed that these were the last two remaining work tasks which had been assigned to the Ad Hoc Emergency Care Committee that that they have been thanked for their service.

(17) Inspection report relative to the former middle school’s gym roof

During the FY 2017 budget discussions, some Board members had questioned the condition of the former middle school’s gymnasium roof and an informal proposal has been sought on the possible cost for repair and/or replacement of that roof. Motion was made by Mr. Duer, seconded by Mr. Hogg, that a formal RFP be issued for repair and/or replacement of the gym roof at the former middle school building. All members were present and voted “yes.” The motion was unanimously passed.

(18) G. F. Horne Assisted Living Facility, Parksley, Va.

The Board was in receipt of correspondence detailing a history of violations found at the G. F. Horne Assisted Living Facility located in Parksley. Supervisor Murray volunteered to seek additional information and report back to the Board.

Motion was made by Mr. Bennett, seconded by Mr. Duer, that Rev. Charles Kellam be reappointed to the Accomack-Northampton Planning District Commission for a new term of office commencing July 1, 2016. All members were present and voted “yes.” The motion was unanimously passed.

Motion was made by Mr. Hogg, seconded by Mr. LeMond, that Ms. Ann Rutledge be

reappointed to the Eastern Shore Public Library Board for a new term of office commencing July 1, 2016. All members were present and voted “yes.” The motion was unanimously passed.

Motion was made by Mr. Hogg, seconded by Mr. LeMond, that Ms. Mary Carey be reappointed to the Eastern Shore Area Agency on Aging/Community Action Agency for a new term of office commencing January 1, 2016. All members were present and voted “yes.” The motion was unanimously passed.

Motion was made by Mr. LeMond, seconded by Mr. Bennett, that Dr. Paul E. Bibbins, Jr. be appointed to the Eastern Shore Community College Board for a term of office commencing July 1, 2016. All members were present and voted “yes.” The motion was unanimously passed.

Citizens’ Information Period #2 (in which the public can again address the Board for an additional two minutes concerning what happened at tonight’s meeting)

Mr. Greg DeYoung asked the Board to reconsider its decision to select Emergency Services Solutions for the EMS management study, and indicated that this firm does not meet the qualifications requested under the RFP.

Supervisor Hogg said that in looking at past Board actions, there appears to be a lack of understanding of the need to present adequate and accurate information to the Board in order for it to be able to make good decisions. He said that the Hecate, Eastern Shore Rural Health and Royal Farms’ decisions should be revisited by the Board and that the Royal Farms’ decision specifically should be rescinded based on traffic safety issues as well as compatibility with the neighborhood. Further, Mr. Hogg said that Eastern Shore Rural Health did not provide the Board with all of the information relative to traffic issues. He said that he hopes the Board will have an opportunity to work with the applicants and VDOT on this project as well as Royal Farms.

At this time, Mr. Hogg made a motion that the Board reconsider both applications (Eastern Shore Rural Health and Royal Farms). Mr. Murray replied that based on the Code of Virginia requirements, the Board cannot reconsider land use decisions with a simple majority vote, and he therefore could not entertain a second to the motion. Mr. Murray also noted that he would gladly receive documentation referenced by Mr. Hogg (relative to U-turns and water usage) for distribution to the Board.

Recess

Motion was made by Mr. LeMond, seconded by Mr. Duer, that the meeting be recessed until 7:00 p.m., Tuesday, May 17, 2016, in the Board Room of the County Administration Building, 16404 Courthouse Road, Eastville, Virginia, in order to conduct a public hearing on the equalized tax rate relative to the 2016 General Reassessment. All members were present and voted "yes." The motion was unanimously passed.

The meeting was recessed.

\_\_\_\_\_  
CHAIRMAN

\_\_\_\_\_  
COUNTY ADMINISTRATOR

VIRGINIA:

At a regular meeting of the Board of Supervisors of the County of Northampton, Virginia, held at the Board Room of the County Administration Building, 16404 Courthouse Road, Eastville, Virginia, on the 17th day of May, 2016, at 4:00 p.m.

Present:

H. Spencer Murray, Chairman

Larry LeMond, Vice Chairman

Robert G. Duer

Oliver H. Bennett

Absent:

Granville F. Hogg, Jr.

The meeting was called to order by the Chairman.

The Chairman announced that due to an advertising error, the FY 2017 County Budget public hearing, scheduled for Monday, May 23, 2016, has to be rescheduled for Tuesday, May 31<sup>st</sup>.

Public Hearing:

Chairman Murray called to order the following public hearing:

(1) The Board of Supervisors proposes to equalize property tax levies as a result of the 2016 General Reassessment.

1. Assessment Decrease: Total assessed value of real property, excluding additional assessments due to new construction or improvements to property, is lesser than last year's total assessed value of real property by 16.72 percent.

2. Raised Rate Necessary to Offset Decreased Assessment: The tax rate which would levy the same amount of real estate tax as last year, when multiplied by the new total assessed value of real estate with the exclusions mentioned above, would be \$0.8253 per \$100 of assessed value. This rate will be known as the "raised tax rate".

3. Effective Rate: The Board of Supervisors of Northampton County, Virginia, proposes to adopt a tax rate of \$0.8253 per \$100 of assessed value.

Individual property taxes may, however, increase at a percentage greater than or less than the above percentage.

The Chairman asked if there were any present desiring to speak.

Mrs. Katherine H. Nunez, County Administrator, and Mr. John Andrzejewski, Finance Director, presented the following powerpoint presentation:



## 2016 REASSESSMENT

Public Hearing for Equalized and Proposed  
Tax Rates  
May 17, 2016  
Northampton County

## CODE REQUIREMENTS FOR GENERAL REASSESSMENTS AND SETTING A TAX RATE

- When an **effective tax rate** increase is anticipated as the result of a property reassessment, Code of Virginia §58.1-3321 requires a public hearing which must be advertised at least 30 days prior to the hearing and which cannot be held at the same time at the annual budget public hearing.
- The “**equalized tax rate**” must be calculated and stated which will generate no more than 101% of previous year’s revenue (excludes new construction).
- This rate can be immediately changed as part of the FY 2017 Budget Public Hearing process.

## Old vs. New Assessed Values

Tax Year	Land Value	Improvements Value	Public Service Cos. Value	Total Real Estate Value	LAND USE Value Reductions	
<b>OLD</b>	2015	\$1,274,813,100	\$1,012,438,658	548,854,839	\$2,345,106,087	(5206,256,500)
<b>NEW</b>	2016	\$ 987,947,480	\$912,780,278	552,285,130	\$1,953,012,888	(5114,380,500)
<b>%age Change</b>		-22.50%	-10.64%	7.02%	-16.72%	-44.54%

## Calculation of Equalized Rate

DESCRIPTION	AMOUNT
2015 RE Tax Levy	\$ 15,958,447
1% Of 2015 Levy Per State Code §58.1-3321	\$ 159,584
<b>MAXIMUM ALLOWED REVENUE FOR EQUALIZED RATE</b>	<b>\$16,118,031</b>
2016 Total Taxable Assessed Value	\$1,953,012,888
Less Assessed Value Growth due to New Construction	
<b>2016 Value for Equalized Rate Calculation</b>	<b>\$1,953,012,888</b>
<b>Divide Maximum Allowed Revenue by the 2016 Value for Equalized Rate Calculation</b>	<b>.008253</b>
<b>Equalized Tax Rate per \$100 in Value</b>	<b>82.53 Cents</b>
<b>Approximate yield for One Penny based on a 95% Collection Rate in Year One</b>	<b>\$142,806</b>

## IMPACT OF REASSESSMENT RESIDENTIAL PROPERTIES

#	STREET NAME	DESCRIPTION	2015 VALUE	2016 VALUE	% Change in Valuation
301	MONROE AVE	HISTORIC OC	\$ 244,100	\$ 223,300	-8.52%
15	CARISSA CT	BAY CREEK	\$ 410,100	\$ 330,200	-19.48%
4215	SUNNYSIDE RD	CHERITON	\$ 128,700	\$ 98,400	-21.72%
4634	WILSON CT	SUNNYSIDE VILLAGE	\$ 67,600	\$ 41,600	-38.46%
6377	WILLOW OAK RD	EASTVILLE	\$ 231,200	\$ 208,600	-9.78%
10117	PINE AVE	NASSAWADOX	\$ 167,700	\$ 137,700	-17.89%
3030	MAIN ST	EXMORE	\$ 163,400	\$ 126,750	-22.43%
3142	BUTLERS BLUFF DR	BUTLERS BLUFF	\$ 979,900	\$ 916,100	-6.51%
27543	CHEAPSIDE DR	CHEAPSIDE	\$ 45,400	\$ 31,400	-30.84%
6183	SUNNYSIDE RD	OYSTER	\$ 165,400	\$ 135,900	-17.84%
11475	CHURCH NK RD	VAUCLUSE SHORES	\$ 287,200	\$ 266,300	-7.29%
10321	BAYSIDE RD	BRIDGETOWN	\$ 114,000	\$ 100,800	-11.58%
11253	SEALEY RD	TREHERNEVILLE	\$ 53,900	\$ 44,600	-17.25%
7239	KELLAM DR	SILVER BEACH	\$ 124,100	\$ 121,900	-1.77%
31318	LATIMERS BLUFF RD	CEDAR GROVE	\$ 916,400	\$ 938,700	2.55%

## IMPACT OF REASSESSMENT AGRICULTURAL-FORESTAL DISTRICTS

SIT #	STREET NAME	DISTRICT NAME	2015 VALUE	2016 VALUE	% Change in Valuation
2510	OLD CAPE CHARLES RD	CAPEVILLE	\$ 1,167,400	\$ 1,040,350	-10.86%
3177	CUST'S TOMB DR	CAPEVILLE	\$ 343,200	\$ 301,400	-12.18%
10820	CHURCH NECK RD	EASTVILLE	\$ 1,139,700	\$ 945,500	-17.04%
13401	SEASIDE RD	EASTVILLE	\$ 543,400	\$ 434,400	-20.06%
6330	JAMES LN	FRANKTOWN	\$ 1,479,500	\$ 1,257,700	-14.99%
10482	HOLLOWAY DR	EASTVILLE	\$ 565,400	\$ 485,800	-14.53%
7497	HALLIDON DR	EASTVILLE	\$ 1,049,300	\$ 951,500	-9.32%
21296	WILKINS DR	EASTVILLE	\$ 1,478,100	\$ 1,197,400	-18.99%
14062	LANKFORD HWY	EASTVILLE	\$ 435,300	\$ 328,300	-24.58%
10317	SEASIDE RD	EASTVILLE	\$ 430,400	\$ 325,800	-24.30%
3262	BROADWATER RD	FRANKTOWN	\$ 377,000	\$ 335,700	-10.95%
29055	MELODY LN	CAPEVILLE	\$ 245,000	\$ 204,500	-17.50%
3432	HOPPER LN	EASTVILLE	\$ 215,200	\$ 164,300	-22.94%
2803	BUTLERS BLUFF DR	CAPEVILLE	\$ 211,600	\$ 171,800	-18.81%
19504	SEASIDE RD	EASTVILLE	\$ 334,200	\$ 291,100	-12.90%

\* \* \* \* \*

Mr. Bill Prosis said that he had served on the Ad Hoc Tax Study Committee last year and he felt that the farmers would be paying more taxes since the SLEAC value for open space and forest lands have been increased.

There being no further speakers, the public hearing was closed.

Motion was made by Mr. Duer, seconded by Mr. LeMond that the Board adopt the equalized tax rate of \$0.8253 per \$100 of assessed real estate value. All members were present with the exception of Mr. Hogg and voted "yes." The motion was unanimously passed.

### Recess

Motion was made by Mr. Bennett, seconded by Mr. LeMond, that the meeting be recessed until 7:00 p.m., Tuesday, May 31, 2016, in the Board Room of the County Administration Building, 16404 Courthouse Road, Eastville, Virginia, in order to conduct a

public hearing on the FY 2017 County Budget. All members were present with the exception of Mr. Hogg and voted "yes." The motion was unanimously passed.

The meeting was recessed.

\_\_\_\_\_ CHAIRMAN

\_\_\_\_\_ COUNTY ADMINISTRATOR

VIRGINIA:

At a regular meeting of the Board of Supervisors of the County of Northampton, Virginia, held at the Board Room of the County Administration Building, 16404 Courthouse Road, Eastville, Virginia, on the 31st day of May, 2016, at 7:00 p.m.

Present:

Larry LeMond, Vice Chairman

Robert G. Duer

Oliver H. Bennett

Granville F. Hogg, Jr.

Absent:

H. Spencer Murray, Chairman

The meeting was called to order by the Vice Chairman.

Public Hearing:

Vice Chairman LeMond called to order the following public hearing:

The Board will hear public comments on the estimated revenues, projected expenditures and supporting tax rates of the Fiscal Year 2017 Budget. Tax Rates for Tax Year 2016 are proposed to be set as follows:

	<u>Tax Year 2015 (Current)</u>	<u>Tax Year 2016 (Proposed)</u>
Real Estate:	\$0.6805 per \$100 assessed value	\$0.8453 per \$100 assessed value
Mobile Homes:	\$0.6805 per \$100 assessed value	\$0.8453 per \$100 assessed value
Tangible Pers. Property	\$3.90 per \$100 assessed value	\$3.90 per \$100 assessed value
Aircraft	\$3.90 per \$100 assessed value	\$3.90 per \$100 assessed value
Boats	\$0.99 per \$100 assessed value	\$0.99 per \$100 assessed value
Machinery & Tools	\$2.00 per \$100 assessed value	\$2.00 per \$100 assessed value
Farm Mach. & Equip.	\$1.43 per \$100 assessed value	\$1.43 per \$100 assessed value
Heavy Construction	\$2.86 per \$100 assessed value	\$2.86 per \$100 assessed value
Solar Installations	\$0.49 per \$100 assessed value	\$0.49 per \$100 assessed value
Wind Generation	\$0.49 per \$100 assessed value	\$0.49 per \$100 assessed value
Motor Vehicle, Limit of One for Qualified Disabled Veterans, pursuant to Code of Virginia §58.1-3506 A (19) & B	\$0.00 per \$100 assessed value	\$0.00 per \$100 assessed value

The Vice Chairman asked if there were any present desiring to speak.

Mrs. Katherine H. Nunez, County Administrator, and Mr. John Andrzejewski, Finance Director, presented the following powerpoint presentation:



# **NORTHAMPTON COUNTY, VA**

## **Annual Operating Budget**

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### **Fiscal Year 2017**

July 1, 2016 – June 30, 2017

## MISSION STATEMENT

The mission of the Northampton County Government is to provide the necessary services to protect the health, safety, welfare, environment and quality of life of our citizens consistent with the communities' values and priorities. This mission is accomplished by encouraging citizen involvement, by preserving the County's fiscal stability, traditional values and unity of our people through the implementation of effective and efficient government programs; consensus building; managing the County's natural, cultural, and historic resources; planning for the future; and representing citizen needs and desires to other levels of government.

## Board of Supervisor Priorities

The Board focus has been on essential services including:

- Schools
- Emergency Medical Services
- Fire response
- Law Enforcement
- Social Services
- Waste Collection and Recycling
- Building Inspections
- Zoning
- Parks & Rec
- Code Compliance
- Economic Development

## What the Proposed FY 17 Budget Provides

- 4 new EMTs
- Enhanced retirement for EMS personnel
- School Resource Officer (contingent upon receipt of grant)
- Parks & Rec FT Assistant
- PT Building Inspector
- 2 – PT Reassessment Field Workers
- 2% pay raise for State, Compensation Board, and County employees
- Sheriff Training Officers' stipend
- \$302,000 increased contribution to the School Budget
- Sheriff vehicle
- Landfill loader tires

## Proposed Tax Rates for the FY17 Budget

	Tax Year 2015 Tax Rate Per Hundred	Reassessed Tax Rate Tax Year 2016	Tax Year 2016 (Proposed) Tax Rate Per Hundred
Real Estate	.6805	.8253	.8300
Mobile Homes	.6805	.8253	.8300
Solar Installations	.49		.49
Wind Generation	.49		.49
Personal Property	3.90		3.90
Aircraft	3.90		3.90
Boats	.99		.99
Machinery & Tools	2.00		2.00
Farm Machinery & Equip.	1.43		1.43
Heavy Construction Equip.	2.86		2.86
Motor Vehicle, Limit of One for Qualified Disabled Veterans, pursuant to Code of VA §58.1-3506 A (19) & B	0.00		0.00

## Budget Comparison – Advertised

FUND EXPENDITURE \$	2015 ACTUAL AMOUNT	2016 ADOPTED BUDGET	2017 PROPOSED BUDGET	FY17 - FY16 VARIANCE	% CHANGE
General Fund	\$24,689,240	\$25,497,243	\$25,981,991	\$484,748	1.90%
Less Transfers	(\$13,294,466)	(\$13,587,874)	(\$13,779,256)	(\$191,382)	1.41%
Net General Fund	\$11,394,774	\$11,909,369	\$12,202,735	\$293,366	2.46%
Social Services Fund	\$2,296,326	\$2,509,312	\$2,500,686	(\$8,627)	-0.34%
Less Transfers	\$0	(\$73,558)	(\$73,558)	\$0	0.00%
Net Social Services Fund	\$2,296,326	\$2,435,754	\$2,427,127	(\$8,627)	-0.35%
ES Regional Jail Fund	\$3,606,633	\$3,602,085	\$3,706,375	\$104,290	2.90%
Harbor Improvement Fund	\$0	\$0	\$20,000	\$20,000	0.00%
Wastewater	\$17,801	\$0	\$0	\$0	0.00%
Capital Reserve	\$777,640	\$777,640	\$300,000	(\$477,640)	-61.42%
School Capital Projects	\$796,672	\$0	\$0	\$0	0.00%
General Debt Service	\$2,758,069	\$2,760,824	\$2,757,607	(\$3,117)	-0.11%
School Debt Service	\$121,372	\$345,196	\$342,914	(\$2,282)	-0.66%
Public Utilities Fund	\$165,200	\$198,717	\$187,298	(\$12,419)	-6.22%
IDA Operating Fund	\$0	\$17,325	\$16,673	(\$652)	100.00%
W/C Tourism Capital Fund	\$0	\$40,500	\$40,500	\$0	0.00%
School Funds	\$20,400,176	\$20,036,423	\$20,448,626	\$412,203	2.06%
Net Grand Total	\$42,334,663	\$42,984,133	\$42,449,757	\$535,124	0.77%

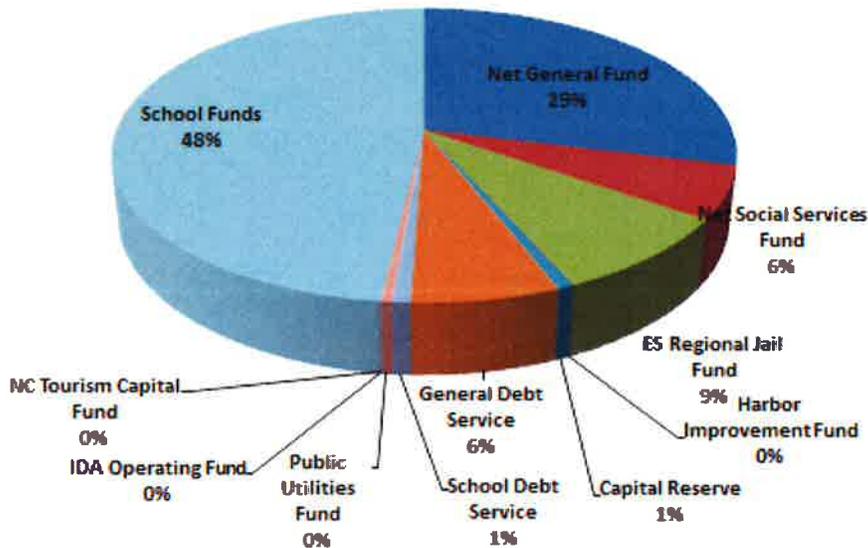
### Changes to the Advertised Budget to Attain an \$0.83 Tax Rate

- Add 2 PT Field Workers for Reassessment
- Reduce school contribution
- Reduce number of Sheriff's tires
- Add partial offset for solid waste hauling contract increase

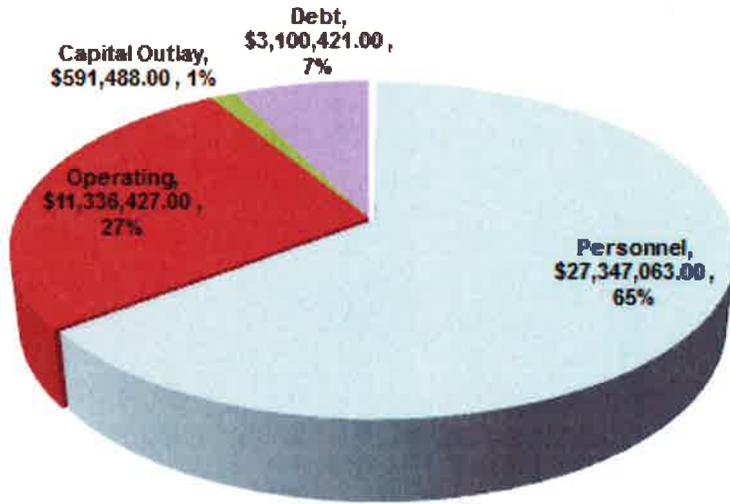
## Budget Comparison - Proposed

FUND EXPENDITURES	2015 ACTUAL AMOUNT	2016 ADOPTED BUDGET	2017 PROPOSED BUDGET	FY17 - FY16 VARIANCE	% CHANGE
General Fund	\$24,689,240	\$25,497,243	\$25,763,594	\$266,351	1.04%
Less Transfers	(\$13,294,466)	(\$13,587,874)	(\$13,557,772)	\$30,102	-0.22%
Net General Fund	\$11,394,774	\$11,909,369	\$12,205,822	\$296,453	2.49%
Social Services Fund	\$2,296,326	\$2,509,312	\$2,500,686	(\$8,627)	-0.34%
Less Transfers	\$0	(\$73,558)	(\$69,664)	\$3,894	-5.29%
Net Social Services Fund	\$2,296,326	\$2,435,754	\$2,431,021	(\$4,733)	-0.19%
ES Regional Jail Fund	\$3,606,633	\$3,602,085	\$3,706,375	\$104,290	2.90%
Harbor Improvement Fund	\$0	\$0	\$20,000	\$20,000	0.00%
Wastewater	\$17,801	\$0	\$0	\$0	0.00%
Capital Reserve	\$777,640	\$777,640	\$300,000	(\$477,640)	-61.42%
School Capital Projects	\$796,672	\$0	\$0	\$0	0.00%
General Debt Service	\$2,758,069	\$2,760,624	\$2,757,507	(\$3,117)	-0.11%
School Debt Service	\$121,372	\$345,196	\$342,914	(\$2,282)	-0.66%
Public Utilities Fund	\$165,200	\$199,717	\$183,435	(\$16,282)	-8.16%
IDA Operating Fund	\$0	\$17,325	\$16,673	(\$652)	100.00%
NC Tourism Capital Fund	\$0	\$40,500	\$40,500	\$0	0.00%
School Funds	\$20,400,176	\$20,036,423	\$20,371,162	\$334,729	1.67%
Net Grand Total	\$42,334,663	\$42,004,133	\$42,375,399	\$258,766	0.60%

## FY2017 BUDGET - BOS REVISED



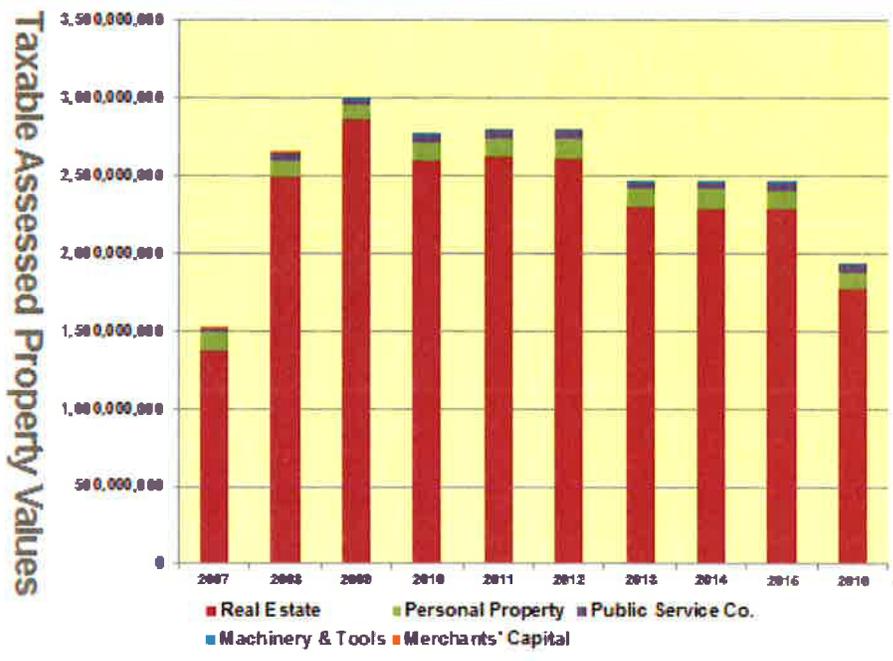
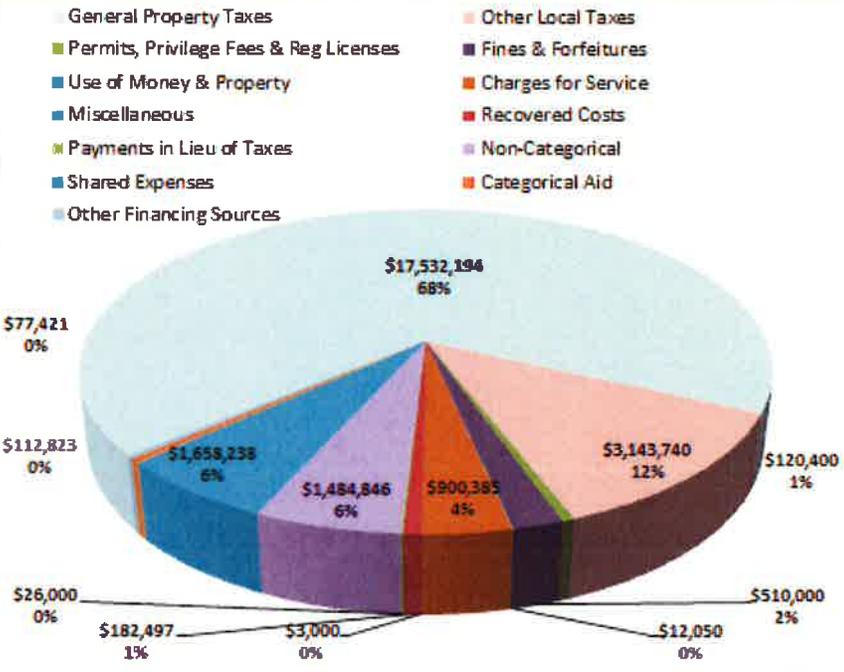
*ALL FUNDS - BREAKDOWN BY CATEGORY*



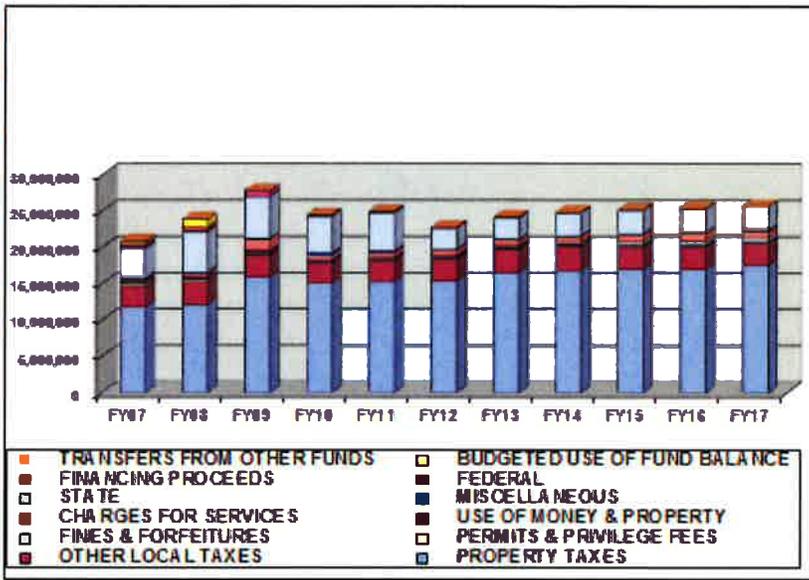
**GENERAL FUND**



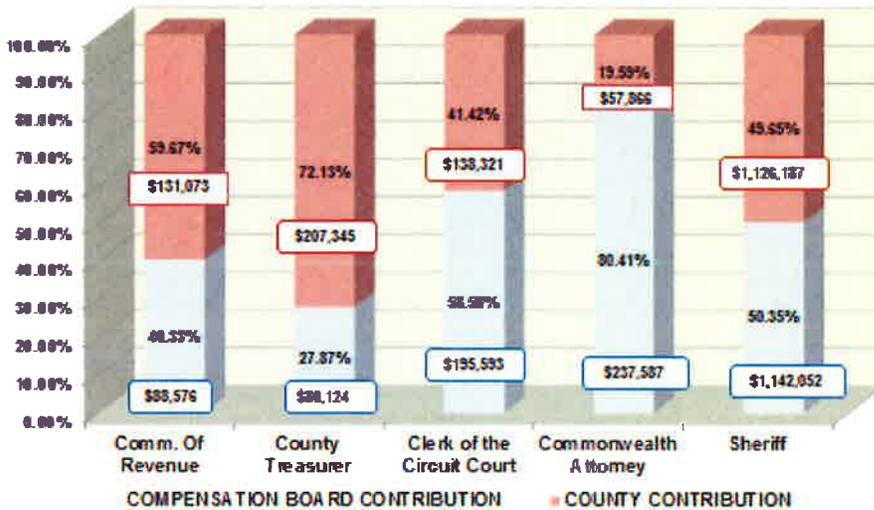
**General Fund**  
Where the Money Comes From



GENERAL FUND REVENUES BY CLASSIFICATION  
(Includes Jail)



### CONSTITUTIONAL OFFICES COMP BOARD FUNDING VS COUNTY FUNDING



Revenue Changes in Detail

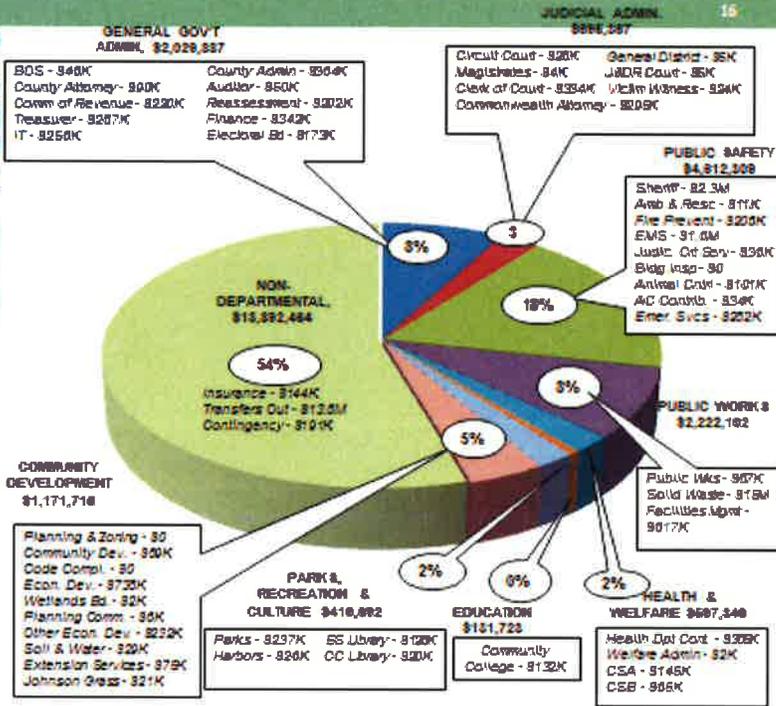
Several State Aid Funds have been highly unsteady.

- Sales Tax – increase by \$2,474
- Recordation Tax – decline by \$10,000
- Compensation Board – increase by \$20,710

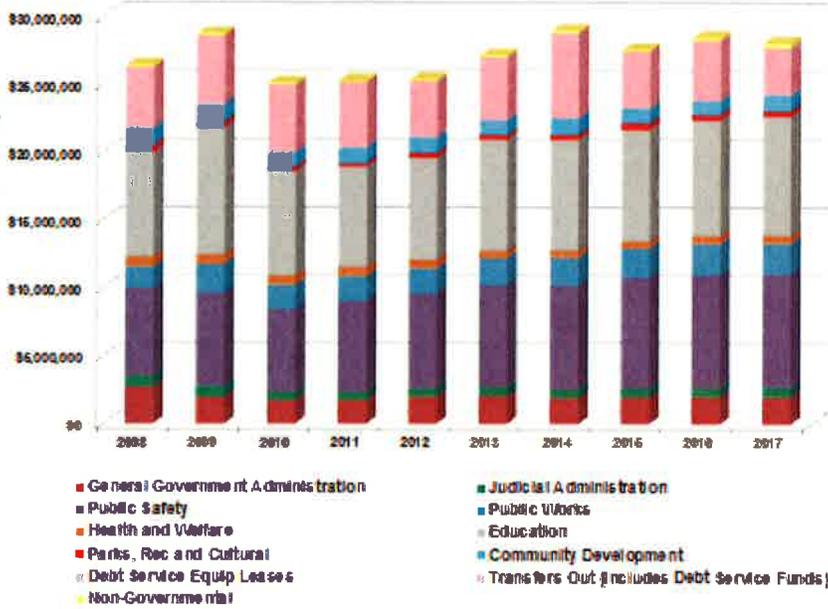
Local Revenues are mostly holding steady or slight decline.

- MV License Tax – decline by \$50,000
- Courthouse Fees – decline by \$10,000
- Solid Waste Fees – decline by \$153,687

GENERAL FUND:  
WHERE THE MONEY GOES



General Fund Expenditures by Function (Inc. Jail)



General Fund Chart

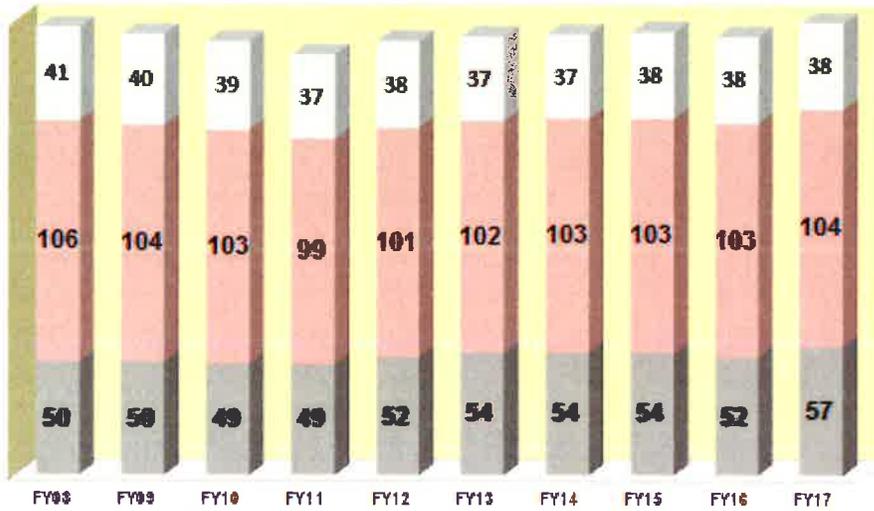
	2015 Adopted Budget	2017 Budget Com Rec.	FY17 minus FY16	% Difference
100-1101 - General Board of Supervisors	\$40,280	\$45,898	\$5,618	14%
100-1201 - General County Administrator	\$369,073	\$363,851	(\$5,222)	-1%
100-1204 - General County Attorney	\$78,852	\$89,914	\$11,062	14%
100-1208 - General Independent Auditor	\$48,875	\$50,000	\$1,125	2%
100-1209 - General Commissioner of the Revenue	\$215,763	\$219,649	\$3,886	2%
100-1210 - General General Reassessment	\$174,056	\$202,392	\$28,336	16%
100-1213 - General County Treasurer	\$283,574	\$287,469	\$3,895	1%
100-1220 - General Finance	\$334,051	\$341,784	\$7,733	2%
100-1240 - General Information Technology	\$263,826	\$255,585	(\$8,241)	-3%
100-1301 - General Electoral Board	\$189,643	\$173,345	(\$16,298)	-9%
100-1302 - General Re-Districting/Census	\$0	\$0	\$0	
100-2101 - General Circuit Court	\$29,951	\$28,205	(\$1,746)	-6%
100-2102 - General General District Court	\$5,960	\$5,080	(\$880)	-15%
100-2103 - General Magistrates	\$3,725	\$3,725	\$0	0%
100-2104 - General Juvenile & Domestic Relations Ct	\$5,250	\$5,270	\$20	0%
100-2106 - General Clerk of the Circuit Court	\$304,922	\$333,914	\$28,992	10%
100-2107 - General Victim Witness	\$20,431	\$23,719	\$3,288	16%
100-2201 - General Commonwealth Attorney	\$306,720	\$295,453	(\$11,267)	-4%
100-3102 - General Sheriff	\$2,323,613	\$2,307,176	(\$16,437)	-1%
100-3203 - General Ambulance & Rescue	\$11,456	\$11,410	(\$46)	0%
100-3204 - General Fire Prevention	\$204,521	\$206,438	\$1,917	1%
100-3205 - General Emergency Medical Services	\$1,357,178	\$1,634,257	\$277,079	20%
100-3302 - General Care & Confinement	\$0	\$0	\$0	
100-3303 - General Judicial Court Services	\$35,580	\$35,580	\$0	0%
100-3401 - General Building Inspections	\$138,873	\$0	(\$138,873)	-100%
100-3502 - General Animal Control	\$100,611	\$100,958	\$347	0%
100-3503 - General Animal Control Contribution	\$33,138	\$34,469	\$1,331	4%
100-3505 - General Emergency Services	\$339,375	\$282,021	(\$57,354)	-17%

General Fund Chart (cont')

	2016 Adopted Budget	2017 Budget Com Rec.	FY17 minus FY16	% Difference
100-4101 - General Public Works Administration	\$86,241	\$87,264	\$1,023	1%
100-4204 - General Solid Waste Services	\$1,484,142	\$1,517,991	\$33,849	2%
100-4302 - General Facilities Management	\$672,915	\$616,847	(\$56,068)	-8%
100-5101 - General Local Health Department	\$385,049	\$385,049	\$0	0%
100-5205 - General Chapter X Board (CSB)	\$65,941	\$65,491	(\$450)	-1%
100-5301 - General Welfare Administration	\$1,800	\$1,800	\$0	0%
100-5309 - General Comprehensive Services Act	\$145,000	\$145,000	\$0	0%
100-6501 - General Community College	\$131,723	\$131,723	\$0	0%
100-7101 - General Parks & Recreation	\$185,549	\$236,953	\$51,404	28%
100-7107 - General Harbors & Boat Ramps	\$104,492	\$26,180	(\$78,312)	-75%
100-7302 - General Eastern Shore Regional Library	\$124,892	\$127,559	\$2,667	2%
100-7303 - General Cape Charles Public Library	\$20,000	\$20,000	\$0	0%
100-8101 - General Planning & Zoning	\$332,197	\$0	(\$332,197)	-100%
100-8102 - General Community Development	\$68,946	\$68,946	\$0	0%
100-8104 - General Code Compliance	\$72,575	\$0	(\$72,575)	-100%
100-8105 - General Economic Development	\$151,030	\$738,141	\$587,111	389%
100-8106 - General Wetlands Board	\$2,102	\$2,102	\$0	0%
100-8107 - General Planning Commission	\$6,180	\$6,180	\$0	0%
100-8108 - General Other Economic Development	\$210,806	\$231,606	\$20,800	10%
100-8203 - General Soil & Water Conservation	\$28,783	\$28,783	\$0	0%
100-8301 - General Extension Service Administration	\$67,983	\$75,302	\$7,319	11%
100-8305 - General Extension Service-Johnson Grass	\$5,473	\$20,650	\$15,177	277%
100-9503 - General General Insurance	\$125,500	\$144,008	\$18,508	15%
100-9600 - General Transfers Out	\$13,587,874	\$13,557,772	(\$30,102)	0%
100-9800 - General Debt Service	\$102,357	\$0	(\$102,357)	-100%
100-9900 - General Contingency	\$108,376	\$190,684	\$82,308	76%
<b>Expenditure Grand Totals:</b>	<b>\$25,497,243</b>	<b>\$25,763,594</b>	<b>\$266,351</b>	<b>1%</b>

# OF COUNTY EMPLOYEES - FY2008 thru FY2017

- "STATE" MANAGED FULL-TIME EMPLOYEES
- CONSTITUTIONAL OFFICERS & FULL-TIME EMPLOYEES
- BOS FULL-TIME EMPLOYEES





## General Fund Position Increases

- New positions added:
- EMS – 4 EMTs
- Parks & Recreation – Assistant
- Sheriff – School Resource Officer, contingent upon grant funds
- Economic Development - Building Inspector (PT)
- Commissioner of the Revenue – Field Workers (2 – PT)

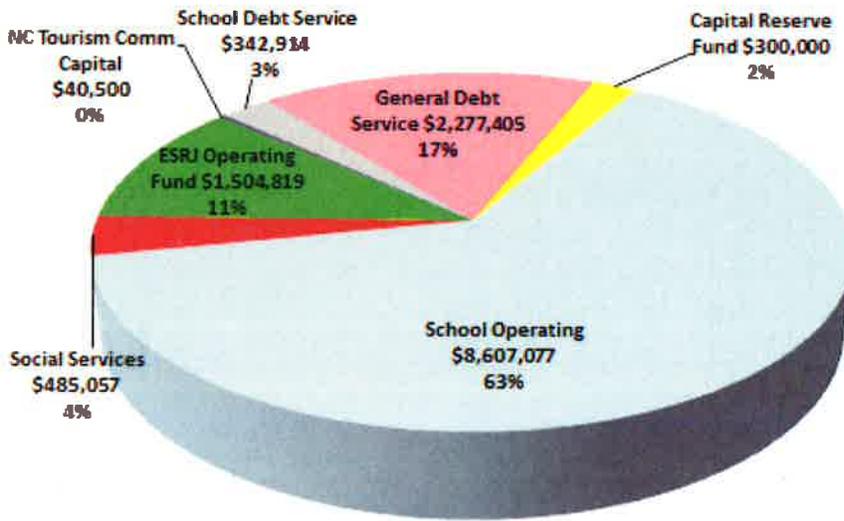
## General Fund - EXPENDITURES

- Board of Supervisors - \$7,500 for salary study
- Commissioner of the Revenue / Reassessment - \$10,000 for Vision web hosting and training
- Clerk of Circuit Court – Approx. \$28,000 for record restoration (covered by state grant)
- Other Economic Development - \$20,800 for an additional bus route
- General Insurance - \$18,508 for increases in all insurance categories (property, motor vehicle, official liability, general liability)

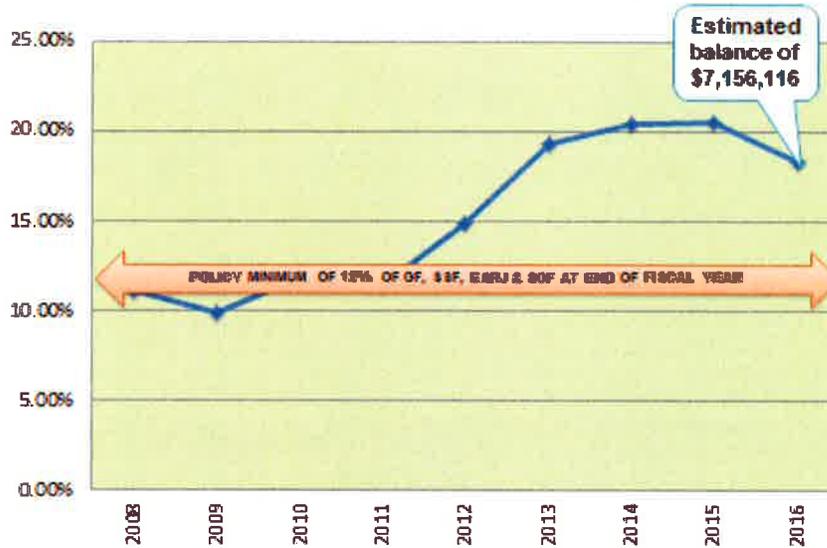
## ADDITIONAL CAPITAL OUTLAYS

- **Sheriff** – \$38,938 for 1 vehicle (plus 3 vehicles purchased in advance to meet Sheriff and USDA requirements)
- **Electoral Board** - \$18,000 for voting machine leases (year 2 of 5)
- **Solid Waste** - \$25,000 to replace landfill loader tires
- **Solid Waste** - \$9,247 to replace 8 green boxes (year 3 of 9)
- **ES Community College** – Contribution of \$111,000 for A&E and site work for the replacement of the main campus building (year 3 of 3)
- **Harbors & Boats Fund** – \$20,000 to prepare Willis Wharf Spoils site.
- **Public Utilities Fund** - \$6,000 to paint water storage tank at Bayview

## TRANSFERS OUT

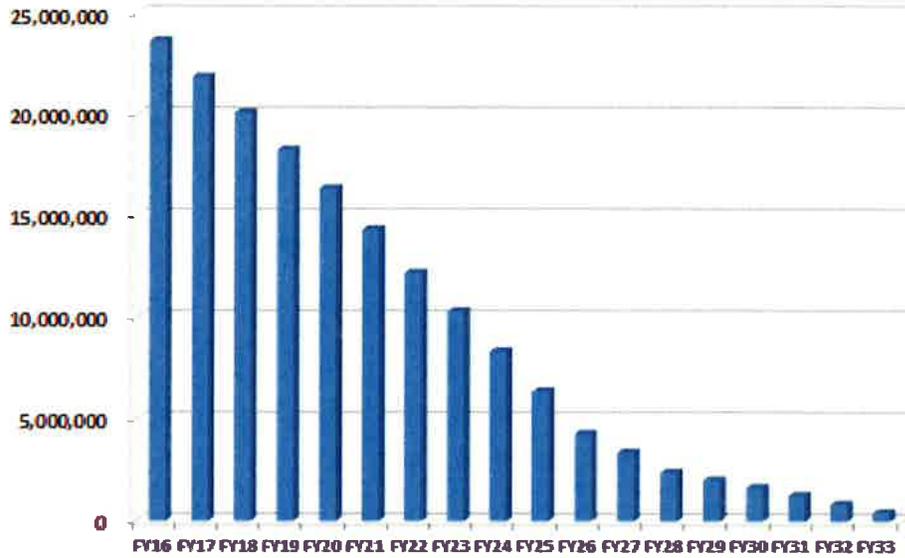


## Unreserved/Undesignated General Fund Balance as a % of Expenditures, per policy

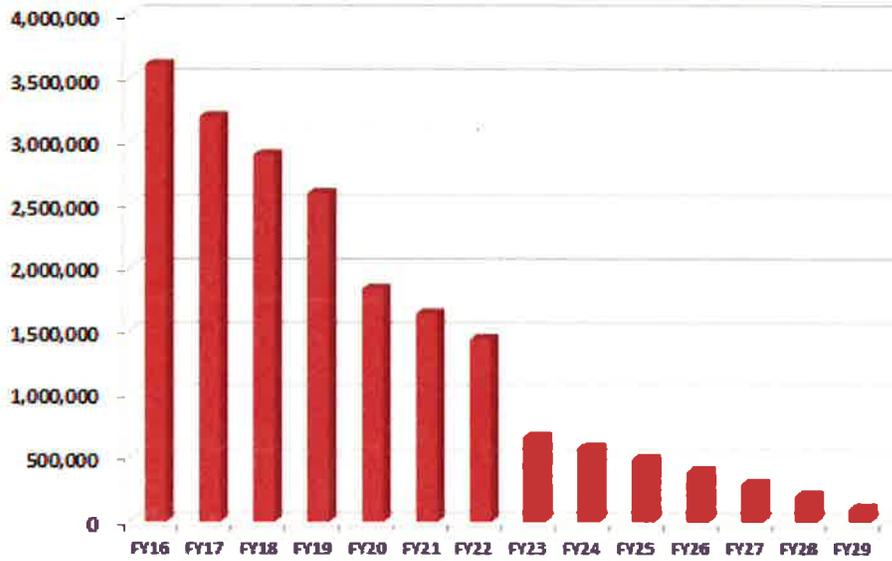


## DEBT SERVICE FUNDS (COUNTY & SCHOOL)

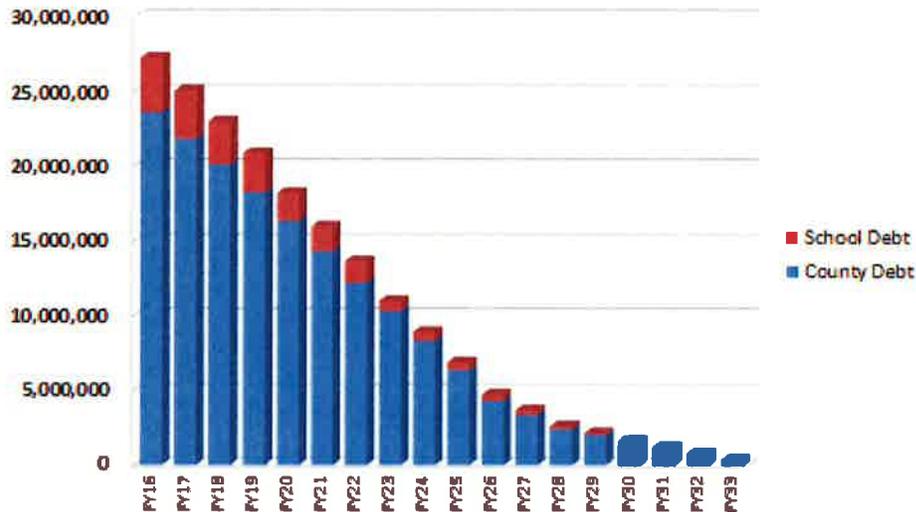
### County Debt



### School Debt



### Combined County and School Debt



## CAPITAL RESERVE FUND

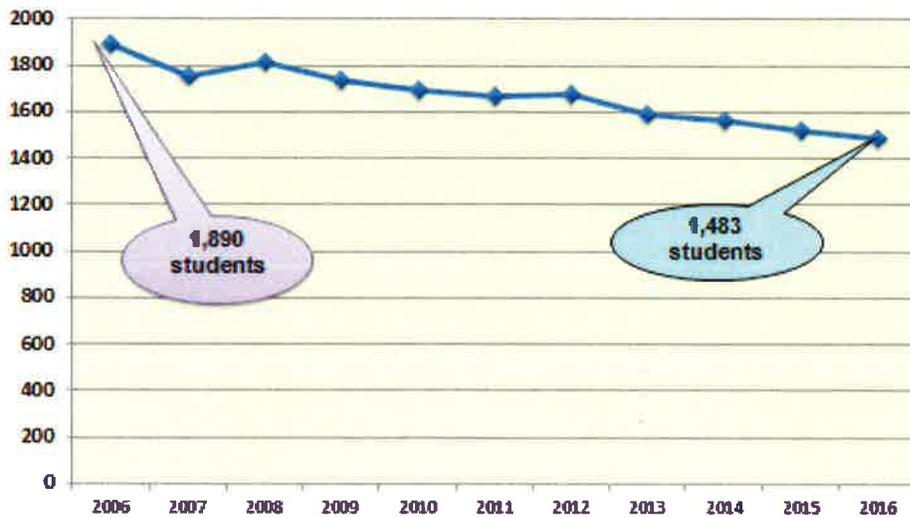
Starting with the Fiscal Year 2013 Budget, the Board of Supervisors implemented an informal policy to create a Capital Reserve Fund which would be funded from the difference in payments of the principal and interest as School & County Debt is retired. In the proposed FY17 budget, the Board is proposing to contribute \$300,000 as a new annual basis.

DESCRIPTION OF ACTIVITY	TOTAL	RUNNING ACCOUNT TOTAL
Contribution made in FY2013	\$ 252,299.00	\$ 252,299.00
Contribution made in FY2014	\$ 777,640.00	\$ 1,029,939.00
BOS 8/10/2014 Meeting - voted to transfer funds for capital projects of the school system	\$ (98,878.29)	\$ 931,060.71
BOS 8/22/2014 Meeting - voted to loan funds to school for teacher raises; said loan to be repaid from school's Certified Undesignated Fund Balance at the close of FY2014.	\$(177,522.00)	\$ 753,538.71
Loan repaid on 8/30/2014	\$ 177,522.00	\$ 931,060.71
Contribution made in FY2015	\$ 777,640.00	\$ 1,708,700.71
BOS 5/26/2015 Meeting - voted to transfer funds for High School Wall Repairs	\$(660,606.00)	\$ 1,048,094.71
Contribution in FY2016	\$ 777,640.00	\$ 1,825,734.71
Contribution Budgeted for FY2017	\$ 300,000.00	\$ 2,125,734.71

# SCHOOL FUND



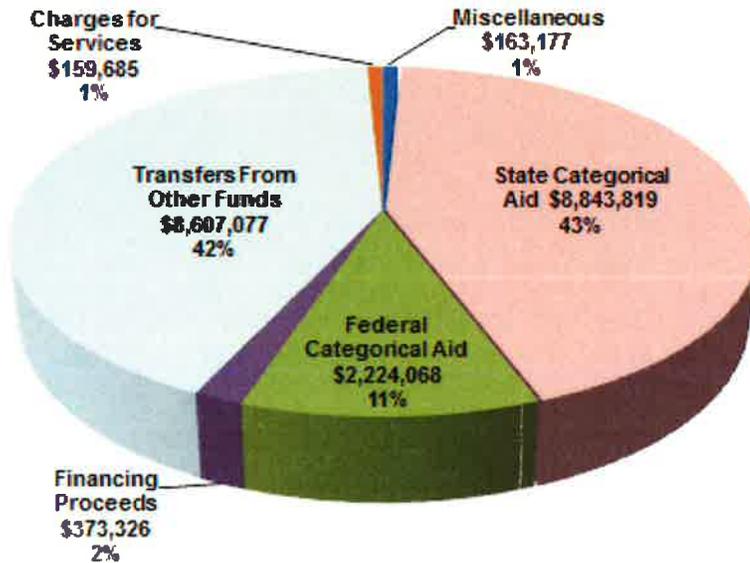
# School March 31 ADM



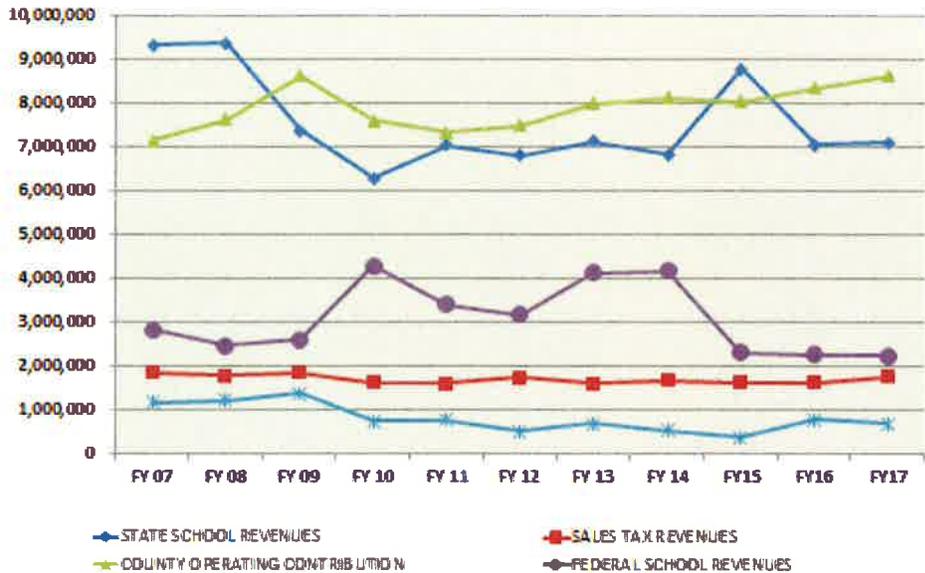
**School Funds  
Detail-Budget Comparison**

	2016 Adopted Budget	2017 Budget Committee	FY17 minus FY16	% Difference
<b>Fund: 910 School Operating</b>				
<b>Expenditures</b>				
910-6000 - School Operating, School Instruction	\$11,085,808.00	\$11,468,152.00	\$382,344.00	3.45%
910-6100 - School Operating, School Admin, Attendance & Health	\$1,806,953.00	\$1,915,291.00	\$108,338.00	6.00%
910-6200 - School Operating, School Pupil Transportation Serv	\$1,928,468.00	\$1,828,033.00	(\$100,435.00)	-5.21%
910-6300 - School Operating, School Operation & Maint Services	\$2,115,357.00	\$2,198,148.00	\$82,791.00	3.91%
910-6450 - School Operating, School Technology	\$676,266.00	\$564,588.00	(\$111,678.00)	-16.51%
<b>Fund Total: School Operating</b>	<b>\$17,612,852.00</b>	<b>\$17,974,212.00</b>	<b>\$361,360.00</b>	<b>2.05%</b>
<b>Fund: 920 School Federal Grants Fund</b>				
<b>Expenditures</b>				
920-6500 - School Federal Grants Fund, School Specific Program Expenses	\$1,513,655.00	\$1,490,191.00	(\$23,464.00)	-1.55%
<b>Fund Total: School Federal Grants Fund</b>	<b>\$1,513,655.00</b>	<b>\$1,490,191.00</b>	<b>(\$23,464.00)</b>	<b>-1.55%</b>
<b>Fund: 921 School Food Service</b>				
<b>Expenditures</b>				
921-6400 - School Food Service, School Food Services	\$909,916.00	\$906,749.00	(\$3,167.00)	-0.35%
<b>Fund Total: School Food Service</b>	<b>\$909,916.00</b>	<b>\$906,749.00</b>	<b>(\$3,167.00)</b>	<b>-0.35%</b>
<b>Expenditure Grand Totals:</b>	<b>\$20,036,423.00</b>	<b>\$20,371,152.00</b>	<b>\$334,729.00</b>	<b>1.67%</b>

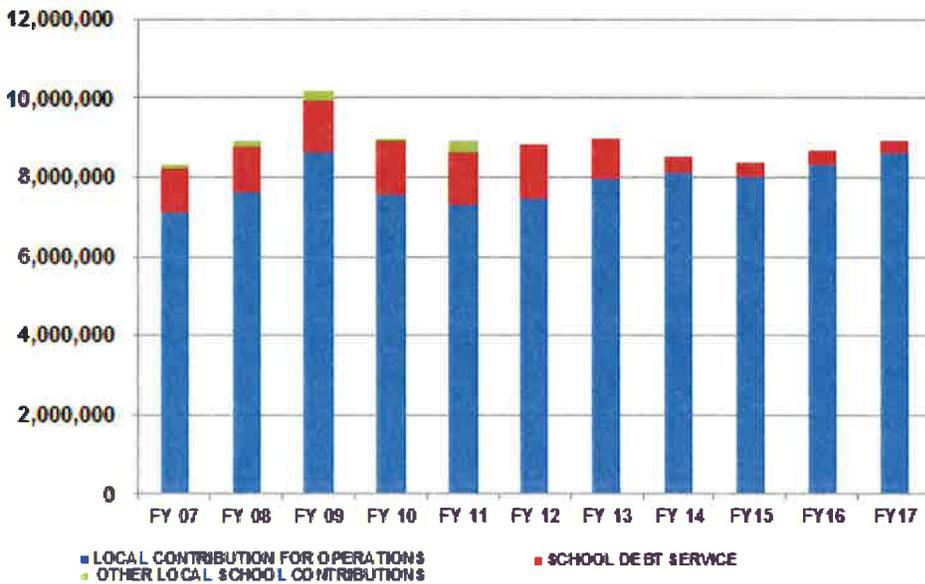
### Where the Money Comes From School Operating Funds



### School Operating Funds Revenues by Type

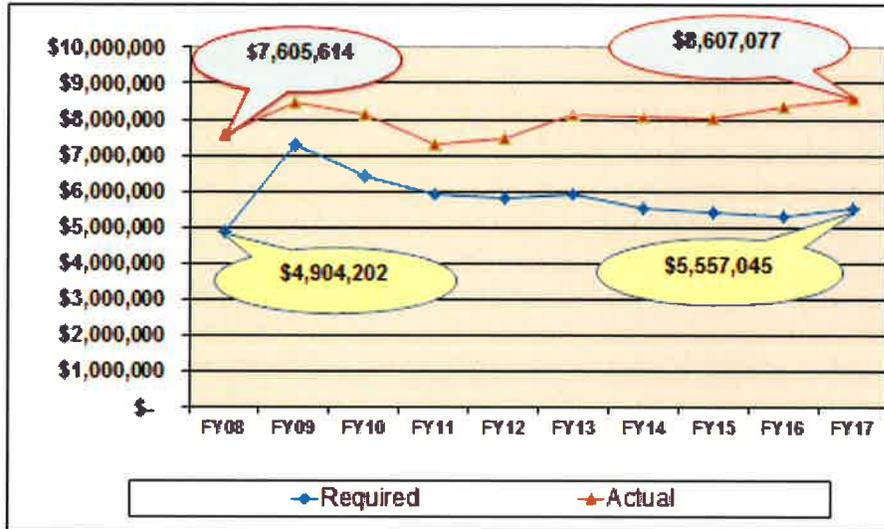


### County Contributions to Schools



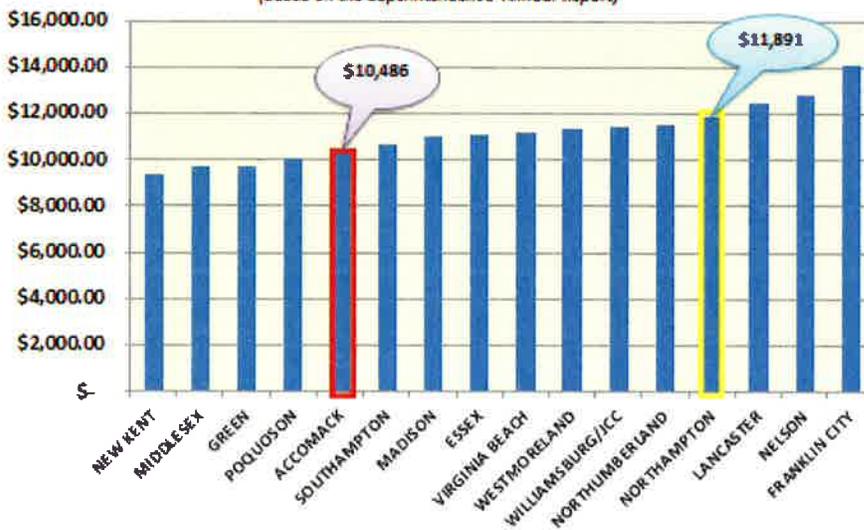
# SCHOOL OPERATIONS

## Required Local Effort vs. Actual Local Effort

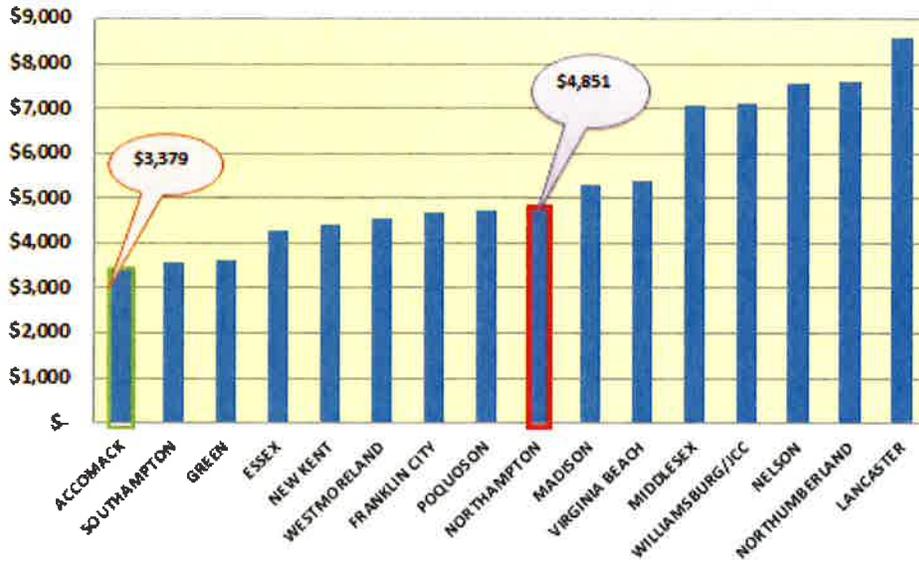


## TOTAL PER PUPIL EXPENDITURES FOR FY2015

(based on the Superintendent's Annual Report)



### LOCAL FUNDING PER PUPIL EXPENDITURE FOR FY2015

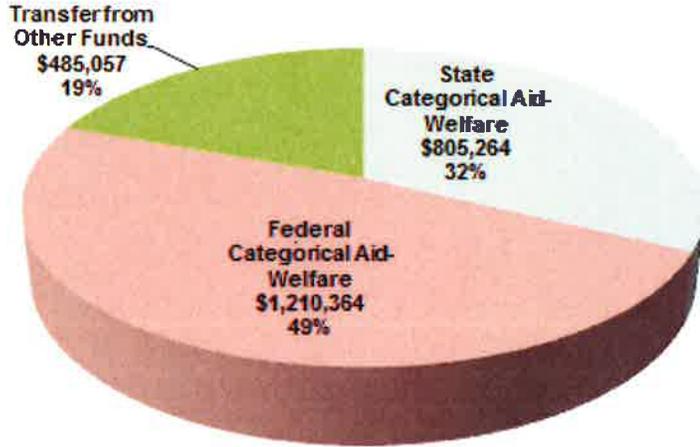


## SOCIAL SERVICES FUND



# Social Services Fund

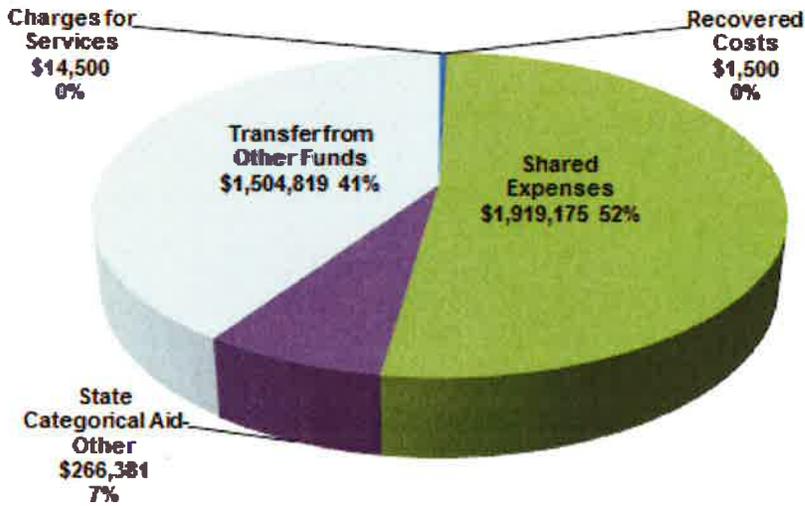
Where the Money Comes From



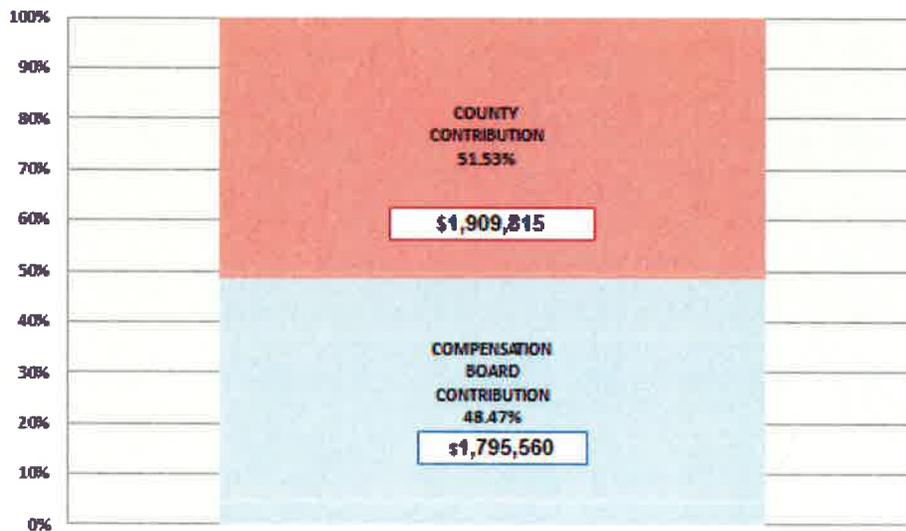
# EASTERN SHORE REGIONAL JAIL FUND



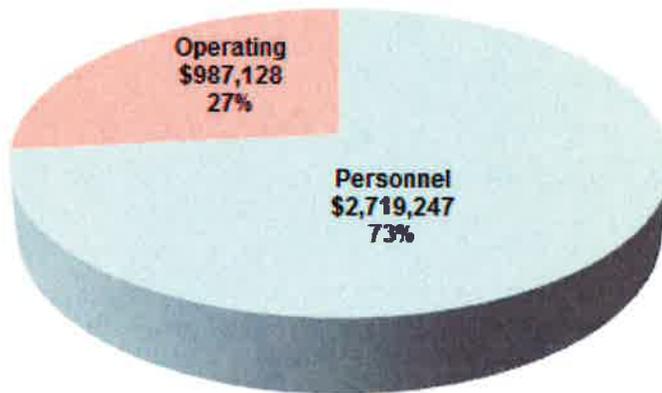
# Eastern Shore Regional Jail Fund Where the Money Comes From



## CONSTITUTIONAL OFFICES – REGIONAL JAIL COMP BOARD FUNDING VS COUNTY FUNDING



## REGIONAL JAIL – BREAKDOWN BY CATEGORY



## PUBLIC UTILITIES FUND

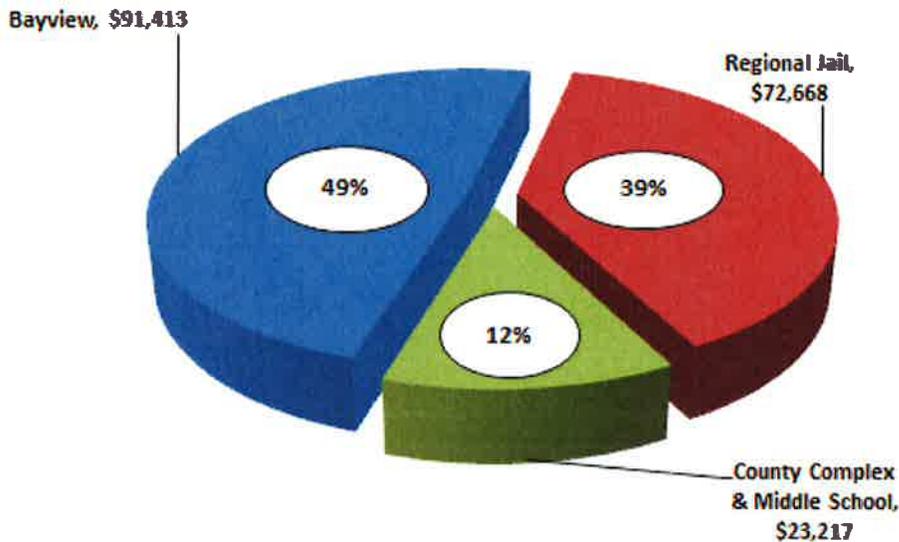
### The County operates three systems:

- 1.) The Eastville County Complex water & sewer systems which services the County Admin building, Social Services, Courthouse, Sheriff, Probation and Regional Jail. The costs are split between the Regional Jail and Facilities Management Department (on behalf of all buildings but the regional jail).
- 2.) The former Middle School property well, septic & drain field which services the former middle school building and the school administration. All costs are billed as a user expense to the Facilities Management Department.
- 3.) The Bayview Residential Development – there is a water and sewer system the County operates and provides service to 72 users (either single family homes, duplex or triplex rental units).

### Proposed Rate for Bayview System

- Based on a budget of \$91,413 and 72 users, the monthly fee will be \$53.00 for water and wastewater services each.

## PUBLIC UTILITIES FUND



## HARBOR IMPROVEMENT FUND

- The County collects harbor slip fees for Oyster and Willis Wharf harbors and retains these revenues as a dedicated funding source for harbor improvements. These revenues have historically been maintained as part of Fund 100 and appropriated as harbor projects have been advanced through the Harbors and Boats Department budget.
- Since the projects, such as dredging of Willis Wharf, are more costly and tend to stretch over several years, creating a distinct fund for the tracking of the revenue as well as the project costs was deemed necessary from a financial management and reporting perspective.
- Therefore, Fund 221 has been created and is part of this annual budget adoption. Harbor slip fees will be directly credited to this fund and the existing balance of this revenue stream will be transferred from the County's General Fund (Fund 100) to the Harbor Improvement Fund at the end of fiscal year 2016 – approximately \$160,000.
- For FY2017, the dredging of Willis Wharf will be the primary project for this fund, including the preparation of a spoils site. The budget request for this year is \$20,000, all funded through either harbor slip fees or grant funds from the Virginia Port Authority.

## NC TOURISM GRANT FUND

- Code of Virginia Section 58.1-3819: Named Northampton County as one of the localities that may levy a transient occupancy tax at 5% and it further states that any excess occupancy tax over 2% shall be designated and spent solely for tourism and travel, marketing of tourism or initiatives that attract travel to locality.
- For FY2017, we are estimating the Transient Occupancy Tax to be \$270,000.
- Northampton County Code Section 33.077 states that:
  - > 40% of the Transient Occupancy Tax shall be allocated to the County's General Fund. For FY2017, the amount is \$108,000.
  - > 45% of the Transient Occupancy Tax shall be allocated as an annual contribution to the ES Tourism Commission. For FY2017, the amount is \$121,500.
  - > 15% of the Transient Occupancy Tax shall be allocated to the NC Tourism Grant Program Fund. For FY2017, the amount is \$40,500.

## NC TOURISM GRANT FUND

- In FY2016, 4 grants were awarded totaling \$28,410
  - Citizens for Central Park - \$7,500 for development of the Playground at Cape Charles Central Park
  - Eastern Shore Eventacular - \$12,150 for the Tall Ships at Cape Charles
  - Town of Cape Charles - \$5,190 for Cape Charles Public Swimming Area
  - Eastern Shore Eventacular - \$3,000 for 23<sup>rd</sup> Annual Eastern Shore Birding and Wildlife Festival

For FY2017, there will be \$52,860 available for award. The grant application period was open on May 5, 2016 and applications are due by June 1, 2016.

## JOINT INDUSTRIAL DEVELOPMENT AUTHORITY (JIDA)

- On February 8, 2000, the County and the Towns of Cape Charles, Cheriton, and Exmore formed the Joint Industrial Development Authority (JIDA) pursuant to the Code of Virginia Title 15.2, Chapter 49, as amended.
- The JIDA has the right to acquire, own, lease and dispose of properties and make loans to promote industry and develop trade by inducing manufacturing, industrial, governmental, nonprofit and commercial enterprises to locate/remain in the Commonwealth.
- The JIDA is currently funded through fees earned on loans issued through the JIDA. The County and Towns can appropriate additional funds directly to support the purpose of the JIDA.

## INDUSTRIAL DEVELOPMENT AUTHORITY (IDA)

Fund: 710 IDA Operating	
<b>Revenue</b>	
710-0015 - IDA Operating, Use of Money & Property	\$0
710-0016 - IDA Operating, Charges for Services	\$16,673
710-0018 - IDA Operating, Miscellaneous	\$0
710-0044 - IDA Operating, Transfer from Other Funds	\$0
<b>Revenue Totals</b>	<b>\$16,673</b>
<b>Expenditures</b>	
710-8113 - IDA Operating, IDA Administration	\$6,200
710-9900 - IDA Operating, Contingency	\$10,473
<b>Expenditure Totals</b>	<b>\$16,673</b>

### Revised Tax Rates for the FY17 Budget

	Tax Year 2015 Tax Rate Per Hundred	Reassessed Tax Rate Tax Year 2016	Tax Year 2016 (Proposed) Tax Rate Per Hundred
Real Estate	.6805	.8253	.8300
Mobile Homes	.6805	.8253	.8300
Solar Installations	.49		.49
Wind Generation	.49		.49
Personal Property	3.90		3.90
Aircraft	3.90		3.90
Boats	.99		.99
Machinery & Tools	2.00		2.00
Farm Machinery & Equip.	1.43		1.43
Heavy Construction Equip.	2.86		2.86
Motor Vehicle, Limit of One for Qualified Disabled Veterans, pursuant to Code of VA §58.1-3508 A (19) & B	0.00		0.00



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Mr. Justin Wheeler, President of the Northampton County Education Association and a math teacher at Occohannock Elementary School, urged the Board to continue its support of the school system and the 1500 ± students.

Mr. William “Skip” Oakley, Chairman of the Northampton County School Board, thanked the Board for its continued efforts to support quality education and asked that the Board not make further cuts to the proposed School Board budget. He also asked that the Board consider a meeting in the future to discuss the need for a new high school.

Mr. Bob Meyers read the following statement:

To: Board of Supervisors, Northampton County, May 31, 2016  
From: R Meyers, Exmore.

RE: Public Hearing on the Budget and Taxation

On March 31<sup>st</sup> last year, I addressed this body for the second year in a row regarding the taxation of equipment for businesses, farming and aquaculture. Those comments were made a part of the meeting record.

Since I have been a resident in Northampton County, I cannot remember a year when at some point, several citizens and Supervisors have lamented about the lack of business growth and with it, jobs in the County. Past Chairman Randall made this a key issue of his guidance of the Board to take actions that were documented by two studies to NOT be the cause of what he considered economic malaise. Even with his training as a financial franchise operator, he never opened a public discussion on the adverse effect taxes have on business. Instead he focused on a nonproductive and wasteful path.

Four of you have had active businesses experience and should be well aware of what I am about to say. I am asking you to please consider how government generally uses taxes beyond the obvious need to raise money to feed itself and redistribute wealth. Activities that are NOT CONSIDERED DESIRABLE are very highly taxed such as tobacco and alcohol use. Those high taxes have been quite effective in reducing the economic growth of those businesses. I suggest that the government of this County may be unintentionally stifling business growth with year after year of business taxation that has not been carefully thought out beyond an attitude of “who can we tax the most without raising a fuss.” That attitude is immediately sensed by those businesses whose owners and employees live and work in this County and are an integral part of the community. I’m sure that from your own experience you can appreciate that a perception of inequitable tax treatment can reduce enthusiasm to grow, encourage legitimate tax avoidance, or worse, simple tax evasion.

As last year, your continued tax rate of \$1.43/100 for the farming equipment, of \$2.00/100 for business equipment and \$2.86/100 for construction equipment do not indicate any justification . Because this inequity has been done for years is not justification. And for years, the business community has not demonstrated overall that they are growing and prospering. The aquaculture industry has shown signs of growth based on the amount of area in our waterways that is being productive. The reduction in the taxes on their essential tool is a move in a positive direction. Have you ever thought that the tax structure may be a factor?

But what I find absurd is the rate you apply to potential wind and solar equipment of only 49 cents/ 100, businesses that may come here and set up their equipment to take advantage of ridiculously low taxes, and tax credits given by both the Federal and State governments. These are businesses that make little to no contribution to the County and whose track record shows leaving behind only a mess when the useful life of the equipment runs out or Federal tax subsidies are threatened or stop. Their rates should be established to be equitable with those who work here, live here and contribute to our community, not ¼ of the amount that they are charged! I recognize that VA code allows the wind and solar industry to petition for a more favorable rate and has now guaranteed that for some. What I am attempting to address is the advertised tax rates that you as a Board set, not proffers or downstream negotiation.

You have an Ad Hoc Tax advisory committee. I had direct contact with one member and indirect contact with another last year asking about this inequity. The answer is basically that the situation was not really considered because no one was apparently considering this use. That is no longer the case. In addition, the development of the wind farm 545 foot high turbines between Quinby and Painter, less than 4 miles from this County is still in progress.

It is getting to be an annual criticism of providing rates with no written discussion or justification for their derivation. There should be some straightforward explanation of the thought, consideration, and methodical consistency for the rates. The Ad Hoc tax committee product seems to be severely lacking substance, and thoroughly documented discussion that leads to a reasonable and justifiable end.

In discussing the Tax Committee results at a previous Board meeting, there was never demonstrated any questioning of those results for justification. There were no justifications for industrial wind and solar generation even prepared for you to discuss. I urge you to reconsider, question thoroughly the Tax Committee report, and close the huge gap in these rates.

There are a lot of physical changes that have taken place in the county over the years and the methods and reasons for how we are taxed should have an explanation that is open to the public. Copying past performance is not satisfactory. I would also suggest that a comparison to Accomack since it is adjacent and to a county on the west side of the Bay that would be comparable to Northampton in population and budget. I am not suggesting copying either but investigating if they have given thought for justifying their rate structure other than to justify expenditures.

R. Meyers

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Superintendent Eddie Lawrence echoed Mr. Wheeler's and Mr. Oakley's comments and asked the Board to refrain from making any further cuts to the School Board's budget.

There being no further comments, the public hearing was closed.

It was noted that as per the Code of Virginia, the Board must wait at least seven days prior to voting on the budget; therefore, action is proposed for the Board's regular June 14<sup>th</sup> meeting.

Supervisor Hogg said that he would like to hear from the public relative to what the Tourism Grant funds should be spent on as well as appropriate expenditures of the Joint Industrial Development Authority to attract industrial development to the County.

Matters Presented by the Board

Mr. Hogg: Discussion relative to training for staff, board and planning commission

Mr. Hogg informed the Board that Mr. Mike Chandler from the University of Virginia was willing to visit the County and provide training (Comprehensive Plan, Zoning Ordinance) to members of the Board and Planning Commission and asked if the other Board members were interested in pursuing this training. Mr. Bennett said that he hoped the Board would be open to hearing from others who may not have the same opinion as Mr. Chandler. It was the consensus of the Board to request Supervisor Hogg to work with the Planning Commission members and Mr. Chandler to secure an agreeable training date.

Adjourn

Motion was made by Mr. Duer, seconded by Mr. Bennett, that the meeting be adjourned. All members were present and voted "yes." The motion was unanimously passed.

The meeting was adjourned.

\_\_\_\_\_ CHAIRMAN

\_\_\_\_\_ COUNTY ADMINISTRATOR

DRAFT