VIRGINIA:

At a regular meeting of the Board of Supervisors of the County of Northampton, Virginia, held at the Board Room of the County Administration Building, 16404 Courthouse Road, Eastville, Virginia, on the 12th day of April, 2016, at 5:00 p.m.

Present:

H. Spencer Murray, Chairman	Granville F. Hogg, Jr.
Larry LeMond, Vice Chairman	Robert G. Duer
Oliver H. Bennett	

The meeting was called to order by the Chairman.

Adoption of the Agenda:

No modifications were offered for the agenda.

Board and Agency Presentations:

(1) Ms. Mary Margaret Revell Goodwin, Queen Anne's County, Maryland Historian

Ms. Mary Margaret Revell Goodwin, the Historian for Queen Anne's County, Maryland, read the following proclamation in reference to the recent 240th Anniversary of the February 3, 1776 March to Northampton County:

Proclamation
16-22

WHEREAS, on February 3, 1776, the Queen Anne's County Minutemen left Chester Mill, now Centreville, in Maryland and marched overland through Snow Hill to Northampton County; and

WHEREAS, their orders from the Annapolis Council of Safety were to march to Northampton County to defend the court house there against possible attacks by Lord Dunmore and his troops; and

WHEREAS, the march was done in cold winter weather and snow; and

WHEREAS, many of the men were without shoes and thus marched barefoot; and

WHEREAS, the Court House was defended by the Maryland Minutemen on several occasions; and

WHEREAS, the people of Northampton County were generous in their welcome of the Queen Anne's County Minutemen, to such an extent, that they extended their stay in Northampton County beyond the time they had signed and agreed to; and

WHEREAS, in the intervening 240 years, the bonds of friendship formed amongst fellow Eastern Shore people, have lapsed to the point that this act of defense was long forgotten in both Queen Anne's County and Northampton County; and

WHEREAS, this year 2016, is the 204th Anniversary of 1776, the year of the first march, which ultimately was the first action by the State of Maryland that year, moving towards the Declaration of Independence later in the year; and

WHEREAS, the Commissioners of Queen Anne's County have determined to commemorate the 240th Anniversary of 1776; and

WHEREAS, the Commissioners of Queen Anne's County agreed to a second march to commemorate the 240th Anniversary of the march itself;

Be it now known that with the completion of the march on Monday, February 8th, 2016, the County of Queen Anne's and the County of Northampton again renew their ties of friendship established 240 years ago and proclaim this bond a tie that will remain unbroken and proclaim that Queen Anne's County and Northampton County are now sister counties, bound in the friendship established by defense during the American Revolutionary War.

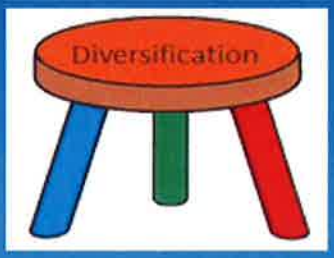
* * * *

(2) Mr. Kris Tucker, Economic & Community Development Director

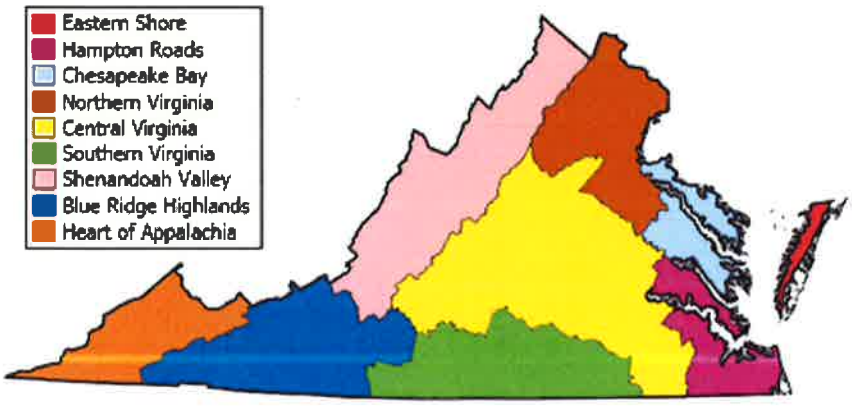
Mr. Kris Tucker shared the following powerpoint presentation with the Board:

Economic Development in Northampton County

More than the Sum of Three Parts



Traditional vs Modern E.D.

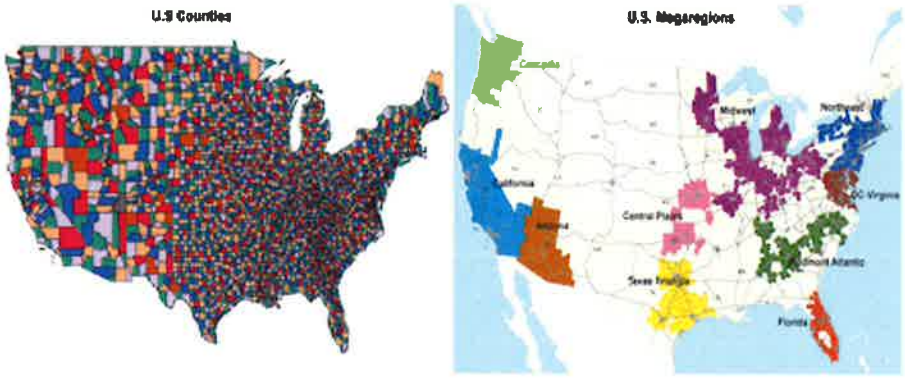


"The Big Get" vs BRE Program

Surveys/Data vs Personal Touch

One Size Fits All vs Community Appropriate

Everyone for Themselves vs Regionalization



State of the County

- The Big Three Challenges (as I see it)
- 1) Workforce Development Issues
- 2) Lack of Opportunities (especially for Millennials)
- 3) Changing Demographics
- All three issues synergistically compound each other

Workforce Challenges

- Lack of "soft-skills" in much of the local labor force
- Career paths are often presented to students too late to change poor study habits or properly plan a path forward
- Lack of continuity between different levels of education- dual enrollment is helping to address this issue
- Lack of role models for success or support structures
- Programming offered should be focused around up-coming job market demands- needs constant assessment
- Perception that our school system is failing; we need to better promote both efforts and victories

Lack of Opportunities

- Geographic isolation and cost barriers (toll) may keep out sprawl...but also development, ideas and opportunity
- Low-skilled workforce limits business attraction potential
- Lack of existing infrastructure limits the growth of existing businesses and also harms business attraction- which often happens below our radar (outside research)
- Lack of willingness to fully use existing resources causes insufficient market capture of potential tourism dollars
- Failure to think/operate regionally limits the share of federal/state money given to Northampton County

Changing Demographics

- Population is in steady decline (though there are signs of a modest, sustained economic recovery in some sectors)
- Mean age of population continues to rise; thus service needs increase, even as the county loses vital services
- Very few millennials are returning after college- this is due to lack of opportunities, but also a lack of *culture*

What keeps me up at night?
When the Boomers Bail

When the Boomers Bail

How Demographics will Sort Communities into Winners and Losers

Mark Lautman

Future demographic trends will not be kind to small, rural communities

What we can do to mitigate labor shortfall and keep a viable economy

- Form strong regional connections
- Train to the positions of the future
- Train labor force with a focus on customer relations and soft skills, to cross-promote local businesses

- Diversify our base economy (the same as you would your own personal investment portfolio)
- Welcome immigration and focus on training efforts
- Cost, idea and equipment sharing efforts (local farmers)
- Keep students in school, and plan for return after college

Advice vs Personal Philosophy

- Well meaning advice from professionals in my field

- Personal Philosophy/Plan of Action
  - Audacity of scope (broad ED definition)
  - Professional Risk vs comfort zone
  - Stretch thin and enlist help
  - Tackle the big problems
  - Fail... get back up and try again
  - Solicit (and expect) board and citizen support
  - Focus on attitude of optimism and possibilities

Present and Future Goals

- Workforce Development
  - Work closely with local and regional schools on meeting future workforce challenges- identify needs and strategy
  - Involve businesses; engage parents- provide framework
  - Internships, shadowing, mentors, career outreach
  - Work with all educational levels/institutions to provide consistent and relevant career training for all students
  - Continue to provide diverse afterschool options
  - Targeted investment in proven programs- build upon success, but also stay agile and adaptive to future needs

- Best/Highest Use of Existing Infrastructure
  - Current inventory and condition of county infrastructure
  - Identify unmet (present or future) needs
  - Determine viability of adaptive reuse, based on the results of needs and economic assessments

  - Gather citizen input on potential projects and/or needs
  - Determine if funding or incentives exist for project(s)
  - Use existing studies (e.g. BoH) and conduct new studies to establish goals, parameters and scope of project(s)
  - Use comps, when available (don't reinvent the wheel)

- Business Retention and Expansion Program
  - At least 70% of tax base growth comes from existing businesses; the figure is likely much higher in this county
  - A BRE program needs to be formalized and systematic
  - Rather than spending inordinate resources courting large firms, efforts are far better spent making sure existing businesses have the tools/support they need to thrive
  - Business attraction is still important, but needs to be in line with the character and capacity of the community
  - As part of a Business Retention, Expansion and Attraction program, a comprehensive list of all federal, state and local incentives must be collected and organized into an easy to read and reference brochure- work in progress

- Regionalization
  - This is not the old economy. Governments, companies and communities are now focused on economies of scale
  - The Shore must increase its efforts to cooperate and act as a single economic region- as that's how we are viewed (e.g. SET program, Joint EDA/IDA meetings, ANPDC)
  - Many state and federal funding initiatives are only given to economic regions (e.g. Building Collaborative Communities, GoVirginia, etc.); and agencies have already designated Accomack and Northampton as a single region
  - Failure to plan together will result in our share of grant monies being handed out to other, functioning regions- those are our tax dollars, and we want them back!

- Continued Support for Tourism, Aquaculture and Agriculture
  - Clearly, these sectors are the bedrock of our local economy, and will remain integral to any future planning
  - Efforts must be made to both cross-promote sectors and to better advertise our assets regionally and abroad (Oyster and Artisan Trails are excellent examples)
  - However, as much as the concept of a three legged stool is ingrained into our local psyche, a robust and healthy economy, able to weather times of economic strife, must be more diverse than three somewhat related sectors
  - We must focus on small business development, support our local entrepreneurs and assist other growing sectors

- Outreach (internal and external)
  - Though we are a county body, we must work to better support our towns, and the businesses located within them
  - Economic Development and the economic health of the community cannot be viewed in a vacuum; vibrant schools, functioning chambers, an integrated business community, outside agencies and neighboring communities are all part of the bigger picture- view as positive feedback loops
  - Our county, including my department, must do a better job at highlighting just what it is we do for the community, and the many daily successes we achieve
  - We need to foster the mindset that we are partners to the community, guiding them through this -sometimes convoluted- state and federal process, rather than continue the perception that we are here as an obstacle

- Development Focus (Diversity of Locations)
  - Route 13 is an essential asset, and must be treated as such, if we are going to compete for limited tourism resources
  - While development in our towns is crucial, both for maintaining the existing economy and keeping said towns vibrant, many "destination travelers" *will not* go out of their way to explore- and yet we need their money
  - A solution must include a balance of RT 13 development and continued support for our towns- ideally, a work-force with well trained soft-skills, working at RT 13 businesses, will be directing motorists into the towns to explore
  - We are clearly not capturing nearly enough market share with the path we are on; development will happen, either way, why not take an active role in shaping and guiding it, so we have some control of the outcome?

Working Projects/Ideas

- HS internship program- including student in department
- Adult business support network
- BRE program; incentive brochure; business outreach
- Infrastructure assessment (ongoing)
- Blight removal (starting on RT 13); litter upkeep program
- Continued agency/organization involvement + training
- Aggressive grant writing efforts (mostly regional)
- Continued solicitation of public involvement
- Ask BoS for a Strategic Action Plan for the county

* * * * *

Supervisor Hogg asked several questions relative to Mr. Tucker's thoughts about signage and infrastructure needs.

Supervisors LeMond and Bennett agreed with many of the points mentioned by Mr. Tucker including the need for water and sewer infrastructure and more concentrated development.

Supervisor Murray said that Route 13 is like a linear city and that we need to capture some of that revenue but not in the way that is typically done.

Consent Agenda:

(3) Minutes of the meetings of March 8, 9 and 28, 2016.

(4) Abstract of Votes Cast in the 2016 March Republican Presidential Primary Held on March 1, 2016.

Noting that one correction has been made to the March 8th minutes, motion was made by Mr. Duer, seconded by Mr. LeMond, that the consent agenda be adopted as corrected. All members were present and voted "yes." The motion was unanimously passed.

County Officials' Reports:

(5) Mr. John J. Andrzejewski, Finance Director, presented the following Budget Amendments and Appropriations for the Board's review:

TO: Board of Supervisors

FROM: John J. Andrzejewski, Director of Finance

DATE: April 12, 2016

RE: Budget Amendments and Appropriations – FY 2016

Your approval is respectfully requested for the following budget amendments and supplemental appropriations:

$61.30 – This represents restitution for an animal control case; funds to be used for K-9 Support.

$3,854 – This represents increase in funding received for the Fire Grant Programs. *(This amendment is not needed.)*

$7.26 – This represents a transfer from the Undesignated Fund Balance to cover an increase in the interest portion of the general debt bond.

$25,189.34 – This represents a transfer from the Undesignated Fund Balance to fund mail/postage costs associated with the October and March zoning ordinance revisions/notifications.

$9,349.52 – This represents unbudgeted advertising costs associated with the October and March zoning ordinance revisions/notifications. This amount can currently be absorbed by the County Administrator's advertising budget if Comprehensive Plan advertising is not required this fiscal year. If Comprehensive Plan advertising is necessary this fiscal year, a transfer of $9,349.52 from the Undesignated Balance will be necessary.

* * * *

Motion was made by Mr. LeMond, seconded by Mr. Hogg, that the foregoing budget amendments and appropriations be approved as presented. All members were present and voted "yes." The motion was unanimously passed.

The Finance Director also indicated that the FY 2016 Third Quarter Financial Statements had been distributed and offered to answer any questions related to those documents.

Closed Session

Motion was made by Mr. LeMond, seconded by Mr. Duer, that the Board enter Closed Session in accordance with Section 2.2-3711 of the Code of Virginia of 1950, as amended:

(A) Paragraph 1: Discussion or consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees or employees of any public body.

Appointments to boards, committees: (Area Agency on Aging, JIDA, Recreation Board – District 3 only, Navigable Waterways Committee, E. S. of Va. Housing Alliance, A-N Planning District Commission, Community College Board, Public Library Board, Planning Commission, Wetlands Board)

(B) Paragraph 3: Discussion or consideration of the condition, acquisition, or use of real property for public purpose, or of the disposition of publicly held property.

(C) Paragraph 5: Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

(D) Paragraph 7: Consultation with legal counsel and briefings by staff members, consultants, or attorneys pertaining to actual or probable litigation, and consultation with legal counsel employed or retained by the Board of Supervisors regarding specific legal matters requiring the provision of legal advice by such counsel.

Boundary Adjustment Counter-Proposal from Town of Eastville
Proposed Zoning Ordinance Adoption

All members were present and voted "yes." The motion was unanimously passed.

After Closed Session, the Chairman reconvened the meeting and said that the Board had entered the closed session for only that purpose as set out in paragraph 7 of Section 2.1-3711 of

the Code of Virginia of 1950, as amended. Upon being polled individually, each Board member confirmed that this was the only matter of discussion during the closed session.

The Chairman read the following statement:

It is the intent that all persons attending meetings of this Board, regardless of disability, shall have the opportunity to participate. Any person present that requires any special assistance or accommodations, please let the Board know in order that arrangements can be made.

A Moment of Silence was observed.

The Board recited the Pledge of Allegiance.

Public Hearing:

(6) Consider a proposed amendment to the Enterprise Zone. The proposed amendments will include properties as requested by private property owners and the Town of Cape Charles and are identified as:

Parcel Identification	Owner
91-A-37	Granville F. Hogg, Jr.
84-3-A2	Kuzzens, Inc.
83A3-2-2-84	1 Mason Avenue, LLC (requested by Town of Cape Charles)
83-A-2, 83-7-F, 83-7-C, 83-7-A	Ballard Brothers Fish Company
31-A-76	Birdsnest Inn, LLC
15-4-1B	PAWG, LLC

The Chairman called the public hearing to order and asked if there were any present desiring to speak.

Mr. Hogg indicated that due to the conflict of interest, he would be recusing himself from this discussion.

Ms. Katherine H. Nunez, County Administrator, indicated that the Board is permitted to modify the boundaries of the Enterprise Zone on an annual basis.

Ms. Katherine Campbell, representing Birdsnest Inn, LLC, asked the Board for its favorable consideration to add her parcel to the Enterprise Zone.

There being no further comments, the public hearing was closed.

Motion was made by Mr. Bennett, seconded by Mr. LeMond, that the following resolution be adopted. All members were present and voted "yes", with the exception of Mr. Hogg who abstained. The motion was passed. Said resolution as adopted is set forth below:

RESOLUTION

WHEREAS, the County of Northampton is applying for enterprise zone designation jointly with the County of Accomack; and

WHEREAS, the County of Northampton is designated to act as program administrator; and

WHEREAS, the Board of Supervisors of the County of Northampton hereby authorizes the County Administrator to submit all information needed to apply for enterprise zone designation and to carry out all program administrative and reporting requirements on its behalf; and

WHEREAS, the Board of Supervisors of the County of Northampton hereby confirms that the County of Accomack has completed a Joint Application Agreement.

NOW, THEREFORE, BE IT RESOLVED that the County of Northampton hereby approves the enterprise zone designation as set forth in the attached documentation.

* * * * * *

(7) Receive public comment on the following ordinance: "**AN ORDINANCE ESTABLISHING A DEADLINE FOR THE BOARD OF EQUALIZATION TO COMPLETE ITS DELIBERATIONS ON APPLICATIONS FOR EQUALIZATION OF REAL ESTATE ASSESSMENTS".** The purpose of this ordinance is to set a deadline of August 31, 2016 for the Board of Equalization to complete its deliberations of applications for equalization of real estate assessments.

AN ORDINANCE ESTABLISHING A DEADLINE FOR THE BOARD OF EQUALIZATION TO COMPLETE ITS DELIBERATIONS ON APPLICATIONS FOR EQUALIZATION OF REAL ESTATE ASSESSMENTS

WHEREAS, the County of Northampton, Virginia is currently undergoing a general reassessment of real property within the County to be effective January 1, 2016; and

WHEREAS, Section 58.1-3370 of the Code of Virginia requires the establishment of a Board of Equalization to receive applications from landowners seeking equalization of their real estate assessments; and

WHEREAS, Section 58.1-3378 of the Code of Virginia also provides that the Board of Supervisors may establish a deadline for the Board of Equalization to finally dispose of all applications for equalization of real estate assessments.

NOW, THEREFORE, BE IT ORDAINED by Board of Supervisors that August 31, 2016 be and the same hereby is established as the deadline date by which the Board of Equalization shall finally dispose of all timely applications for equalization of real estate assessments.

* * * * * *

The Chairman asked if there were any present desiring to speak.

The County Administrator noted that this ordinance will provide a deadline for completion of work by the Board of Equalization on the 2016 General Reassessment.

Mr. Willie C. Randall said that the Board has to do a better job of attracting businesses to the county. Real property assessments were done because properties have not sold. He supported adoption of the ordinance.

Mr. Dave Kabler said that as a realtor, he disagreed with Mr. Randall's comments, noting that real estate sales are increasing, both in price and volume and that zoning was not the problem.

There being no further speakers, the public hearing was closed.

Motion was made by Mr. LeMond, seconded by Mr. Hogg, that "AN ORDINANCE ESTABLISHING A DEADLINE FOR THE BOARD OF EQUALIZATION TO COMPLETE ITS DELIBERATIONS ON APPLICATIONS FOR EQUALIZATION

OF REAL ESTATE ASSESSMENTS", be adopted as presented. All members were present and voted "yes." The motion was unanimously passed.

Citizens' Information Period (only matters pertaining to County business or items that are not on the Board agenda for public hearing that evening.

Ms. Senora Lewis of Kiptopeke Drive, requested that the Board reconsider its decision regarding the granting of commercial zoning for the Royal Farms property. She said that the store's placement nearby will be detrimental to her family.

Mr. Charles Bruckner of Stewarts Way echoed the same sentiments as Ms. Lewis and submitted the following written comments:

April 12, 2016

Chairman Murry and Board of Supervisors,

Please reconsider the 3-2 vote during your March 28, 2016, Work Session to grant Commercial 1 zoning to Royal Farms at the property on Route 13 just north of the entrance to Kiptopeke State Park. I attended the Board of Supervisors meeting in March when Rural Health was granted a Special Use Permit for their new facility and I heard concerns over the traffic safety issue related to the entry to the facility off of Route 13.

The Royal Farms location provides more critical safety issues than the Rural Health location. As I have stated, the Royal Farms location is just north of the entrance to Kiptopeke State Park. Can you just imagine cars, suvs, and trucks with campers and boat trailers trying to enter the state park, while other vehicles, including semi-trucks and trailers, are trying to enter the highway from the Royal Farms location to go south, or even worse, crossing traffic and turning to head north on Route 13? Royal Farms has picked a location that can only be described as a "fatality waiting to happen".
How many fuel stops do we need in Northampton County?

Do you realize that there is a major fuel/truck stop on Northampton Blvd. less than five miles south of the Bay Bridge? There is also a Citgo Service Center just up the road from the Royal Farms location; is the big corporation going to have a gas war with the little business owner just up the road and drive him out of business? That will only produce another empty business located along Route 13, which already has far too many closed and dilapidated commercial sites.

Additionally, the Royal Farms location backs up to and is along side a residential development, Kiptopeke Landing, where I own property at 29315 Stuarts Way, Cape Charles, VA 23310. Yes, I know they say they will provide screening from the lights but, the entire area is really residential with Kitopeke Landing and Cedar Grove Landing in close proximity to their proposed location. What about the smell and the additional road debris that normally accompanies a commercial operation like this? Just south of their location are two residences that face Route 13. All this will be just before visitors make the turn to Kiptopeke State Park, which is a major tourist attraction and a pristine state recreational treasure.

I spoke at the public information meeting on March 9, 2016, and said I was against the 2015 Zoning Ordinance, which I am. I also requested, for the record, to amend the 2009 Zoning Ordinance, now known as the 2016 Zoning Ordinance, to include R-1 Zoning as described in the 2015 Zoning Ordinance, so that Kiptopeke Landing and Cedar Grove Landing zoning would be changed from Hamlet (which when you read the description of Hamlet, we are not) to R-1. That needs to be accomplished; but first, the Royal Farms zoning issue needs to be dealt with in a forthright and safety conscience manner, for the good of all Northampton residents and for the many tourists that visit our county.

Thank you, in advance, for your consideration on this critical issue.

Charles J. Bruckner Jr.
29315 Stuarts Way,
Cape Charles, VA 23310
(757) 615-8233 (C)

Ms. Hollye Carpenter, EMS Director, said that she was shocked about the Board's plan to request an EMS study without the EMS department knowing about it. She said that there were grave concerns with any plan to privatize the EMS department, which has been in existence since 1987 with a staff of 30+ individuals. She said that Board members had met privately with one of the responders to the RFP and that the low bidder, Emergency Services Solutions, is not qualified and that the Board should select one of the other responders.

Mr. Greg DeYoung, a member of the Fire & Rescue Commission and the Ad Hoc Emergency Care Committee, said that he was shocked and angry about the issuance of the RFP.

Captain Terry Christman, a member of the County's EMT staff and volunteer with Exmore, said that she was concerned with the Board's behavior and was worried about still having a job. She said that she supported the EMS study but had concerns with the low bidder.

Ms. Amy Wilcox, Rescue Captain with Northampton Fire & Rescue, was shocked by the issuance of what she called the "under-handed" RFP. She noted that while she has had her differences with Ms. Carpenter and the County EMS Department, she fully supported the Northampton EMS.

Captain T. J. Rippon of the County's EMS staff and volunteer with Cape Charles Rescue said that she wanted what was best for the County and its citizens and that the low bidder, Emergency Services Solutions, did not provide a comparable "set of eyes" to review the EMS Department.

Mr. Pat Coady said that he was disappointed that he had to speak on this issue, noting that at no time did the Board suggest a study by an outside group nor did the Ad Hoc Emergency Care Committee ever see the need. He questioned the appropriateness of the response provided by the low bidder and said that the "only honorable course is to bury the RFP deep in the

shredder."

Ms. Karen Barnes, a 16 ½ year employee and volunteer with Community Fire Company, said that privatization is a "slap in the face", and that she would pay extra taxes to be able to continue to the existing good EMS coverage.

Mr. Willie C. Randall, a member of the County's Ad Hoc Emergency Care Committee, said that the issuance of the RFP is a "slap in the face" of the citizens who were appointed to the Committee who have worked hundreds of hours.

An unnamed volunteer driver with the Exmore unit said that our citizens deserve the best and the volunteers will continue to serve.

Mrs. Susie Colson, a one-year employee of the County's EMS Department, said that she did not see any of the members of the Board volunteering and that in her opinion, you will not find a more qualified [EMS] system in the United States.

Battalion Chief Maryann Fitchett referenced the progress made in the EMS Department since its creation and the great teamwork that is in place there. She said that the Board continues to dismiss the valid information which has been presented to the Board relative to the need for additional staffing.

Mr. Richard L. Hubbard said that the citizens should be informed on several issues before voting on the proposed 2016 zoning ordinance and said that the Board is doing the exact thing that the prior Board was criticized for. Finally, he asked who drafted the 23-pages of amendments which was attached to the January 2016 motion.

Mr. Bill Prosise said that in his experience, the first year of a privatization contract is cheap followed by successively more expensive years.

Dr. Art Schwarzschild questioned what the Board was going to do with zoning and said

that he was not sure about the 2016 zoning proposal. Referencing the earlier heated EMS conversation, he said that a lot of things have been dropped during the last several years.

Mrs. Janet Sturgis said that the Board needed to establish a vector control program and was also very concerned with the need to clean up the County's derelict structures.

* * * * *

The following future meeting agenda was shared with the Board:

Work session/other meeting agendas:

(i) 4/13/16: FY 2017 Budget Work Session (5 PM)
(ii) 4/19/16: FY 2016 Budget: Outside Agencies/School Board
(iii) 4/25/16: Work Session: VDOT Six Year Plan work session & FY 2017 Budget Finalization
(iv) 5/17/16: Reassessment Public Hearing
(v) 5/23/16: FY 2017 Budget Public Hearing
(vi) 6/27/16: Work Session: Topic to be determined

(8) The County Administrator's bi-monthly report was distributed to the Board as follows:

TO: Board of Supervisors
FROM: Katie H. Nunez, County Administrator
DATE: April 5, 2016
RE: Bi-Monthly Report

I. Projects:

A. USDA Grant Obligation Update:
November 2015 thru April 5, 2016 Status Report: USDA has signed off completely on all items except for the 2 generators for the School. To date, we have now committed $500,775.19 of the $599,734.80 obligation or 83.49%.

Pursuant to the Board's direction on March 28, 2016, the School has been notified that the generator project has been removed from the USDA project list, due to cost and other considerations.

USDA has been contacted and permission obtained to move forward with the acquisition of two additional Sheriff's vehicles and 15 AED units for placement in the Sheriff's vehicles, contingent upon procurement.

The estimated cost for these items is $90,977; the County still needs to expend $7,982.

One potential for the use of these remaining funds is acquisition of laptops to transition to an agenda automation software system.

Since the Board of Supervisors has requested the staff to automate the agenda packets, we have been looking at software for that purpose. BoardDocs is software used by the Northampton County School Board and the Accomack Board of Supervisors, along with many other localities and school systems in Virginia. We have demo'ed the software and feel that it will meet our needs for the most part at a nominal start-up cost of $1,000 and either an annual maintenance cost of $3,000 or $6,000. The primary difference on the annual maintenance cost is whether the software services one Board or multi-Boards are using it for agenda automation. We believe that the Board of Supervisors as well as the Planning Commission would benefit from this software.

The software is internet based, with a link that would be placed on our website, for access. The general public would have access to all of the documents for the agenda with the exception of any of the closed session items. The Board members would have a log-in so that they have full access to both open and closed session items and could access the agenda packet directly from their home or personal computer. The only drawback is at the Board meeting itself since we currently don't have enough "spare" laptops to set up for the Board members to log-in and access the agenda. We would envision acquiring __ laptops that would be provided for each Board member or Planning commissioner, depending upon the meeting, as well as for appropriate staff, for use only during the meeting and not to take home. If the Board is supportive of this, I would contact USDA to obtain their approval. I believe we could acquire 8 laptops based on the available funds.

The County Administrator noted that the Sheriff has been invited to attend tomorrow night's budget work session and that perhaps the Board may wish to defer action on this matter until then. The Board concurred.

B. 2016 Reassessment:

With the Commissioner of Revenue's office complete with 2016 Reassessment and notices have been mailed to all property owners informing them of their new assessments and the right to contest said assessments, the Board needs to set the "Equalized Tax Rate". Enclosed is a spreadsheet detailing the changes in assessed valuation to the total real estate for the county and how that alters the tax rate. We are proposing a public hearing date of Tuesday, May 17, 2016 at 7:00 p.m., as per our budget calendar to set the Equalized Tax Rate.

The Equalized Tax Rate may be altered when the Board of Supervisors advertises and eventually adopts a Fiscal Year 2017 budget and the County's tax rates could be higher, lower or equal to the Equalized Tax Rate, depending upon the budgetary conditions. The Budget Public Hearing, which is separate from the Equalized Tax Rate Public Hearing, is proposed for Monday, May 23, 2016. For information purposes, I have enclosed a second spreadsheet that shows the generation of taxes based upon the Equalized Tax Rate as well as our other tax rate categories for personal property, business, etc.

Motion was made by Mr. Duer, seconded by Mr. LeMond, that the Board proceed to public hearing with the equalized tax rate as outlined above. All members were present and voted "yes." The motion was unanimously passed.

C. Request to schedule public hearing for plat vacation:
Last May 2015, the Board approved an ordinance to vacate a portion of a plat as requested by Hyler Stanavage. Based upon review by legal counsel and the Clerk of the Circuit Court, there are flaws in the adopted ordinance which will require a corrected document and thus, a revised public hearing.

Board approval is requested to send this public hearing for May 2016.

Motion was made by Mr. LeMond, seconded by Mr. Hogg, that the Board proceed to public hearing with the corrected Ordinance to Vacate Plat as outlined above. All members were present and voted "yes." The motion was unanimously passed.

D. Emergency Operations Center (EOC) Exercise held on March 10, 2016:
On Thursday, March 10, 2016, the Virginia Department of Emergency Management along with the Northampton and Accomack Counties EOCs as well as the Town of Chincoteague's EOC participated in a half-day exercise to task our ability to activate our EOC quickly as well as to task our ability to coordinate amongst the three EOCs, the School Districts and law enforcement.

The purpose of this functional exercise was to validate our Emergency Operations Plans (EOPs) in response to the threat of an improvised explosive device (AED) in multiple schools on the Shore and multiple threats, with no detonation in the functional exercise. Staff from VDEM was on hand to run the exercise and observe our ability to respond to this functional exercise with staffing, needs, evacuation efforts, public relations, communications and other elements of our EOP.

This exercise allowed us to train all of our staff in EOC operations, especially for newer staff members or staff who have been assigned a new role in EOC. It also allowed us to test our conferencing equipment in the EOC to contact with the

Accomack EOC and to ensure that our local EOC Deputy Coordinators were proficient in accessing and reporting to the state's WebEOC on an event.

VDEM will be issuing a full report later this month with their complete comments and recommendations on our EOP and EOC functionality.

E. Roof Replacement at County Administration Building:
In the FY2016 budget, we included $45,000 to replace the roof over a portion of the former Courthouse portion of the County Administration Building.

Last fall, the Director of Public Works went out to bid seeking slate composite roof replacement specifically seeking a slate composite roofing material – that bid came in at $62,500.

Pursuant to Board direction, a new solicitation was issued for a conventional asphalt shingle roof. Two bids were received and the low bidder is Walter Frisch Construction, Inc. in the amount of $25,467. Based upon this price consideration, we have moved forward and awarded the contract to Walter Frisch Construction and will be replacing the roof with the asphalt shingle roof and not the more historically accurate slate composite roof.

F. Director of Public Works:
Michael Thornes, Director of Public Works, has indicated his intention to retire from the position as of June 1, 2016. He has been employed with the County since October 2006. I will be moving forward with recruitment for this position.

* * * * * *

Tabled Items:

(9) EMS Garage Discussion. *This item was tabled at the February 22, 2016 and March 28, 2016 meetings.*

Motion was made by Mr. Hogg, seconded by Mr. LeMond, that this matter be taken off the table. All members were present and voted "yes", with the exception of Mr. Duer who voted "no." The motion was passed.

The County Administrator indicated that work was progressing on the requested topographic survey with its completion due in about a week's time.

Given this information, motion was made by Mr. LeMond, seconded by Mr. Hogg, that this matter be placed back on the table. All members were present and voted "yes." The motion was unanimously passed.

(10) EMS Staffing/Funding Proposal. *This item was tabled at the March 8, 2016 and March 28, 2016 meeting.*

Motion was made by Mr. Hogg, seconded by Mr. LeMond, that this matter be taken off the table. All members were present and voted "yes." The motion was unanimously passed.

In reference to the earlier citizen comment, Supervisor LeMond said that he did not appreciate being called a liar and that while he understood the EMS Department needed extra staffing, that would cost at least $500,000. He said that at this time, there is no consensus on the Board if additional staff is needed and if so, when they should be hired. He stated that the EMS management study is not meant to take the EMS jobs and that it would provide "outside eyes" to help the Board determine if extra staffing is needed and if so, when. He said that "privatization" was an unfortunate word used in the study RFP.

Supervisor Murray continued by saying that there was a question as to whether other staffing models were available which "could do it better", and that none of the respondents owned a building or ambulance.

Supervisor Hogg said that the Board is doing the best it can for the taxpayers of the County to provide the best service that it can afford.

Supervisor Duer said that he had not attended any meetings with regard to the County's request for this RFP and supported the procurement of the management study.

Motion was made by Mr. LeMond, seconded by Mr. Bennett, that this matter be placed back on the table. All members were present and voted "yes." The motion was unanimously passed.

(11) Consider action on Proposed Zoning Code text and map (Zoning Text Amendment ZTA 2016-01 and Zoning Map Amendment ZMP 2016-01). *This item was tabled at the March 28, 2016 meeting.*

Motion was made by Mr. Duer, seconded by Mr. Hogg, that this matter be taken off the table. All members were present and voted "yes." The motion was unanimously passed.

Noting that there were several issues which needed further Board guidance, the following memorandum was distributed to the Board:

MEMORANDUM

TO: Board of Supervisors
FROM: Katie H. Nunez, County Administrator
DATE: April 6, 2016
RE: Items for Proposed 2016 Zoning Ordinance

At the Board's meeting on March 28, 2016, the Board touched upon two items and indicated a desire to consider some changes but did not reach a consensus position. This memorandum is to elaborate on those two remaining items to determine the Board's position.

Item #1: Event Venue – Need to select whether it is by Major Special Use Permit or Minor Special Use Permit:
At the March 28, 2016 meeting, Event Venue was added as a use to the proposed 2016 Zoning Ordinance and added to the Zoning Districts of Ag/RB, C-1 and E-I Districts by Special Use Permits (SUP); however, the proposed 2016 Zoning Ordinance has two types of SUP – Major or Minor. The Board needs to designate which type of SUP will be for Event Venue in each of the three identified zoning districts.

> *Motion was made by Mr. Duer, seconded by Mr. LeMond, that Event Venue be allowed with a Major Special Use Permit in the districts identified above. All members were present and voted "yes." The motion was unanimously passed.*

Item #2: Submittal Requirements for a Major and Minor SUP:
The Board indicated an interest in reviewing the submittal requirements for a major and minor Special Use Permit (SUP) and streamlining the requirements. Staff has indicated that some of the requirements are not applicable at the SUP process but are more appropriate as part of a site plan once an SUP has been approved by the Board of Supervisors.

Below are the submission requirements as contained in §154.2.042 SPECIAL USE PERMIT from the proposed 2016 Zoning Ordinance. Please note that we are not proposing any changes to the Statement of Justification section for Special Use Permits so I have not included it below.

I have highlighted in YELLOW the items that staff is recommending for deletion and highlighted in GRAY the items that staff is recommending for insertion.

154.2.042 SPECIAL USE PERMIT.

(a) Major special use permits. When a major special use permit application is submitted, ~~ten copies~~ **ONE COPY** of **each** of the following items must be submitted in conjunction with the application before it can be accepted:

1. The legal description of the property for which the special use permit is requested, as well as the names of all owners of the properties involved.

2. A certified plat showing the property drawn at a scale with sufficient references to existing streets and subdivisions to enable the property to be located on county maps. The plat must include:

a. A scale and north arrow (if feasible, oriented to the top);

b. The locations, names, route numbers, and distances to existing and proposed on-site and adjacent streets, roads, and rights-of-way;

~~c. Profiles showing the property's existing and proposed topography, road/street elevations;~~

d. A **conceptual** grading plan ~~showing the proposed grading~~ of the site;

e. The locations and distances to and proposed utility lines, property boundary lines, trails, bike and/or bridle paths, water bodies and Chesapeake Bay Preservation features;

f. The types and locations of the property's soils;

g. The locations of the existing and proposed sewage disposal systems and water supply;

h. The locations of open space areas;

i. The locations and distances to existing and proposed buildings, structures, and uses;

j. The names and numbers of all boundary roads/streets, as well as the widths of all existing and proposed streets, roads and/or rights-of-way and parking areas;

k. Information in a tabulation chart identifying the ~~existing~~ zoning, ~~the proposed zoning,~~ the existing and proposed uses(s) of the properties, the existing and proposed number of dwelling units and supporting buildings or structures and their sizes in square feet (for proposed residential uses), the

number of existing and proposed buildings or structures and their sizes in square feet and/or floor area ratio (for proposed non-residential uses), ~~the amount and type of existing and proposed open space,~~ **the proposed density for residential use** ~~the area used to calculate density/intensity of the proposed use~~, ~~and the vehicle trips per day and by peak hour anticipated to be generated by the existing and proposed uses (Institute of Transportation Engineers (ITE) trip generation figures should be provided at a minimum)~~;

1. The plat shall contain the seal and signature of the professional that prepared it. ~~as well as a statement that the plat complies with all applicable zoning ordinance requirements or that the plat would necessitate modifications or exceptions of certain zoning regulations to gain approval, along with a list fully identifying all exceptions or modifications needed.~~ Such professional must be licensed in the Commonwealth of Virginia to prepare and submit such plats/plans.

3. The names and addresses of the property owners abutting the application property and across the street from it, and the county tax parcel numbers of their properties.

4. A completed application for major special use permit, on forms provided by the Zoning Administrator, including payment of the review fee.

5. A written Statement of Justification for the application addressing the guidelines set forth in division (B)(4) below to the extent possible.

(b) Minor special use permits. When a minor special use permit application is submitted, the following items must be submitted in conjunction with the application before it can be accepted.

1. ~~Four copies~~ **ONE COPY** of a legal description of the property for which the special use permit is requested, as well as the names of all owners of the properties involved.

2. ~~Four copies~~ **ONE COPY** of an accurately scaled drawing showing the property drawn at a scale with sufficient references to existing streets and subdivisions to enable the property to be located on county maps. The drawing must show:
    a. The locations and distances to water bodies and Chesapeake Bay Preservation features;

    b. Soil types;

    c. Open space areas;

d. The locations, names, route numbers, and distances to existing and proposed on-site and adjacent streets, roads, and rights-of-way;

e. The locations of the existing and proposed sewage disposal systems and water supply;

f. The locations and distances to existing and proposed buildings, structures, and uses;

g. The signature of the applicant attesting that what is shown thereon is true and accurate, complies all applicable zoning ordinance requirements or that the plat would necessitate modifications or exceptions of certain regulations to gain approval, along with a list fully identifying all exceptions or modifications needed.

3. The names and addresses of the property owners abutting the application property and across the street from it, and the county tax parcel numbers of those properties.

4. A completed application for minor special use permit on forms provided by the Zoning Administrator, including payment of the review fee.

5. A written Statement of Justification for the application addressing the guidelines set forth in division (B)(4) below to the extent possible.

* * * * * *

Motion was made by Mr. Duer, seconded by Mr. Murray, that the Board adopt the staff recommendation as illustrated above. All members were present and voted "yes." The motion was unanimously passed.

Supervisor Hogg indicated that he would be suggesting possible amendments to this section in the future.

* * * * * *

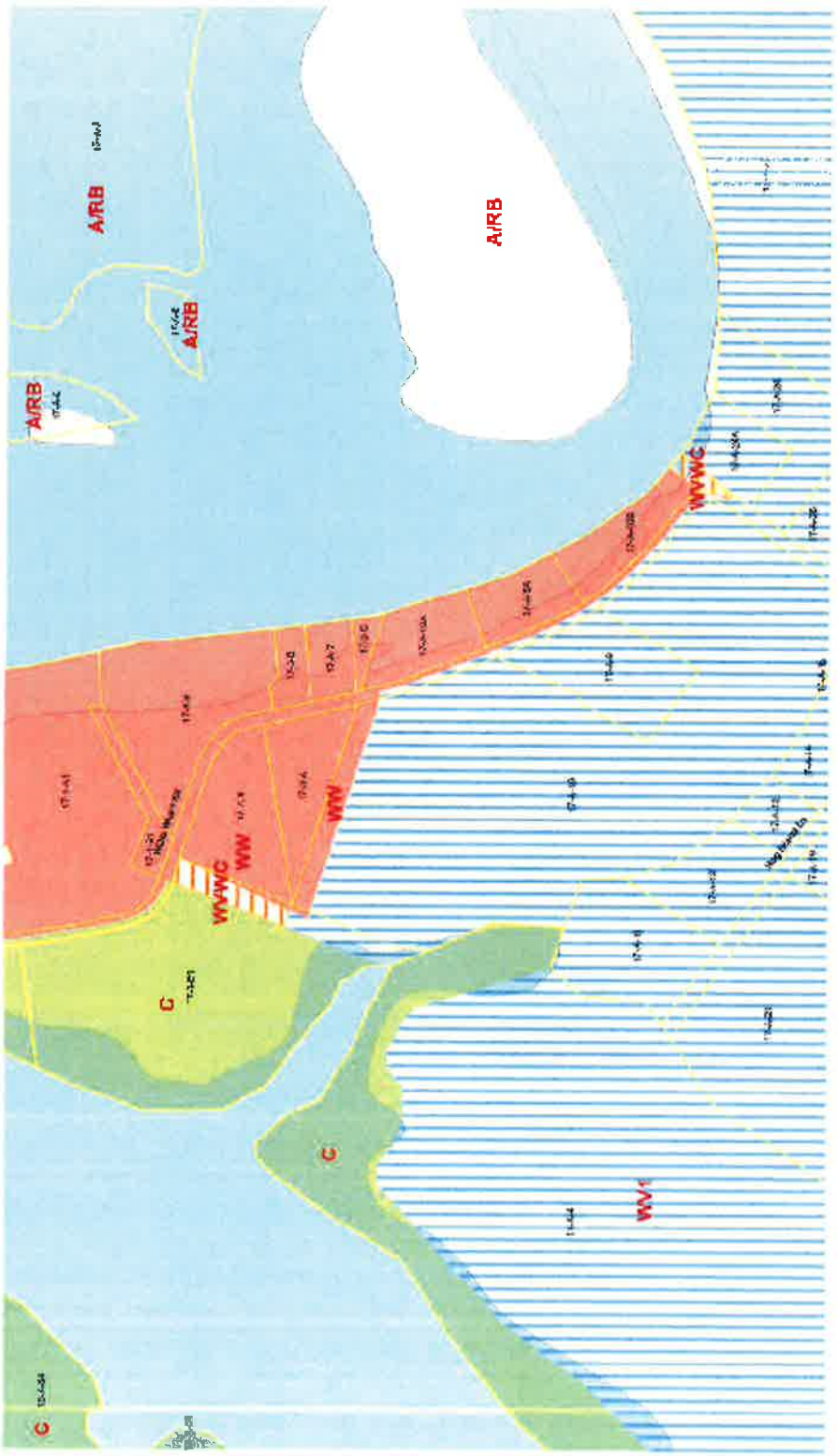
At this time, the Board reviewed the following information from Mr. Peter Stith, Long Range Planner, with regard to the Board's request to bring the Working Waterfront District forward from the 2015 zoning ordinance into the 2016 zoning ordinance. Some parcels within

Oyster and Willis Wharf will not cleanly transition to the Working Waterfront District and are illustrated below:

Consensus maps attached. The parcels that do not overlap with the Working Waterfront district and are proposed to be WVWC are as follows:

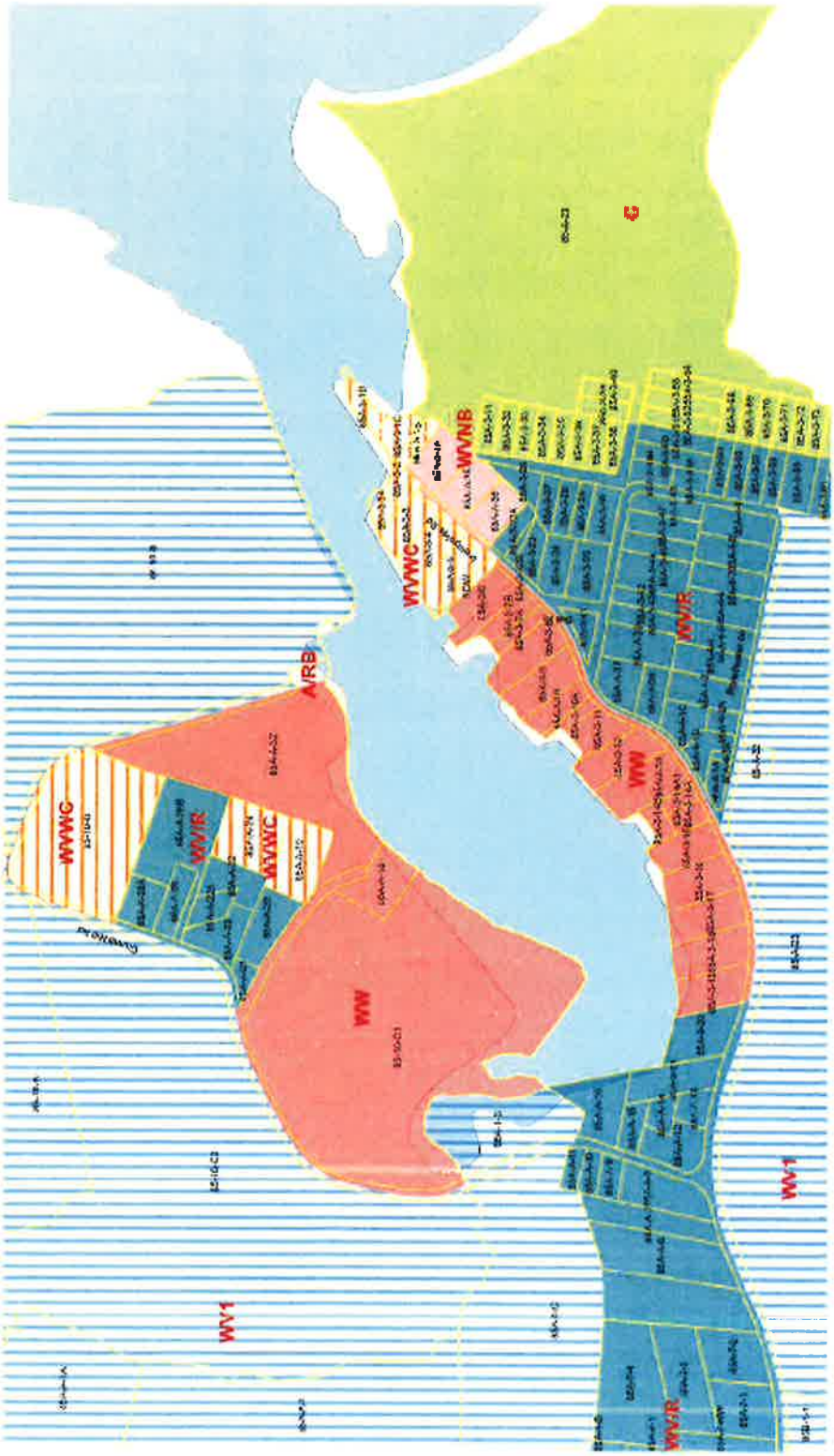
85-10-D
85A-A-24
85A-A-19
85A-3-5
85A-3-4
85A-3-3
85A-A-34
85A-3-2
85A-3-1D
85A-3-1C
85A-3-1B
ROW

17-1-B1 (part of)
17-A-24A (part of)


A/RB
A/RB
A/RB
A/RB
WWC
WWC
WW
WW
C
C
C

*

* * * *


WVWC
WVR
WVWC
WW
A/RB
WVWC
WVNB
WVR
WW
WV1
WV1
WVR

The Board concurred with the staff analysis shown above.

* * * * *

The following motion, made by Mr. Murray and seconded by Mr. Duer, was read:

I move that the Board of Supervisors adopt comprehensive text amendments to the County's Zoning Ordinance. Specifically, I move that the Board adopt what is labeled "Exhibit 1", attached and amended to include any changes or corrections approved by the Board of Supervisors as amendments to this Ordinance offered at the time of adoption and reflected in the minutes.

I also move that the Board of Supervisors adopt comprehensive amendments to the Zoning Map for Northampton County. Specifically, I move that the Board adopt what is labeled "Exhibit 2" (the Zoning Map), attached and amended to include any changes or corrections approved by the Board of Supervisors as amendments to this Map offered at the time of adoption and reflected in the minutes.

Finally, I move that the Board of Supervisors repeal Chapter 158 (Chesapeake/Atlantic Preservation Areas Ordinance) of the Northampton County Code and Chapter 154.1 (Zoning) of the Northampton County Code currently in effect and the Zoning Map currently in effect, this motion to repeal being intended to take effect simultaneously with the adoption of the zoning text amendments and zoning map amendments reflected in Exhibits 1 and 2 as amendments to this Ordinance offered at the time of adoption and reflected in the minutes.

In order to formally adopt the motions which I have made, I propose and move that the Board adopt the following Ordinance:

WHEREAS, the Board of Supervisors, after due consideration of the County's Comprehensive Plan, reviewed and studied the zoning regulations and maps for Northampton County; and

WHEREAS, on March 9, 2016, the Planning Commission and Board of Supervisors conducted a joint public hearing on and received extensive public comment about proposed zoning text and map amendments identified and advertised as Northampton County Zoning Text Amendment ZTA 2016-01 as amended (Exhibit 1 attached hereto) and Northampton County Zoning Map amendment ZMP 2016-01 as amended (Exhibit 2 attached hereto); and

WHEREAS, on March 16, 2016, the Planning Commission provided its recommendation concerning the proposed Northampton County Zoning Text Amendment ZTA 2016-01 (Exhibit 1 attached hereto) and proposed Northampton County Zoning Map Amendment ZMP 2016-01 (Exhibit 2 attached hereto) as amended; and

WHEREAS, copies of proposed Northampton County Zoning Code Text Amendment ZTA 2016-01 as amended and proposed Northampton County Zoning Map Amendment ZMP 2016-01, as amended, are attached hereto as Exhibits 1and 2; now, THEREFORE

BE IT ORDAINED, as follows:

Section 1. Adoption of Zoning Ordinance Text. The text of the Northampton County Zoning Ordinance shall be as proposed in the Northampton County Zoning Code Text Amendment ZTA 2016-01, as amended (Exhibit 1 attached hereto), and including any changes or corrections approved by the Board of Supervisors as amendments to this Ordinance offered at the time of adoption and reflected in the minutes. A copy of the amendments to the text of the Northampton County Zoning Ordinance is to be maintained by the Clerk of the Board and the

Zoning Administrator among the records of Northampton County along with this Resolution and Ordinance.

Section 2. Adoption of Zoning Map. The Zoning Map of Northampton County shall be as proposed in the Northampton County Zoning Map Amendment ZMP 2016-01, as amended (Exhibit 2 attached hereto), and including any changes or corrections approved by the Board of Supervisors as amendments to this Ordinance offered at the time of adoption and reflected in the minutes. A copy of the new Zoning Map shall be filed with the Clerk of the Board of Supervisors and with the Zoning Administrator, and is to be maintained among the records of Northampton County along with this Ordinance.

Section 3. Repeal of previous Zoning Ordinance Text and Map. Any and all Zoning Ordinances and Zoning Maps (Chapter 154.1) previously adopted by this Board or its predecessors are hereby repealed and the Chesapeake/Atlantic Preservation Areas Ordinance (Chapter 158) is also repealed.

Section 4. Authorization of Zoning Administrator to Make Clerical Corrections. The Zoning Administrator is hereby authorized and directed to make clerical changes to the Northampton County Zoning Text and Map adopted by this Ordinance if necessary for correction of typographical or scrivener's errors, and removal of strike outs, text in bold or in color which have been included to reflect proposed and tentative changes to the Ordinance but not adopted hereby and to reflect any changes or corrections approved by the Board of Supervisors as amendments to this Ordinance offered at the time of adoption and reflected in the minutes. The Zoning Administrator is also authorized and directed to insert appropriate section

numbers, page numbers and headings associated with codification of the Zoning Text and with facilitating ease of use of the Zoning Text.

Section 5. Authorization of Zoning Staff to Merge the three primary Documents (former Zoning Ordinance 2009, former Zoning Ordinance 2000 and former Zoning Ordinance 1983 which comprised the Northampton County Zoning Text Amendment 2016-01, as amended) into one document to be known as the 2016 Zoning Ordinance. The Zoning Staff is hereby authorized and directed to take the documents which comprised the Zoning Text Amendment 2016-01and were formerly known as the 2009 Zoning Ordinance, 2000 Zoning Ordinance and the 1983 Zoning Ordinance as amended, and to merge said documents into one document to be known as the 2016 Zoning Ordinance. The staff is to eliminate the components of the 2000 and 1983 documents that are extraneous and to format the document consistent with the 2015 zoning ordinance in terms of the district pages which list intent, uses, and density by district as well as to retain the use chart in the 2016 zoning ordinance and to correct any other formatting issues, including grammar and spelling.

Section 6. Findings. The Board of Supervisors finds that the zoning text and maps adopted by this Ordinance are consistent with and in furtherance of the public necessity, convenience and general welfare; that they are consistent with good zoning practice, have been adopted after due consideration of the Comprehensive Plan of Northampton County, and are enacted after substantial community discussion and debate.

Section 7. Effective date. The Northampton County Zoning Ordinance Text and Map adopted hereby are effective immediately as of their adoption.

All members were present and voted "yes," with the exceptions of Mr. LeMond and Mr. Bennett

who voted "no." The motion was passed. Exhibits 1 and 2 as referenced above (the entire text and maps of the 2009, 2000 and 1983 Zoning Ordinances with Proposed Amendments) are on file in the Office of the County Administrator and the Planning & Zoning Office, Eastville, Virginia, and are made a part of these minutes as if included in their entirety hereof.

Supervisor Murray said that this has been one of the most divisive issues in the County and that the Board needs to vote on this issue as both sides have spoken.

Supervisor LeMond said that he would like to see the Board accept the Planning Commission's recommendation to keep the 2015 zoning ordinance and make changes to that as necessary; he wants a clean document. Mr. Bennett agreed with Mr. LeMond noting that he felt that the 2015 ordinance was business-friendly and good for affordable housing.

Supervisor Hogg said that it was not possible to pacify everybody and that he was not satisfied with the 2015 zoning ordinance or the proposed 2016 ordinance. He felt that the Board and Planning Commission need to reacquaint themselves with good planning practices and implement same.

Supervisor Duer said that he respected Supervisors Bennett and LeMond even though they would be casting different votes than he was, as he believed the 2015 zoning ordinance was not in the best interest of the Towns or the citizens.

Supervisor Hogg questioned what would control; i.e., the tables that provide the uses or the wording in the document. The County Administrator replied that in accordance with the direction in the foregoing motion, as the staff pulls forward the 2015 formatting style, the chart will control. Supervisor Hogg then confirmed that the identification and potential rezoning of the other possible Working Waterfront parcels will be handled in time.

Using a roll-call format, the following votes are recorded for the above motion:

Mr. Bennett	No
Mr. LeMond	No
Mr. Hogg	Yes
Mr. Duer	Yes
Mr. Murray	Yes

The motion was passed.

Action Items:

(12) EMS Management Study

Mr. Bennett stated that as he was not aware that the RFP had been issued, he would be abstaining from this vote. Motion was made by Mr. LeMond, seconded by Mr. Hogg, that this matter be tabled. All members were present and voted "yes", with the exception of Mr. Bennett who abstained. The motion was passed.

Matters Presented by the Board Including Committee Reports & Appointments

Motion was made by Mr. LeMond, seconded by Mr. Bennett, that the Board affirm the reappointment of Mr. John Burdiss to the Joint Industrial Development Authority of Northampton County and Its Towns. All members were present and voted "yes." The motion was unanimously passed.

Citizens' Information Period #2 (in which the public can again address the Board for an additional two minutes concerning what happened at tonight's meeting)

Mr. Greg DeYoung clarified two statements. First, the County's EMS Department covers 80% of the calls. However, volunteer agencies supply more than 90% of the resources such as buildings, ambulances and insurance. He also said that apparently Mr. LeMond has changed his mind because he [LeMond] had indicated support for the EMS staffing proposal in the past. Mr. DeYoung also said that the RFP wording is very specific and includes a

privatization option and he asked that the Board reissue the RFP with the privatization option removed.

Ms. Hollye Carpenter said that one of the Board members had visited a volunteer agency and requested privatization information. She said that an assurance is needed by each Board member that privatization of the EMS Department is not an issue.

Ms. Donna Bozza, Executive Director of Citizens for a Better Eastern Shore, thanked the Board members who had worked on the 2016 zoning ordinance and said that she hoped that we have learned something. She said that she also hoped that the Comprehensive Plan review will be similarly as in the past.

Mr. Mark Nunez reference earlier comments to amend the just-now-adopted 2016 zoning ordinance and wondered why this approach wasn't used with the 2015 zoning ordinance.

Mrs. Susie Colson questioned how much the EMS management study was going to cost and when told that the bids ranged between approximately $10,000 and $50,000, she commented that it made no sense to spend that kind of money of a study.

In reference to Mrs. Sturgis' earlier comments, Mr. Hogg suggested that perhaps the Board could ask the local tire businesses to tarp that product to prevent mosquito infestation.

Closed Session

Motion was made by Mr. Duer, seconded by Mr. LeMond, that the Board enter Closed Session in accordance with Section 2.2-3711 of the Code of Virginia of 1950, as amended:

> (A) Paragraph 1: Discussion or consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees or employees of any public body.
>
> *Appointments to boards, committees: (Area Agency on Aging, JIDA, Recreation Board – District 3 only, Navigable Waterways Committee, E. S. of Va. Housing Alliance, A-N Planning District Commission, Community College Board, Public Library Board, Planning Commission, Wetlands Board)*

(B) Paragraph 3: Discussion or consideration of the condition, acquisition, or use of real property for public purpose, or of the disposition of publicly held property.

(C) Paragraph 5: Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

(D) Paragraph 7: Consultation with legal counsel and briefings by staff members, consultants, or attorneys pertaining to actual or probable litigation, and consultation with legal counsel employed or retained by the Board of Supervisors regarding specific legal matters requiring the provision of legal advice by such counsel.

Boundary Adjustment Counter-Proposal from Town of Eastville
Proposed Zoning Ordinance Adoption

All members were present and voted "yes." The motion was unanimously passed.

After Closed Session, the Chairman reconvened the meeting and said that the Board had entered the closed session for only those purposes as set out in paragraphs 1, 3, 5 and 7 of Section 2.1-3711 of the Code of Virginia of 1950, as amended. Upon being polled individually, each Board member confirmed that these were the only matters of discussion during the closed session.

Recess

Motion was made by Mr. Duer, seconded by Mr. Bennett, that the meeting be recessed until 5:00 p.m., Wednesday, April 13, 2016, in the Board Room of the County Administration Building, 16404 Courthouse Road, Eastville, Virginia, in order to conduct a budget work session. All members were present and voted "yes." The motion was unanimously passed.

The meeting was recessed.

_____CHAIRMAN

_____ COUNTY ADMINISTRATOR