

# NORTHAMPTON COUNTY



TO: Board of Supervisors  
FROM: John J. Andrzejewski, Director of Finance  
DATE: May 10, 2016  
RE: Budget Amendments and Appropriations – FY 2016

Your approval is respectfully requested for the following budget amendments and supplemental appropriations:

**\$195.38** – This represents reimbursement for expenses incurred by the Commonwealth Attorney to attend the Commonwealth's Attorneys Spring Institute. Funds will be used from the Commonwealth Attorney's Asset Forfeiture Fund.

**\$3,032** – This represents a 5% disbursement of funds to the Eastern Shore Task force from the Sheriff's Asset Forfeiture Funds.

**\$10,000** – This represents a transfer of lapsed payroll funds from the Jail Fund to the Sheriff's Police Supplies budget.

**\$67** – This represents a payment for flowers for the death of Sgt. Luther Byrd's mother. Funds will be used from the Sheriff's Discretionary Fund.

**\$4,500** – This represents additional state funds received by Social Services to be used for Adult Protective Services.

**\$1,000** – This represents additional state funds received by Social Services to be used for Auxiliary Grants.

DATE: \_\_\_\_\_

\_\_\_\_\_  
Chairman, Northampton County

**Office of the Commonwealth's Attorney  
Northampton County**



Bruce D. Jones, Jr.  
Commonwealth's Attorney

Beverly P. Leatherbury  
Assistant Commonwealth's  
Attorney

P.O. Box 690  
5229 The Hornes  
Eastville, Virginia 23347

Telephone: (757) 678-0455  
Facsimile: (757) 678-0456

Email:  
commonwealthsattorney  
@co.northampton.va.us

April 27, 2016

TO: Janice Williams

FROM: Bruce D. Jones, Jr.

DATE: 4/27/16

SUBJECT: Payment from Commonwealth's Attorney's Forfeiture Fund

The following expenses were incurred to attend the Commonwealth's Attorneys' Spring Institute held in Norfolk, VA, on April 5 and 4/6/16:

247 total miles at \$.54/mile	\$133.38
tolls (2 x \$18.00)	36.00
parking (2 x \$13.00)	<u>26.00</u>
total to be reimbursed	\$195.38

It would be appreciated if you would reimburse me for these expenses from the Commonwealth's Attorney's forfeiture fund.



New Jersey Customer Service Center

P. O. Box 4973  
Trenton, NJ 08650

Side 1 of 2

Statement Date: 04/21/2016  
Account Number: 2000 1673 0156 4  
Activity For: 02/20/16 - 04/19/16  
Replenishment Method: VISA  
Replenishment Amount: \$50.00



019632

BRUCE JONES  
PO BOX 543  
7019 WILD FLOWER LN  
NASSAWADOX, VA 23413-0543



New Jersey Customer Service Center

Side 1 of 2  
Account #: 2000 1673 0156 4  
Statement Period: 02/20/16 - 04/19/16  
Tag Deposit: \$0.00

**New Toll Rates at Port Authority of NY & NJ crossings, effective 3:00 a.m. on December 6, 2015.**

For details visit: [www.panynj.gov/bridges-tunnels/tolls.html](http://www.panynj.gov/bridges-tunnels/tolls.html)

Keeping your account updated is important for E-ZPass to work correctly. Visit the E-ZPass website at [www.ezpassnj.com](http://www.ezpassnj.com) to verify your account balance, update vehicle and license plate information, PIN number, credit card information, expiration date and more. You can also call the automated phone system at 1-888-AUTO TOLL (1-888-288-6865) to update your account or speak to a customer service representative.

POSTING DATE	TRANSACTION DATE	TAG NUMBER /PLATE	AGENCY	PLAZA	ENTRY DATE	TIME	PLAZA	EXIT DATE	TIME	PLAN	CL	AMOUNT	BALANCE
02/20/16	02/20/16	Service Fee										\$1.00	\$35.75
03/05/16	03/04/16	02207410301	VDOT				NTP	03/04/16	10:02	STANDARD	1	\$13.00	\$22.75
03/07/16	03/06/16	02207410301	VDOT				STP	03/06/16	15:58	STANDARD	1	\$13.00	\$9.75
03/08/16	03/08/16	Prepaid Payment										\$40.00	\$49.75
03/20/16	03/20/16	Service Fee										\$1.00	\$48.75
03/31/16	03/30/16	02207410301	VDOT				STP	03/30/16	14:14	STANDARD	65	\$5.00	\$43.75
03/31/16	03/30/16	02207410301	VDOT				NTP	03/30/16	10:03	STANDARD	1	\$13.00	\$30.75
03/31/16	03/31/16	02207410301	NJTP	1	03/31/16	11:22	11	03/31/16	12:48	STANDARD	1	\$5.35	\$25.40
03/31/16	03/31/16	02207410301	GSP				UNI	03/31/16	13:01	STANDARD	1	\$1.50	\$23.90
03/31/16	03/31/16	02207410301	GSP				BER	03/31/16	13:16	STANDARD	1	\$1.50	\$22.40
04/01/16	03/31/16	02207410301	MassDOT	9	03/31/16	15:59	15	03/31/16	16:37	STANDARD	1	\$2.90	\$19.50
04/01/16	03/31/16	02207410301	MassDOT				19	03/31/16	16:45	STANDARD	1	\$1.25	\$18.25
04/02/16	03/31/16	02207410301	DelDOT				BCP	03/31/16	10:59	STANDARD	2	\$1.00	\$17.25
04/02/16	03/31/16	02207410301	DelDOT				DD	03/31/16	10:35	STANDARD	2	\$1.00	\$16.25
04/02/16	03/31/16	02207410301	NYSTA				TZ	03/31/16	13:40	STANDARD	2L	\$4.75	\$11.50
04/03/16	04/03/16	Prepaid Payment										\$50.00	\$61.50
04/03/16	04/03/16	02207410301	GSP				PVK	04/03/16	11:48	STANDARD	1	\$1.50	\$60.00
04/03/16	04/03/16	02207410301	NJTP	11	04/03/16	12:23	1	04/03/16	13:55	STANDARD	1	\$7.25	\$52.75
04/03/16	04/03/16	02207410301	GSP				ESS	04/03/16	12:02	STANDARD	1	\$1.50	\$51.25
04/04/16	04/03/16	02207410301	MassDOT	14	04/03/16	08:06	9	04/03/16	09:02	STANDARD	1	\$1.75	\$49.50
04/04/16	04/03/16	02207410301	DRBA				DMB	04/03/16	14:03	STANDARD	1	\$4.00	\$45.50
04/05/16	04/04/16	02207410300	VDOT				STP	04/04/16	17:30	STANDARD	65	\$5.00	\$40.50
04/05/16	04/04/16	02207410300	VDOT				NTP	04/04/16	07:15	STANDARD	1	\$13.00	\$27.50
04/05/16	04/03/16	02207410301	DelDOT				BCP	04/03/16	14:26	STANDARD	2	\$3.00	\$24.50
04/05/16	04/03/16	02207410301	DelDOT				DD	04/03/16	14:50	STANDARD	2	\$3.00	\$21.50
04/06/16	04/05/16	02207410300	VDOT				NTP	04/05/16	07:21	STANDARD	1	\$13.00	\$8.50
04/06/16	04/05/16	02207410300	VDOT				STP	04/05/16	17:32	STANDARD	65	\$5.00	\$3.50
04/06/16	04/06/16	Prepaid Payment										\$50.00	\$53.50
04/09/16	04/08/16	02207410301	VDOT				STP	04/08/16	15:39	STANDARD	65	\$5.00	\$48.50
04/09/16	04/08/16	02207410301	VDOT				NTP	04/08/16	11:17	STANDARD	1	\$13.00	\$35.50

On evaluation of toll usage, your replenishment has been changed from \$40 to \$50

(Handwritten)  
123.5

WELCOME TO  
CITY OF NORFOLK  
PLEASE KEEP THIS TICKET  
WITH YOU

Entered/Arrivee:  
2016/04/04 07:55

Ticket/Billet#:914119775  
Dur/Duree:9:12:56  
Paid On/Paye Le:  
2016/04/04 17:09

Paid/Paye:\$ 13.00  
Original Fee:\$ 13.00  
GST:\$ 0.00  
PST:\$ 0.00

Change:\$ 0.00  
VISA  
SG:\$ 0.00

Merchant ID:  
\*\*\*\*\*3422 Swiped  
VISA  
Purchase 16/04/04 17:09:06  
Seq# 2399 WSG  
Auth# 07208C  
000 APPROVED

WELCOME TO  
CITY OF NORFOLK  
PLEASE KEEP THIS TICKET  
WITH YOU

Entered/Arrivee:  
2016/04/05 08:08

Ticket/Billet#:914206657  
Dur/Duree:9:05:56  
Paid On/Paye Le:  
2016/04/05 17:10

Paid/Paye:\$ 13.00  
Original Fee:\$ 13.00  
GST:\$ 0.00  
PST:\$ 0.00

Change:\$ 0.00  
VISA  
SG:\$ 0.00

Merchant ID:  
\*\*\*\*\*3422 Swiped  
VISA  
Purchase 16/04/05 17:10:28  
Seq# 2400 WSG  
Auth# 00843C  
000 APPROVED



# Journal Edit Listing

Sort By Entry

Department	Number	Journal Type	Sub Ledger	G/L Date	Description	Source	Reference	Reclassification	Journal Type
1220 - Finance	2016-00004003	BA	GL	05/10/2016	BOS - Commonwealth's Attorney's Forfeiture Funds	sae	Board Approved - Board Approved Journal		
		<i>Account Description</i>			<i>Description</i>	<i>Source</i>		<i>Debit Amount</i>	<i>Credit Amount</i>
		G/L Account Number							
		100-2201-51650			BOS - Commonwealth's Attorney's Forfeiture Funds	sae		196.00	.00
		100-0044-48050			BOS - Commonwealth's Attorney's Forfeiture Funds	sae		196.00	.00
		220-9600-56900			BOS - Commonwealth's Attorney's Forfeiture Funds	sae		196.00	.00
		220-0045-49000			BOS - Commonwealth's Attorney's Forfeiture Funds	sae		196.00	.00
					Number of Entries: 4			\$784.00	\$784.00

## Sandi Esposito

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**From:** John Andrzejewski <jandrzejewski@co.northampton.va.us>  
**Sent:** Wednesday, April 20, 2016 10:23 AM  
**To:** 'Sandy Esposito'  
**Subject:** FW:  
**Attachments:** Asset Forfeitures.pdf

John J. Andrzejewski, Director of Finance  
County of Northampton  
PO Box 66  
16404 Courthouse Road  
Eastville, VA 23347  
757-678-0444 ext. 550

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**From:** [ddoughty@co.northampton.va.us](mailto:ddoughty@co.northampton.va.us) [<mailto:ddoughty@co.northampton.va.us>]  
**Sent:** Tuesday, April 19, 2016 4:55 PM  
**To:** 'John Andrzejewski'  
**Subject:**

John, I have attached three asset forfeiture disbursements sent to the county. Per our MOU with the Task Force we need to disperse 5% of the total amount seized. I have attached the documents from DCJS. The total amount recovered from the sale of the car in the Tabora J. Bailey case was \$2000.00. Please disperse funds in the following amounts to the Eastern Shore Drug Task Force:

Case Re; Kedrio L. Summerville \$398.14

Case Re; Tabora J Bailey \$100.00

Case Re; Frances Ngo \$2,380.31

Case Re; Tram T Bull \$152.93

Please let me know if you have any questions.

Sheriff Doughty

*David L. Doughty, Jr.*  
*Sheriff*  
*Northampton County Sheriff's Office*  
*5211 The Hornes*  
*Eastville, Va. 23347*  
*(757) 678-0495 - Office*  
*(757) 693-3101 - Cell*

**Department of Criminal Justice Services**

**Asset Forfeiture Proceeds**

New Address: 1100 Bank Street-12th Floor  
Richmond, VA 23219

**Disbursements for: County of Northampton**

for 8/26/2015 Asset Forfeiture Proceeds

DEPT\_NAME Date to Finance DCJS Seizure # Disbursal Amt. Voucher No

Northampton County Sheriff's Office

08/26/2015

16-FS20172 1973 CHEVROLET CAPRICE

TABORA J BAILEY

\$560.00 14451N

Subtotal:

\$560.00

Total:

\$560.00

Value @ \$2,000<sup>00</sup>

**Department of Criminal Justice Services**

**Asset Forfeiture Proceeds**

**New Address: 1100 Bank Street-12th Floor  
Richmond, VA 23219**

**Disbursements for: County of Northampton**

for 9/16/2015 Asset Forfeiture Proceeds

DEPT\_NAME Date to Finance DCJS Seizure #

Disbursal Amt. Voucher No

Northampton County Sheriff's Office

09/16/2015

15-FS09925 \$7,962.88 U.S. Currency  
kedno L Summerville

\$2,261.47 14642

\$19.72 interest added

**\$2,261.47**

**Subtotal:**

**\$2,261.47**

**Total:**



**Department of Criminal Justice Services**

**Asset Forfeiture Proceeds**

**New Address: 1100 Bank Street-12th Floor  
Richmond, VA 23219**

**Disbursements for: County of Northampton**

**for 4/18/2016 Asset Forfeiture Proceeds**

**DEPT\_NAME Date to Finance DCJS Seizure # Disbursal Amt. Voucher No**

**Northampton County Commonwealth Attorney's Office**

04/18/2016	16-FS23009	\$47,606.39 Bank Account	\$4,760.64	16318
	FRANCES NGO			
04/18/2016	16-FS23008	\$3,058.64 Bank Account	\$305.86	16319
	TRAM T BUI			

**Subtotal:**

**\$5,066.50**

**Northampton County Sheriff's Office**

04/18/2016	16-FS23009	\$47,606.39 Bank Account	\$13,486.89	16318
	FRANCES NGO			
04/18/2016	16-FS23008	\$3,058.64 Bank Account	\$866.51	16319
	TRAM T BUI			

**Subtotal:**

**\$14,353.40**

**Total:**

**\$19,419.90**



# Journal Edit Listing

## Sort By Entry

Department	Number	Journal Type	Sub Ledger	G/L Date	Description	Source	Reference	Reclassification	Journal Type
1220 - Finance	2016-00003986	BA	GL	05/10/2016	BOS- Asset Forfeiture -DCJS to Task Force	sae	Board Approved - Board Approved Journal		
								<i>Debit Amount</i>	<i>Credit Amount</i>
								3,032.00	.00
								3,032.00	.00
								3,032.00	.00
								3,032.00	.00
								\$12,128.00	\$ .00

Source  
sae  
sae  
sae  
sae  
Number of Entries: 4

Description  
BOS- Asset Forfeiture -DCJS to Task Force  
BOS- Asset Forfeiture -DCJS to Task Force  
BOS- Asset Forfeiture -DCJS to Task Force  
BOS- Asset Forfeiture -DCJS to Task Force

Account Description  
Transfer from Forfeited Assets F  
Eastern Shore Task Force  
Appropriated Fund Balance  
Transfer-General Fund

G/L Account Number  
100-0044-48050  
100-3102-52500  
220-0045-49000  
220-9600-56900

G/L Date  
05/10/2016  
05/10/2016  
05/10/2016  
05/10/2016



**Office of the Sheriff**  
**Northampton County**

5211 The Hornes • P.O. Box 68 • Eastville, Virginia 23347-0068  
Telephone (757) 678-0495 • Fax (757) 678-0494



**David L. Doughty, Jr.**  
Sheriff

To: Katie Nunez, County Administrator,  
John Andrzejewski, Finance Director

From: David L. Doughty Jr., Sheriff 

Re: Comp Board Fund Transfer

Date: April 6, 2016

We have asked the Comp Board to transfer \$10,000, from vacancy savings. I am asking that you transfer the \$10,000 to Police Supplies (100-3102-55950). Please let me know if there is anything else that you may need.



# Journal Edit Listing

## Sort By Entry

Department	Number	Journal Type	Sub Ledger	G/L Date	Description	Source	Reference	Reclassification	Journal Type
1220 - Finance	2016-00003989	BA	GL	05/10/2016	BOS - Comp Board Vacancy Savings; Police Supplies	sae	Board Approved - Board Approved Journal		
		<i>G/L Account Number</i>	<i>Account Description</i>	<i>Description</i>	<i>Source</i>			<i>Debit Amount</i>	<i>Credit Amount</i>
05/10/2016	100-0023-42825	Sheriff	BOS - Comp Board Vacancy Savings; Police Supplies	sae			10,000.00	.00	
05/10/2016	100-3102-55950	Police Supplies - Other	BOS - Comp Board Vacancy Savings; Police Supplies	sae			10,000.00	.00	
05/10/2016	225-0023-42850	ES Regional Jail	BOS - Comp Board Vacancy Savings; Police Supplies	sae			.00	10,000.00	
05/10/2016	225-3302-50000	Salaries & Wages-Regular	BOS - Comp Board Vacancy Savings; Police Supplies	sae			.00	10,000.00	
			Number of Entries: 4				\$20,000.00	\$20,000.00	

## **Sandi Esposito**

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**From:** Sabrina Satchell <ssatchell@co.northampton.va.us>  
**Sent:** Thursday, April 07, 2016 3:42 PM  
**To:** 'Sandi Esposito'  
**Subject:** discretionary fund

April 7, 2016

Please cut a check for Basket and Bows from the discretionary fund 225-3302-51950 for the amount of \$67.00. This was for purchase of flowers for the death of Sgt.Luther Byrd's mother.

*SABRINA SATCHELL  
LIDS TECH/JAIL SECRETARY  
EASTERN SHORE REGIONAL JAIL  
P.O BOX 1417  
EASTVILLE, VA 23347  
757-678-1361 (OFFICE)  
757-678-7900 (FAX)*

# BASKETS & BOWS FLORAL DESIGN

# Invoice

PO BOX 261  
 24164 TASLEY RD  
 TASLEY, VA 23441  
 757-787-2044

Date	Invoice #
3/23/2016	38282

<b>Bill To</b>
NORTHAMPTON COUNTY SHERIFFS OFFICE PO BOX 1417 EASTVILLE VA 23347 ESRJ ATT SABRINA

<b>Ship To</b>

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project

Quantity	Item Code	Description	Price Each	Amount
	PLANT	HOUSE PLANTS	60.00	60.00
	D7	DELIVERY	7.00	7.00
	T-1	THANK YOU SO MUCH FOR YOUR BUSINESS	0.00	0.00
	I	PLEASE PLACE INVOICE NUMBER ON YOUR CHECK.	0.00	0.00

FUND #	DEPT #	ACCOUNT #	AUTH.
225	3302	\$19.50	8
		51950	

INVOICES NOT PAID WITHIN 30 DAYS OF PRINT DATE ARE SUBJECT TO A \$2.00 REBILLING FEE

**Total** \$67.00





# Journal Edit Listing

## Sort By Entry

Department	Number	Journal Type	Sub Ledger	G/L Date	Description	Source	Reference	Reclassification Journal Type
1220 - Finance	2016-00003991	BA	GL	05/10/2016	BOS - Transfer discretionary funds - Sgt. Byrd's mother	sae	Board Approved - Board Approved Journal	
G/L Date	G/L Account Number	Account Description		Description	Source	Debit Amount	Credit Amount	
05/10/2016	225-0018-42375	Other Miscellaneous		BOS - Transfer discretionary funds - Sgt. Byrd's mother	sae	67.00	.00	
05/10/2016	225-3302-51950	Discretionary Account Expenses		BOS - Transfer discretionary funds - Sgt. Byrd's mother	sae	67.00	.00	
						<b>\$134.00</b>	<b>\$0.00</b>	

Number of Entries: 2



**Sandi Esposito**

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**From:** Robbins, Judy (VDSS) <judy.robbins@dss.virginia.gov>  
**Sent:** Wednesday, March 23, 2016 3:35 PM  
**To:** Sandi Esposito  
**Subject:** OUR BL 804 AUXILIARY GRANTS

Sandi:

Today our request for an additional \$1,000.00 in BL 804 was approved. No change in County money.

Judy

Judy P. Robbins, Adm. Office Manager/Security Officer  
Northampton County Dept. Social Services  
5265 The Hornes  
PO Box 568  
Eastville, VA 23347-0568  
(757) 678-5153 Ext. 323  
Fax (757) 678-0475

210-0024-42925  
210-5302-53804

AUXILIARY GRANTS

**Sandi Esposito**

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**From:** Robbins, Judy (VDSS) <judy.robbins@dss.virginia.gov>  
**Sent:** Tuesday, March 22, 2016 2:47 PM  
**To:** Sandi Esposito  
**Cc:** Francis, Mozella (VDSS)  
**Subject:** BL 895 Adult Protective Services

Sandi:

The state has given us an additional \$1,500.00 in BL 895 Adult Protective Services. To my knowledge, this will not affect any county money.

Thanks,  
Judy

*210-0024-42925  
210-5305-53895*

Judy P. Robbins, Adm. Office Manager/Security Officer  
Northampton County Dept. Social Services  
5265 The Hornesc  
PO Box 568  
Eastville, VA 23347-0568  
(757) 678-5153 Ext. 323  
Fax (757) 678-0475

## Sandi Esposito

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**From:** Robbins, Judy (VDSS) <judy.robbins@dss.virginia.gov>  
**Sent:** Monday, May 02, 2016 9:32 AM  
**To:** Nunez, Katie (VDSS); Sandi Esposito  
**Cc:** Francis, Mozella (VDSS)  
**Subject:** APS BL 895

Good Morning Katie and Sandi:

The state, on April 25<sup>th</sup>, has given us another \$3,000.00 in BL 895 Adult Protective Services funds. This does not require any match from the county.

Thanks,  
Judy

Judy P. Robbins, Adm. Office Manager/Security Officer  
Northampton County Dept. Social Services  
5265 The Hornes  
PO Box 568  
Eastville, VA 23347-0568  
(757) 678-5153 Ext. 323  
Fax (757) 678-0475

