

AGENDA

**Regular Meeting of the Board of Supervisors
of Northampton County, Virginia
Board Chambers, 16404 Courthouse Road
Eastville, Va.**

**January 10, 2012
4:00 p.m.**

Call to order

From 4:00 p.m. to 5:00 p.m.,

Conduct Closed Session in accordance with Section 2.2-3711 of the Code of Virginia of 1950, as amended:

Paragraph 1: Discussion or consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees or employees of any public body.

Appointments to Boards/Commissions

Paragraph 3: Discussion or consideration of the acquisition or disposition of real property for public purpose, or of publicly held property.

Paragraph 5: Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

Paragraph 7: Consultation with legal counsel and briefings by staff members, consultants, or attorneys pertaining to actual or probable litigation, and consultation with legal counsel employed or retained by the Board of Supervisors regarding specific legal matters requiring the provision of legal advice by such counsel.

From 5:00 p.m. to 6:00 p.m.,

Board and Agency Presentations

- (1) Dr. Walter Clemons, Northampton County Public School Superintendent
- (2) Ms. Elaine Meil, Chesapeake Bay TMDL - Draft Submission to the State & summarize the public comment report
- (3) Mr. Eyre Baldwin – status of two development projects.

Consent Agenda:

- (4) Minutes of the meeting of December 13, 2011.
- (5) Consider adoption of a Resolution endorsing Community Unity Day on January 16, 2012.

County Officials' Reports

- (6) Finance Report:
 - (a) Budget Amendments and Appropriations
 - (b) Other

- (7) Ms. Sandra Benson, Director of Planning

Recess at 6:00 p.m. for supper break.

Reconvene meeting at 7:00 p.m.

From 7:00 p.m. forward:

Invocation

Pledge of Allegiance

- (8) Organizational Matters:

- Election of Chairman & Vice Chairman
- Setting of Meeting Schedule
- Adoption of Board Member Manual

- (9) Mrs. Katie Nunez, County Administrator (*informational items only*)
 - (a) Bi-Monthly Update
 - (b) Work session/other meeting agendas:
 - (i) 1/23/12: Work session – Topic to be announced
 - (ii) 2/27/12: Work session – Topic to be announced
 - (iii) 3/26/12: Work session – Topic to be announced

Citizens' Information Period (only matters pertaining to County business or items on Board agenda for which a public hearing has not already been scheduled).

Public Hearings:

(10) Special Use Permit 2011-10: Timothy & Jeanine Wivell have applied for a minor special use permit to operate a small-scale oyster shucking and grading business with on-premise sales in an existing 400 square-foot structure located at 19444 Nu Lane. The property, zoned H Hamlet District, contains 6.37 acres of land located in the Cobb Station area and is described as being Tax Map 76, double circle 7, parcel L.

(11) Zoning Text Amendment 2012-01: The Northampton County Board of Supervisors intends to amend the Northampton County Code, Chapter 154 Zoning Code, by revising the following sections: **§154.003 Definitions**, revisions to the definitions of *Coastal Primary Sand Dune* and *Construction Footprint*; **§154.040 Zoning Clearance**, to delete (B) (1) *Zoning clearance required*; **§154.043 Amendments**, to delete (2) (c) providing for a quarterly application schedule; **§154.141 General Modifications to Yard Regulations**, addition of structures and installations for which setbacks may be modified; **§154.142 Front Setback/Yard Regulations**, addition of language to clarify an abbreviation; **§154.145 Height and Bulk Regulations**, revision to correct conflict with height restrictions in Appendix A and to eliminate the maximum area for a widow's walk; **§154.146 Accessory Buildings and Fences**, clarification of fence placement; **§154.164 Chesapeake/Atlantic Preservation District (CAP)**, addition of language in *General performance standards for development and redevelopment* to allow for yard area; **§154.191 District Sign Regulations**, to allow business signage in the Agriculture/Rural Business District; **§154.207 Cooperative Parking**, to allow administrative approval of reduction of spaces for combined usage; **§154.209 Parking Area Design**, to refer to controlling sections of illumination and landscaping requirements; **§154.246 Nonconforming Uses, Lots or Buildings**, to reformat; **Appendix A-Use Regulations**, to eliminate references to the county Wetlands Ordinance and to eliminate in Category 4, Community Service Uses, as a county-regulated use item 13 *Mass/community subsurface drainfield, on site*; and by deleting **§154.067 Minimum Separation Distances: Subsurface Absorption Systems and Wells**.

(12) Zoning Text Amendment 2012-02: The Northampton County Planning Commission intends to amend the Northampton County Code, Chapter 154 Zoning Code, by adding to **§154.190 Signs**, in **Section (C) (2)** a new item to be known as **(q) Off-site Business Way Finding Signs** and by adding to **§154.191 (A)** a new item **(11)** and to **§154.191 (B)** a new item **(13)**, both to be known as **Off-site Town Business Directory Sign**.

(13) AN ORDINANCE TO AMEND AN ORDINANCE ENTITLED, "AN ORDINANCE TO LEVY AND COLLECT A TRANSIENT OCCUPANCY TAX". The purpose of the amendment is to clarify funding allocations for Transient Occupancy Tax revenues.

(14) Receive the views within the Northampton County School District regarding the appointment of one District Four member of the Northampton County School Board. Applications have been received from: Mickey Merritt.

Action Items:

(15) Consider an amendment to the Board's "Term Limits for Boards, Commissions" policy.

(16) Consider a resolution to adopt the updated Emergency Operations Plan, Dec. 2011

(17) Matters Presented by the Board Including Committee Reports & Appointments

Recess to 5:00 p.m., Monday, January 23, 2012 in the Board Room of the County Administration Building, 16404 Courthouse Road, Eastville, Virginia.