

AGENDA

**Regular Meeting of the Board of Supervisors
of Northampton County, Virginia
Board Chambers, 16404 Courthouse Road
Eastville, Va.**

**May 14, 2013
4:00 p.m.**

Call to order

From 4:00 – 5:00 p.m.

Conduct Closed Session in accordance with Section 2.2-3711 of the Code of Virginia of 1950, as amended:

Paragraph 1: Discussion or consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees or employees of any public body.

Appointments to boards, committees

Paragraph 3: Discussion or consideration of the acquisition or disposition of real property for public purpose, or of publicly held property.

Paragraph 5: Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

Paragraph 7: Consultation with legal counsel and briefings by staff members, consultants, or attorneys pertaining to actual or probable litigation, and consultation with legal counsel employed or retained by the Board of Supervisors regarding specific legal matters requiring the provision of legal advice by such counsel.

From 5:00 p.m.

Board and Agency Presentations

Consent Agenda:

(1) Minutes of the meetings of April 3, 4, 9, 22, 29, 2013.

County Official's Reports:

- (2) Mrs. Leslie Lewis, Director of Finance: Finance Report
 - (a) Budget Amendments and Appropriations
 - (b) Other
 - (c) FY 2014 Draft County Budget

Recess at 6:00 p.m. for supper break.

Reconvene meeting at 7:00 p.m.

From 7:00 p.m. forward:

Invocation

Pledge of Allegiance

- (3) Mrs. Katie Nunez, County Administrator (*informational items only*): bi-monthly report

Work session/other meeting agendas:

- (i) 5/28/13: **Tuesday** (Monday is Memorial Day): SWMP Public Hearing
- (ii) 6/3/13: Reassessment public hearing
- (iii) 6/24/13: Work Session: topic to be announced
- (iv) 7/22/13: Work Session: topic to be announced

Citizens' Information Period (only matters pertaining to County business or items on Board agenda for which a public hearing has not already been scheduled).

- (4) Rick Tomlin – U.S. Coast Guard Auxiliary – Proclamation Proclaiming May 18 through May 24, 2013 as “National Safe Boating Week”.

Public Hearings:

- (5) Conduct a joint public hearing with the Virginia Department of Transportation on the proposed Secondary Road Six Year Plan: 2014-2015 to 2018-2019, and Improvement Priorities for Fiscal Year 2013-2014 for Northampton County

- (6) Consider the possible sale of property located on the west side of US Route 13 between Nassawadox and Exmore and more specifically identified as Tax Map 15C, double circle A, parcels 5 and 6. Each parcel is 0.19 acre in size. The Board is considering sale of these two parcels to Mr. Elmer L. Collins.

- (7) Pursuant to the Code of Virginia, the Board will hear public comments on an amendment to its FY 2013 County Budget. The proposed amendment is a request from the Northampton County School Board for an increase of \$1,946,836.51 in order to appropriate the balances remaining in certain Federal awards after all FY 2012 reimbursements are processed.

Amendments to the County Code and respective ordinances as set out below:

- (8) An Ordinance to Amend an Ordinance Entitled, “Ordinance Establishing Biennial County Supervisor Elections”

The purpose of this amendment is to correct wording as a result of the 2010 Redistricting which reduced the Board membership from six members to five, and will amend Section 30.04 of the Northampton County Code.

- (9) An Ordinance to Repeal an Ordinance Entitled, “An Ordinance to Require Applicants Seeking a Concealed Handgun Permit to be Fingerprinted”

The purpose of this ordinance is to repeal the ordinance because these provisions are now regulated by the State Code.

- (10) An Ordinance Regulating Solid Waste Management and Prescribing Penalties for Violation Thereof.

This is a re-write of the County’s solid waste ordinance, necessitated by revisions to reflect how the solid waste program has changed since the ordinance’s initial adoption in 1988 including closure of the landfill, operation of a transfer station and manned waste collection sites. This will amend Chapter 50 of the Northampton County Code.

- (11) An Ordinance to Amend an Ordinance Entitled, “Northampton County Purchase of Development Rights Ordinance”

The purpose of this amendment is to reflect changes made on the County’s zoning map and will amend Chapter 155 of the Northampton County Code.

- (12) An Ordinance to Amend Chapter 151: Wetlands, of the Northampton County Code.

The purpose of this amendment is to bring this ordinance into compliance with the Code of Virginia.

- (13) An Ordinance to Amend Chapter 152: Coastal Primary Sand Dunes, of the Northampton County Code.

The purpose of this amendment is to bring this ordinance into compliance with the Code of Virginia.

- (14) An Ordinance Providing for the Semi-Annual Collection of Real Estate Taxes

The purpose of this ordinance is to establish twice-a-year tax billing for real estate taxes.

Revisions to Section 33 – Finance and Taxation – of the Northampton County Code to address changes in the Code of Virginia:

(15) Penalties and fees imposed on delinquent taxpayers to cover administrative costs and reasonable collection and attorney's fees associated with collection of delinquent taxes

(16) County Sales Tax; Refund of Local Taxes or Classes of Taxes Erroneously Paid; Property Tax Order of Payment; Exempting Merchants Capital; Tax on Purchases of Utility Services

(17) Proration of Personal Property Tax

(18) Bank Franchise Tax

(19) Biennial Assessment of Real Estate

(20) Exemption from Taxation of Real Estate for Certain Elderly or Handicapped Persons

Action Items:

(21) Consider approval of a fireworks permit to Cherrystone Campground for fireworks display on May 26, 2013.

Matters Presented by the Board Including Committee Reports & Appointments

Recess to 5:00 p.m., Tuesday, May 28, 2013 in the Board Room of the County Administration Building, 16404 Courthouse Road, Eastville, Virginia, in order to conduct the work session.