

## AGENDA

**Regular Meeting of the Board of Supervisors  
of Northampton County, Virginia  
Board Chambers, 16404 Courthouse Road  
Eastville, Va.**

**June 12, 2012  
4:00 p.m.**

Call to order

From 4:00 – 5:00 p.m.

Conduct Closed Session in accordance with Section 2.2-3711 of the Code of Virginia of 1950, as amended:

Paragraph 1: Discussion or consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees or employees of any public body.

*Appointments to Boards/Commissions*

Paragraph 3: Discussion or consideration of the acquisition or disposition of real property for public purpose, or of publicly held property.

Paragraph 5: Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

Paragraph 7: Consultation with legal counsel and briefings by staff members, consultants, or attorneys pertaining to actual or probable litigation, and consultation with legal counsel employed or retained by the Board of Supervisors regarding specific legal matters requiring the provision of legal advice by such counsel.

From 5:00 p.m.

Board and Agency Presentations

(1) Mr. Dave Schultz, new Tourism Commission Director

Randy Custis Memorial Park Presentation

Presentation from Davenport & Co.

Consent Agenda:

(2) Minutes of the meetings of May 3, 8, 10, and 29, 2012.

(3) Consider accepting the Abstracts of Votes Cast in the May 1, 2012 General Election and spreading same upon the minutes of this meeting.

County Officials' Reports

(4) Mrs. Leslie Lewis, Director of Finance: Finance Report  
(a) Budget Amendments and Appropriations  
(b) Other

(5) Ms. Sandra Benson, Director of Planning

Recess at 6:00 p.m. for supper break.

Reconvene meeting at 7:00 p.m.

**From 7:00 p.m. forward:**

Invocation

Pledge of Allegiance

(6) Mrs. Katie Nunez, County Administrator (*informational items only*)  
(a) Bi-Monthly Update  
(b) Work session/other meeting agendas:  
(i) 6/25/12: Work session (topic to be announced)  
(ii) 7/23/12: Work session (topic to be announced)  
(iii) 8/27/12: Work session (topic to be announced)

Citizens' Information Period (only matters pertaining to County business or items on Board agenda for which a public hearing has not already been scheduled).

Public Hearing:

(7) **Special Use Permit 2012-02: Dennis & Elizabeth Latimer** have applied to operate a Bed & Breakfast at 4138 Royce's Way on property containing 1.26 acres of land located west of Lankford Highway on the Chesapeake Bay. The property is zoned ESD-A1 Existing Subdivision District-Agriculture 1 and is described as Tax Map 117, double circle 3, parcel A2.

(8) **Zoning Text Amendment 2012-07: Eastern Shore Communications, LLC** has filed to amend the Northampton County Code, Chapter 154 Zoning Code, by revising the following section: **§154.109 Wireless Communications Facilities Standards** to accommodate and support wireless broadband service.

(9) AFD 2012-01: Addition to Dalby's AFD filed by Edward T. Bradshaw for 44 acres located near Cape Center with frontage on the north side of Capeville Drive (S.R. 683) and the east side of Siding Drive (S.R. 683), described as Tax Map 105-A-28.

(10) AFD 2012-02: Addition to Picketts Harbor AFD filed by W. T. Nottingham, Jr., for 50.7 acres located in the Cheapside area located on the west side of Arlington Drive (S.R. 645) and the northern side of Pond Drain, described as Tax Map 105-A-102.

(11) AFD 2012-03: Addition to Jamesville AFD filed by the David B. Tankard Family LLLP for 52.182 acres located along Old Neck Road (S.R. 612), described as Tax Map 8-A-1.

(12) AFD 2012-04: Addition to Weirwood AFD filed by Branden Gordon for 55.21 acres located along Red Bank Road (S.R. 617), described as Tax Map 31-A-19.

(13) AFD 2012-05: Addition to Jamesville AFD filed by Walkley Johnson, Jr., and Johnson Cove, LLC for 175.99 acres located along Johnson Cove Road, Concord Wharf Road and Mt. Airy Lane in the Concord Wharf area, described as Tax Map 1, double circle A, parcels 3 and 3A.

Tabled Item:

(14) **Zoning Text Amendment 2012-06:** The Northampton County Planning Commission intends to amend the Northampton County Code, Chapter 154 Zoning Code, **§154.127 Low Impact Commercial Uses Section (A) Home occupation** to read: An occupation in a **an owner-or-renter-occupied** dwelling unit (or dwelling accessory structure) provided that...; amend (A) (6) to read: The business owner shall have no more than one full-time employee or ~~two~~ **equivalent part-time employees or one full-time equivalent.**; amend (A) (7) to read: Home occupations shall be divided into ~~two~~ **three** categories:(a) Home Office, (b) Home Business **and** (c) **Micro-Business.**; and to add (c) **A Micro-business shall be an owner- or renter-occupied home or farm based business requiring a Zoning Clearance and meet the following criteria:**

**1. A Micro-business shall have no employees, other than the owner/operator;**

**2. A Micro-business shall have no identifying signage;**

**3. A Micro-business shall have no outside storage or additional vehicle traffic beyond that generally found for a household or on a farm;**

**4. There shall be no retail sales on the premises, and any products must be delivered off-site;**

**5. The micro-business shall utilize no specialized machinery or equipment beyond that generally found in a household or on a farm.**

Action Items:

(15) Consider approving a Fireworks Permit for Cherrystone Campground – July 4, 2012 event.

(16) Consider Appropriations Resolution for Fiscal Year 2013.

(17) Consider VRS Employer Contribution Rates Resolutions for County (2) & School

(18) Consider Refinancing Resolution through Virginia Resources Authority

(19) Consider a request from Teru A. Loring, 6506 Occohannock Neck Road, Exmore, Virginia, for permission to install an in-ground pool; property is located within the Jamesville AFD.

(20) Consider adoption of fee for new Parks & Recreation event (Family Circus Day)

Matters Presented by the Board Including Committee Reports & Appointments

Recess to 5:00 p.m., Monday, June 25, 2012 in the Board Room of the County Administration Building, 16404 Courthouse Road, Eastville, Virginia, to conduct the regular work session.