

MEMORANDUM:

TO: Board of Supervisors

FROM: Katie H. Nunez
County Administrator

DATE: July 24, 2013

SUBJECT: Northampton Middle School Renovation Priorities & Usages

In keeping with the recent Board action, I am pleased to provide the following listing of potential renovation priorities for the former middle school property. Please confirm that these proposed renovation priorities are agreeable to the Board:

- (1) mold remediation
- (2) update HVAC systems and create zoned usages within the building.
- (3) upgrade the plumbing and provide improved bathroom facilities in the front hallway as well as necessary bathroom and shower facilities for the EMS department
- (4) roof: any repairs/replacements as needed to fix leaks
- (5) examination of the "settling" of the building occurring near the cafeteria bathroom area
- (6) upgrade as necessary the electrical system
- (7) provision for a minimum 3-bay garage with associated heating, cooling and haz-mat protections for EMS purposes
- (8) interior renovations of space for conversion into office space, bunk-rooms and storage areas for EMS
- (9) replacement of tile, paint, carpet upgrades throughout the building
- (10) improvements to cafeteria and kitchen for conversion to commercial kitchen concept.

Additionally, please confirm the following intended uses of the building:

- (1) *continued* county archive storage space
- (2) *continued* home for the Virginia Cooperative Extension Service
- (3) *continued* use by Parks & Recreation department for its programs

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- (4) *continued* use as the District Four Polling Place
- (5) *continued* community rental use of auditorium, gymnasium and other space that may be designated for community rooms
- (6) *intended future* home of the County's Emergency Medical Services Department
- (7) *intended future* use as commercial kitchen contingent upon partners and viability of business plans
- (8) *possible future* rental space of state/federal agencies
- (9) *possible* inclusion of school board administrative offices contingent upon Board discussions with School Board

I have attached the capital budget already adopted by the Board in June 2012 for your review and re-confirmation. I would suggest that we rename this project "Community Building Renovation".

If you have any further questions, please advise.

attachment