

The Northampton County Electoral Board met on Thursday, October 6, 2016 in the Voter Registration Office in Eastville.

PRESENT: JoAnn Clark, Chair
Joanne Fitchett, Vice Chair
Ralph Orzo, Secretary

The meeting was called to order by the Chairman at 10:37 A.M. Ralph Orzo made the invocation.

The minutes of the Electoral Board meeting held on September 1, 2016 having been reviewed by the board were approved and signed.

Registrar provided Board with the final version of the Officer of Election precinct assignments. A motion by the Chair to accept the assignments was seconded by the Secretary, and the motion passed unanimously. The list of officers is attached hereto these minutes.

Logic and Accuracy Testing for the precinct equipment was scheduled for October 26 at 9:00 a.m.

Board and registrar discussed the Voting Systems Security Self-Assessment Questionnaire and actions steps identified by the registrar. Registrar discussed that several of the pending action steps could be accomplished before the election: updating and reviewing the Voting Systems Configuration Management Database, and reviewing the sign-in process for access to voting equipment. During a discussion about polling place security, Board directed registrar to identify alternate polling sites in the event of a catastrophic building issue. Board also discussed keeping the optical scan machine heads secure in the office the night before the election and then delivering them to the precincts in the morning on Election Day.

Board and registrar discussed the plan for the canvass, identifying different roles for the participants. Board directed registrar to reserve the administration conference room in case there are many in attendance.

Registrar updated board about recount procedures and reported that except for following the optical scan procedures, nothing had changed since the last recount.

Registrar reviewed the training schedule. Elections 101 training for all new and novice officers will be on Thursday, October 13, at 6 p.m. Mandatory training for all officers will be on Thursday, October 20th at 6 p.m.

Chairman moved that the Board meet on November 3, 2016, at 10:00 A.M. All present voted yes. Motion was unanimously passed.

Board adjourned the meeting at 11:45 A.M.

Ralph Orzo, Secretary
