

**MINUTES OF THE
PUBLIC SERVICE AUTHORITY
EXPLORATORY COMMITTEE**

A meeting of the Public Service Authority Exploratory Committee was held on Wednesday, April 21, 2010, at 7:00 p.m. in the Conference Room of the Department of Social Services, Eastville, Virginia.

Members present:

Estelle Murphy, Town of Nassawadox
Larry LeMond, Town of Cheriton
Artie Miles, Town of Exmore
Willie C. Randall, Board of Supervisors
Ed Gibb, Town of Nassawadox
Norma Spencer, Town of Cheriton
Billy Moore, Town of Exmore
Bob Panek, Town of Cape Charles

Members absent:

Chris Bannon, Town of Cape Charles
Samuel J. Long, Jr., Board of Supervisors

Others present:

Katherine H. Nunez, County Administrator
Mary Miller, citizen
Laurence J. Trala, Board of Supervisors
R. H. Meyers, citizen
John Ordeman, citizen
Carl Harris, citizen
Page Cockrell, Hurt & Proffitt
Matt Leslie, Hurt & Proffitt
John Warwick, consultant
Bif Johnson, Hurt & Proffitt
Sue Rowland, consultant
Eyre Baldwin, Webster Investors
Rosemary Bosworth, Webster Investors
Jim Christian, Timmons Group
C. A. Turner, III, citizen
Jim Sturgis, Town of Eastville

Ms. Nunez, serving as facilitator, called the meeting to order.

She turned the meeting over to Eyre Baldwin of Webster Investors who briefed the Committee on the purchase of the former KMC property near Cheriton, background information relating to their public-private partnership proposal from last year, and the group's current plans. Mr. Christian discussed aspects of the original proposal which included a wastewater treatment plan, influent pumping station, sewer force main, re-use pump station, wells, storage tank and water main. Other concepts considered included utilizing the Cape Charles treatment infrastructure and the use of effluent for subsurface disposal. Ms. Rosemary Bosworth provided information on her tasks within the group which included the crafting of an "affordable system" for the projected 1,875 users noting that "USDA was very excited" when they saw the models.

No action was taken by the Committee.

Ms. Nunez informed the Committee that there had been an error in the relaying of information from a previous Board meeting concerning the six Board appointments being at-large rather than one from each election district as had been reported earlier.

Ms. Nunez distributed a listing of questions from Board member Richard Tankard which included not only the original seven questions which had been earlier shared, but an additional six questions for which he was seeking answers.

Ms. Nunez reported that as a result of the Request for Qualifications for Engineering Services and Grant Administration & Facilitation Services which had been issued, six responses had been received. The Committee ranked these six responses, short-listed and interviewed three of them, and provided a recommendation to the Board of Supervisors. At its meeting of April 20th, the Board selected the firm of Hurt & Proffitt of Lynchburg, Virginia, and authorized the County Administrator to negotiate a contract with them.

Mr. Bif Johnson said that the firm was very pleased to have been selected for this project and introduced members of his team including Mr. John Warwick, Mr. Page Cockrell, Mr. Bryan Cosman, Mr. Matt Lewis, and Ms. Sue Rowland who will be working with Mr. Eldon James on the grant administration and community facilitation portions of the project.

Ms. Nunez next led the group in a discussion of the Issues by Topic handout which had been developed at the first Committee meeting. Topics discussed included Town/County relations and Financial.

With regard to staffing and operational resources, representatives from the Towns of Eastville, Cape Charles and Exmore as well as the County informed the group of their staffing levels and capacities. Each locality was asked to provide this information in written form to Hurt & Proffitt.

With regard to a prioritization of the project listing which is contained in the draft Articles of Incorporation, the Committee developed and approved the following priorities:

- (1) Northern Node
concurrent projects of Hospital/Nassawadox and Exmore
- (2) Southern Node
Cheriton (commercial, residential = downtown; KMC Plant)
Sewer Expansion – Cape Charles
- (3) Asset Transfer of Existing Systems (study, then decisions)

Financial topics were discussed including the development of LMI surveys and other techniques to increase public awareness and building consensus with the project.

The Committee selected a meeting schedule of every-other-Wednesday so the next few meetings will be scheduled as follows:

- (a) May 5, 2010, 7:00 p.m., upstairs courtroom, 16404 Courthouse Road, Eastville **(There is a conflict with the DSS conference room this date)**
- (b) May 19, 2010, 7:00 p.m., conference room, Dept. of Social Services Building, Eastville
- (c) June 2, 2010, 7:00 p.m., conference room, Dept. of Social Services Building, Eastville

The meeting was adjourned at 8:45 p.m.