

**MINUTES OF THE
EASTERN SHORE OF VIRGINIA
PUBLIC SERVICE AUTHORITY**

A meeting of the Eastern Shore of Virginia Public Service Authority was held on Tuesday, January 20, 2015, at 7:00 p.m. in the main conference room of the County Administration Building, 16404 Courthouse Road, Eastville, Virginia.

Members present:

John Reiter, Chairman
J. T. Holland, Vice Chairman
Taylor Dukes
Greg Hardesty
Bob Panek
Sean Ingram

Member absent:

Carl Harris
Garrett Dunham
Felton Sessoms

Others present:

Katherine H. Nunez, County Administrator & Executive Director
Janice K. Williams, County Administrator's Office
William Prosisie
Granville F. Hogg, Jr.
H. Spencer Murray
Jeffrey K. Walker

Call to Order & Establishment of Quorum:

The Chairman called the meeting to order and announced that a quorum was present.

Approval of Agenda:

Motion was made by Mr. Holland, seconded by Mr. Hardesty, that the agenda be approved. All members were present with the exceptions of Mr. Dunham, Mr. Sessoms, and Mr. Harris and voted "yes." The motion was unanimously passed.

Statements from the Public:

There were no statements from the public.

Approval of the Minutes:

Motion was made by Mr. Holland, seconded by Mr. Hardesty, that the minutes of the meeting of December 15, 2014 be approved. All members were present with the exceptions of Mr. Dunham, Mr. Sessoms and Mr. Harris and voted "yes." The motion was unanimously passed.

Review of Financial Statements:

A Budget Performance Report and Accounts Payable Report were distributed to the membership. It was noted that one invoice remains outstanding pending completion of work tasks.

Chairman's Report:

Chairman Reiter distributed copies of his response to Mr. Bob Meyers' comments from the last meeting.

Vice Chairman's Report:

There was no report from Mr. Holland.

Reports of Committees:

(Hospital Committee): Mr. Holland said that the committee was still waiting for a meeting with Riverside. The Executive Director noted that she had met with Ms. Diana LoVecchio (who was subbing for Susan McAndrews). Ms. McAndrews is expected back to work this month following some medical issues.

(Northern Node Committee): While there was no report from the Committee, the Chairman asked Mr. Dukes to provide a status report on the activities of Exmore, who stated that approximately one-half of the Preliminary Engineering Report has been completed. Issues identified to date include small diameter piping which will not allow for expansion as well as sludge build-up.

(Southern Node Committee): Mr. Ingram had no report.

(Economic Development Committee): No Report from Mr. Holland.

Old Business:

A. Revision of cost estimates to eliminate vacant properties as well as refinement of County cost estimates to be more in line (similar format) with the costs as proposed by the Town of Cape Charles. The Executive Director noted that she is currently working on the draft

agreement with the Town of Cape Charles, which will be sent to Mr. Panek for his review by the end of the week. She will also be meeting with Mr. Panek with regard to the similar format issue related to the revision of cost estimates.

New Business:

Mr. Panek questioned if the Hurt & Proffitt contract amendment had been issued yet. Ms. Nunez responded that she has requested that Hurt & Proffitt provide a cost estimate for this work *less than the \$10,000* authorized by the Board, believing that the Bayview system analysis should not entail a great deal of time or effort.

Adjourn:

Motion was made by Mr. Holland, seconded by Mr. Ingram, that the meeting be adjourned. All members were present with the exceptions of Mr. Harris, Mr. Sessoms, and Mr. Dunham and voted "yes." The motion was unanimously passed.

The next meeting of the PSA will be held on Tuesday, February 17, 2015, commencing at 7:00 p.m. in the main conference room of the County Administration Building, 16404 Courthouse Road, Eastville, Virginia.