

**MINUTES OF THE
EASTERN SHORE OF VIRGINIA
PUBLIC SERVICE AUTHORITY**

A meeting of the Eastern Shore of Virginia Public Service Authority was held on Tuesday, September 20, 2011, at 7:00 p.m. in Conference Room #2 of the former Northampton Middle School, 7247 Young Street, Machipongo, Virginia.

Members present:

Bob Panek, Chairman
Artie Miles, Vice Chairman
Henry J. Heneghan, Jr.
Carl Harris
Felton Sessoms
J. T. Holland

Member absent:

Granville F. Hogg, Jr.

Others present:

Janice Williams, County Administrator's Office

Call to Order & Establishment of Quorum:

Chairman Panek called the meeting to order and announced that a quorum was present.

Approval of Agenda

Motion was made by Mr. Miles, seconded by Mr. Holland, that the agenda be approved as presented. All members were present with the exception of Mr. Hogg and voted "yes." The motion was unanimously passed.

Statements from the Public:

There were no statements from the public.

Approval of Minutes:

Motion was made by Mr. Harris, seconded by Mr. Miles, that the minutes of the meeting of August 16, 2011 be approved. All members were present with the exception of Mr. Hogg and voted "yes". The motion was unanimously passed.

Review of Financial Statement:

No changes

Report of Officers: Chairman

The Chairman had no report.

Report of Officers: Vice Chairman

The Vice Chairman noted that four more people in the Exmore area have expressed an interest in joining the system.

Report of Committees:

A. Hospital Committee

Mr. Panek reported that he had met with hospital officials, including an engineering consultant, on September 14th. He noted that Riverside has not spent any time thinking about the Northern Node system; all their energies have been spent on seeking VDH approval for the hospital's relocation. He believed that they are still interested and they restated their intention to cooperate. Some discussion was held relative to the Northern Node cost estimate and the hospital's continued planning for the residual facilities in Nassawadox. Riverside has not yet decided on the configuration of the residual facilities but believes that their average daily flow of wastewater will be lower than the estimate used in the PER.

Mr. Panek did express to the hospital the desirability of having some capital contribution commitment from the medical community before a USDA grant application is submitted. Riverside plans to hold a meeting with the nursing home, dialysis center and community services board sometime in November (after they complete planning of their residual facilities) to discuss options. His final analysis of the meeting was that Riverside wants to cooperate but in the end, it will be an economic decision.

B. Northern Node Committee

The Chairman indicated that two complications are present with regard to any grant application: (1) the amount of loan/grant desired vs. the amount of private capital contribution available; and (2) USDA's rule that the environmental review is only good for six months once the application is submitted. He reminded the PSA that Hurt & Proffitt did prepare a draft environmental review. He questioned the wisdom of forging ahead or awaiting a decision from the medical community. He noted that the Executive Director suggested that a meeting be set up with USDA/Rural Development to discuss our position. Perhaps other options may materialize

at that time. It was the consensus of the PSA to delay the USDA/Rural Development application and proceed with the meeting.

C. Southern Node Committee

The Chairman noted that the community meeting was held on August 18th and was fairly well attended. The PSA then discussed the results of the community survey (21% of the surveys have been returned). He reminded the PSA that the Southern Node P.E.R. revision is still on hold pending the survey results as well as a possible meeting with the Town Council of Cheriton and the Board of Supervisors to finalize the service area. Following some discussion, it was the consensus of the PSA that the Executive Director schedule a joint meeting between the PSA and the Town of Cheriton before the end of the calendar year and a second meeting with the Board of Supervisors in early January. It was suggested that the Executive Director attempt to schedule the USDA meeting before the Cheriton meeting, perhaps at the October PSA meeting.

Lastly, the Chairman invited the PSA to join in a tour of the 90% completed new Cape Charles Wastewater Treatment Plant, to be held at 4:00 p.m., Friday, September 23rd.

D. Economic Development Committee

There was no report from Mr. Holland. Mr. Miles reported that the Exmore economic development meeting, held on August 17th, was not very productive.

Old Business:

A. Preparation of Northern Node Financial Assistance Applications

This matter was discussed previously.

B. Preparation of additional Southern Node Financial Assistance Applications

This matter was discussed previously.

New Business:

The Chairman reported that a question has been raised by a member of the Board of Supervisors relative to the PSA “taking over” the Exmore and Cape Charles systems. In light of the PSA’s first priority to provide service to the medical community, it was the consensus of the PSA that such action was premature at this time but could possibly be an item of discussion at a much later date.

Adjourn:

Due to a conflict with a meeting of the Northampton County Board of Supervisors, it was the consensus of the PSA to move its next meeting to Monday, October 17, 2011, at the newly renovated County Administration conference room, 16404 Courthouse Road, Eastville, Virginia.

Motion was made by Mr. Harris, seconded by Mr. Miles, that the meeting be adjourned. All members were present with the exception of Mr. Hogg and voted "yes." The motion was unanimously passed.