

**MINUTES OF THE  
EASTERN SHORE OF VIRGINIA  
PUBLIC SERVICE AUTHORITY**

A meeting of the Eastern Shore of Virginia Public Service Authority was held on Tuesday, January 15, 2013, at 7:00 p.m. in the main conference room, 16404 Courthouse Road, Eastville, Virginia.

Members present:

Bob Panek, Chairman  
Artie Miles, Vice Chairman  
Henry J. Heneghan, Jr.  
Carl Harris  
J. T. Holland  
John Reiter

Members absent:

Felton Sessoms

Others present:

Janice K. Williams, County Administrator's Office  
Katherine H. Nunez, Executive Director and County Administrator  
Sean Ingram, newly-appointed PSA member

Call to Order & Establishment of Quorum:

The Chairman called the meeting to order and established that a quorum was present.

Approval of Agenda:

Motion was made by Mr. Holland, seconded by Mr. Miles, that the agenda be approved as presented. All members were present with the exception of Mr. Sessoms and voted "yes." The motion was unanimously passed.

Statement from the Public:

Mr. Ingram was recognized as the newly-appointed PSA member, replacing Mr. Hogg. Mr. Ingram had not taken his oath of office and was therefore unable to participate.

Approval of Minutes:

Motion was made by Mr. Miles, seconded by Mr. Holland, that the minutes of the meetings of November 27, 2012 and January 8, 2013 be approved. All members were present with the exception of Mr. Sessoms and voted "yes". The motion was unanimously passed.

Review of Financial Statements:

No action required.

With the upcoming budget cycles of the County and towns, motion was made by Mr. Heneghan, seconded by Mr. Reiter, that each participating town and County be requested to provide \$10,000 each to the PSA for operating funds for FY 2014. All members were present with the exception of Mr. Sessoms and voted "yes." The motion was unanimously passed.

Report of the Officers – Chairman

The Chairman reminded the Board members that today was the deadline for the completion and submission of their Conflict of Interest Disclosure Forms.

Report of the Officers – Vice Chairman:

Mr. Miles had no report.

Report of Hospital Committee:

Mr. Panek reported no further communication with Riverside. Ms. Nunez reported that a meeting had been held in November with hospital and town officials as noted in November by Mr. Miles. She indicated that the County is still waiting to hear a clear idea from Riverside as to its plans for the Nassawadox campus.

It was agreed that Mr. Miles would pay courtesy visits to the other users of the hospital's wastewater system, such as the dialysis center and the nursing home, to keep them apprised on the PSA's efforts. Mr. Holland will reach out to members of the local hospital board.

Report of Northern Node Committee:

No progress was reported on the Rural Development grant application.

Report of Southern Node Committee:

Board members discussed the recent joint meeting with the Northampton County Board of Supervisors and that body's requests for additional information relative to cost estimates for a main from the Webster property in Cheriton as well as a Cheriton collection system as an add-on to the Phase 1 "commercial" system. Following review of hand-outs as developed by Mr. Panek, the members agreed to provide another option to the Board of Supervisors: using the railroad right-of-way to the Webster property.

Report of Economic Development Committee:

There was no report.

Old Business: ANPDC and Hurt & Proffitt Estimates for Survey & Analytic Work

The Executive Director indicated that this matter had not been completed due to her recent illness.

New Business: Adoption of PPEA Procedures

Mr. Panek discussed with the Board draft Public-Private Education Facilities and Infrastructure (PPEA) procedures, which he called an “alternate contracting mechanism”; i.e., a design-build approach which typically contains a financial component mix of public and private funds. He said that this can be used very effectively, most recently in Southampton County for its wastewater treatment plant. Motion was made by Mr. Heneghan, seconded by Mr. Holland, that the PSA consider adoption of this document at its next meeting. All members were present with the exception of Mr. Sessoms and voted “yes.” The motion was unanimously passed.

New Business: Minority Report

The Board discussed a “Minority Report” as prepared by Mr. G. F. Hogg, Jr., which he presented to the Northampton County Board of Supervisors recently. It was also submitted under Mr. Harris’ name although he indicated that he “did not have a clue as to the creation and/or submission of this report”. Mr. Panek indicated that he did not think it was the PSA’s place to make the political judgment which was contained in the Minority Report and was concerned that the Report was not shared with the PSA board before it was presented to the Board of Supervisors even though it is portrayed as coming from the group.

Adjourn:

Motion was made by Mr. Heneghan, seconded by Mr. Holland, that the meeting be adjourned. All members were present with the exception of Mr. Sessoms and voted “yes.” The motion was unanimously passed. The next meeting of the PSA will be Tuesday, February 19, 2013 commencing at 7:00 p.m. in the main conference room of the County Administration Building, 16404 Courthouse Road, Eastville, Virginia.

The meeting was recessed at 9:00 p.m.