

**MINUTES OF THE
EASTERN SHORE OF VIRGINIA
PUBLIC SERVICE AUTHORITY**

A meeting of the Eastern Shore of Virginia Public Service Authority was held on Tuesday, February 19, 2013, at 7:00 p.m. in the main conference room of the County Administration Building, 16404 Courthouse Road, Eastville, Virginia.

Members present:

Bob Panek, Chairman
Artie Miles, Vice Chairman
Henry J. Heneghan, Jr.
J. T. Holland
John Reiter
Sean Ingram
Garrett Dunham

Members absent:

Felton Sessoms
Carl Harris

Others present:

Janice K. Williams, County Administrator's Office
Katherine H. Nunez, Executive Director and County Administrator
Charles McSwain, Northampton County Economic Development Director
Zeke Jackson, new Exmore Town Manager

Call to Order & Establishment of Quorum:

The Chairman called the meeting to order and established that a quorum was present. He welcomed new member, Garrett Dunham, who replaced Mr. Joe Stevens who recently resigned.

Approval of Agenda:

Mr. Panek reported that the presentation by Commonwealth Engineering & Sales, identified as agenda item 7.C.(i) would need to be deleted due to unavailability of the presenters. With that amendment, motion was made by Mr. Holland, seconded by Mr. Reiter, that the agenda be approved as modified. All members were present with the exceptions of Mr. Sessoms and Mr. Harris and voted "yes." The motion was unanimously passed.

Statement from the Public:

Mr. Charles McSwain, the County's new Director of Economic Development, was introduced as well as the incoming Town Manager of Exmore, Mr. Zeke Jackson.

Approval of Minutes:

Motion was made by Mr. Holland, seconded by Mr. Heneghan, that the minutes of the meeting of January 15, 2013 be approved. All members were present with the exceptions of Mr. Sessoms and Mr. Harris and voted "yes". The motion was unanimously passed.

Review of Financial Statements:

No action required.

Report of the Officers – Chairman

Mr. Panek distributed copies of a letter he had sent today to the four participating towns, requesting a \$10,000 contribution to the PSA in their FY 2014 budgets. Next, the Chairman distributed copies of an article which had appeared in the Citizens for a Better Eastern Shore newsletter, *Shoreline*, entitled, "Northampton PSA tries again". Mr. Panek had drafted a letter to CBES in response to the article, correcting certain information contained in the article, and requested the PSA's approval for same.

Following discussion, it was the consensus of the group to NOT send the proposed response letter. The Executive Director suggested that representatives of the PSA reach out to the CBES editorial staff or even consider a special editorial to *The Eastern Shore News* – in the hopes of reaching a wider audience with the correct information. Mr. McSwain volunteered to handle this outreach effort.

Motion was made by Mr. Ingram, seconded by Mr. Holland, that Mr. McSwain be directed to create a dialogue with the CBES editorial staff, with the hopes of fostering a better and more productive relationship. All members were present with the exceptions of Mr. Sessoms and Mr. Harris and voted "yes." The motion was unanimously passed.

Report of the Officers – Vice Chairman:

As directed at the last meeting, Mr. Miles reported that he had visited four other medical facilities, which may connect to the Northern Node system in the Nassawadox area. Three of the four: Eastern Shore Physicians & Surgeons, the dialysis center and the Community Services Board, were not sure they even had contracts with the hospital to provide wastewater services although they did acknowledge some levels of usage and payments made. The fourth entity, Heritage Hall Nursing Home, produced a 1978 contract with payments of approximately \$5,000 per month, based on usage. Each indicated that it was vitally interested in remaining hooked up.

Motion was made by Mr. Holland, seconded by Mr. Miles, that the Chairman be authorized to draft a letter to the hospital providing them a status report on the Northern Node

project and how the PSA may be able to assist with the hospital system. All members were present with the exceptions of Mr. Harris and Mr. Sessoms and voted “yes.” The motion was unanimously passed.

Report of Hospital Committee:

This topic was discussed previously.

Report of Northern Node Committee:

Mr. Miles referenced an earlier meeting he’d had with Mr. Joe Zager (and others) of Riverside and offered to invite them to the next PSA meeting. The PSA concurred.

Report of Southern Node Committee:

This matter will be covered under New Business.

Report of Economic Development Committee:

There was no report from Mr. Holland although it was noted that the committee (Mr. Holland and Mr. Harris) should meet in the near future with Mr. McSwain.

Old Business: ANPDC and Hurt & Proffitt Estimates for Survey & Analytic Work

The Executive Director indicated that this matter had not been completed.

New Business: Adoption of PPEA Procedures

Following minor modifications, motion was made by Mr. Holland, seconded by Mr. Reiter, that the Public-Private Education Facilities and Infrastructure, Act of 2002, Procedures be adopted as amended. All members were present with the exceptions of Mr. Harris and Mr. Sessoms and voted “yes.” The motion was unanimously passed. This document is in the Office of the PSA Executive Director.

New Business: Additional Phase I Information

Mr. Panek provided a one-page summary and four pages of spreadsheet options detailing additional information as requested by the Northampton County Board of Supervisors which includes two additional service areas to the Southern Node, Phase I (commercial) project: the inclusion of the Town of Cheriton as well as the Webster Property (via the railroad right-of-way and via Business Rt. 13). The spreadsheets contained columns for 100% special tax district; 75% special tax district/25% general real estate tax; 50% special tax district/50% general real estate tax; and 25% special tax district/75% general real estate tax.

Following review of the data, Mr. Heneghan suggested inclusion of maps detailing each option and Mr. Holland requested the addition of a fourth column to illustrate 100% funding through the general real estate tax.

Following these additions, motion was made by Mr. Holland, seconded by Mr. Reiter, that the information package, as amended, be submitted to the Board of Supervisors in response to its request. All members were present with the exceptions of Mr. Harris and Mr. Sessoms and voted "yes." The motion was unanimously passed.

Adjourn:

Motion was made by Mr. Heneghan, seconded by Mr. Miles, that the meeting be adjourned. All members were present with the exceptions of Mr. Sessoms and Mr. Harris and voted "yes." The motion was unanimously passed. The next meeting of the PSA will be Tuesday, March 19, 2013 commencing at 7:00 p.m. in the main conference room of the County Administration Building, 16404 Courthouse Road, Eastville, Virginia.

The meeting was adjourned at 8:50 p.m.