

**MINUTES OF THE
EASTERN SHORE OF VIRGINIA
PUBLIC SERVICE AUTHORITY**

A meeting of the Eastern Shore of Virginia Public Service Authority was held on Tuesday, May 21, 2013, at 7:00 p.m. in the main conference room of the County Administration Building, 16404 Courthouse Road, Eastville, Virginia.

Members present:

Bob Panek, Chairman
John Reiter
Garrett Dunham

Members absent:

J. T. Holland, Vice Chairman
Felton Sessoms
Zeke Jackson
Greg Hardesty
Sean Ingram
Carl Harris

Others present:

Janice K. Williams, County Administrator's Office
Katherine H. Nunez, Executive Director and County Administrator
Charles McSwain, Director of Economic Development
Gloria Bradley, citizen
G. F. Hogg, Jr., citizen

Call to Order & Establishment of Quorum:

Due to lack of quorum, the meeting could not be called to order.

As general information, the Executive Director stated that the Board of Supervisors has not reached consensus on the particulars of the Southern Node Commercial Project but a placeholder has been positioned in the FY 2014 County Budget in the amount of \$130,000 (as a newly created "Wastewater Project Fund") for the project (\$95,000 – A/E; \$35,000 first year's debt service assuming a 25%-75% split between the General Fund and a special tax district). This sum is available without the need for a tax increase. The public hearing on the FY 14 budget will be held on June 11th with Board action taking place tentatively at the June work session. Ms. Nunez also reported that as per legal counsel, the special tax district can be created

at any point and does not have to be done concurrently with the budget adoption. The County's financial advisors have also been alerted to the potential of issuing bonds for the project.

Two concerns of the Board of Supervisors were noted: the specific layout of the proposed service district, and the funding model {why not a 50-50% split?}. The Board is desirous of having a joint meeting with the PSA, probably in July, to finalize these details.

In preparation for procurement of architectural & engineering services, the County Administrator will be reviewing the prior Request for Proposals for the regional system Preliminary Engineering Reports to see if the scope was broad enough to utilize the selected contractor for this project.

Adjourn:

The next meeting of the PSA will be Tuesday, June 18, 2013 commencing at 7:00 p.m. in the main conference room of the County Administration Building, 16404 Courthouse Road, Eastville, Virginia.

The meeting was adjourned at 7:20 p.m.