

**MINUTES OF THE
EASTERN SHORE OF VIRGINIA
PUBLIC SERVICE AUTHORITY**

A meeting of the Eastern Shore of Virginia Public Service Authority was held on Tuesday, July 15, 2014, at 7:00 p.m. in the main conference room of the County Administration Building, 16404 Courthouse Road, Eastville, Virginia.

Members present:

John Reiter, Chairman
J. T. Holland, Vice Chairman
Garrett Dunham
Greg Hardesty
Carl Harris
Bob Panek
Seam Ingram

Member absent:

Taylor Dukes
Felton Sessoms

Others present:

Katherine H. Nunez, Executive Director
Janice K. Williams, County Administrator's Office
William Prosisie
Granville F. Hogg, Jr.

Call to Order & Establishment of Quorum:

The Chairman called the meeting to order and announced that a quorum was present.

Approval of Agenda:

Motion was made by Mr. Holland, seconded by Mr. Harris, that the agenda be approved. All members were present with the exceptions of Mr. Dukes and Mr. Sessoms and voted "yes." The motion was unanimously passed.

Statements from the Public:

There were no statements from the public.

Approval of the Minutes:

Motion was made by Mr. Holland, seconded by Mr. Hardesty, that the minutes of the meeting of June 24, 2014 be approved. All members were present with the exceptions of Mr. Dukes and Mr. Sessoms and voted “yes.” The motion was unanimously passed.

Review of Financial Statements:

A Budget Performance Report and Accounts Payable Report were distributed to the membership.

Chairman’s & Vice Chairman’s Reports:

It was noted that the PSA Subcommittee will hold its initial meeting on July 29th. The PSA’s appointees are Mr. Panek and Mr. Ingram.

The Vice Chairman had no report.

Reports of Committees:

(Hospital Committee): The Executive Director noted that during the last meeting of the Ad-Hoc Emergency Care Committee, that representatives from Riverside were in attendance and indicated that they are still working on information to provide back to the PSA and are considering a joint meeting with the PSA as soon as they have completed their review of their wastewater system and finalized plans for the Nassawadox campus. They are moving ahead with the new hospital and are aware of their responsibilities on the Nassawadox campus.

(Northern Node Committee): No Report

(Southern Node Committee): Chairman Reiter reported that he had had a conversation with Hurt & Proffitt with regard to current and future steps. At May’s presentation, the plans which were received from Hurt & Proffitt were intended to be their submittal for the preliminary engineering task. The PSA is now supposed to review the plans and provide Hurt & Proffitt with comments. H&P will then make any appropriate revisions and produce the final preliminary engineering drawings. The Chairman asked the membership to review the drawings and to provide any comments to the Executive Director for compilation by July 29th. A revised project estimate will also be provided by Hurt & Proffitt. At that time, this information can be shared with the Board of Supervisors, hopefully around September.

In response to a question from Mr. Hogg, Chairman Reiter indicated that those questions as submitted last month by Mr. Prosis will be included in the compilation of comments and be provided to the engineer.

(Economic Development Committee): The Executive Director said that in conversations with the Planning & Zoning staff, it was reported that a prospective veterinary clinic wishes to

locate in the Food Lion shopping center near Cape Charles but their proposed wastewater usage has put the system “over its limit”. An upgrade will be needed, and it is expected that the property owner will bear this cost instead of the tenant. It is hoped that the clinic can be established in September.

Old Business:

There was no Old Business to discuss.

New Business:

There was no New Business to discuss.

Adjourn:

Motion was made by Mr. Holland, seconded by Mr. Harris, that the meeting be adjourned. All members were present with the exceptions of Mr. Sessoms and Mr. Dukes and voted “yes.” The motion was unanimously passed.

The next meeting of the PSA will be held on Tuesday, August 19, 2014, commencing at 7:00 p.m. in the main conference room of the County Administration Building, 16404 Courthouse Road, Eastville, Virginia.