

**MINUTES OF THE
EASTERN SHORE OF VIRGINIA
PUBLIC SERVICE AUTHORITY**

A meeting of the Eastern Shore of Virginia Public Service Authority was held on Tuesday, July 17, 2012, at 7:00 p.m. in the main conference room, 16404 Courthouse Road, Eastville, Virginia.

Members present:

Bob Panek, Chairman
Artie Miles, Vice Chairman
Henry J. Heneghan, Jr.
Joe Stevens
Carl Harris

Members absent:

Felton Sessoms
J. T. Holland
Granville F. Hogg, Jr.
John Reiter

Others present:

Katherine H. Nunez, Executive Director and County Administrator
Janice K. Williams, County Administrator's Office

Call to Order & Establishment of Quorum:

The Chairman called the meeting to order and established that a quorum was present.

Approval of Agenda:

Motion was made by Mr. Miles, seconded by Mr. Heneghan, that the agenda be approved as presented. All members were present with the exceptions of Mr. Sessoms, Mr. Holland, Mr. Hogg and Mr. Reiter and voted "yes." The motion was unanimously passed.

Statement from the Public:

There were no statements from the public.

Approval of Minutes:

Motion was made by Mr. Harris, seconded by Mr. Stevens, that the minutes of the meeting of June 19, 2012 be approved. All members were present with the exception of Mr. Holland, Mr. Hogg, Mr. Sessoms and Mr. Reiter and voted “yes”, with the exceptions of Mr. Heneghan and Mr. Panek who abstained. The motion was passed.

Review of Financial Statements:

No action required.

Report of the Officers – Chairman/Report of Southern Node Committee:

The Chairman distributed a draft letter addressed to Mayor Dora Sullivan of Cape Charles. The letter referenced questions posed by Cape Charles Councilman Wendell concerning the desirability of utilizing the Cape Charles wastewater treatment plan to process the flow from the planned Southern Node of the regional wastewater system. The purpose of the letter was to request confirmation from the Town that it would be willing to provide treatment service for the Southern Node before proceeding with additional planning efforts. Should the Town decline, it would affect current cost estimates as well as the regionalization approach favored by the funding agencies. The Town Council took no action following Councilman’s comments.

Mrs. Nunez suggested that the focus of the letter be broadened to request affirmation from the Town that it would provide services outside its corporate limits and not specific to the Southern Node project. Motion was made by Mr. Stevens, seconded by Mr. Heneghan, that the Chairman be authorized to send the letter with minor modifications as suggested. All members were present with the exceptions of Mr. Hogg, Mr. Sessoms, Mr. Holland and Mr. Reiter and voted “yes.” The motion was unanimously passed.

Report of the Officers – Vice Chairman:

In response to a question from the Vice Chairman, Mrs. Nunez reported that the Board of Supervisors had received the PSA’s letter relative to the public comment period open on the renewal of Riverside’s discharge permit but had taken no action.

Report of Hospital Committee:

The Chairman said that no communication has been received from Riverside. Mrs. Nunez concurred, noting that no response has been received as a result of her request to Riverside for a meeting with the Northampton Chairman and Vice Chairman.

Report of Northern Node Committee:

In response to a question from Mr. Miles, Mrs. Nunez reported that no progress has been made to date on a funding application to USDA. She supplied census and survey figures to the PSA membership on the numbers of shore households without indoor plumbing, which ranged from 245 homes in 2000 to approximately 89 (Northampton only) in 2010.

Mrs. Nunez felt that an application to USDA could be completed by the end of this summer since progress has been made on the two outstanding issues posed by USDA: the transfer of the Bayview Water and Wastewater System [closed on June 27, 2012] and a re-allocation of prior grant dollars to another county project [renovations at the former Northampton Middle School into various community uses].

Report of Economic Development Committee:

It was reported that no further information has been received from the Webster group despite numerous requests from both the Chairman and the Executive Director.

The Chairman reported that the Town of Cape Charles has been informed by South Port Investors that several businesses are committed to coming to the former STIP property. The Town has indicated a willingness to work with them. A special tax district arrangement can be considered for this property. Mrs. Nunez reported that she has committed, on behalf of the PSA, to sign non-disclosure agreements pending receipt of requested information from South Port Investors.

In Re: Follow-up to Commercial Property Owners – Southern Node – survey results

It was noted that six (plus two returned with erroneous addresses) survey results have been received as a result of the 65 mailings. Several of the larger tracts (Food Lion, McDonald's, etc.) have not responded to date and it was the consensus of the PSA that the Chairman and Mr. Holland would attempt to make personal contacts with these entities so that a more complete report can be provided to the Board of Supervisors.

Adjourn:

In light of the heavy summer schedule, Mr. Heneghan suggested that the PSA not meet during the month of August. Motion was made by Mr. Harris, seconded by Mr. Miles, that the meeting be adjourned until the September meeting. All members were present with the exceptions of Mr. Hogg, Mr. Holland, Mr. Sessoms and Mr. Reiter and voted "yes." The motion was unanimously passed. The next meeting is Tuesday, September 18, 2012, at 7:00 p.m. in the main conference room of the County Administration Building, 16404 Courthouse Road, Eastville, Virginia.

The meeting was adjourned at 8:15 p.m.