

**MINUTES OF THE
PUBLIC SERVICE AUTHORITY
EXPLORATORY COMMITTEE**

A meeting of the Public Service Authority Exploratory Committee was held on Wednesday, May 19, 2010, at 7:00 p.m. in the conference room of the Department of Social Services, Eastville, Virginia.

Members present:

Estelle Murphy, Town of Nassawadox
Larry LeMond, Town of Cheriton
Artie Miles, Town of Exmore
Willie C. Randall, Board of Supervisors
Samuel J. Long, Jr., Board of Supervisors (listening via cell-phone)
Ed Gibb, Town of Nassawadox
Norma Spencer, Town of Cheriton
Bob Panek, Town of Cape Charles
Chris Bannon, Town of Cape Charles

Members absent:

Billy Moore, Town of Exmore

Others present:

Katherine H. Nunez, County Administrator
Mary Miller, citizen
R. H. Meyers, citizen
John Ordeman, citizen
John Warwick, consultant
Sue Rowland, consultant
G. F. Hogg, Jr., citizen
Eldon James, consultant
Henry J. Heneghan, citizen
Jim Sturgis, citizen
Scott Walker, citizen

Ms. Rowland and Mr. James, serving as facilitators, called the meeting to order.

(1) Status of Answers to the PSA Questions from Board of Supervisors.

They distributed proposed answers to questions which had been previously posed by Mr. Tankard of the Northampton County Board of Supervisors. The Committee generally concurred with the answers as proposed. This document is on file in the Office of the County Administrator.

Mr. James indicated that notification has just been received to all of the USDA Field Offices from the Washington Main Office that all of USDA's stimulus allocation has been obligated to project. However, he has been in touch with representatives from the Virginia Department of Environmental Quality and they have a program with a focus on "green" projects that our project seems to qualify. The deadline for this grant program is July 17, 2010 which will require a completed PER but not an Environmental Review by that deadline. This provides us some flexibility in terms of the work product needed for the application process and relieves some of the time pressures we have been operating under.

(2) Review of Grant Application Process

The consultants distributed a two-page guideline for USDA, Rural Development applications.

(3) Status of PSA Appointees

Ms. Nunez distributed draft documents including a resolution for adoption by the existing PSA; a public hearing advertisement; an ordinance supporting joinder of other localities; an amendment to the Articles of Incorporation; and a town ordinance. These documents are on file in the Office of the County Administrator.

She indicated that names of some of the County's appointees have not been brought forward to date. Those appointees received so far include Mr. Hank Heneghan from Cheriton, Mr. Bob Panek from Cape Charles, Mr. Felton Sessoms from Nassawadox, Mr. Artie Miles from Exmore and from the County, Mr. J. T. Holland and Mr. Chris Bannon. She noted that board bank applications/resumes have been received from G. F. Hogg, Jr., George "Rusty" Gowan and Scott Walker. She noted that the Board of Supervisors has not discussed the County appointments but will be doing so next week; the names provided are those that have expressed an interest in serving.

Ms. Nunez said that the joint public hearing would probably be held during the week of June 28th.

(4) Update on the Project Management team membership/review of first meeting

The consultants indicated that the first meeting of the Project Management Team was held this date and the next meeting of the Team will be the required facilitated planning session and will be held on Wednesday, May 26th, commencing at 5 p.m. in the conference room of the

former Northampton Middle School in Machipongo. Representatives from USDA – Rural Development, and the Virginia Department of Housing & Community Development will be present.

Two community meetings have also been scheduled: June 1st for the southern node and June 2nd for the northern node. Both meetings will be held from 7 – 9 p.m. in the Cheriton and Nassawadox Fire Houses respectively.

In answer to a question, Ms. Nunez indicated that community representatives to the Project Management Team include Ruth Wise and Tom Potts, Sr., from Exmore; Jack Ordeman and Grant Cooley from Nassawadox; Norma Spencer and Larry LeMond from Cheriton; and Scott Walker and Dianne Davis from Cape Charles. The County's two citizen representatives have not been appointed at this time.

(5) Agenda for Next Meeting.

It was the consensus of the group that this meeting would be the final meeting of the Exploratory Committee and that the Project Management Team would carry on from here with the initial tasks to be discussed at the May 26th meeting to include beginning to define the project service areas.

The meeting was adjourned at 8:45 p.m.